

**WORK SESSION  
MUNICIPAL BUILDING**

**March 23, 2021  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

**ALSO PRESENT:** Mr. Catrambone, Mayor, Mr. Siciliano, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers.

**PAY TO PLAY ORDINANCE /SNOW REMOVAL ORDINANCE /OTHER  
ORDINANCE UPDATES**

Mr. Burrell stated that this is a continued effort to clean up the existing ordinances. He has been reviewing the outdated ordinances with Mayor Catrambone and Mr. Siciliano.

The first ordinance that we found to be outdated was the pay to play ordinance. The ordinance as written is not enforceable because it conflicts within itself. Mr. Burrell stated that he is asking Council to consider repealing the ordinance and allowing the State Law to apply.

Mr. Siciliano stated that is their recommendation.

After discussion, Council agreed to introduce an ordinance at the April meeting to repeal the ordinance.

The next ordinance to review is the snow removal ordinance. Council discussed at a past meeting repealing the ordinance and replacing it with a model similar to what is used in Moorestown. A draft ordinance has been prepared by the Township Solicitor for review.

After discussion, Council agreed to repeal and replace the existing ordinance. An ordinance will be on the public meeting for approval.

Mr. Burrell stated that this afternoon Mr. Siciliano provided a memo outlining several other ordinances that will need to be addressed. Council will review the information and discuss at a future work session. There are also several others that Mr. Burrell will discuss with Mr. Siciliano.

**CLEAN UP DAYS**

Mr. Hatcher reported that annually we have held Township clean-up days which is paid for out of the Clean Communities Grant. This year we are proposing the event take place on Thursday, April 15<sup>th</sup> from 7 AM-7 PM, Friday, April 16<sup>th</sup> from 7 AM-7 PM and Saturday, April 17<sup>th</sup> from 7 AM to 5 PM in the Public Works Yard. You must be a Township resident and show identification. Items that can be dropped off include concrete, asphalt, stumps, wood, metal, electronics and other

items. Most of the items are recycled. Council had no objections to the proposed dates.

### **ROUTE 130 SANITARY SEWER**

Mr. Winckowski reported that last year Council authorized a video inspection of the sewer main along Route 130 from Home Depot to the interceptor nears McDonald's. It is a pretty vital main that takes the discharge from Clay Street Pump Station, Bridgeboro Pump Station, Hartford Road Pump Station and other direct connections. We feel the pipe has been affected by all the chemicals that discharge from the pump stations. Several sink holes have also developed over the years. There is one right now located in front of Barlow Chevrolet that needs to be repaired. It does appear that we will be able to line it in place. The pipe is located under the sidewalk with significant utility pole system located on top of the pipe or slightly offset. The cost estimate is approximately \$4,500,000 including all soft costs. We have received estimates for an immediate repair in front of Barlow and are reviewing the quotes. Council will then review the quotes and determine how to move forward with the immediate repair and how to pay for the remainder of the project.

Mr. Hatcher reported that in talking with Mr. Winckowski we thought it made sense to split this into two phases. Last year we budgeted \$1,000,000 that was moved into reserve for this year. The section that is failing now appears to be in the worse shape but he wants to continue discussing this with the Engineer to see if it makes sense. Once we do the immediate repair, we may get a better sense of the actual cost estimate for the remainder of the project. Mr. Hatcher stated that we may need to adjust the sewer budget to handle the immediate repair if the cost is closer to \$80,000.

### **2021 BUDGET DISCUSSIONS**

Mr. Hatcher reported that he provided updated budget sheets based on the recommendations from the last meeting. The Public Relations line item was increased from \$16,000 to \$36,000. The Assessor's Miscellaneous line item was adjusted \$1,000. In addition, the Delran Emergency Squad advised that they would only need \$10,000 for the LOSAP program but the actual number needed is \$15,000. Mr. Hatcher stated that he adjusted that line item to \$16,000. Finally, the Construction Code Official submitted a new budget based on the new residential and commercial developments coming into town. He has requested additional hours for the part-time employees, which would add \$22,299 to the salary and wage line item if Council agrees. Even with the changes, we are still looking at a 0% tax increase.

After discussion, Council agreed to the changes above.

Mr. Hatcher reported that he submitted information for the capital budget plan. It is pretty general as it is not a spending plan. Mr. Hatcher stated that he can make the change on the sewer capital budget to address the Route 130 sewer project.

Mr. Burrell asked if the Police Department was okay phasing in the purchase of the in-car computers.

Mr. Hatcher stated that he has budgeted the full amount for the replacement of all remaining

computers which is \$46,000. The Police Department has no issue replacing them all at once.

Council agreed to budget the full amount.

Mr. Burrell stated that at the RAC Meeting Joe Parento mentioned that a resident wanted to donate money to help resurface the basketball court near Delran Intermediate School. Mr. Burrell asked if this capital plan takes this into account.

Mr. Hatcher stated that right now there is just a number for general park improvements. Once the budget is adopted, Council will make the decision on what projects they will move forward with. He will discuss this request with Mr. Parento.

Mr. Burrell thanked Mr. Catrambone and Mr. Hatcher for all their hard work on the budget.

Mr. Burrell stated that we are doing a road project along with NJAW Company and PSE&G. There is the potential for cost savings with Notre Dame as NJAW Company may potentially add that road to the project this year.

Mr. Winckowski reported that NJAW Company advised him that they were thinking of adding Notre Dame Drive and Court into their list of roads for water main replacements. Based on past agreement, they would pave half of the road. If the Township wanted to add Notre Dame Drive and Court to the road program, NJAW Company would pay to resurface half the road. They have provided a cost estimate.

Mr. Burrell asked Mr. Hatcher is the debt service can handle the addition.

Mr. Hatcher stated that the capital budget provides for the flexibility and the debt service can handle the addition.

Council agreed to add Notre Dame Drive and Court to the capital budget plan.

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – Mr. Hatcher reported that Public Works will begin leaf and branch pickup on April 1<sup>st</sup>. Leaf collection will run from 4/1-5/1 and branch collection will run from 4/1-10/1. Please get your leaves out as soon as possible.

**Mr. Catrambone** – Mr. Catrambone advised that the Easter Bunny will be visiting Delran residents on Saturday, April 3<sup>rd</sup> starting at 9:30 A.M. with the help of the Fire Department. Be sure to listen for the sirens.

Mr. Catrambone reported that the Delran Police Department has advised that one of the most important things we can get out to residents is to lock your cars. Some residents are leaving windows done and valuables visible.

Mr. Catrambone reminded residents that anything with a plug can be recycled at the Township. This will help keep items out of the landfill. Information is also posted on the Township website.

Mr. Catrambone stated that he has a great time as we spent time this week with the first responders at the Polar Bear Plunge.

Last night we were able to watch the Fire Department train at the County facility in a live burn. We realize how hard their work is and how coordinated their efforts are.

Finally, a Delran resident was tragically killed early Thursday morning in a motor vehicle accident and we send our condolences to the Aston Family.

**Mr. Siciliano – No report.**

**Mr. Winckowski** – Mr. Winckowski reported that we are ready to bid Conrow Road once we received NJDOT approval. We expect that within the next week.

The County contractor, R.E. Pierson, should begin work on the trail project along River Drive in the next few weeks.

**Ms. Parejo** – Ms. Parejo stated that many people in are area have incurred thousands of dollars in debt to their landlords during the pandemic. In response to the financial struggles affecting renters and landlords, Burlington County in partnership with the State have started Phase II of the Covid-19 Rental Assistance Program. They hope to keep people in their homes and prevent utility shut-offs. This program will provide funds for back rent and also temporary rental assistance for low-to-moderate income households that have been impacted due to covid-19. Anyone that needs information can visit [nj.gov/dca](http://nj.gov/dca) or call (609)490-4550.

Ms. Parejo stated that she has received calls from residents with questions regarding access to the covid-19 vaccine. One major issue that keeps coming up is elderly residents are having difficulty scheduling their appointments or they do not have transportation. Accessibility, should not prevent anyone from getting vaccinated. There are resources available. If anyone has difficulty scheduling their appointment or getting transportation, they can reach out directly to Ms. Parejo. Her contact information is listed on the website and she will be happy to help.

**Mr. Smith** – Mr. Smith reported that over the weekend there was a very exciting Polar Bear Plunge held. He was not able to attend as he was getting his first shot of the covid-19 vaccine along with his daughter. The process was quick and painless and he recommends anyone that is hesitant to get the vaccine.

Last night, he has the pleasure of joining the Fire Department for their live burn training. It was great to see everyone out their practicing their craft. They do an amazing job.

Mr. Smith mentioned that as of April 1<sup>st</sup>, he will be attending a meeting African American Church Leaders in Burlington County along with Congressman Any Kim and Assemblyman Herb Conaway to discuss vaccine efforts and answer any questions.

Mr. Smith stated that transportation is a major for residents in terms of accessing the vaccine. If anyone needs help, they can reach out to home any time.

**Mr. Jeney** – Mr. Jeney echoed that comments from others Council members.

Right now, NJ is one of the worst performers with regards to the virus. We need to stay vigilant with precautions along with getting the vaccine.

**Mr. Lyon** – Mr. Lyon echoed the sentiments from Council with regards to the Polar Bear Plunge and the Fire Department live burn training.

Mr. Lyon thanked Mr. Winckowski for meeting with residents along Creek Road in regards to the sewer extension.

**Mr. Burrell** – Mr. Burrell echoed the comments from Council.

Mr. Burrell reported that the Tree Ordinance Committee is meeting on Thursday and the Communication Committee is meeting tomorrow. Hopefully we have recommendations soon.

Mr. Burrell thanked that Police Department and Lieutenant Mitchell for putting together the Polar Bear Plunge. We have the best first responders around and we are honored to have them in town.

### **PUBLIC PORTION**

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

There were no comments from the public.

Mr. Smith made a motion to close the public portion, seconded by Mr. Jeney. All were in favor, the motion was approved.

### **EXECUTIVE SESSION**

At this time, Mr. Burrell asked for a motion to adopt Resolution 2021-62 authorizing executive session.

## **TOWNSHIP OF DELRAN RESOLUTION 2021-62**

### **AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: LITIGATION – 4101 BRIDGEBORO ROAD, SALE OF MUNICIPAL PROPERTY-207 WILDFLOWER PLACE**

**WHEREAS**, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

**WHEREAS**, it is necessary to close the work session meeting of March 23, 2021, for the following reason:

1. Litigation Settlement Agreement Discussion – 4101 Bridgeboro Road
2. Sale of Municipal Property – 207 Wildflower Place

**NOW, THEREFORE, BE IT RESOLVED** that the meeting is closed for the reasons

above in accordance with the Open Public Meeting act.

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Resolution 2021-62.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Jeney made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Smith. All were in favor, motion approved.

There was no action taken after execution session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk