

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**April 7, 2020
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

MINUTES FOR APPROVAL

Approval of the minutes for the January 14, 2020 Closed Session Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the January 28, 2020 Action, Work Session and Closed Session Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the February 4, 2020 Public Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the February 11, 2020 Action, Work Session and Closed Session Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2020-05**

AN ORDINANCE AMENDING CHAPTER 12 OF THE CODE OF THE TOWNSHIP OF DELRAN, ENTITLED "TRAFFIC," TO ESTABLISH CERTAIN TRAFFIC REGULATIONS FOR BLOCK 120, LOTS 43 & 44"

PUBLIC HEARING

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2020-06**

AN ORDINANCE OF THE TOWNSHIP OF DELRAN AMENDING CHAPTER 71, ENTITLED "ALCOHOLIC BEVERAGES," OF THE CODE OF THE TOWNSHIP OF DELRAN

PUBLIC HEARING

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

ORDINANCE ON FIRST READING

**TOWNSHIP OF DELRAN
ORDINANCE 2020-07**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

MOVED BY_____ SECONDED BY_____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

CONSENT AGENDA

RESOLUTION 2020-64 AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR THE RECONSTRUCTION OF CONROW ROAD IN AN AMOUNT NOT TO EXCEED \$115,200

RESOLUTION 2020-65 AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR THE 2020 ROAD PROGRAM IN AN AMOUNT NOT TO EXCEED \$138,240

RESOLUTION 2020-66 APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM (2020) ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY SUB-AWARD NUMBER 20-0310 SUB-AWARD PERIOD 2/1/20-1/31/21

RESOLUTION 2020-67 ADJUSTING THE 2020 QUARTERLY SEWER BILLING BLOCK 9 LOT 33 BERK & BERK @ HUNTERS GLEN, LLC AMENDING RESOLUTION 2020-44

RESOLUTION 2020-68 AUTHORIZING THE ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE FOR US BANK CUST FOR US BANK CUST ACTLIEN HOLDING

MOTIONS

A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

MOVED BY_____ SECONDED BY_____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

A motion accepting the report of the Tax Collector and Township Clerk

MOVED BY_____ SECONDED BY_____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

A motion accepting the report of the CFO including the March 2020 YTD Revenue Report, YTD Budget Report and Check Register.

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

REPORTS

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public

Motion to adjourn the meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2020-05**

**AN ORDINANCE AMENDING CHAPTER 12 OF THE CODE OF THE
TOWNSHIP OF DELRAN, ENTITLED “TRAFFIC,” TO ESTABLISH CERTAIN
TRAFFIC REGULATIONS FOR BLOCK 120, LOTS 43 & 44”**

WHEREAS, the Victory Real Estate Development, LLC (“Victory”) has received Site Plan approval from the Delran Township Planning Board for Block 120, Lots 43 and 44 (“development”); and,

WHEREAS, the approved development plan allows for proposed vehicular access driveways along Hartford Road, which is under municipal jurisdiction, and Bridgeboro Road, which is under Burlington County jurisdiction; and,

WHEREAS, it has been determined by review by the Delran Township Planning Board that left turn egress movements at the proposed driveway along Hartford Road for this site at Block 120, Lots 43 and 44 should be prohibited; and,

WHEREAS, the Burlington County Planning Board has required that as a condition of its approval for the project that the left turn movements into and out of the site driveway along Bridgeboro Road be restricted during the AM and PM weekday peak traffic hours; and,

WHEREAS, the approved Site Plan, prepared by Stout & Caldwell Engineers, LLC, consisting of eleven sheets, revised through January 15, 2020 and on-file with the Delran Township Planning Office identifies specific traffic control improvements including signage and striping to effectuate the proposed turning movement restrictions; and,

WHEREAS, the Township Engineer has reviewed these determinations and agrees with the findings and finds the design complies with the Manual on Uniform Traffic Control Devices (“MUTCD”); and,

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the Township of Delran, County of Burlington, and State of New Jersey, as follows:

SECTION 1. Chapter § 12-5 Traffic. The following provisions of Chapter 12 of the Code of the Township of Delran, entitled “Traffic,” is hereby amended to include as follows:

§ 12-5.7.a. Left Turn Movement Restrictions Block 120, Lots 43 and 44.

No vehicle shall conduct a left turn movement out of the site driveway along Hartford Road anytime or into or out of the site driveway along Bridgeboro Road between the weekday hours of 7AM-9AM and 4PM-6PM at Block 120, Lots 43 and 44 as per the approved Site Plan, prepared by Stout & Caldwell Engineers, LLC, consisting of eleven sheets, revised through January 15, 2020 and on-file with the Delran Township Planning Office.

SECTION 2. Repealer. All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 3. Severability. If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The governing body of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 4. Effective Date. The ordinance shall take effect the latter of 30 days upon passage and publication according to law or issuance of a certificate of occupancy for any building or unit proposed as part of the aforementioned development.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Burrell			
Mr. Mormando			
Mrs. Parejo			
Mr. Lyon			
Mr. Catrambone			

Introduced: _____, 2020

Adopted: _____, 2020

JAMEY EGGERS, MUNICIPAL CLERK

KEN PARIS, MAYOR

**TOWNSHIP OF DELRAN
ORDINANCE 2020-06**

**AN ORDINANCE OF THE TOWNSHIP OF DELRAN AMENDING
CHAPTER 71, ENTITLED “ALCOHOLIC BEVERAGES,” OF THE CODE
OF THE TOWNSHIP OF DELRAN**

WHEREAS, the Township of Delran (“Township”) is a municipal entity organized and existing under the laws of the State of New Jersey and located in Burlington County; and

WHEREAS, regulations regarding the sale and transportation of alcoholic beverages in the Township are set forth in Chapter 71 of the Township; and

WHEREAS, Section 71-6(A)(3) of the Township Code permits the sale, service, consumption and delivery of alcoholic beverages by plenary retail consumption licensees on Sundays between the hours of 10:00 a.m. and 2:00 a.m., but limits such sale, service, consumption and delivery by the holders of a club license from 12:00 p.m. to 2:00 a.m.; and

WHEREAS, a request has been made by V.F.W. Post 3020 to allow it to open at 10:00 a.m. on Sundays; and

WHEREAS, pursuant to New Jersey’s Alcoholic Beverage Law, N.J.S.A. 33:1-40, municipalities are authorized to set the hours between which the sale of alcoholic beverages may be made; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Governing Body is authorized to enact and amend ordinances as deemed necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the Township and as may be necessary to carry into effect the powers and duties conferred and imposed upon the Township by law;

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Township Council of the Township of Delran, County of Burlington, and State of New Jersey as follows:

SECTION 1: Article II – Licensing; Regulations of Chapter 71 of the Code of the Township of Delran is hereby amended, revised, and/or supplemented as follows:

Article II. Licensing; Regulations

§ 71-3. Purpose. [No Change]

§ 71-4. Definitions. [No Change].

§ 71-5. Licenses. [No Change].

§ 71-6. Regulations of Licenses.

A. Hours of Sale.

(1) Monday. Except as otherwise provided herein, no plenary retail consumption or club licensee shall sell, serve or deliver or allow, permit or suffer the sale, service, delivery or consumption of any alcoholic beverage on Monday between the hours of 1:00 a.m. and 6:00 a.m.

(2) Tuesday through Saturday. Except as otherwise provided herein, no plenary retail consumption or club licensee shall sell, serve or deliver or allow, permit or suffer the sale, service, delivery or consumption of any alcoholic beverage on any weekday, Tuesday through Saturday, between the hours of 2:00 a.m. and 6:00 a.m.

(3) Sunday. Except as otherwise provided herein, no plenary retail consumption licensee or club licensee shall sell, serve or deliver or allow, permit or suffer the sale, service, delivery or consumption of any alcoholic beverage on Sunday between the hours of 2:00 a.m. and 10:00 a.m., unless New Year's Day falls on that Sunday, in which case it will be 3:00 a.m.

(4) Plenary retail distribution licensees. Plenary retail distribution licensees may only sell or deliver alcoholic beverages any day of the week from 9:00 a.m. to 10:00 p.m.

(5) State of emergency. Whenever the Mayor, or in his or her absence the Deputy Mayor, declares that a state of emergency exists requiring the protection of persons or property because of the probability or imminence of mob or other violence, or other emergency requiring the prohibiting of the sale of alcoholic beverages, the Mayor or Deputy Mayor is hereby empowered to issue a proclamation indicating which licensees shall close their places of business and designating the period of time or times they shall remain closed. Upon receiving oral or written, if practicable, notice of such proclamation, the licensees affected thereby shall promptly obey such proclamation. If any such licensee fails to do so, the Chief of

Police is hereby empowered to cause such premises to be closed, at the expense of the violator.

- B. Persons on Premises During Prohibited Hours. [NO CHANGE]
- C. Sales to Certain Persons Prohibited. [NO CHANGE]
- D. Prohibited Acts of Licenses. [NO CHANGE]
- E. Service in Private Areas Forbidden; Exceptions. [NO CHANGE]
- F. Premises Open to View. [NO CHANGE]
- G. Posting of Article. [NO CHANGE]

§ 71-7. Minors. [No Change].

§ 71-8. Revocation of Licenses. [No Change].

SECTION 2. Except as set forth in Section 1 above, the balance of Code of the Township of Delran shall not be affected by this ordinance.

SECTION 3. All ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 4. If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The Council of the Township of Delran declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 5. This ordinance shall take effect immediately upon passage and publication according to law.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Burrell			
Mr. Mormando			
Mrs. Parejo			
Mr. Lyon			
Mr. Catrambone			

Introduced: _____, 2020

Adopted: _____, 2020

JAMEY EGGERS, MUNICIPAL CLERK

KEN PARIS, MAYOR

TOWNSHIP OF DELRAN

ORDINANCE 2020-07

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION I. ANNUAL SALARIES

A. The following designated Township Employees shall receive annual salaries set herein for each position as determined by the Mayor of the Township of Delran. These annual salaries are paid on a biweekly basis.

SERGEANTS

	<u>STEP 1</u>	<u>STEP 2</u>
Beginning January 1, 2016	\$ 97,897.00	\$101,332.00
Beginning January 1, 2017	\$ 99,855.00	\$103,359.00
Beginning January 1, 2018	\$101,852.00	\$105,426.00
Beginning January 1, 2019	\$104,398.00	\$108,061.00
Beginning January 1, 2020	\$107,008.00	\$110,763.00

CHIEF OF POLICE

Beginning January 1, 2016	\$122,965.00
Beginning January 1, 2017	\$125,424.00
Beginning January 1, 2018	\$127,932.00
Beginning January 1, 2019	\$131,130.00
Beginning January 1, 2020	\$134,408.00

Section II Repeal - All Ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption - This Ordinance shall take effect immediately upon its final adoption and publication according to law. This Ordinance is retroactive to January 1, 2016.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Lyon			
Mr. Mormando			
Ms. Parejo			
Mr. Burrell			
Mr. Catrambone			

Date of Introduction:
Date of Final Adoption:

JAMEY EGGERS, MUNICIPAL CLERK

KEN PARIS, MAYOR

**TOWNSHIP OF DELRAN
RESOLUTION 2020-64**

**AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES
FOR THE RECONSTRUCTION OF CONROW ROAD IN AN AMOUNT NOT
TO EXCEED \$115,200**

WHEREAS, the Township of Delran has authorized Ordinance 2020-04 to provide funding for the Reconstruction of Conrow Road; and

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, complete the design, Permit and Bid Phase along with Survey and Construction Phase Services in an amount not to exceed \$115,200, and

WHEREAS, the CFO has provided a certification of funds for the engineering services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above mentioned services.

Date: April 7, 2020

Jamey Eggers, Municipal Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2020-65**

**AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES
FOR THE 2020 ROAD PROGRAM IN AN AMOUNT NOT
TO EXCEED \$138,240**

WHEREAS, the Township of Delran has authorized Ordinance 2020-04 to provide funding for the 2020 Road Program; and

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, complete the design, Permit and Bid Phase along with Survey and Construction Phase Services in an amount not to exceed \$138,240.00; and

WHEREAS, the CFO has provided a certification of funds for the engineering services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above mentioned services.

Date: April 7, 2020

Jamey Eggers, Municipal Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2020-66**

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW
JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM (2020) ADMINISTERED BY
THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF
LAW AND PUBLIC SAFETY
SUB-AWARD NUMBER 20-0310
SUB-AWARD PERIOD 2/1/20-1/31/21**

WHEREAS, the Delran Township Council does hereby accept funding of \$60,000 with a local match of \$219,042.00 for an approximate project total cost of \$279,042.00 under the State of New Jersey Safe and Secure Communities Grant Program; and

WHEREAS, the Township Council has reviewed the accompanying application, and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Township Council of the Township of Delran for the purpose described in the application:

THEREFORE, BE IT RESOLVED by the Township Council that

- 1) As a matter of public policy, the Township Council of the Township of Delran wishes to participate to fullest extent possible with the Department of Law and Public Safety and does hereby accept the sub-award.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

DATED: April 7, 2020

TOWNSHIP CLERK

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2020-67**

**ADJUSTING THE 2020 QUARTERLY SEWER BILLING
BLOCK 9 LOT 33 BERK & BERK @ HUNTERS GLEN, LLC
AMENDING RESOLUTION 2020-44**

WHEREAS, the 2020 Sewer Billing is based on January, February and March of the 2019 year; and

WHEREAS, Account number 10940085-0 had estimated meter readings in October 2018, November 2018, December 2018, January 2019 and February 2019 causing all months to be read in March 2019; and

WHEREAS, to be fair and equitable an average of the readings from October through March were used to calculate the monthly usage for January through March; and

WHEREAS, after additional review the 2020 quarterly billing for sewer on the following accounts for Block 9 lot 33 need to be adjusted to the 2019 billing as follows:

- Sewer account 10940085-0 (Residential) \$65,823.63 Quarterly
- Sewer account 10940085-1 (Commercial) \$ 2,159.84 Quarterly
- Sewer account 10940085-2 (Residential) \$65,823.63 Quarterly; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran, the Tax Collector is hereby authorized to make the above adjustments.

Dated: April 7, 2020

**Jamey Eggers
Municipal Clerk**

**Gary Catrambone
Council President**

**TOWNSHIP OF DELRAN
RESOLUTION 2020-68**

**AUTHORIZING THE ISSUANCE OF
DUPLICATE TAX SALE CERTIFICATE FOR
US BANK CUST FOR US BANK CUST ACTLIEN HOLDING**

WHEREAS, the tax collector of the Township of Delran has previously issued tax sale certificate to US BANK CUST ACTLIEN HOLDING which certificate is dated August 24, 2017 covering premises listed below:

Block	Lot	Qualifier	Certificate Number
118	4.03	C0221	17-00197

WHEREAS, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Delran, that the Tax Collector be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit, pending payment of \$100.00, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

BE IT FURTHER RESOLVED that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

Dated: April 7, 2020

Jamey Eggers
Municipal Clerk

Gary Catrambone
Council President