

**ACTION MEETING
MUNICIPAL BUILDING**

**April 22, 2014
DELRAN, NEW JERSEY**

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the Sunshine Law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 26, 2013 and posted on the bulletin board on the same date.

ROLL CALL: Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone were present.

ALSO PRESENT: Mr. Marmero, Township Attorney, Mr. Paris, Mayor, Mr. Hatcher, Administrator and Ms. Eggers, Township Clerk.

BURLINGTON COUNTY JOINT INSURANCE FUND LOSS CLAIMS

Mr. Hatcher stated that we receive quarterly reports on our claims. For the Municipal Excess Liability Fund we have had zero losses over the last six year period. For the EPL and the POL our six year loss ratio is 4.7%, which is excellent. The area that we are hurting in a little bit is with the BCJIF. Over the six year period, we have a 97.5% loss ratio. We had a bad three year period from 2009-2011. We seem to have recovered for 2012 and 2013. We are putting more emphasis on safety this year. We will update Council after the next quarter.

82 HAINES MILL ROAD

Mr. Hatcher stated that this is an area of Haines Mill Road that is currently under a five year road moratorium until October. The resident has reached out to us to ask if Council was willing to exempt them since we are getting close to the expiration date and allow them to receive a road opening permit. They will be installing a 6' 6" width to the apron, which may or may not impact the road.

After discussion, Council agreed to the exemption since it is within six months from the expiration and weather could also play a factor in the construction. If Mr. DeSanto performs the inspection and feels there is an issue we could have the Engineer come in for an inspection.

Mr. Schwartz made a motion to allow the exemption for 82 Haines Mill Road, seconded by Mr. Morrow.

There being no question, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

ST. MIHIEL DRIVE – COUNTY SPEED EVALUATION REPORT

Mr. Hatcher reported that a few months ago we asked the County to perform a speed study on St. Mihiel Drive. They have determined that the speeds are posted as they should be and have recommended that we do some additional enforcement.

Mr. Catrambone reported that 85% of the cars were traveling 48/46 at American Legion drive, 48/47 at Reserve Avenue and 51/49 at Dredge Harbor Deli.

SEWER ADJUSTMENTS – NEW OWNERS

Mr. Hatcher reported that are regulations state that when there is a new owner the sewer bill goes back to the minimum bill. There are five properties that we have made this adjustment. We will continue to bring these forward so Council is aware of the turnover of properties.

SEWER ADJUSTMENTS

133 Windmoor Road – Mr. Hatcher reported that there are two individuals living at this property. The owner indicated that he never shut of the valve to the back yard spigot and that the hose nozzle has been leaking for a long period of time. As a result, he had an unusually high water bill and this is water that is not treated by the sewer system. Since he has corrected the problem, the water bill has averaged 4,000 gallons per month. Our recommendation, if Council agrees, would be to reduce the consumption to 12,000 gallons for the 2014 billing.

130 Red Stone Ridge – The property owner indicated that they had two leaky toilets and they have both been replaced. The water bill went down immediately. They have provided receipts for the purchase. They have been averaging 3,000-4,000 gallons per month since the repairs. Our recommendation, if Council agrees, would be to reduce the consumption to between 10,000 and 12,000 gallons for the 2014 billing. Council agreed to reduce the consumption to 11,000 gallons.

328 Juniata Avenue – The property owner had a low leak and the required the replacement of the flapper valve. They had no receipts for the repair. Prior to the repair they were running 12,000 gallons and have been averaging that since the repairs. Our recommendation, if Council agrees, would be to reduce the consumption to 12,000 gallons for the 2014 billing.

**TOWNSHIP OF DELRAN
RESOLUTION 2014-59**

AUTHORIZING SEWER ADJUSTMENTS

WHEREAS, Township Council has reviewed the sewer billing and other documentations provided by the certain residents; and

WHEREAS, after discussion, Township Council agreed that the following sewer adjustment for the 2014 sewer billing be made as listed below:

<u>NAME</u>	<u>ADDRESS</u>	<u>ADJUSTED QUARTERLY AMOUNT</u>
Thomas J. Moszczynski	133 Windmoor Road	\$ 112.75
Karen Missigman	130 Red Stone Ridge	\$ 107.75
Michael & Laura Kulinski	328 Juniata Avenue	\$ 112.75

NOW, THEREFORE, BE IT RESOLVED that Township Council authorizes the Tax Collector to make to above adjustment.

Mr. Morrow made a motion, seconded by Mrs. Kolodi to adopt the Resolution 2014-59.

There being no question, the roll was called.

Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone voted aye for Resolution 2014-59. Ms. Pangia abstained.

Ayes: 4 except on 328 Juniata Avenue

Nays: None

Abstained 1 on

Motion Approved

SUMMER HOURS

Mr. Hatcher provided a memo stating that they would like to begin summer hours on July 1st – August 31st for the Public Works employees and the Sewer Department employees. The hours will be 6 AM to 2 PM.

Mr. Schwartz made a motion, seconded by Mrs. Kolodi to approve the summer hours. All were in favor, motion approved.

POLICE OFFICER REPLACEMENT

Mr. Catrambone stated that he is sure everyone is aware that Rodney Hubbs will be retiring in a few days and Council will need to determine if we will be replacing the position.

Mr. Hatcher stated that Council needs to decide whether they want to fund the replacement. We have been cutting back in the department, going from thirty-two down to thirty. The academy begin in July and they will not be on the streets for a while after that. If Council agrees to fund the position, we would ask for a civil service list and then hire from that list.

Chief Parente reported that Police Academy runs from July through December and then the new officer would complete twelve weeks of field training where they would be with another officer. That would take us to March before the new officer is on the street if everything goes well. We are down to twenty-nine officers once Rodney Hubbs leaves. We also have an officer that is being deployed for a year which will leave us at twenty-eight. That is the bare minimum that we can have and still allow vacations and time off without incurring overtime.

Mr. Schwartz asked if since there are layoffs happening in many town would it be possible to get an officer that does not need the academy.

Mr. Hatcher stated that there is a reemployment list but then we most likely would not get a resident.

Council agreed to the replacement of the officer. Mr. Hatcher will move forward with requesting a civil service list.

CAPITAL BUDGET

Mr. Hatcher reported that next step is the bond ordinance for approval of these items. We discussed the capital budget at the last meeting and Council wanted to hold off on the items for the Police Department and Sewer Department until tonight when the Department Heads were in attendance. The remaining items are as followed:

- \$39,500 – For Fingerprinting System for the Police Department. We were notified by the NJ State Police, State Bureau of Identification that our current system must be replaced.
- \$17,100 – Haloptic Camera for the Sewer Department. This is a digital camera that will allow us to see 200 to 250 feet into the pipes to check for blockages. The current system is not made for storm sewers.
- \$35,969 – Camera Truck Upgrades for the Sewer Department including computer and software package to move away from VHS tapes and make them digital.

Mr. Catrambone reported that for Mr. Schwartz's information we also approved the next steps for the improvements at Swedes Lake.

Mr. Schwartz stated that he appreciated the support.

Council agreed to the above capital items. Mr. Hatcher will contact the Bond Council to draft the ordinance including these items and the items that we discussed at the last work session.

REPORTS

Mr. Williams – No report.

Chief Parente – No report.

Ms. Eggers – No report.

Mr. Hatcher – No report.

Mr. Marmero – No report.

Ms. Pangia – Ms. Pangia asked if we will be able to include the speed limit painting in the road when we repave Brown Street.

Mr. Hatcher stated that he has not heard and will check with the Engineer.

Ms. Pangia asked if it has been determined that there was speed racing on Brown Street.

Mr. Hatcher stated that by the picture it was difficult to tell.

Ms. Pangia stated that she wants to keep on top of this because once the road in repaved it will be easier to speed.

Ms. Pangia stated that the mammogram van was here today and they will be back on May 22nd.

Ms. Pangia thanked the Girl Scouts for planting the tree today in front of the Municipal Building near the fire offices.

Ms. Pangia reported on Jake's Place. They are a charitable organization that built a boundless playground in Cherry Hill. She met with them last week and had their board meeting last night and would like to pursue a partnership with Delran. She was hoping we could pursue this further with them and possibly visit Delran Community Park to

determine the area that they would be looking at.

Mr. Paris stated that the County is also coming out with another phase of the park grant and he does not want this to jeopardize our ability to receive a grant. He would like to make sure that they would be on board with the partnership.

Mr. Schwartz stated that he was hoping that he and Ms. Pangia could be a sub-committee within Council to gather information before they came to Council.

Mr. Paris stated that he would also like to be involved.

Ms. Pangia reported that they understand that the County has grants and they would like to sit down with all parties in the future.

Mr. Paris stated that we also need the Engineer to look at this with them and get everyone on board.

Ms. Pangia recommended that we allow them to go to Delran Community Park with their vendor to get an idea of the area we are looking at and then invite them to the work session in May.

Council agreed to explore the possible opportunities. Mr. Catrambone asked that Ms. Pangia and Mr. Schwartz set up the meeting with Jake's Place and the Township Engineer to go over the park area.

Mr. Morrow – No report.

Mr. Schwartz – Mr. Schwartz stated that one of the issues that they are experiencing in the Delcrest area is an issue with AA park, which is in Riverside. Riverside does not allow parking on Washington Street in front of the park. When there are events and games in that park, people will park on Fifth Street where there is a blind curve. It makes it very difficult for two cars to get down Fifth Street. He asked if Council would have an interest in asking Riverside to reconsider the no parking on Washington in front of the park.

Mr. Schwartz reported that he would also like to meet with Mr. Winckowski to discuss the road conditions in Riverside Park and some ideas that were brought to his attention.

Mr. Paris stated that the reason they do not allow parking on Washington Street in front of the park is because they had issues with broken car windows.

Mr. Morrow stated that it also gets very congested at the corner of Washington and Chester Avenue. If they would park on Rancocas Avenue it would help with the issue on Fifth Street. They can also park on Chester Avenue.

Mr. Schwartz stated that we can discuss this in the future.

Mrs. Kolodi – Mrs. Kolodi reported that she has reached out to many corporations regarding donations for Delran Community Park. Many things have to be done online now. She will contact Mr. Hatcher to go over some of the questions that she has. The

three businesses that were most interested were Target, Lowe's and Home Depot. She will also be meeting with TD Bank next week to go over that program. Panera Bread will not give any monetary donations but they will provide food. Lowe's and Home Depot also talked about volunteers. She will continue to work on this project.

Mr. Catrambone – Mr. Catrambone asked if there is an update on the Stewart Avenue project.

Mr. Hatcher reported that they are still working and are nearing completion. Hoping for the end of the week.

Mr. Catrambone stated that if we were to do a first reading at the work session for the RAC ordinance and then have discussion at the next work session could we make changes.

Mr. Marmero stated that we would introduce the ordinance by title and then if minor changes needed to be made we could do that between introduction and adoption.

Mr. Catrambone stated that one issue seems to be that the ordinance reads that Mayor and Council can reject approved events but we want to make sure that we can approve rejected events.

Mr. Paris asked who approves an event.

Mr. Catrambone stated that the way the ordinance is written it gives the RAC the ability to approve ongoing events and if there is an issue they would come to Council.

Mr. Marmero stated that he would make the adjustment.

Mr. Catrambone stated that we will put this on for first reading at the public meeting.

Mr. Catrambone reported that he had some neighbors come to him on Dickens Drive to ask questions about rental properties. He asked Mr. Marmero to research what state law requires/allows us to do with rental properties.

Mr. Paris – No report.

PUBLIC PORTION

Mr. Schwartz made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

Joe Parento, 25 S. Bridgeboro Street, reported on the Easter Egg Hunt. There was a great turn out this year and the event lasted almost two hours. He thanked everyone that helped and participated.

Ms. Pangia made a motion to end the public portion of the meeting. The motion was seconded by Mr. Morrow. All were in favor, motion approved.

Mr. Schwartz made a motion, seconded by Mrs. Kolodi to enter into closed session to discuss CWA Contract Negotiations. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Mr. Schwartz. All were in favor, motion approved.

Mr. Morrow made a motion to adjourn the meeting, seconded by Mrs. Kolodi. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk