

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**May 4, 2021
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

ALSO, PRESENT: Mr. Catrambone, Mayor, Ms. McPeak, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

MINUTES FOR APPROVAL

Mr. Smith made a motion, seconded by Mr. Jeney to approve the minutes for the March 9, 2021 Action, Work Session and Closed Session Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

2021 MUNICIPAL BUDGET

RESOLUTION 2021-78 PROVIDING FOR SELF EXAMINATION OF THE 2021 MUNICIPAL BUDGET

Mr. Lyon made a motion, seconded by Ms. Parejo to adopt Resolution 2021-78

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTION 2021-79 ALLOWING THE BUDGET TO BE READ BY TITLE

Mr. Smith made a motion, seconded by Mr. Jeney to adopt Resolution 2021-79.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

PUBLIC HEARING 2020 MUNICIPAL BUDGET

Mr. Burrell gave a brief statement summarizes the 2021 Municipal Budget. There municipal budget calls for no tax increase. There is also no proposed increase in the sewer rates.

Mr. Lyon made a motion to open the meeting to the public, seconded by Mr. Smith. All were in favor, motion approved.

There were no additional comments.

Mr. Jeney made a motion to close the public hearing on 2021 Municipal Budget, seconded by Mr. Lyon. All were in favor, motion approved.

RESOLUTION 2021-80 ADOPTING THE 2021 MUNICIPAL BUDGET

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Resolution 2021-80.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell vote aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCES ON SECOND READING

TOWNSHIP OF DELRAN

ORDINANCE 2021-07

AN ORDINANCE REPEALING CHAPTER 12,” TRAFFIC”, SECTION 12-3.8, “SNOW REMOVAL”, OF THE CODE OF THE TOWNSHIP OF DELRAN AND REPLACING WITH NEW CHAPTER 12, “TRAFFIC”, SECTION 12-3.8, “SNOW REMOVAL.”

SECTION ONE. Chapter 12, “Traffic”, Section 12-3.8, “Snow Removal”, of the Code of the Township of Delran, be and the same is hereby repealed and replaced thereto with the following:

Chapter 12

§12-3.8 Snow Removal:

A. During an actual emergency or disaster, or a forecast emergency or disaster in Delran Township, the Delran Emergency Management Coordinator or, in his absence, a Deputy Emergency Management Coordinator or designee may issue an emergency proclamation as authorized by state law (NJ Civil Defense Act of 1942, amended and supplemented by Chapter 251, P.L. 1942) designating that there shall be no parking upon those streets or parts of streets identified in the emergency proclamation. The emergency proclamation will establish a date and time of commencement, and a superseding emergency proclamation will be issued establishing a date and time for the termination of such emergency.

B. These regulations shall be in addition to and supplement all other laws of the State of New Jersey, the County of Burlington, and the Township of Delran.

C. Notification as to the date and time of the commencement of such declared emergency, as well as the date and time of the declaration of the end of such emergency, may be made by any or all of the following: Township Reverse 911; Township website; news media.

D. Removal of vehicles. Any unoccupied vehicle parked or standing in violation of this article shall be deemed a nuisance to the safe and proper regulation and movement of traffic, and any police officer may provide for the immediate removal of such vehicle. The owner shall pay the reasonable costs for the removal and storage which may result from such removal before regaining possession of the vehicle.

E. Violations and penalties. The fine for violation of this article shall be \$50, plus court costs, which may be paid through the Municipal Court or imprisonment for a term not exceeding 15 days, or both.

SECTION TWO. Chapter 12, "Traffic", Section 12-3.8, "Snow Removal", be and the same is hereby amended.

SECTION THREE. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION FOUR. This Ordinance shall take effect on upon its passage and publication according to law.

Mr. Smith made a motion to open the meeting to the public, seconded by Mr. Jeney. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Jeney. All were in favor, motion approved.

Ms. Parejo made a motion, seconded by Mr. Jeney to adopt Ordinance 2021-07 on second reading.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
ORDINANCE 2021-08**

**AN ORDINANCE REPEALING CHAPTER 43," PURCHASING", SECTION 43-2,
"PROCESS OF AWARD FOR PROFESSIONAL SERVICE CONTRACTS", OF THE
CODE OF THE TOWNSHIP OF DELRAN**

SECTION ONE. Chapter 43, "Purchasing", Section 43-2, "Process of Award for Professional Service Contracts", of the Code of the Township of Delran, be and the same is hereby repealed.

SECTION TWO. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION THREE. This Ordinance shall take effect upon its passage and publication according to law.

Mr. Smith made a motion to open the meeting to the public, seconded by Mr. Lyon. All were in favor, motion approved.

There were no comments.

Mr. Jeney made a motion to close the public portion, seconded by Mr. Smith. All were in favor, motion approved.

Mr. Smith made a motion, seconded by Ms Parejo to adopt Ordinance 2021-08 on second reading.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCES ON FIRST READING

**TOWNSHIP OF DELRAN
ORDINANCE 2021-09**

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

Mr. Lyon made a motion, seconded by Mr. Jeney to adopt Ordinance 2021-09 on first reading.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTION(S)

Resolution 2021-81 Authorizing the Township of Delran to enter into a Mutual Release and Settlement Agreement with 4101 Bridgeboro Road LLC

Ms. Parejo made a motion, seconded by Mr. Smith to adopt Resolution 2021-81.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo and Mr. Burrell voted aye. Mr. Lyon voted nay.

Ayes: 4

Nays: 1

Motion Approved

Mr. Burrell read a statement with regards to Resolution 2021-81

Resolution 2021-82 Awarding contract for Janitorial Services to CNS Cleaning Co. Inc.

Mr. Lyon made a motion, seconded by Mr. Smith to adopt Resolution 2021-82.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

CONSENT AGENDA

Resolution 2021-83 Authorizing the Tax Collector to create Sewer Accounts and 2021 billing for various residential properties

Resolution 2021-84 Refunding Tax Overpayment

Resolution 2021-85 Refunding Overpayment of Sewer Connection Fees for Various Properties

Resolution 2021-86 Authorizing 2021 Sewer Adjustments

Mr. Jeney made a motion, seconded by Mr. Smith to adopt the consent agenda.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

MOTIONS

Mr. Smith made a motion, seconded by Ms. Parejo authorizing the payment of bills including all purchases made under the cooperative purchasing agreement.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

Ms. Parejo made a motion, seconded by Mr. Jeney accepting the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported on the Burlington County Joint Insurance Fund and the Municipal Excess Liability Fund. We have had very small increases in those insurance areas. Currently all Department Heads are going through their annual supervisory training and all employees are also undergoing training on their rights. Mr. Hatcher reported that the first draft on the update personnel manual has been completed and is being reviewed by the Labor Attorney. Once the review is complete, it will come back to Council for review.

Mr. Catrambone – Mr. Catrambone reported that by now most of you know about Jaden Phillips, a Delran resident fighting brain cancer. He has been in touch with the School District to discuss ways we can support Jaden and his family. Please continue to keep them in your thoughts and prayers.

Mr. Catrambone thanked Council, Mr. Hatcher and all Department Heads for their hard work on the budget. It is not always possible to adopt a budget with no tax increase while maintaining the same level of service we provide to the residents.

Solicitor – Ms. McPeak reported that they continue to work on updating current ordinances.

Ms. Parejo – Ms. Parejo thanked Mr. Catrambone for working with Senator Singleton's office on the beautification project at Friendship Park. The residents in the area will truly appreciate the event and she looks forward to helping on the volunteers.

Mr. Smith – Mr. Smith echoed the comments on the budget. Tremendous job by everyone.

Mr. Smith reminded residents to stay vigilant as not everyone has been vaccinated for covid-19. Some good news may be coming next week that will permit children twelve years and older to receive the vaccine.

Mr. Smith stated that there will be two recycling days this month for items such as refrigerators. Those pickup dates are May 12th and May 26th.

Mr. Jeney – Mr. Jeney thanked Mr. Hatcher and Mr. Catrambone for their work on the budget. We could not have asked for more during this pandemic year.

Mr. Lyon – Mr. Lyon echoed the comments on the budget. Hats off to the Mayor, Mr. Hatcher and Department Heads.

Mr. Lyon stated that with spring here take some time to walk around and enjoy beautiful Delran. It is a great place to live.

Mr. Burrell – No report other than to echoed the comments from Mayor and Council.

PUBLIC PORTION

Mr. Smith made a motion, seconded by Mr. Jeney to open the meeting to the public for any questions. All were in favor; the motion was approved.

There were no comments from the public.

Mr. Jeney made a motion to close the meeting to the public, seconded by Ms. Parejo. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Smith All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk