



TOWNSHIP OF DELRAN

PUBLIC MEETING

APRIL 6, 2021 | 7:00 PM

VIA ZOOM WEBINAR (NOT IN PERSON)

Zoom Information:

Webinar ID: 864 2201 2725

<https://us02web.zoom.us/j/86422012725>

I. Call to Order

II. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

III. Salute to the flag

IV. Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

V. Minutes for approval

- a.** A motion approving the minutes for the January 26, 2021 Action, Work Session and Closed Session Meeting.

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- b.** A motion approving the minutes for the February 2, 2021 Public and Closed Session Meeting.

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- c.** A motion approving the minutes for the February 9, 2021 Action, Work Session and Closed Session Meeting.

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- d. A motion approving the minutes for the February 23, 2021 Action, Work Session and Closed Session Meeting

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- e. A motion approving the minutes for the March 2, 2021 Public Meeting.

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VI. Ordinance(s) On First Reading

- a. **ORDINANCE 2021-07 AN ORDINANCE REPEALING CHAPTER 12, "TRAFFIC", SECTION 12-3.8, "SNOW REMOVAL", OF THE CODE OF THE TOWNSHIP OF DELRAN AND REPLACING WITH NEW CHAPTER 12, "TRAFFIC", SECTION 12-3.8, "SNOW REMOVAL."**

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- b. **ORDINANCE 2021-08 AN ORDINANCE REPEALING CHAPTER 43, "PURCHASING", SECTION 43-2, "PROCESS OF AWARD FOR PROFESSIONAL SERVICE CONTRACTS", OF THE CODE OF THE TOWNSHIP OF DELRAN**

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VII. Resolution(s)

a. Resolution 2021-63 Introducing the CY 2021 Municipal Budget

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

b. Resolution 2021-64 Authorizing Emergency Temporary Appropriations N.J.S.A. 40A:4-20 Extending the Temporary Budget Period through May 5, 2021

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

c. Resolution 2021-65 Emergency Procurement Resolution

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VIII. Consent Agenda

a. Resolution 2021-66 Refund Sewer Overpayment

b. Resolution 2021-67 Authorizing the Execution of the Holy Cross High School Sanitary Sewer Easement

c. Resolution 2021-68 Authorizing the Execution of Deed of Easement between LBA RVI-Company XVI, LLC and the Township of Delran

- d. **Resolution 2021-69** Authorizing CME Associates to perform Engineering Services for the 2021 Road Program – Miscellaneous Concrete Improvements
- e. **Resolution 2021-70** Authorizing payment of Accumulated Sick Days to Alfonso Parente in the amount of \$31,750

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

IX. Motion(s)

- a. A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

- b. A motion accepting the report of the Tax Collector and Township Clerk

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

X. Reports

- a. Clerk – Jamey Eggers
- b. Administrator – Jeff Hatcher
- c. Mayor Catrambone
- d. Solicitor – Salvatore J. Siciliano, Esq.
- e. Council Members

XI. Public Comments

XII. Adjournment

TOWNSHIP OF DELRAN

ORDINANCE 2021-07

AN ORDINANCE REPEALING CHAPTER 12, "TRAFFIC", SECTION 12-3.8, "SNOW REMOVAL", OF THE CODE OF THE TOWNSHIP OF DELRAN AND REPLACING WITH NEW CHAPTER 12, "TRAFFIC", SECTION 12-3.8, "SNOW REMOVAL."

SECTION ONE. Chapter 12, "Traffic", Section 12-3.8, "Snow Removal", of the Code of the Township of Delran, be and the same is hereby repealed and replaced thereto with the following:

Chapter 12

§12-3.8 Snow Removal:

A. During an actual emergency or disaster, or a forecast emergency or disaster in Delran Township, the Delran Emergency Management Coordinator or, in his absence, a Deputy Emergency Management Coordinator or designee may issue an emergency proclamation as authorized by state law (NJ Civil Defense Act of 1942, amended and supplemented by Chapter 251, P.L. 1942) designating that there shall be no parking upon those streets or parts of streets identified in the emergency proclamation. The emergency proclamation will establish a date and time of commencement, and a superseding emergency proclamation will be issued establishing a date and time for the termination of such emergency.

B. These regulations shall be in addition to and supplement all other laws of the State of New Jersey, the County of Burlington, and the Township of Delran.

C. Notification as to the date and time of the commencement of such declared emergency, as well as the date and time of the declaration of the end of such emergency, may be made by any or all of the following: Township Reverse 911; Township website; news media.

D. Removal of vehicles. Any unoccupied vehicle parked or standing in violation of this article shall be deemed a nuisance to the safe and proper regulation and movement of traffic, and any police officer may provide for the immediate removal of such vehicle. The owner shall pay the reasonable costs for the removal and storage which may result from such removal before regaining possession of the vehicle.

E. Violations and penalties. The fine for violation of this article shall be \$50, plus court costs, which may be paid through the Municipal Court or imprisonment for a term not exceeding 15 days, or both.

SECTION TWO. Chapter 12, "Traffic", Section 12-3.8, "Snow Removal", be and the same is hereby amended.

SECTION THREE. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION FOUR. This Ordinance shall take effect on upon its passage and publication according to law.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Smith			
Mr. Jeney			
Ms. Parejo			
Mr. Lyon			
Mr. Burrell			

Introduced: April 6, 2021

Adopted:

JAMEY EGGERS, MUNICIPAL CLERK

GARY CATRAMBONE, MAYOR

**TOWNSHIP OF DELRAN
ORDINANCE 2021-08**

**AN ORDINANCE REPEALING CHAPTER 43,” PURCHASING”, SECTION 43-2,
“PROCESS OF AWARD FOR PROFESSIONAL SERVICE CONTRACTS”, OF THE
CODE OF THE TOWNSHIP OF DELRAN**

SECTION ONE. Chapter 43, “Purchasing”, Section 43-2, “Process of Award for Professional Service Contracts”, of the Code of the Township of Delran, be and the same is hereby repealed.

SECTION TWO. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION THREE. This Ordinance shall take effect upon its passage and publication according to law.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Smith			
Mr. Jeney			
Ms. Parejo			
Mr. Lyon			
Mr. Burrell			

Introduced: April 6, 2021

Adopted:

JAMEY EGGERS, MUNICIPAL CLERK

GARY CATRAMBONE, MAYOR

**TOWNSHIP OF DELRAN
RESOLUTION 2021-63**

RESOLUTION INTRODUCING THE CY 2021 MUNICIPAL BUDGET

WHEREAS, the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2021; and

WHEREAS, said budget shall be published in the Burlington County Times in the issue of April 21, 2021; and

WHEREAS, a public hearing on the budget and tax resolution will be held via the Zoom Webinar Platform on May 5, 2021 at 7:00 P.M., at which time and place objections to said budget and tax resolution for the CY 2021 Municipal Budget may be presented; and

WHEREAS, anyone wanting to participate in the meeting can do so by following the instruction below:

Visit the following link: <https://us02web.zoom.us/j/86422012725>

Or iPhone one-tap: US: +13017158592,86422012725# or +13126266799,86422012725#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 864 2201 2725

International numbers available: <https://us02web.zoom.us/j/86422012725>

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Township of Delran hereby approves the introduction of the 2021 Municipal Budget.

Dated: April 6, 2021

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-64**

**EMERGENCY TEMPORARY
APPROPRIATIONS N.J.S.A. 40A:4-20
EXTENDING THE TEMPORARY BUDGET
PERIOD THROUGH MAY 5, 2021**

WHEREAS, N.J.S.A. 40A:4-20 provides for additions to the adopted Temporary Appropriations as necessary prior to adopting the annual budget for the purposes and amounts required; and

WHEREAS, in January of 2021 the Township Committee approved a \$3,608,676.78 Temporary Budget to provide funding until the 2021 budget is adopted; and

WHEREAS, the budget calendar contemplates adopting a budget before April 30; and

WHEREAS, current fiscal and economic conditions caused a delay in the budget process; and

WHEREAS, it is now necessary to extend the Temporary Budget through May 5, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran, County of Burlington and State of New Jersey, that the total Temporary Budget Appropriations for 2021 inclusive of this Emergency Temporary Budget Appropriation shall not exceed \$ 4,811,569.04 for operating and debt appropriations until such time that the 2021 Budget is adopted approved by the Division of Local Government Services.

Dated: April 6, 2021

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-65**

EMERGENCY PROCUREMENT RESOLUTION

WHEREAS, an emergency has arisen with respect to the sanitary sewer line south of the intersection of Fairview Street and Route 130; and

WHEREAS, N.J.S. 40A:6-11 provides for the ability to enter into a contract in such an emergency without going through the competitive bidding process which includes Pay to Play regulations; and

WHEREAS, the total amount of emergency is \$26,276 which is below the bidding threshold but above the Pay to Play limit, and

WHEREAS, due to the nature of this sanitary sewer line emergency that exists in front of the driveway of a commercial property and needs immediate attention.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, Burlington that the Township enter into a contract with Standard Pipe Services, LLC to make the necessary repairs in conformance with N.J.S.A 40A:11-6.

BE IT FURTHER RESOLVED that the Township has the necessary funds available for this repair in a previously reserved account for the repair to the Route 130 Sanitary Sewer Line.

DATED: April 6, 2021

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY
RESOLUTION 2021-66**

REFUND SEWER OVERPAYMENT

WHEREAS, the Tax Collector certifies to the Mayor and the Township Council of the Township of Delran, that the sewer records reflect an overpayment for the following accounts:

Sewer Account #	Address	Make Check Payable to	Amount
2266600-0	16 Starke Lane	Doreste, Albert & Barbara 15149 Vivaldi Dr Nokomis, FL 34275	\$102.75

BE IT RESOLVED that copies of said resolution be forwarded to the Tax Collector, Township Auditor, and the Treasurer for their information and any appropriate action.

Dated: April 6, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-67**

**RESOLUTION OF THE TOWNSHIP OF DELRAN
AUTHORIZING THE EXECUTION OF HOLY CROSS HIGH
SCHOOL SANITARY EASEMENT**

WHEREAS, in connection with certain land use approvals (the "Approvals") the Township of Delran (the "Township") has required Holy Cross High School (the "Grantor") to grant certain easements to the Township;

WHEREAS, the Grantor is the owner in fee simple of certain real estate situated in the Township and more specifically described as Block 46, Lot 2 on the Tax Map of Delran Township (the "Property"); and

WHEREAS, pursuant to a Sanitary Sewer Easement (the "Easement"), the Grantor has agreed to convey a right-of-way easement in perpetuity to the Township in connection with the provision of sanitary sewer service and for other purposes as set forth in the Easement; and

WHEREAS, specifically, this Easement allows the Township to enter upon Grantor's Property for the purpose of inspecting, locating, relocating, installing, altering, extending, constructing, repairing, replacing, rebuilding, removing, and perpetually operating, maintaining, and using sewer mains and pipes, as necessary or proper for the maintenance of a sewer main; and

WHEREAS, the Easement has been reviewed by the attorney and the engineer for the Township's Sewer Department and both parties have approved of the terms of the Easement; and

WHEREAS, upon considering the above information the Township has made the following findings:

1. The Township has approved the terms and language of the Deed of Easement.
2. Delran Township's Mayor, Gary Catrambone, is now authorized to execute the Sanitary Sewer Easement on behalf of Delran Township.
3. Upon execution of the Deed of Easement, the Township Attorney is instructed to return the Sanitary Sewer Easement to the Grantor for recording with the Burlington County Clerk.
4. Grantor's Performance Guarantee is not to be released until the Grantor has provided proof that this Sanitary Sewer Easement has been recorded with the Burlington County Clerk.

DATED: April 6, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-68**

**RESOLUTION OF THE TOWNSHIP OF DELRAN
AUTHORIZING THE EXECUTION OF DEED OF EASEMENT
BETWEEN LBA RVI-COMPANY XVI, LLC AND THE TOWNSHIP OF DELRAN**

WHEREAS, in connection with certain land use approvals (the "Approvals") the Township of Delran (the "Township") has required LBA RVI-Compnay XVI, LLC. (the "Grantor") to grant certain easements to the Township;

WHEREAS, the Grantor is the owner in fee simple of certain real estate situated in the Township and more specifically described as Block 9, Lot 47.06 on the Tax Map of Delran Township (the "Property"); and

WHEREAS, pursuant to a Sanitary Sewer Easement (the "Easement"), the Grantor has agreed to convey a right-of-way easement in perpetuity to the Township in connection with the provision of sanitary sewer service and for other purposes as set forth in the Easement; and

WHEREAS, specifically, this Easement allows the Township to enter upon Grantor's Property for the purpose of inspecting, locating, relocating, installing, altering, extending, constructing, repairing, replacing, rebuilding, removing, and perpetually operating, maintaining, and using sewer mains and pipes, as necessary or proper for the maintenance of a sewer main; and

WHEREAS, the Easement has been reviewed by the attorney and the engineer for the Township's Sewer Department and both parties have approved of the terms of the Easement; and

WHEREAS, upon considering the above information the Township has made the following findings:

1. The Township has approved the terms and language of the Deed of Easement.
2. Delran Township's Mayor, Gary Catrambone, is now authorized to execute the Sanitary Sewer Easement on behalf of Delran Township.
3. Upon execution of the Deed of Easement, the Township Attorney is instructed to return the Sanitary Sewer Easement to the Grantor for recording with the Burlington County Clerk.
4. Grantor's Performance Guarantee is not to be released until the Grantor has provided proof that this Sanitary Sewer Easement has been recorded with the Burlington County Clerk.

DATED: April 6, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-69**

**AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES
FOR THE 2021 ROAD PROGRAM – MISCELLANEOUS CONCRETE
IMPROVEMENTS**

WHEREAS, the Township of Delran has authorized Ordinance 2021-06 to provide funding for the 2021 Road Program – Miscellaneous Concrete Improvements; and

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, perform services related to the 2021 Road Program – Miscellaneous Concrete Improvements in an amount not to exceed \$63,000.00; and

WHEREAS, the CFO has provided a certification of funds for the engineering services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above-mentioned services upon effective date of the ordinance according to law.

Date: April 6, 2021

Jamey Eggers, Municipal Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-70**

**AUTHORIZING PAYMENT OF ACCUMULATED SICK DAYS
TO ALFONSE PARENTE IN THE AMOUNT OF \$31,750**

WHEREAS, the Township of Delran has an agreement in place with Delran Chief of Police Parente and part of that contract includes a provision for a maximum payment of \$31,750 of accumulated sick days at the time of retirement; and

WHEREAS, Alfonse Parente has presented his retirement and has accumulated a sufficient number of days to reach the maximum payout of \$31,750 and

NOW THEREFORE, BE IT RESOLVED that the Township of Delran authorizes the Treasurer to process a payment for Howard Davenport in the amount of \$31,750 for accumulated sick days.

Dated: April 6, 2021

Jamey Eggers, Municipal Clerk

Tyler Burell, President of Council