



TOWNSHIP OF DELRAN

WORK SESSION

MARCH 28, 2023 | 7:00 PM

I. Call to Order

II. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 6, 2023 and posted on the bulletin board on the same date.

III. Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

IV. Work Session

a. 2023 Budget Review

V. Consent Agenda

a. Resolution 2023-54 Refund Outside Employment Escrow PD22-04

b. Resolution 2023-55 Amending Resolution 2023-52 Authorizing Close Out Change Order and Final Payment to Pioneer Pipe Contractors, Inc. for the 2019 Roadway Improvement Program

c. Resolution 2023-56 Authorizing 2022 Budget Transfers

d. Resolution 2023-57 Authorizing the Reduction of Performance Guarantee for Timber Ridge at Delran, LLC – Block 116, Lots 6, 7, 8 & 10.01

e. Resolution 2023-58 Rejecting All Bids for Exterior Upgrades at the Delran Township Municipal Building Pursuant to N.J.S.A. 40a:11-13.2(A) and Authorizing Re-Advertising and Re-Bidding

f. Approval of Minutes:

- October 25, 2022 Work Session
- November 1, 2022 Public Meeting
- November 22, 2022 Work Session
- December 6, 2022 Special Meeting

g. Authorizing the Payment of Bills including all purchases made under the Cooperative Purchasing Agreement

h. A motion granting mercantile licenses to:

- Saifo Auto Sales, LLC, 209A-6 Carriage Lane

Moved By_____Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VI. Reports

- a. Township Administrator – Joseph B. Bellina
- b. Clerk – Jamey Eggers
- c. Mayor - Gary Catrambone
- d. Solicitor – Mark A. Tabakin, Esq.
- e. Engineer – Ed D’Armiento, CME Associates
- f. Council Members

VII. Public Comments

VIII. Adjournment

**TOWNSHIP OF DELRAN
RESOLUTION 2023-54**

REFUNDING OUTSIDE EMPLOYMENT ESCROW PD22-04

WHEREAS, the Township requires escrow funds to be submitted for Police Outside Employment; and

WHEREAS, the Chief Financial Officer has determined that a remaining balance in certain escrows are no longer necessary as the work has been completed,

NOW, THEREFORE, BE IT RESOLVED that the escrow funds, as stated below, be refunded and a signed copy of the resolution forwarded to be Chief Financial Officer.

Name and Address	File #	Amount
SAS Geopatial 1432 Easton Road Suite 5F Warrington, PA 18976	PD22-04	\$1650.00

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: March 28, 2023

SO RESOLVED.

Witnessed by:

TOWNSHIP OF DELRAN

**Jamey Eggers, Township Clerk
Township of Delran**

Council President

Date signed: March ____, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-55**

**AMENDING RESOLUTION 2023-52 AUTHORIZING CLOSE OUT CHANGE ORDER
AND FINAL PAYMENT TO PIONEER PIPE CONTRACTORS, INC. FOR
2019 ROADWAY IMPROVEMENT PROGRAM**

WHEREAS, in order to close out the contract for the 2019 Roadway Improvement Program it is necessary to make changes in the final contract amount; and

WHEREAS, the Change Order was developed to itemize and authorize those changes; and

WHEREAS, approval has been received by the Township Engineer in a letter dated February 21, 2023;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that Close Out Change (Final) is hereby authorized and approval is hereby granted to revise the final contract amount from \$987,735.00 to \$979,069.05 (Reduction of \$8,665.95)

BE IT FURTHER RESOLVED that Township Council authorizes final payment to Pioneer Pipe Contractors, Inc. in the amount of \$65,310.09

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: March 28, 2023

Witnessed by:

**SO RESOLVED.
TOWNSHIP OF DELRAN**

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler Burrell

Date signed: March _____, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-56**

AUTHORIZING 2022 BUDGET TRANSFERS

WHEREAS, there are certain 2022 budget appropriations of the Township of Delran which are insufficient to meet the requirements of operating the affairs of the Township; and

WHEREAS, there are other 2022 budget appropriations where there are unexpended balances which shall not be needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-59 provides for transfers from such accounts that have unexpended balances of the prior year budget during the first 3 months of the current year;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, in the County of Burlington, that the sum of \$1,500.00 for Current Fund as itemized below:

Current Fund:

From	Account#	Amount	To	Account#	Amount
FINANCE O/E	2-01-20-130- 000-260	\$1,500.00	Business Admin O/E	2-01-20-100- 000-200	\$1,500.00
Total		\$1,500.00			\$1,500.00

BE IT FURTHER RESOLVED that a signed copy of this resolution be forwarded to the Chief Financial Officer and the Township Auditor.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: March 28, 2023

SO RESOLVED.

Witnessed by:

TOWNSHIP OF DELRAN

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler Burrell

Date signed: March 28, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-57**

**AUTHORIZING THE REDUCTION OF PERFORMANCE GUARANTEE
FOR TIMBER RIDGE AT DELRAN, LLC - BLOCK 116, LOTS 6, 7, 8 & 10.01**

Whereas, a performance guarantee in the amount of \$1,637,458.68 (the “Site Improvement Performance Guarantee”) was previously posted by Hidden Acres Lane, LLC. (the “Applicant”) as a performance guarantee, to guarantee the completion of certain site/sanitary sewer improvements at property known as Block 116, Lots 6, 7, 8 & 10.01 on the Tax Map of Delran Township (the “Property”); and

Whereas, the Site/Sanitary Improvement Performance Guarantee was posted by the Applicant with 10% (\$163,745.87) of the Guarantee amount posted as cash and with 90% (\$1,473,712.81) of the Guarantee amount posted as a Performance Bond; and

Whereas, the Applicant has requested a reduction in the Site/Sanitary Sewer Improvement Performance Guarantee; and

Whereas, in a letter dated March 23, 2023, Township Engineer, CME Associates estimated that the project is partially complete at this time and authorized the reduction of Applicant’s Site/Sanitary Sewer Improvement Performance Guarantee; and

Whereas, in the same letter dated March 23, 2023, Township Engineer, CME Associates recommended reducing the Site/Sanitary Sewer Improvement Performance Guarantee by reducing the cash amount to \$49,726.82 and the bond amount to \$448,171.38; and

Whereas, in the same letter dated March 23, 2023, Township Engineer, CME Associates stated that the above referenced reduction of the Site/Sanitary Sewer Improvement Performance Guarantee should be conditioned upon Applicant posting any, and all, outstanding engineering and inspection escrow; and

Whereas, pursuant to N.J.S.A. 40:55D-53 the Township Council can either “approve, partially approve, or reject the improvements on the basis of a report by the Municipal Engineer,” and

Now, therefore, be it resolved by the Mayor and Council of Delran Township that the Site/Sanitary Sewer Improvement Performance Guarantee for improvements at the Property, for Applicant, Timber Ridge at Delran, LLC., be reduced as stated above upon Applicant’s posting of any and all outstanding engineering and inspection escrow.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the Applicant.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: March 28, 2023

Witnessed by:

**SO RESOLVED.
TOWNSHIP OF DELRAN**

**Jamey Eggers, Township Clerk
Township of Delran**

Council President

Date signed: March ____, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-58**

A RESOLUTION REJECTING ALL BIDS FOR EXTERIOR UPGRADES AT THE DELRAN TOWNSHIP MUNICIPAL BUILDING PURSUANT TO N.J.S.A. 40A:11-13.2(a) AND AUTHORIZING RE-ADVERTISING AND RE-BIDDING

Whereas, Delran Township issued a Notice to bidders for the Exterior Upgrades at the Delran Township Municipal Building; and

Whereas, on March 22, 2023 the Township opened and read aloud the received bids for this project; and

Whereas, the following bids were received for the project as follows:

<u>Contractor</u>	<u>Base Bid</u>	<u>Base Bid plus Allowance minus Deduct Alternate</u>
Levy Construction, Inc.	\$122,600.00	\$119,100.00
Jones Masonry Restoration Corp.	\$156,000.00	\$148,000.00
Spartan Construction, Inc.	\$160,000.00	\$148,000.00
GM Builders Group	\$196,786.00	\$181,786.00
A1 Construction	\$242,000.00	\$210,000.00

Whereas, pursuant to N.J.S.A. 40A:11-13.2(a) the Township is permitted to reject all bids if the lowest bid substantially exceeds the cost estimates for the project.

Now, therefore, be it resolved by the Mayor and Council of Delran Township that all bids for the Exterior Upgrades at the Delran Township Municipal Building be rejected.

Be it further resolved, that the appropriate Township officials are hereby authorized to re-advertise and re-bid the Exterior Upgrades at the Delran Township Municipal Building, and to make any clarifications and/or revisions to the bid specifications at a future date.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the bidders for this Project.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: March 28, 2023

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President

Date signed: March ____, 2023