

**WORK SESSION
MUNICIPAL BUILDING**

**JUNE 22, 2021
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Smith, Mr. Jeney, Ms. Parejo and Mr. Burrell were present. Mr. Lyon was absent.

ALSO PRESENT: Mr. Catrambone, Mayor, Mr. Siciliano, Solicitor, Mr. Winckowski, Engineer, Mr. Hatcher, Administrator and Ms. Eggers.

OPEN SPACE TAX

Mr. Burrell reported that we have talked about extending the open space tax and now Council will need to decide on an amount. We have until August 10th to submit a Resolution to the County to place on the November Ballot. There was discussion regarding using a rate instead of a set amount but there are some issues in doing that.

Mr. Hatcher gave a brief background on the open space tax. The voters approved the proposition in 2004 which allowed for an annual tax levy of \$325,000 not to exceed twenty years. The levy is set to expire in 2024. The concern with using a rate rather than a fixed number is that if we have a re-evaluation or a reassessment, we are going to end up collecting too much money. We would need to make an adjustment in the year the reassessment is done. Mr. Hatcher stated that if we increased the amount to collect \$400,000, the increase would be more than eaten up by the new construction. Residents would not be paying any more in open space tax then they are paying currently. This is not a new tax but a continuation of the existing open space tax.

After discussion, Council agreed to increase the amount of the tax to \$400,000. Mr. Siciliano will prepare the Resolution.

TRASH SPECIFICATIONS

Mr. Hatcher reported that the current contract ends on September 30, 2021. We would like to get authorization tonight or at July meeting to advertise the notice to bidders. The decisions that Council needs to make are as follows:

- Length of the contract – In the specifications prepared it states that it is a five-year contract but we could do a three-year contract with two one-year options if Council is more comfortable. Council agreed include a three-year contract with two one-year options in the specifications.
- We are suggesting changing the Tuesday collection because it is so large. We can spread out the collection over five days and outline the routes or we can add language that a determination will be made after we receive bids. Council agreed to negotiate this after

the bids are received. We will include language in the specifications that they will participate in route changes.

Mr. Burrell stated that he has one question regarding the missed location provision. It currently reads they can be fined after we report to them a missed location. Mr. Burrell stated that he feels that they should be on constructive notice that they missed a collection and that should start the twenty-four-hour timeframe.

Mr. Siciliano stated that he would have a difficult time defending that language.

Mr. Hatcher asked if we can get a motion passed tonight to advertise the bid notice.

Mr. Smith made a motion, seconded by Mr. Jeney authorizing the advertisement of bids for trash collection. All were in favor, motion approved.

RIVER DRIVE BERM

Mr. Winckowski reported that we heard back from the Army Corps that we passed the initial public interest review and we are headed into a feasibility and design phase. The project was an application put forth by the Township to stabilize the berm along River Drive. The Army Corps has agreed that the project is needed and they do require a cost share. Mr. Winckowski stated that they will set up a meeting with them to go over the details. The cost estimate for the Township portion could be anywhere from \$100,000 to \$200,000 plus. There are opportunities to receive funds from the State through the Shore Protection Program. There is no action needed at the time. We will report back once we receive additional information.

ANNUAL SEWER CONTRACTS

Mr. Winckowski reported that we received bids for the three sewer maintenance contracts on June 2nd. The Electrical and Mechanical contracts, the only bidder was Municipal Maintenance Co. For the Maintenance of the Sanitary Sewer Contract, the only bidder was Mac-Rose Contractors. We have worked with both contractors and the amounts came in relative to prior contract. Mr. Winckowski reported that he recommends award of the three contracts.

Mr. Hatcher reported that we have worked with both contractors and have no issues.

After discussion, Council agreed to award the contracts at the next meeting.

GREEN TEAM APPOINTMENTS

Mr. Burrell reported that Bill Curzie, prior chair of the Green Team, has resigned. We would like to thank him for his service. There is one open appointment for the Mayor and one for Council. Mr. Burrell reported that Deb Hammond has recommended Emily Klein and Rob Maher.

After discussion, Council agreed to appoint Emily Klein.

Mr. Jeney made a motion to appoint Emily Klein to the Green Team for a term to expire December 31, 2021. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

BOE LIAISON/COMMITTEE TO STUDY HOLIDAYS

Mr. Jeney stated that one of his interests in being on Council was to establish an improved relationship with the Board of Education. We do not have anyone speaking with Dr. Bortschul and he feels there is a lot we can do to share information and possibly save money for the residents.

Mr. Jeney stated that his interest in holidays is to establish a group to meet with religious and cultural organizations in town on ways to recognize different holidays and cultures publicly.

After discussion, Council agreed to have Mr. Jeney serve as the BOE liaison.

After discussion, Council agreed to have Mr. Jeney and Mr. Catrambone work on the committee to study holidays.

RESPONSIBLE BIDDER ORDINANCE

Mr. Burrell reported that there was a draft ordinance provided in the agenda. This ordinance has been adopted by several municipalities including Moorestown and Mt. Laurel. This was attempted in Delran in 2013 but at the time, the law did not permit the adoption. Two years ago, the law was changed and the ordinance is permitted. The State law is very similar to the language in the ordinance, the Township would be incorporating the language into the code book.

Mr. Catrambone stated the ordinance basically states that any construction project over \$250,000 would require the work to be completed by individuals that went through an apprenticeship program or formalize training.

Mr. Jeney stated that it also requires to the contractor to establish an apprenticeship program.

After discussion, Council agreed to add this ordinance to the next agenda for approval.

TOWING CONTRACT

Ms. Eggers reported that we are recommending extending the contract for one additional year.

Mr. Hatcher stated that the Police Department has no issue.

After discussion, Council agreed to adopt a Resolution at the public meeting.

SUMMER CAMP

Mr. Burrell reported that the RAC is planning the Summer Camp and Mr. Hatcher found some guidance and it does not map very well with our event. Obviously, the State cannot draft guidance for each individual event. The questions for Council is are we comfortable allowing the Summer

Camp to take place this year.

Mr. Hatcher stated that the guidance is severe and will be hard to follow. Also, a lot of the guidance revolves around indoor camps.

After discussion, Council agreed to hold the camp and work with the RAC to build a plan regarding the safety precautions that will be in place.

AMERICAN RESCUE PLAN

Mr. Hatcher reported that we need to submit the application by the end of the week but it does not bind us on how to commit the funds. There is no action needed tonight. We will be receiving two payments of \$863,096.00 for a total of \$1,726,192. We will come back to Council once we receive the funds to determine how they will be spent. The two areas that it appears they fit is to offset the lost of revenue and also infrastructure repairs in sewer.

CONSTRUCTION FEE ORDINANCE

Mr. Hatcher introduced Council to the new Construction Code Official, Bill Lunemann. He has been working on updating the fee schedule for construction.

Mr. Lunemann reported that we are taking the fees to the current fees in the UCC. This is aimed at new construction and solar projects. It will have limited impact on the residents.

After discussion and review of the draft ordinance, Council agreed to place the ordinance on the next agenda for introduction.

KINGS AT DELRAN SEWER REQUEST

Mr. Winckowski reported this property is located on Hartford Road near the Moorestown border. The development will consist of approximately thirty-four age restricted homes. The site is located in a septic system only zone and they are requesting the Township's support and endorsement to add that area into the County Waste Water Management Plan. Mr. Winckowski stated that they have reviewed their application and it appears that a pump station would be needed. They could potentially install a gravity main if they connected through the Timber Ridge development. They would require Kings at Delran to negotiate with D.R. Horton. We would be more receptive to the plan if they connected through Timber Ridge. Mr. Winckowski reported that they would not recommend a new pump station for thirty-four homes. Also, we are near our flow capacity which is a concern.

After discussion, Council agreed to deny this request at this time.

REPORTS

Ms. Eggers, Clerk – No report.

Mr. Hatcher, Administrator – Mr. Hatcher reported that he received a phone call from the representative of the State Planning Office concerning the Route 130 Corridor Plan. She indicated that the Township can adopt the Resolution while we continue to review the plan. She also indicated that we could have the Green Team review the plan which would give the points towards their certification. Mayor and Council will start putting together a group to serve on the committee. Mr. Hatcher will start working through the plan.

Mr. Catrambone, Mayor – No report.

Mr. Siciliano, Esq. – No report.

Mr. Winckowski – Mr. Winckowski reported that we will be receiving bids for the 2020/2021 Road Program in mid-July with award at the August public meeting. We will also be receiving bids for the Community Park improvements and Traffic Calming improvements.

Ms. Parejo – Ms. Parejo congratulated the Delran High School Class of 2021 on their graduation.

Mr. Smith – Mr. Smith seconded the congratulations for the Class of 2021 from Delran High School and Delran Middle School.

Mr. Jeney – Mr. Jeney echoed the comments congratulating the graduates.

Mr. Jeney reported that he enjoyed attending the Eagle Scout ceremony.

Mr. Jeney stated that he appreciated attending the awards ceremony for the Police Department.

Mr. Burrell – No report.

PUBLIC PORTION

Mr. Smith made a motion to open the meeting to the public. The motion was seconded by Mr. Jeney. All were in favor, motion approved.

There were no public comments.

Mr. Jeney made a motion to close the public portion of the meeting, seconded by Ms. Parejo. All were in favor, motion approved.

Mr. Catrambone congratulated his daughter Rose on her graduation from BCIT.

EXECUTIVE SESSION

At this time, Mr. Burrell asked for a motion to adopt Resolution 2021-114 authorizing the executive session.

**TOWNSHIP OF DELRAN
RESOLUTION 2021-114**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE
FOLLOWING: CONTRACT NEGOTIATIONS-NON-UNION EMPLOYEES**

WHEREAS, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of June 22, 2021, for the following reason:

1. Contract Negotiations – Non-union Employees

NOW, THEREFORE, BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Jeney made a motion, seconded by Mr. Smith to adopt Resolution 2021-114.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo and Mr. Burrell voted aye

Ayes: 4

Nays: None

Motion Approved

Ms. Parejo made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Smith. All were in favor, motion approved.

There was no action taken after executive session.

Mr. Jeney made a motion to adjourn the meeting, seconded by Mr. Smith. All were in favor; the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk