

**WORK SESSION  
MUNICIPAL BUILDING**

**May 16 2012  
DELRAN, NJ**

**SUNSHINE STATEMENT:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2011 and posted on the bulletin board on the same date.

**ROLL CALL:** Mrs. Kolodi, Mr. Schwartz., Ms. Pomeranz, Mr. Morrow and Mr. Catrambone were present.

**ALSO, PRESENT:** Mr. Paris, Mayor, Mr. Hatcher, Administrator, Mr. Long, Solicitor, Mr. Winckowski, Engineer, Chief Parente, Mr. DeSanto, Public Work Supervisor and Ms. Eggers, Municipal Clerk.

**TRAFFIC CALMING ON CONROW ROAD**

Mr. Catrambone stated that this issue has come up with the expansion of the intersection of Hartford and Conrow Road. A letter has been presented to Council by Henry Singer, a resident of Conrow Road, with concerns over traffic issues. Mr. Catrambone stated that a big issue is speeding and Mr. Singer feels that by widening the road there will be more traffic and more speeding.

Mr. Winckowski stated he reviewed the letter and there are two issues. First, will widening the road increase the traffic on Conrow Road. Second, are there cars speeding on Conrow and what can we do to fix the problem. As far as our project, we can not quantify if the project will affect the traffic on Conrow. We can take a look at traffic calming measures on Conrow Road. He recommended that a speed survey be completed first to determine if there is speeding. With that data, we will be able to provide different types of traffic claming measures.

Chief Parente stated that they are beginning the speed survey.

Scott Diehl, Stevens Drive, stated that as far as the traffic calming he agrees with the Engineer. He does have some concerns over the intersection.

Mr. Catrambone stated that this road is unique because it had three schools, four churches and three playgrounds.

John Burbage, 270 Conrow Road stated that he understands that Conrow is a cross street but the speed limit is 25 miles per hour.

Mr. Catrambone stated that the road feels wide open because everything is set back.

Mr. Winckowski stated that speed humps have certain regulations. If the volume is too high, we may not be able to install speed humps. There are numerous other traffic calming measures we can try.

Bill Brady, 217 Dickens Drive, stated that the Planning Board has an open application from the Township for the subdivision of this parcel.

Mr. Long stated that he believes the Township is going to pull the application for the subdivision and move forward with a deed of dedication.

Mr. Catrambone stated that the Planning Board along with some residents have concerns over some issues that may arise from the improvements to the intersection.

Scott Diehl asked if the Township has a traffic study on the intersection to determine how many cars are turning right.

Mr. Winckowski stated that by observation it is a good majority.

Mr. Diehl stated that he feels that the improvements will cause an obstruction for cars turning from two lanes at the same time. He also has a concern about the pedestrian crossing at the intersection. He suggested that we look at the intersection design for safety.

Mr. Winckowski stated that the only way to solve all the issues is for a traffic signal. There will be a crosswalk and a stop bar at the intersection.

Mr. Catrambone stated that we need to take a look at the site distant issues at the intersection and see how we can make it as safe as possible.

Mr. Winckowski stated he understands the concerns and he will look into the issues further. The bids were received today and they came in under the estimate so we can look at adding additional safety measures.

Mr. Brady stated that after the improvements are made on Hartford and Conrow Road, we may need to look at the Tenby Chase Drive and Haines Mill Road and Conrow and Haines Mill Road intersections. He feels we should do a base line traffic count before we start the project.

Council agreed that they would like have a base traffic count performed and also a speed study and then they can discuss this at a future meeting.

Mr. Winckowski stated that he will have the information for the next meeting.

## **CAPITAL BUDGET**

Mr. Hatcher stated that we have not authorized any spending for capital projects. If Council wants to move forward with the capital items, we will need to contact the Bond Counsel to prepare an ordinance. The proposed items are:

\$25,000	Police Equipment -Tasers
\$70,000	Public Works -Three Salt Spreaders and Plows
\$800,000	Road Projects
\$50,000	Computer Equipment/Phone System
\$55,000	Installation of well at Notre Dame Field, Line Striping, Improvements to Bathroom Facilities at Recreation Areas, etc.
\$1,000,000	Upgrade to Wastewater Treatment Plant – Sludge conveyor rehabilitation and grit facility upgrades

Council agreed to the above capital improvements. Mr. Hatcher will contact the Bond Counsel to prepare the ordinances.

Mr. Hatcher stated that they are also looking to clean up some old road ordinances.

## **SUMMER HOURS**

Mr. Hatcher stated that Public Works would like to be permitted to begin working at 6:00 A.M. on hot summer days. We would like to have the ordinance amended to allow, with Council's approval, the early start time. This would also be permitted for outside contractors such as the Trash Company. Council agreed.

## **SUMMER SCHEDULE**

Mr. Hatcher stated that in most years we reduced the Council work session to one in the summer. Council agreed to only hold one work session in July and August. They will hold the Council work sessions on July 11<sup>th</sup> and August 8<sup>th</sup>.

## **CLEAN COMMUNITIES GRANT**

Mr. Hatcher stated that we received a 2012 Clean Communities Grant in the amount of \$25,046.13. We will need to adopt a Chapter 159 Resolution at the public meeting to approve for the spending of the money. Council agreed.

Mr. Morrow asked how much we have in the fund.

Mr. DeSanto stated approximately \$44,000. The funds are very restrictive and we are hoping to hire summer help and use those funds. We used the money to clean up the parks over the winter.

## **McDONALD'S GRANT**

Mr. Hatcher stated that they are meeting on May 22<sup>nd</sup> to discuss this grant. He asked if Council wanted to hold off on the ordinance for improvements to Leon Avenue Field in the amount of \$30,000 until after we hear whether we received the grant. Council agreed that to hold off and introduce the ordinance at the work session in June.

## **REPORTS**

Ms. Eggers stated that the Cub Scouts are requesting the use of Conrow Road for a rain gutter boat regatta this Sunday. There will be approximately fifty people and they will be providing a certificate of insurance. Council agreed.

**Mr. Hatcher** – Mr. Hatcher stated that a representative from PSE&G reached out to him regarding the street opening ordinance. They are requesting that the Township waive the deposit fees for utilities and allow them to post a bond in its place.

Mr. DeSanto stated the PSE&G is one the utilities that we do not have an issue with.

Mr. Hatcher stated that we may want to hold off on waiving any fees until they become more proactive about attending meetings regarding upcoming road programs. Then we can give consideration. Mr. Hatcher stated that he wants Council to realize that the utilities are passing those charges onto the homeowners. Council agreed that they do not want to make any changing at this time.

**Mr. Winckowski** – Mr. Winckowski stated that they opened bids today for the Improvements to Hartford & Conrow Road and the Westover Drive Drainage Improvements. Both bids came in very favorable. They had to extend the bids for the Myers Tract Improvement to May 30<sup>th</sup>.

**Mr. Long** – Mr. Long stated that they had closing on the Fairview property today and everything went very well. Council authorized a press release to be put out on the purchase of the property.

**Mr. DeSanto** – Mr. DeSanto stated that the auction was held through GovDeals.com and everything went well. They were able to bring in approximately \$6,000. However, the reserve of \$1500.00 was left off on one of the vehicles and it sold for \$870.00. The reserve was based on the vehicle running but we found out that the vehicle does not run. He recommended that Council allow the sale of the car for the \$870.00. Council agreed.

Mr. DeSanto stated that the VFW needs leaves and branches picked up and he wants to make sure Council is okay with them providing this service. We have done this in the past for non-profit organization. Council agreed.

Mr. DeSanto stated that he received a call from Mr. Kennedy that someone donated hand dryers and he wanted to have them installed in the bathrooms at Notre Dame Field. He has a licensed electrician that can do the work for free. Council had no problem with this as long as they provide insurance and go through the proper permitting.

Mr. DeSanto stated that the property the Township now owns on Fairview Street has a tree that needs to come down. The cost to remove the tree is \$1800.00.

Mr. Winckowski asked if the tree is in the area where the Township will be installing sidewalks. If it is, then we can do this as part of that project.

Mr. DeSanto agreed that it can be done as part of that project.

**Ms. Pomeranz** – Ms. Pomeranz stated that we received an e-mail regarding the siren sound at Summerhill Field.

Mr. Hatcher stated that it is coming from the hockey rink.

Mr. Paris stated that he has no problem with them being on the rink until 11 P.M. but does not want the siren to sound after 9 P.M. Council agreed.

Ms. Pomeranz asked who schedules the use of the fields.

Mary Parento, 25 S. Bridgeboro Street, stated that the RAC approves the permits but most of the scheduling is done through the Athletic Association.

Ms. Pomeranz asked if we know how many group homes, we have in town and where they are located.

Mr. Hatcher stated that we have that information.

Ms. Pomeranz asked if there is a problem with the home, who do they call.

Mr. Hatcher stated that they should call the police.

Ms. Pomeranz asked where the feral cat program stands.

Mr. Hatcher stated that the Mayor signed the agreement tonight.

**Mr. Morrow** – Mr. Morrow thanked Council and previous members of Council who voted for moving forward on obtaining the Fairview Street property.

**Mr. Schwartz** – Mr. Schwartz stated that he was contacted by some residents in the Delcrest and Cambridge areas that wanted to meet with him to discuss some issues. He hopes that will happen this weekend.

**Mrs. Kolodi** – Mrs. Kolodi stated that when she first came on Council they were discussing how they wanted Route 130 to look. She asked if Council has control over the signs placed along the roadway such as number, size and color.

Mr. Catrambone stated that Council makes the law, so we do have control over the requirements.

Mrs. Kolodi asked if we could add the Citizen of Year discussion to the next work session.

**Mr. Catrambone** – Mr. Catrambone stated that a resident asked if we had a Sustainable NJ Committee.

Mr. Hatcher will look into this issue.

Mr. Catrambone stated that a few residents near Notre Dame Field were complaining about public urination near the big field. They are asking that portable toilets be placed near that field. He asked if we could talk to the AA about placing them there.

Mr. DeSanto stated that we will have residents that will complain that they do not want to look at them but we can ask the AA.

Mr. Hatcher stated that the AA is not the biggest user of that field. That field is mainly used by the High School and the Men's League.

Mr. Paris stated that we should reach out to the organizations to notify them of the issues.

**Mr. Paris** – Mr. Paris thanked previous Councilwomen Gina Reed for bringing the feral cat program into town.

Mr. Paris stated that he would like to set up a sub-committee with himself, Mr. Catrambone and Mrs. Kolodi to meet with the Delran Business Association to discuss the sign ordinance. Mr. Morrow made a motion, seconded by Mr. Schwartz to approve the sub-committee. All were in favor, motion approved.

Ms. Pomeranz stated that she would have liked to serve on the sub-committee.

## **PUBLIC PORTION**

Mr. Schwartz made a motion to open the meeting to the public for comments, seconded by Mr. Morrow. All were in favor, motion approved.

Ron Taylor, 8 Notre Dame Drive, stated that tonight there was a bus unloading right in the middle of the Notre Dame Drive blocking traffic. Also, there are specific times in the ordinance that set aside specific times for no parking on the street. He asked if we are going to enforce the ordinance. The problem is continuing to get worse.

Mr. Hatcher stated that we need to decide if we are going to place signs on the street to enforce the ordinance or remove the ordinance from the code.

Mr. Paris stated that once Myers Tract is built, we should look at limiting the usage of the fields at Notre Dame.

Mrs. Kolodi recommended that we block off a zone for buses to unload and then move.

Mr. Winckowski stated that we may also want to look at a parking plan for the entire street. We could stripe the road and bracket the parking area so that no one parks too close to the driveways.

Council agreed that they want to change the ordinance to allow for the drop-off zone and also look into the striping for the parking areas.

Mrs. Kolodi made a motion to end the public portion. The motion was seconded by Ms. Pomeranz. All were in favor, motion approved.

Mr. Morrow made a motion to enter into closed session to discuss a personnel and contract issue, seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Catrambone asked for a motion to adopt the following Resolution.

### **TOWNSHIP OF DELRAN RESOLUTION 2012-60**

#### **A RESOLUTION OF THE TOWNSHIP OF DELRAN TO REJECT ALL BIDS RECEIVED FOR THE JANITORIAL SERVICES CONTRACT**

**WHEREAS**, the Township of Delran (the "Township") has issued a Notice to Bid (the "Notice") for the contract for janitorial services (the "Contract"); and

**WHEREAS**, the budgeted value for the Contract falls below the bid threshold as established in New Jersey's Local Public Contracts Law, so public advertising for bids was not legally necessary, but the Township decided to issue the Notice; and

**WHEREAS**, the bids were opened on April 18, 2012 and below is a list of the bidders and the status of their bid:

1) Able Cleaning – non-responsive as Consent of Surety was not provided;

2) Crystal Cleaning – non-responsive as References were not provided;

3) Pritchard Industries – bid amount substantially exceeds the Township's cost estimate and appropriation;

4) Day Care Cleaning – bid amount substantially exceeds the Township's cost estimate and appropriation;

5) Handi People, Inc. - bid amount substantially exceeds the Township's cost estimate and appropriation; and

**WHEREAS**, as the only responsive bidders have bid amounts which substantially exceed the Township's cost estimate and appropriation for the Contract, the Township desires to reject all bids pursuant to N.J.S.A. 40A:11-13.2; and

**WHEREAS**, upon considering the above information the Township has made the following findings:

1. All bids for the Contract are hereby rejected.

2. The Township Clerk is hereby authorized to forward a copy of this resolution to all bidders.

Ms. Pomeranz made a motion, seconded by Mrs. Kolodi to adopt Resolution 2012-60.

There being no questions, the roll was called.

Mrs. Kolodi, Mr. Schwartz, Ms. Pomeranz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None



Motion Approved

Mr. Morrow made a motion to adjourn the meeting, seconded by Mrs. Kolodi. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk