

REORGANIZATION MEETING
MUNICIPAL BUILDING

January 3, 2017
DELRAN, NJ

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 20, 2016 and posted on the bulletin board on the same date.

ADMINISTERING THE OATH OF OFFICE TO

Tyler Burrell – Council At-Large

Gary Catrambone – Council At-Large

Ken Paris – Mayor

ROLL CALL: Mr. Burrell, Mr. O’Connell, Mrs. Kolodi, Mr. Schwartz and Mr. Catrambone

NOMINATIONS FOR PRESIDENT OF COUNCIL

_____nominates _____ as **President of Council** for a term to expire **December 31, 2017**. The nomination is seconded by_____

Moved by_____ Seconded by_____

Roll Call: Mr. Burrell, Mr. O’Connell, Mr. Schwartz,
Mrs. Kolodi and Mr. Catrambone

Ayes:
Nays
Approved

NOMINATIONS FOR VICE PRESIDENT OF COUNCIL

_____nominates _____ as **Vice President of Council** for a term to expire **December 31, 2017**. The nomination is seconded by_____

Moved by_____ Seconded by_____

Roll Call: Mr. Burrell, Mr. O’Connell, Mr. Schwartz,
Mrs. Kolodi and Mr. Catrambone

Ayes:
Nays:
Approved

MAYOR'S APPOINTMENTS WITH ADVICE & CONSENT OF COUNCIL

RESOLUTION 2017-01 Appointment of **Long Marmero & Associates LLP** as the Township Solicitor.

RESOLUTION 2017-02 Appointment of **CME Associates** as the Township Engineer

RESOLUTION 2017-03 Appointment of **Wilentz, Goldman & Spitzer** as the Township Bond Attorney

RESOLUTION 2017-04 Appointment of **Platt & Riso, P.C.** as the Township Labor Attorney

RESOLUTION 2017-05 Appointment of **Platt & Riso, P.C.** as the as the Township Tax Attorney

RESOLUTION 2017-06 Appointment of **Jeffrey Hatcher** as **Business Administrator** for a term to expire **December 31, 2020**

Jamey Eggers, Dan O'Connell, Patty Kolodi and Steve Rickerhauser to the Multi Dwelling Emergency Commission for a term to expire **December 31, 2017**

Moved by_____ Seconded by_____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz, Mrs. Kolodi and Mr. Catrambone

Ayes:
Nays:
Approved:

COUNCIL'S APPOINTMENTS

RESOLUTION 2017-07 Appointing **Bowman & Company, LLP** as Township Auditor

RESOLUTION 2017-08 Appointing **Grace & Lenti, Attorneys at Law** as Township Public Defender

RESOLUTION 2017-09 Appointing **Liebling Malamut, LLC** as Township Prosecutor

RESOLUTION 2017-10 Cash Management Plan – Depositories and Investments

RESOLUTION 2017-11 Approving 2017 Annual Meeting Notice

Moved by_____ Seconded by_____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz, Mrs. Kolodi and Mr. Catrambone

Ayes:
Nays:
Approved

MAYOR'S APPOINTMENTS

Jeffrey Williams to the **Planning Board** as a **Class 2 member** for a term to expire **December 31, 2017**

Ken Paris to the **Planning Board** as a **Class 1 member** for a term to expire **December 31, 2017**

Patty Kolodi to the **Planning Board** as the **Mayor's Designee** for a term to expire **December 31, 2017**

Paul Hejnas to the **Planning Board** as the **Class 4 Member** for a term to expire **December 31, 2020**

William Brady to the **Planning Board** as the **Class 4 Member** for a term to expire **December 31, 2020**

Randy Khinkis to the **Planning Board** as the **Alternate 1** for a term to expire **December 31, 2017**

William Curzie to the **Green Team** for a term to expire **December 31, 2019**

COUNCIL'S APPOINTMENTS

Gary Catrambone to the **Planning Board** for a term to expire **December 31, 2017**

Jon Hewko to the **Zoning Board** for a term to expire **December 31, 2020**

Lynn Jeney to the **Zoning Board** for a term to expire **December 31, 2020**

Tom Lyon to the **Zoning Board** as **Alternate 1** for a term to expire **December 31, 2018**

Renee Brizzi to the **Zoning Board** as **Alternate 2** for a term to expire **December 31, 2017**

Nick Pifani to the **Recreation Advisory Committee** for a term to expire **December 31, 2019**

Joseph Parento to the **Recreation Advisory Committee** for a term to expire **December 31, 2019**

Colin Rafferty to the **Recreation Advisory Committee** for a term to expire **December 31, 2019**

Robert Wagner to the **Green Team** for a term to expire **December 31, 2019**

Moved by_____ Seconded by_____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz,
Mrs. Kolodi and Mr. Catrambone

Ayes:
Nays:
Approved

COMMENTS

Motion to adjourn the meeting

Moved by_____ Seconded by_____

Roll Call: Mr. Burrell, Mr. O'Connell, Mr. Schwartz,
Mrs. Kolodi and Mr. Catrambone

Ayes:
Nays:
Approved

**TOWNSHIP OF DELRAN
RESOLUTION 2017-01**

WHEREAS, there exists a need for a Township Solicitor, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" and the contract itself must be available for public inspection, and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Long Marmero & Associates, LLP**, 44, Euclid Street, Woodbury, NJ 08096

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-02**

WHEREAS, there exists a need for a Township Engineer, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" and the contract itself must be available for public inspection, and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **CME Associates**, 1 Market Street, Suite 1F, Camden, NJ 08102.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.
2. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-03**

WHEREAS, there exists a need for a Township Bond Counsel, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" and the contract itself must be available for public inspection, and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Wilentz, Goldman & Spitzer**, 90 Woodbridge Center Drive, Suite 900 Woodbridge, NJ 08075.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-04**

WHEREAS, there exists a need for a Township Labor Attorney, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Stuart A. Platt** of **Platt & Riso**.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-05**

WHEREAS, there exists a need for a Township Tax Attorney, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection: and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Stuart A. Platt** of **Platt & Riso**.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A: 11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-06**

WHEREAS, Mayor Ken Paris has appointed Jeffrey S. Hatcher as Business Administrator effective January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Delran does hereby confirm the appointment of Jeffrey S. Hatcher as Township Administrator for a term to expire December 31, 2020.

BE IT FURTHER RESOLVED that the Township and Jeffrey S. Hatcher have agreed to the terms and conditions of employment as per agreement attached as Exhibit A.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-07**

WHEREAS, there exists a need for a Township Auditor; and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with Robert Marrone of Bowman and Company as Township Auditor

3. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-08**

WHEREAS, there exists a need for a **Township Public Defender**; and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

Section 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Grace & Lenti, Attorneys at Law.

Section 2. This contract is awarded without competitive bidding as a "Professional Services" under the provisions of the Local Public Contracts Law because it is a recognized profession under the laws of the State of New Jersey and therefore not possible to obtain competitive bids.

Section 3. A notice of this action shall be printed once in the Burlington County Times

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-09**

WHEREAS, there exists a need for a **Township Prosecutor**; and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A – 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with **Adam Malamut, Esq.**, of Liebling Malamut, LLC, 1939 Route 70 East, Suite 120, Cherry Hill, NJ 08003.

SECTION 2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contract Law because it is a recognized profession under the laws of the State of New Jersey and therefore not possible to obtain competitive bids. Further, this appointment is being made in accordance with P.L. 1996,c 95,§14 (Assembly No. 1416).

SECTION 3. A notice of this action shall be printed once in the Burlington County Times.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-10**

WHEREAS, the Township of Delran is required to have a Cash Management Plan in order to comply with the regulations of the State of New Jersey; specifically N.J.S.A. 40A:5-14 and

WHEREAS, the Township of Delran considers the Cash Management Plan to be a vital element of its overall fiscal responsibility

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, New Jersey, that Township of Delran enter into a Cash Management Plan to comply with the requirements of N.J.S.A. 40A:5-14 as more particularly described attached hereto.

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the preservation of capital liquidity (regarding its availability for the intended purposes), costs and fees, and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

Current Account, Capital Account, Trust Other Account, Payroll Account, Public Assistance Account, Sick Leave Trust, and Dog Trust Account, SUI Trust Account, Construction Code Trust Account, Special Law Account, Affordable Housing Trust Account, Open Space Trust and the Planning Board Escrow Account.

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township, specifically:

N/A

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE

DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which, are not otherwise invested in Permitted Investments as provided for in this Plan:

Beneficial, TD Bank, N.A, Wells Fargo, PNC Bank, and State of New Jersey Cash Management Fund-Morgan Stanley Dean Witter Trust FSB.

These banks and financial institutions shall be eligible to act as a depository for public funds pursuant to the Governmental Unit Deposit Protection Act.

V. ALLOWABLE INVESTMENTS.

A. New Jersey Municipalities are permitted to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;

- (b) the custody of collateral is transferred to a third party;
- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940, 11 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisory Act of 1940, 11 15 U.S.C. sec. 80b-i et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17.C.F.R. sec. 270.2a-7:
- (b) which is rated in the highest category by a nationally recognized statistical rating organization
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the

Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;

- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows: None.

VI. AUTHORIZED INVESTMENTS

The Chief Financial Officer is hereby authorized to invest public funds covered by this plan, to the extent not otherwise held in deposits, in the following Investments:

- A. Interest-bearing bank accounts and certificates of deposits in authorized banks, listed below, for deposit of local funds.
- B. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L., c281 (c.52:18A-90.4).

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the or by a third party custodian prior to or upon the release of the Is funds.

VIII. REPORTING REQUIREMENTS.

At the monthly Township Meetings during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. ADVANCES FOR EXPENSES OF AUTHORIZED OFFICIAL TRAVEL

The Chief Financial Officer of the Township is hereby authorized and directed to provide for the payment of advances to officers and employees of the local unit toward their expenses for authorized official travel and expenses incident thereto. The adjustment of such expenses and advances and the repaying of any excess advanced by means of a detailed bill of items or demand and the certifications or affidavit is required to be submitted within 10 days after the completion of the travel for which in advance was made.

X. TERM AND ADMINISTRATION OF THE PLAN.

This Plan shall be in effect from January 1, 2017 to December 31, 2017.

The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved plan.

Any official of the Township involved in the designation of depositories or in the authorization for investments as permitted pursuant to the cash management plan, or any combination of the proceeding, or the selection of an entity seeking to sell an investment to the Township who has a material business or personal relationship with the organization, shall disclose that relationship to the Township and to the Local Finance Board.

This plan shall be subject to the annual audit.

Be it further resolved, that a copy of this resolution be provided to the Chief Financial Officer, Township Treasurer, and the Township Auditor.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2017-11**

WHEREAS, the "Open Public Meetings Act" requires the advance written notice of all meetings of the Township Council of the Township of Delran, be posted in one designated public place and mailed, telephoned, telegraphed or hand delivered to two newspapers designated by resolution, and mailed to all persons requesting a copy of same upon payment of an established fee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran as follows:

1. All advanced written notices of the meetings for Delran Township shall be posted on the bulletin board located in the Municipal Building.
2. All advanced written notices of the meetings of the Township Council throughout the year shall be mailed to all persons for a fee of \$10.00. News media shall be exempt from such fee.
3. All advanced written notices of the meetings of the Township Council shall be given to the following two newspapers.

BURLINGTON COUNTY TIMES

CAMDEN COURIER POST

4. The schedule of regular meetings and regular work sessions for the Township Council of the Township of Delran for the period from this meeting until December 31, 2017 be in accordance with the list annexed hereto, designating the dates, time and place of such meetings.

DATED: January 3, 2017

TOWNSHIP CLERK

President of Council

**NOTICE
TOWNSHIP OF DELRAN
NOTICE OF ANNUAL SCHEDULED MEETINGS AND WORK SESSIONS**

NOTICE is hereby given by the Township Council of the Township of Delran that the following is a list of meetings of the Township of Delran until December 31, 2017.

All such meetings are held the first Tuesday of each month except for June, July and November, which will be held on the second Tuesday, with a Council Conference at 6:45 p.m. followed by the regular meeting at 7:00 p.m. at the Municipal Building, 900 Chester Avenue, Delran, N.J. Formal official action may be taken at such meetings on any and all business involving the Township of Delran.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

February 7, 2017
March 7, 2017
April 4, 2017
May 2, 2017
June 13, 2017
July 11, 2017
August 1, 2017
September 5, 2017
October 2, 2017
November 14, 2017
December 5, 2017

WORK SESSIONS

All regular work session are held on second and fourth Tuesdays except for June, July, November and December, which will only have one work session, at 7:00 p.m. at the Municipal Building, 900 Chester Avenue, Delran, N.J. 08075. Any and all business involving the Township may be discussed. Formal official action may be taken at such meetings.

January 10, 24, 2017
February 14, 28, 2017
March 14, 28, 2017
April 11, 25, 2017
May 9, 23, 2017
June 27, 2017
July 25, 2017
August 8, 22, 2017
September 12, 26, 2017
October 10, 24, 2017
November 28, 2017
December 12, 2017

Jamey Eggers
Township Clerk