

**WORK SESSION
MUNICIPAL BUILDING**

**February 2, 2011
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2010 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz., Mr. Moran, Mr. Catrambone and Mr. Morrow were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Long, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk

TRAFFIC/ZONING ORDINANCE

Council discussed that there appears to be a conflict between the traffic ordinance and the zoning ordinance. The traffic code prohibits commercial vehicles with a gross weight of over 9,000 pounds from parking on any Township Street. The zoning code prohibits commercial vehicles with a gross weight of 8,000 pounds from parking on any street.

Mr. Hatcher stated commercial vehicles over 5 tons are prohibited from most streets in town.

Mr. Long stated that the Township has restricted the number of commercial vehicles per property and also the trailers in a residential zone. It may be an enforcement issue.

Mrs. Kolodi stated that she has received some complaints about boats and recreational trailers.

Mr. Hatcher stated that they need to be on improved surfaces.

Council would like to discuss this with the Township Engineer at the next work session to determine his recommendation on the weight our roads can handle.

ARIAL LARVAL/ADULT MOSQUITO CONTROL

Mr. Hatcher stated that he wanted to make everyone aware that they will begin arial spraying for mosquito control on April 1st.

Mr. Catrambone made a motion authorizing the Mayor to sign the agreement. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Council would also like to place this information on the Township website.

2011 BUDGET

Mr. Hatcher stated that we do not have the cap calculation of his time. We should have that information this week. We should have the state revenue figures by the end of February. We also do not have the Annual Financial Statement completed for the Township that will provide us the surplus figure. We will need to make a few assumptions as we begin to review the budget. First, in terms of the cap levy, we are looking at about a \$200,000 cap. For the State revenue, we will assume that they will remain stable. We will also assume that the year end surplus will remain the same as last year. We will adjust these numbers once we have all the information. Mr. Hatcher went over the corrections on the appropriation sheets that he provided to Council.

Mr. Paris stated that he wanted to discuss the number under legal services. He stated that the number will remain at \$90,000, but we need to be careful at what we ask the Solicitor to look at through out the year.

Mr. Hatcher stated there are two items that we will need to address. One is salt, we budgeted \$22,000 for this year and already spent \$45,000. He will make a recommendation on that line item once we receive the reimbursement for the county roads. The second is that we may need to adjust salary line item for the overtime hours in the Tax Office. It will not be a major adjustment.

Council reviewed the appropriation numbers recommended by the Mayor. The Mayor stated that any adjustments have justifications in the back of the budget book.

Mr. Hatcher stated that if they find any numbers that may not seem right to please bring it to his attention. He stated that there is not a lot of room left to cut this budget.

Mr. Moran stated that if the revenue figures come in and we are looking at a significant increase, we will need to take a look at the Police Department.

Mr. Hatcher stated that we removed the \$30,000 contribution to the Emergency Squad but we need to keep that in mind for next year if they should ask for that again.

Mr. Hatcher stated that our budget is about fifteen million. Ten million of the budget is raised by the tax payers. The other five is made up of revenues. The reserve for uncollected taxes is set up because we know that we will not collect

all of those funds. The other entities, including the County, the School District and the Fire District receive 100% of the taxes from the Township. We estimated that we will only collect about 95.05% of the taxes. In order to make the payments to the other entities we need that reserve to make up the difference.

Mr. Hatcher will make the corrections and provide Council with update appropriation sheets. We will be able to discuss the budget in more detail once we have the revenue numbers. This will be on the agenda for the next work session.

REPORTS

Mr. Hatcher – Mr. Hatcher stated that there was a request from the Fire District for one of our old police cars. He stated that we have no use for the vehicle that they are requesting. Council agreed.

Mr. Hatcher stated that we received a request for a handicap parking spot to be placed on Martha Drive. The Chief of Police took a look at this request and feels that they are in need of this parking spot. Council agreed to place this on the next public meeting agenda.

Mr. Moran – Mr. Moran had no report.

Mr. Long – Mr. Long had no report.

Mr. Catrambone – Mr. Catrambone asked if there was any update on Mr. Watson's smoke issue.

Mr. Hatcher stated that we sent out Mr. McCurley and he reviewed what the neighbor was doing and found there was no violation of our code. The Board of Health also found no violation on the type of wood they were burning.

Mr. Catrambone stated that banner ads on the website may be expired and need to be renewed.

Mr. Catrambone stated that he is working on getting some help with the website.

Mr. Schwartz – Mr. Schwartz asked if we could place the information on the fire election on the Township website. Council agreed.

Mr. Schwartz asked if we could also revise the information on the website regarding soliciting. He recommended that we notify the residents that they should notify the police if someone is soliciting without a badge.

Mr. Schwartz asked if he could be copied on the e-mails sent through info@delrantownship.org. Mr. Hatcher will forward any e-mails that come through the website.

Mr. Paris stated that he does not want five different people responding to e-mails. If it is an e-mail directed to a certain Council member then they should respond and copy Mr. Hatcher on the response.

Mrs. Kolodi – Mrs. Kolodi had no report.

Mr. Morrow – Mr. Morrow had no report.

Mr. Paris – Mr. Paris stated that we have had some issue with the snow removal. We had several complaints about us plowing in aprons. Council agreed to post a helpful hint on the website recommending that residents not shovel their driveway aprons until after the plows have cleared the streets, unless it is necessary.

Mr. Paris stated that the Business Association asked if there was the possibility of having a bulletin board in the lobby for the businesses to post flyers. Council stated that they do not have a problem with this request.

Mr. Paris stated that he was told that in some towns business owners are allowed to vote. He asked if that is a possibility. Mr. Long stated that they must be a resident of the municipality in order to vote.

**TOWNSHIP OF DELRAN
RESOLUTION 2011-23
CLOSED MEETING RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and **WHEREAS**, it is necessary to close the conference meeting of February 2, 2011 for the following reason:

1. Contract Matters – Jeff Williams

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Catrambone made a motion to adopt Resolution 2011-23, seconded by Mr. Schwartz.

There being no questions, the roll was called.

Ayes: 5
Nays: None

Mrs. Kolodi, Mr. Schwartz., Mr. Moran, Mr. Catrambone and Mr. Morrow voted aye.

Motion Approved

Mr. Catrambone made a motion, seconded by Mr. Moran to enter into closed session. All were in favor, motion was approved.

Mr. Moran made a motion, seconded by Mr. Kolodi to end closed session and reopen the meeting to the public. All were in favor.

Mr. Catrambone made a motion to adjourn the meeting, seconded by Mr. Moran. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk

