



TOWNSHIP OF DELRAN
PUBLIC MEETING
February 27, 2024 7:00 PM

I. Call to Order

II. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2024 and posted on the bulletin board on the same date.

III. Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

IV. Work Session

- a. Green Team – Community Energy Master Plan
- b. Bike Trail Presentation
- c. NJDEP Flood Plain Requirements
- d. Parking Restrictions Along Chester Avenue During School Hours

V. Ordinance(s) on First Reading

- a. **Ordinance 2024-04** An Ordinance to Establish Salaries for Various Employees within the Township of Delran, County of Burlington, State of New Jersey and Regulating the Manner of Payment of Same

Moved By_____ Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VI. Consent Agenda

- a. **Resolution 2024-48** Approving Raffle License #647 & 648 for the Church of the Resurrection
- b. **Resolution 2024-49** Resolution Authorizing the Cancellation of Taxes of a Totally Disabled Veteran Located at Block 85 Lot 27 Tax Year 2024 and Thereafter
- c. **Resolution 2024-50** Authorizing the Award of Contract for Stewart Avenue Roadway Improvement Project, Phase I to Earle Asphalt Co. in the amount of \$1,137,713.13

- d. **Resolution 2024-51** Rejecting all Bids for Route 130 Sanitary Sewer Improvements, Phase I Pursuant to N.J.S.A. 40A:11-13.2(a) and Authorizing Re-Advertising and Re-Bidding
- e. **Resolution 2024-52** Authorizing Submission of Grant Application for Municipal Building Security Improvements
- f. **Resolution 2024-53** Authorizing CME Associates to Perform Engineering Services for Delran Community Park Pedestrian Path Phase I
- g. Authorizing the Payment of Bills including all purchases made under the Cooperative Purchasing Agreement
- h. A motion granting mercantile licenses to:
 - Ouroarte, 4000 Route 130 N. Suite 23

Moved By_____ Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VII. Reports

- a. Township Administrator – Joseph B. Bellina
- b. Clerk – Jamey Eggers
- c. Mayor - Gary Catrambone
- d. Solicitor – Robert Wright, Esq.
- e. Engineer – Ed D’Armiento, CME Associates
- f. Council Members

VIII. Public Comment

IX. Executive Session: Resolution 2024-54 Authorizing Executive Session to discuss the following: Labor Negotiation Status

X. Adjournment

**TOWNSHIP OF DELRAN
ORDINANCE 2024-04**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES WITHIN THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION I. ANNUAL SALARIES

A. The base salaries of all employees covered under the Delran Patrolman’s Association Agreement will be as follows per annum, per year indicated. These annual salaries are paid on a biweekly basis.

Year	Academy Recruit	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
2024	\$42,141	\$53,202	\$59,632	\$66,065	\$72,497	\$78,929	\$85,360	\$91,794

Year	Step 8	Step 9	Step 10
2024	\$98,223	\$104,657	\$111,092

B. The base salaries of all employees listed below will be as follows.

POSITIONS	2024
Business Administrator	120,063
Sr. Police Records Clerk	64,236
Personnel Assistant	47,393
PW Superintendent	105,319
Recycling Coordinator	2,397
Assistant PW Superintendent	84,778
Tax Collector	36,864
Assistant Tax Collector	21,064
Secretarial Assistant 1	58,712
Secretarial Assistant 2 (5 years)	64,236

Municipal Court Judge	34,437
Court Administrator	80,127
Municipal Clerk	94,791
Deputy Municipal Clerk	64,236
Registrar	5,483
Tax Assessor	30,281
Chief Financial Officer	88,255
Emergency Management	5,200
Zoning/Code Official	26.95 per hour
Construction Code Official	80,964
Sewer Executive Dir. Of Operations	103,608
Sewer Asst. Superintendent	84,648
Sewer Search Officer	674
Tax Search Officer	706
Fire Sub-Code Official	40.00-55.00 per hour
Electrical Sub-Code Official	40.00-55.00 per hour
Building/Plumbing Sub-Code Official	40.00-55.00 per hour
Building Sub-Code HHS Official	46.00-55.00 per hour
Fire Inspector	40.00-55.00 per hour
Plumbing Inspector	40.00-55.00 per hour
School Traffic Guard	37.38
Secretary of Recreation	1,197
Violation Clerk	5,483
Summer Help	13.00-25.00 per hour

Section II Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law. This ordinance is retroactive to January 1, 2024.

Vote taken on First Reading and Introduction:

Council Member	Aye	Nay	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Burrell					

Vote take on Second Reading, Public Hearing and Adoption:

Council Member	Aye	Nay	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Burrell					

Introduced _____, 2024
 Adopted _____, 2024
 Published _____, 2024

SO ORDAINED.

Witnessed and attested by:

TOWNSHIP OF DELRAN

Jamey Eggers, Township Clerk
Township of Delran

Mayor Gary Catrambone

Date Signed: _____, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-48**

**APPROVING RAFFLE LICENSE #647 & 648
FOR THE CHURCH OF THE RESURRECTION**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 647 and 648
Church of the Resurrection

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: February 27, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: February 27, 2024

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY
RESOLUTION 2024-49**

**RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES OF A TOTALLY DISABLED VETERAN
LOCATED AT BLOCK 85 LOT 27
TAX YEAR 2024 AND THEREAFTER**

WHEREAS, the owner of real property located at Block 85 Lot 27 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

WHEREAS, the Delran Tax Assessor has approved the cancellation of taxes for 2024 on real property located at 96 Haines Mill Road, Delran, NJ 08075, Block 85 Lot 27; and

WHEREAS, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from January 1, 2024 (365 days), the date of approval:

1 st Quarter 2024	\$ 1804.52
2 nd Quarter 2024	\$ 1804.52

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 85 Lot 27 for Total Disabled Veteran status, for the cancellation of taxes for 2024 and thereafter and refunds any property taxes overpaid.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: February 27, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: February 27, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-50**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR STEWART AVENUE
ROADWAY IMPROVEMENT PROJECT, PHASE I TO EARLE ASPHALT CO.
IN THE AMOUNT OF \$1,137,713.13**

WHEREAS, Delran Township held a public bid opening on February 22, 2024 for the Stewart Avenue Roadway Improvement Project, Phase I (the “Contract”); and

WHEREAS, Delran Township received ten bids for the Contract as follows:

	Name	Base Bid
1.	Earle Asphalt Co.	\$1,137,713.13
2.	Landberg Construction, LLC	\$1,219,806.57
3.	Charles Marndino, LLC	\$1,305,357.00
4.	South State, Inc.	\$1,326,335.35
5.	Mathis Construction Co.	\$1,387,986.29
6.	Black Rock Enterprises, LLC	\$1,412,714.10
7.	River Front Recycling	\$1,463,338.03
8.	Seacoast Construction	\$1,484,451.30
9.	Think Pavers Hardscaping, LLC	\$1,554,349.00
10.	Command Co., Inc.	\$1,812,015.25

WHEREAS, the Township Engineer has reviewed said bids, and a summary and recommendation dated February 23, 2024, is attached hereto and made part hereof as Exhibit “A”; and

WHEREAS, Earle Asphalt Co. was the lowest bidder for this Project; and

WHEREAS, the bid submitted Earle Asphalt Co. did not contain any irregularities which would deem their bid to be non-responsive; and

WHEREAS, as the Township has indicated no prior negative history between the Township and Earle Asphalt Co.; therefore, Earle Asphalt Co. is to be considered a responsible bidder; and

WHEREAS, a certification of availability of funds has been provided by the Chief Financial Officer which are available in Ordinance 2023-06 and 2023-07; and

WHEREAS, this contract is being awarded pursuant to N.J.S.A. 40A:11-1 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran that the contract for this project shall be awarded to Earle Asphalt Co., 1800 Route 34,

Building 2, Suite 205, Wall, NJ 07719 for the Base Bid amount of \$ _____ with terms in accordance with the bid specifications.

BE IT FURTHER RESOLVED, the appropriate officials and appointees be and they are hereby authorized to prepare, review and/or execute any and all necessary documents relative to this contract authorization.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: February 27, 2024

Witnessed by:

Jamey Eggers, Township Clerk
Township of Delran

SO RESOLVED.
TOWNSHIP OF DELRAN

Council President

Date signed: February 27, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-51**

**A RESOLUTION REJECTING ALL BIDS FOR ROUTE 130 SANITARY SEWER
IMPROVEMENTS, PHASE I PURSUANT TO N.J.S.A. 40A:11-13.2(a) AND
AUTHORIZING RE-ADVERTISING AND RE-BIDDING**

Whereas, Delran Township issued a Notice to bidders for the Route 130 Sanitary Sewer Improvements, Phase I; and

Whereas, on February 22, 2024, the Township opened and read aloud the received bids for this project; and

Whereas, the following bid was received for the project as follows:

Contractor	Base Bid
Think Pavers Hardscaping, LLC	\$41,425,854.00

Whereas, pursuant to N.J.S.A. 40A:11-13.2(a) the Township is permitted to reject all bids if the lowest bid substantially exceeds the cost estimates for the project.

Now, therefore, be it resolved by the Mayor and Council of Delran Township that all bids for the Route 130 Sanitary Sewer Improvements, Phase I be rejected.

Be it further resolved that the appropriate Township officials are hereby authorized to re-advertise and re-bid the Route 130 Sanitary Sewer Improvements, Phase I, and to make any clarifications and/or revisions to the bid specifications at a future date.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the bidders for this Project.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: February 27, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President

Date signed: February 27, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-52**

**AUTHORIZING SUBMISSION OF GRANT APPLICATION FOR
FOR MUNICIPAL BUILDING SECURITY IMPROVEMENTS**

Whereas, the Township of Delran desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$115,000.00 to carry out a project to make Delran Municipal Building Security Improvements.

Be it therefore RESOLVED,

- 1) that the Township of Delran does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Delran and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Jamey Eggers, Municipal Clerk

Tyler Burrell, President of Council

CERTIFICATION:

I, Jamey Eggers, the Municipal Clerk of Delran Township hereby certify that at a meeting of the Board of Directors / Governing Body held on February 27, 2024, the above RESOULTUION was duly adopted.

**AFFIX GOV'T CORPORATE
OR NOTARY SEAL**

Jamey Eggers, Delran Municipal Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2024-53**

**AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING
SERVICES FOR DELRAN COMMUNITY PARK
PEDESTRIAN PATH PHASE I**

WHEREAS, the Township of Delran provided funding in Ordinance 2022-04 for the Delran Community Park Pedestrian Path Phase I; and

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, complete the above-mentioned services for the project in an amount not to exceed \$157,600.00; and

WHEREAS, the CFO has provided a certification of funds for the engineering services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above-mentioned services upon effective date of the ordinance according to law.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: February 27, 2024

SO RESOLVED.

Witnessed by:

TOWNSHIP OF DELRAN

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler Burrell

Date signed: February 27, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-54**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
CONTRACT NEGOTIATIONS – LABOR NEGOTIATION STATUS**

WHEREAS, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of February 27, 2024 for the following reasons:

1. Labor Negotiation Status

NOW THEREFORE BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: February 27, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: February 27, 2024