

**WORK SESSION  
MUNICIPAL BUILDING**

**January 23, 2018  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 16, 2018 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone were present. Mr. Schwartz was absent.

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. Shotts, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

**2018 ROAD PROGRAM**

Mr. Catrambone stated that at the last work session we discussed the road program and asked the Engineer to come back with additional recommendations with a budget around \$1,000,000 for 2018 for future years. We also asked him to keep clustering in mind. Mr. Winckowski has come back with recommendations for the 2018, 2019 and 2020 road programs. The 2018 Road Program recommendation is the following:

- Hartford Road
- Lichtenthal Street
- Little Avenue
- Diane Avenue
- Patricia Avenue

Mr. Winckowski report that this list more organized and targets roads for the next three years. It also leaves the budget in 2020 a little open in case a new road jumps out. It also kept in mind the budget that Council discussed. We have also had additional conversation with Matt Johnson from the County and they are hoping work will completed on the bike path along River Drive this fall or next spring. The plan shows the resurfacing of most of River Drive and also modification at the intersection of Norman Avenue. Mr. Winckowksi recommended that we hold off a year on those roads until after the County project. Mr. Winckowski stated we could substitute Diane Avenue and Patirica Avenue with Antietam Road and Windmoor Road. They are all in a similar condition. We spoke to Joe Brickley from the County regarding the possibility of taking over Hartford Road

Mr. Paris stated that we have been talking with the County for a long time about taking over this road. In order for that to happen it should have to meet the County specifications including the thickness of the road and other items. The condition of the road is terrible. The estimate of \$600,000 in for a resurface and a core sample is needed to determine if more money is needed to bring the road up to County standards.

Mr. Winckowksi reported that there is a big question as to what they will require from the Township such as curbing and right-of-way issues. The first step would be to get a core

sample. Depending on what the County would require the cost could jump from \$600,000 to several million dollars. His recommendation is to move forward with the current plan, get the coring done for Hartford Road and try and get a better understanding as to what the County would require.

Mr. Paris stated that what Mr. Brickley indicated was that if the road does not meet the required thickness they will not take it over. He would hate to spend \$600,000 to resurface the road and not bringing it to County specifications.

Mr. Catrambone stated that we want to keep the road program moving forward.

Mr. Winckowski stated that he will keep moving this forward and try to get additional information from the County.

Mr. Catrambone stated that he wanted to discuss substituting Diane Avenue and Patricia Avenue with Antietam Road and Windmoor Road. It appears if we made that substitution the budget would not change. He asked what group of roads in the worst.

Mr. Winckowski stated that he feels Mr. DeSanto and Mr. Hatcher would agree that Antietam Road and Windmoor Road are the worse than Diane Avenue and Patricia Avenue and Mr. Winckowski agreed.

After discussion, Council agreed to make the switch. The roads in the 2018 Road Program will include the following roads.

- Hartford Road
- Lichtenthal Street
- Little Avenue
- Antietam Road
- Windmoor Road

Mrs. Kolodi authorized Mr. Hatcher to instruct the Bond Counsel to draft the ordinance. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

Mr. Winckowski stated that he will update the list with the changes.

### **MUNICIPAL BUILDING ROOF REPLACEMENT**

Mr. Winckowski stated that the plans are complete and they are looking for authorization to advertise the notice to bidders for the project. The project estimate is \$1,610,000. There is also an alternate bid which includes increasing the warranty to 25 years. It is estimated that the alternate will increase the project cost to \$1,700,000.

Mr. O'Connell made a motion to authorize the advertisement of bids for the roof replacement. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Winckowski stated that they will advertise right away and hold the bid opening as soon as possible. We hope to have the bid report on the agenda for discussion at the second meeting in February for possible award at the March public meeting.

### **CWA FLOATING HOLIDAYS**

The union has requested December 24<sup>th</sup> and May 29<sup>th</sup> as the floating holidays for 2018. Council approved this request.

### **MOSQUITO CONTROL ACTIVITIES**

Mr. Catrambone stated that this is the annual request from the County asking for approval to perform mosquito control activities in Delran.

Mr. Burrell made a motion authorizing the Mayor to sign to sign the authorization. The motion was seconded by Mr. O'Connell. All were in favor, motion approved.

### **RANCOCAS CREEK GREENWAY**

Mr. Winckowski reported that not much has changed since we discussed this issue last. We received an update from Matt Johnson that plans are moving forward and finalized. They are seeking Federal approval which they hope to have in the summer with construction starting in fall 2018. They are proposing to modify the curb line from Norman to Alden and halfway up to Stewart. That area will be fully resurfaced and or reconstructed as needed. We have concept plans which might be good to post on the website for the residents. The Township will need to adopt a no parking on River Drive in that area.

### **SHARED SERVICES AGREEMENT WITH GLOUCESTER CITY TO PURCHASE BRINE**

This agreement would be a back up to the agreement with Willingboro Twp. Council agreed to adopt a Resolution.

## **TOWNSHIP OF DELRAN RESOLUTION 2018-26**

### **AUTHORIZING EXECUTION OF THE SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND THE CITY OF GLOUCESTER FOR THE PURCHASE OF BRINE MATERIAL**

Mrs. Kolodi made a motion, seconded by Mr. O'Connell to adopt Resolution 2018-26.

There being no questions, the roll was called.

Mr. Burrell, Mrs. Kolodi, Mr. O'Connell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

## **POWER CONDITIONING SPECIFICATIONS**

Mr. Winckowski reported that this project was included in the capital budget for 2017. The plans and specifications have been prepared and they are looking for authorization to advertise the bids for the project. Mr. Winckowski discussed some of the details of the projects and the specifications.

Mr. Burrell made a motion authorizing the advertisement. The motion was seconded by Mr. O'Connell. All were in favor, motion approved.

Mr. Winckowski stated the scheduled will be the same of the roof. They would be looking to have the bid results on for discussion at the second work session in February with award in March.

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. Winckowski** – Mr. Winckowski stated that he has the plans and specifications ready for the Pheasant Road Reconstruction and Phase II of the Route 130 Sidewalk Project. At a future work session, they will be looking for authorization to advertise. Since we joined the national co-op for the sports lighting we hope to have that project completed in the spring.

**Mr. Shotts** – No report.

**Mr. O'Connell** – Mr. O'Connell reported that there have been several break-ins in the Summerhill development. He spoke with Mr. Hatcher and asked him to look into towns that have neighborhood watch programs and then he could take that information to the homeowners association. He will keep Council updated.

**Mr. Burrell** – No report

**Mr. Schwartz** – No report.

**Mr. Catrambone** – No report.

**Mr. Paris** – Mr. Paris stated that he also lives in Summerhill and due to the break-ins he recommended getting pad locks for fences, make sure your home is as secure as possible and be aware. He spoke with the Chief of Police regarding a neighborhood watch and he didn't have an issue with it as long as they don't interfere and contact the police if they see anything suspicious.

## **PUBLIC PORTION**

Mrs. Kolodi made a motion to open the meeting to the public. The motion was seconded by Mr. O'Connell. All were in favor, motion approved.

Chuck Stahl, 184 Natalie Road, asked if there is any update on the town wide wifi.

Mr. Catrambone stated that with Mr. Hatcher not here tonight we do not have an update.

Mr. Stahl asked how the power conditioning equipment works and how they save electricity.

Mr. Catrambone stated that the equipment helps to level out the fluctuation of electricity.

Mr. Burrell made a motion to close the meeting to the public, seconded by Mrs. Kolodi. All were in favor, the motion was approved.

Mr. O'Connell made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk