

**PUBLIC MEETING  
MUNICIPAL BUILDING**

**April 12, 2022  
DELRAN, NJ**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on March 1, 2022 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell were present. Ms. Parejo was absent.

**ALSO PRESENT:** Mr. Catrambone, Mayor, Joseph Bellina, Interim Business Administrator, Mark Tabakin, Township Attorney and Ms. Eggers, Township Clerk.

**PRESENTATION OF PROCLAMATION**

Mayor Catrambone and Township Council presented a proclamation to Joe Sedor, United States Army Private First-Class.

**MINUTES FOR APPROVAL**

Mr. Jeney made a motion, seconded by Mr. Smith to approve the minutes for the November 23, 2021 Action and Work Session Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

**ORDINANCE(S) ON FIRST READING**

**TOWNSHIP OF DELRAN  
ORDINANCE 2022-03**

**AN ORDINANCE OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF THE OFFER FOR THE PURCHASE OF TWO TEMPORARY USE RIGHTS OF PARCELS ON THE TAX MAP OF THE TOWNSHIP OF DELRAN, BURLINGTON COUNTY TO THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION AS DESCRIBED**

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Ordinance 2022-03 on first reading.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

**RESOLUTION(S)**

**Resolution 2022-68** Introduction of CY2022 Municipal Budget

Mr. Smith made a motion, seconded by Mr. Jeney to adopt the Resolution 2022-68.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

**Resolution 2022-69** Authorizing Close Out Change Order and Final Payment to Black Rock Enterprises, LLC for the 2021 Traffic Calming Improvements

Mr. Jeney made a motion, seconded by Mr. Lyon to adopt the Resolution 2022-69.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

**Resolution 2022-70** Setting Forth a Sustainable Land Use Pledge

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt the Resolution 2022-70.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

**Resolution 2022-71** Confirming the Mayor's Appointment of Weiner Law Group, LLP as the Township Solicitor

Mr. Lyon made a motion, seconded by Mr. Smith to adopt the Resolution 2022-71.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

**Resolution 2022-72** Authorizing Emergency Temporary Appropriations N.J.S.A. 40A:4-20 Extending the Temporary Budget Period Through May 10, 2022

Mr. Jeney made a motion, seconded by Mr. Smith to adopt the Resolution 2022-72.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

## **MOTIONS**

Mr. Lyon made a motion, seconded by Mr. Smith authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Smith made a motion, seconded by Mr. Lyon accepting the report of the CFO including the March YTD Revenue Report, YTD Budget Report and March Check Register.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4  
Nays: None

Motion Approved

Mr. Lyon made a motion, seconded by Mr. Jeney accepting the report of the Tax Collector and Township Clerk.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4  
Nays: None

Motion Approved

Mr. Jeney made a motion, seconded by Mr. Smith granting a mercantile license to:

- Non Stop Auto Sales, 207-12 Carriage Lane
- Tijara Autos, LLC, 207-21 Carriage Lane

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4  
Nays: None

Motion Approved

Mr. Lyon made a motion, seconded by Mr. Jeney authorizing the advertisement of bids for the Janitorial Contract.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 4  
Nays: None

Motion Approved

## **REPORTS**

**Emergency Services** – Chief Peak reported that they are at 177 calls for the year and 60 since the last meeting in March.

On March 12<sup>th</sup> the Department responded to a car fire at BP Gas Station on Route 130.

On March 16<sup>th</sup> the Department responded to a car fire at Barlow Chevrolet on Route 130.

On March 19<sup>th</sup>, the Department responded to South Hampton for a forest fire which possibly started from a bon fire.

On March 27<sup>th</sup> and April 1<sup>st</sup>, they assisted Riverside on two minor fires.

Chief Peak reported that members will be attending electric vehicle fire and emergencies class on May 7<sup>th</sup> at the Burlington County Training Facility. Also, three members enrolled in Fire Officer I and two enrolled in the Right Front Seat Class which is a pre-class for officers that want to hold a command role during a fire scene.

This Saturday, they will be holding the Easter Bunny run through town on the fire trunk.

On May 16<sup>th</sup>, they were invited to the STEM Fair at Delran High School. The Fire Department will be participating and will have items on display.

The Fire Department was invited to participate in a tabletop discussion on natural gas emergency exercise for BP regulations for PSE&G.

Today was Emergency Services Day. The 7<sup>th</sup> Grade class toured the Police Department, Emergency Squad and Fire Department.

**Mr. Bellina** – No report.

**Ms. Eggers**– No report.

**Mr. Catrambone** – Mr. Catrambone congratulated Joe Sedor on his proclamation.

Mr. Catrambone thanked Council for confirming his appointment of the Weiner Law group as Township Solicitor.

Mr. Catrambone reminded residents that the Bag Up Clean Up days are starting on May 4<sup>th</sup>. Residents will be provided a free reusable shopping bags at our clean up days April 21<sup>st</sup> – 23<sup>rd</sup>.

Mr. Catrambone stated that owner, manager and staff at Crab Du Jour for hosting a private event celebrating the business surviving covid and thanking first responders.

Mr. Catrambone reminded residents to be on the lookout for the Easter Bunny riding through town this Saturday beginning at 10:00 A.M.

**Solicitor** – No report.

**Mr. Smith** – Mr. Smith congratulated Joe Sedor and thanked him for his service.

This Friday starts spring break for the schools. Make sure to be extra careful when driving through town.

**Mr. Jeney** – Mr. Jeney congratulated Mr. Sedor. As we continue to show how Delran values our Veterans we will be implementing different things. You may have noticed at Lowes, they have reserved parking for veterans and we will be looking at expanding that throughout the community.

In addition, we will be providing resource information on the website, continue to honor veterans at our monthly meeting and host events on Memorial Day and Veteran's Day. If anyone has any ideas or veterans to be honored, please reach out.

**Mr. Lyon** – Mr. Lyon congratulated Joe Sedor and thanked him for his service.

Mr. Lyon welcomed the Weiner Law Group and looks forward to working with them.

Mr. Lyon stated that it was nice to showcase the first responders at the event at Crab Du Jour. The eating contest was quite amusing.

Mr. Lyon mentioned the use of reusable bags starting in May and recommended resident keep the bags in their vehicles.

**Mr. Burrell** – Mr. Burrell echoed the comments from Mayor and Council and congratulated Joe Sedor.

Mr. Burrell thanked Rob and the Green Team for bringing up the sustainable pledge. Most people don't see it but behind the scenes, the Green Team is working tirelessly to meet our sustainable jersey credits and working on Tree City.

## **PUBLIC PORTION**

Mr. Smith made a motion, seconded by Mr. Jeney to open the meeting to the public for any questions. All were in favor; the motion was approved.

Mr. Burrell read the rules of decorum.

Jacob DeLong, 281 Conrow Road, reported that two to three times a week as he is putting his daughter on the bus, a high school student runs the bus stop with the red lights flashing. He has reported this to police about a dozen times. When they respond they put a police car in the Millbridge parking lot with lights on which will deter it for that day. As soon as the police are no longer there, they start over again. Since January, he has twelve license plates numbers.

Mr. Lyon stated that he will follow up with the bus company.

Mr. DeLong stated that he police have been wonderful but he feels some action needs to be taken.

Mr. Burrell stated that they will work with the Police Department on this issue. Mr. DeLong provided his contact information.

Barbara Gallagher, 220 Sharrowvale Road, stated that she has been in her house for fifty years. When she purchased her home, she was told you can not have your trash cans in front of the trash. When sitting on her front porch she noticed five residents with trash cans in front of their homes in the driveways or by the garage. She provided the addresses to the Township and was told they

would drive by to verify, which they did and those have been corrected and moved to the side of the home. If you drive through the area, at least 30% of residents have their trash cans in front of their home along with the recycle cans. A lot of new residents may not know this is against the ordinance. It is up to the Township to notify the residents. She recommended the Township include that information with the tax bill, in the newspaper and on the Township website.

Mr. Catrambone stated that we will post the information on social media.

Barbara Littleton, resident, welcomed the Weiner Law Group and thanked Mr. Sedor for his service.

Ms. Little asked if there could be updates from the Green Team on the Township website. Other items to increase transparency would be to include some of the reports online.

Ms. Littleton stated that a few meetings ago the Mayor spoke about preparing an update on some of the topics brought up to the Council that didn't received answers. Ms. Littleton asked for the status.

Mr. Catrambone stated that he will discuss this with the new Solicitor. If there are any specific questions, please send an email.

Ms. Littleton asked how the Township determined that the we needed a Communications Director. In looking at towns of similar size, they do not seem to have one.

Mr. Catrambone stated that we never seem to enough time to answer all the questions and run down all the details. The Communications Director is not only a social media person. We have used the position to provide feedback on questions from residents and run down some of the details at his direction. The best example he can give her is implementing Recycle Coach. The Communications Director worked with the various departments to get that up and running.

Ms. Littleton stated that from the list of things that are done by the Communications Director it appears that she is serving as the Secretary for the Mayor. Ms. Littleton asked Mr. Catrambone if he is officiating weddings as the Mayor or getting paid to do so outside of those duties.

Mr. Catrambone stated that he is officiating the weddings as the Mayor and there is no charge.

Ms. Littleton recommended that the Mayor come up with different lines of communications that we can improve upon. There are things out there that we can improve on.

Mr. Burrell stated that there is a Communications Committee report that discussed all those issues and the Administration continues to work on the report.

Mr. Lyon made a motion to close the meeting to the public, seconded by Mr. Smith. All were in favor; the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor; the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk