

**WORK SESSION MEETING
MUNICIPAL BUILDING**

**May 24, 2022
DELTRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on March 1, 2022 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

ALSO PRESENT: Mr. Catrambone, Mayor, Mark Tabakin, Solicitor, Mr. Bellina, Township Administrator and Ms. Eggers, Township Clerk.

RESIDENT NOTIFICATION LETTER (ROAD PROGRAM)

Mr. Winckowski stated that the sample letter was included in the agenda packet for review. Mr. Winckowski stated that since a moratorium is placed on the roadway after resurfacing, we like to notify residents in advance in case there is any work they need to have completed prior. Mr. Winckowski stated that Mr. Bellina is also recommending a meeting be held with the residents in the future to go over the project.

CONCEPT PLAN REVIEW BIKEWAY PROJECT DELTRAN COMMUNITY PARK

Mr. Winckowski reported that the AA has brought up concerns with the large field at Community Park not being maintained and used as frequently as the others. One of the recommendations was to modify the field in order to be consistent with the two mid-size fields. With that in mind, we have the grant for the bikeway path to connect Community Park to Notre Dame Field. Concept plans were included in the packet for review. This plan is very conceptual and there is a lot of field work that needs to be completed; however, we know we will need more room for grading trail alignment and stormwater management. Making the one field smaller and moving the outside fence will help accomplish this and can possibly be covered under the grant. We have more room to work with and they have the smaller field they have requested. Mr. Winckowski stated that he doesn't need an answer tonight but will need to know if this is an option moving forward.

Mr. Burrell stated that he understands that the AA is not utilizing the field but wants to make sure that by eliminating it we are not overburdening Notre Dame Field. We need to discuss with the RAC and the AA on the usage of that field.

Mr. Catrambone stated that it is not being used at all right now because it is not being maintained. Going from two to three mid-size fields at Community Park would be huge for the AA during tournaments.

After discussion, more information will be gathered from the AA, RAC and Fields Committee for Council to discuss further.

Mr. Winckowski reported that the next round of municipal aid grants are coming out and with that he was thinking to add a phase two to the bike path. There is another tributary between the park and Purdue where we could potentially add another path and bridge. He will prepare information for the next work session.

Mr. Catrambone stated that he has been working on the story book walk and Carli Lloyd has donated a tech ball table for Community Park.

DESIGNATION OF JUNETEENTH AS A TOWNSHIP HOLIDAY

Mr. Bellina stated that the CWA agreement will incorporate Juneteenth as an official holiday but will not be completed by June 17th. Mr. Bellina asked that Council designate Juneteenth as an official Township holiday for this year and we begin getting word out that the Township will close on June 17th in observance of Juneteenth. Council agreed.

Mr. Jeney suggested that Council also look at ways to recognize other cultural holidays.

2022 SEWER BILLING CLAIMS

Mr. Burrell stated that unless there are any questions on the two claims, we follow the recommendation in the memo. Council agreed. There will be a Resolution on the Public Meeting agenda for approval.

REPORTS

Mr. Bellina – Mr. Bellina reported thanked Council for approving the purchase of the chipper tonight. The vendor will only hold pricing for 30 days and the chipper will take a year for delivery.

Ms. Eggers – No report.

Mr. Catrambone – Mr. Catrambone stated that with the events that occurred today in Texas, our hearts go out to the fourteen children and teacher that died as the result of a shooting at Robb Elementary School in Uvalde.

Mr. Catrambone congratulated Mr. Bellina on his appointment as Township Administrator.

Mr. Catrambone congratulated Ensign Rogers.

Mr. Catrambone reported that we are in the second round of branch pickup which will continue until October. The updates are posted on the Township website to show the area where the chipper is currently located. It can take anywhere from six-eight weeks to make one round through town.

Mr. Catrambone thanked Council for recognizing Juneteenth as an official holiday for the Township.

Mr. Catrambone reported that we have been coordinating with the river towns in a Juneteenth Celebration in Palmyra. Once more details are provided we will update.

Mr. Catrambone stated that EMS has stepped up with point of care testing which started last week. They are testing for RSV, Influenza A & B, covid and strep. Testing is available Tuesday and Thursday from 9 AM to 1 PM but please call before coming to the building. Printed results will be given within fifteen minutes. Mr. Catrambone thanked the Delran EMS for getting this up and running.

Mr. Catrambone stated there is a nationwide shortage on baby formula. In an effort to help the impacted families, we are working with other communities to assist. Information has been posted

on the Township website regarding locations for the safe exchange program and are looking for volunteers that would be willing to help deliver formula to individuals in needs. Donation centers will also be set up for unopened/unexpired formula.

Mr. Catrambone reported that the Township recently held an online auction for items that were no longer needed and received approximately \$14,000 in revenue.

Mr. Catrambone reported that the Delran Fire Department responded to two highly profiled calls recently. One in Tenby Apartments and one in Riverton. Mr. Catrambone stated that he wanted to commend them on a job well done.

Mr. Catrambone thanked the Delran Police Department for hosting a car seat check point this past Saturday at Station 232. Several members of the Delran Fire Department have indicated that they would also like to get certified in order to perform car seat safety tests.

Mr. Catrambone reported that Mayor and Council will be participating in the Riverside Memorial Day Parade this coming Monday beginning at 9:30 AM.

Mr. Tabakin – No report.

Mr. Winckowski – Mr. Winckowski reported that the 2019, 2020 and 2021 Road Program projects that were completed last fall will be closed out shortly.

NJAW was out with their contractor to complete their portion of the roads they disturbed. They still need to resurface Colby and Colby Court along with Fordham, Edgewood and Howard. They will be back to finish those roads after we complete the concrete work which was authorized tonight.

Mr. Winckowski reported that they are meeting with PSE&G tomorrow to go over scheduling for their paving project which is anticipated for June.

Mr. Winckowski thanked Council for the authorization tonight on the various projects.

Ms. Parejo – Ms. Parejo stated that with the warmer weather people will be headed to Swedes Lake. She wanted to remind everyone that swimming and barbecuing is not permitted. If someone sees this activity, please call the police.

Mr. Smith – Mr. Smith congratulated Joe Bellina on his appointment as the Township Administrator.

Mr. Smith congratulated Ensign Rogers.

Mr. Jeney – Mr. Jeney congratulated Mr. Bellina.

Mr. Jeney stated that individual that is responsible for the veteran resources at the State agreed to come in and meet with out Veterans. Mr. Jeney stated that he met with him and members of the

VFW last Monday and it was a great meeting. They offered to come in every 6-8 weeks to come in and meet with VFW members.

Mr. Jeney asked Mayor and Council if we could get an estimate to install at least one veteran parking spot in each of our Township parks.

Mr. Lyon – Mr. Lyon stated that it is great to have Mr. Bellina on board as the Township Administrator. Anyone that has dealt with Mr. Bellina knows how competent he is and what a nice person. We are all happy to have him on board.

Mr. Lyon congratulated Ensign Rogers.

Mr. Lyon stated that we can not forget what Memorial Day is all about. He will be coming back from the shore to participate in the Riverside parade.

Mr. Burrell – Mr. Burrell congratulated Ensign Rogers.

Mr. Burrell congratulated Joe Bellina for joining us officially and offering the experience to we need.

PUBLIC COMMENT

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

There were no public comments.

Mr. Smith made a motion to close the public comment, seconded by Mr. Jeney. All were in favor; the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Ms. Parejo. All were in favor; the meeting was adjourned.

Submitted,

Jamey Eggers
Municipal Clerk