

**WORK SESSION  
MUNICIPAL BUILDING**

**July 26, 2022  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on March 1, 2022 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell were present.

**ALSO PRESENT:** Mr. Catrambone, Mayor, Ms. Rizzuto, Solicitor, Mr. Winckowski, Engineer, Mr. Bellina, Administrator, and Ms. Eggers, Township Clerk

**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

Christopher Powell, Hardenbergh Insurance Group, stated that the township's three-year commitment to the fund is ending. He introduced Paul Miola from Risk Placement Services which is a division of Arthur J. Gallagher, the administrator for the Burlington County Municipal Joint Insurance Fund which Delran Township has been a member of for many years. Mr. Miola explained that we are facing some unprecedented times at the moment including Covid-19, recreational marijuana, property damage as a result of natural disasters, and cyber liability to mention a few. There is a hardening of the insurance market which means that insurance companies are bumping up their rates.

Mr. Miola reported that implementing various programs including wellness, safety training, etc., helps to keep the loss ratio low. The surplus can then be returned to members. He spoke about cyber issues and explained that cyber training is given to everyone who has access to a computer in the township. Other tools used are informational posters, mouse pads, and a technology services director that can come out and meet with IT personnel.

**EMPLOYEE ASSISTANCE PROGRAM**

Mr. Bellina stated that he noticed that Delran Township doesn't have an employee assistance program in place that would cover mental health challenges, financial difficulties, addiction issues, etc. Council agreed that this would be a great benefit to township employees.

**CHANGE ORDER REQUEST – COMMUNITY PARK PHASE 6**

Mr. Winckowski asked for a \$19,000 change order to extend water access from the Delran Community Park concession stand to the middle of the baseball field for maintenance and other water related activities. This additional money would be covered under a preexisting grant for this project. Mr. Bellina reported that additional parking will be paved prior to next Tuesday night.

Mr. Jeney made a motion, seconded by Mr. Lyon to approve the change order request for Community Park, Phase 6

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye

Ayes: 5

Nays: None

Motion Approved

### **EXECUTIVE SESSION**

At this time, Mr. Burrell asked for a motion to adopt Resolution 2022-144 authorizing the executive session.

### **TOWNSHIP OF DELRAN RESOLUTION 2022-144**

#### **AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: LITIGATION/CONTRACT NEGOTIATIONS CONTRACT NEGOTIATIONS – DELRAN PATROLMAN’S ASSOCIATION AND CONTRACT NEGOTIATIONS – REPUBLIC SERVICES TRASH CONTRACT**

**WHEREAS**, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

**WHEREAS**, it is necessary to close the work session meeting of July 26, 2022 for the following reason:

- 1.** Potential Litigation – Affordable Housing
- 2.** Contract Negotiations – Delran Patrolman’s Association
- 3.** Contract Negotiations – Republic Services Trash Contract

**NOW THEREFORE BE IT RESOLVED** that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Mr. Smith made a motion, seconded by Ms. Parejo to adopt Resolution 2022-144.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye

Ayes: 5

Nays: None

Motion Approved

Mr. Smith made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

## **MINUTES FOR APPROVAL**

Mr. Smith made a motion, seconded by Mr. Jeney to approve the minutes for the February 1, 2022, Public Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon and Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **ORDINANCE(S) ON FIRST READING**

**Ordinance 2022-16** An Ordinance to Establish Salary Ranges for Various Employees of the Township of Delran, County of Burlington, State of New Jersey and Regulating the Manner of Payment of the Same

Mr. Jeney made a motion, seconded by Mr. Lyon.

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **CONSENT AGENDA**

- a. **Resolution 2022-135** Appointing Members to the Chicken Advisory Board
- b. **Resolution 2022-136** Approving Raffle License #616 for VFW Post 3020
- c. **Resolution 2022-137** Accepting a Certified List from the Township of Delran Participating Volunteer Emergency Squads for Eligibility in Length of Service Awards Program (LOSAP) for the Year 2021
- d. **Resolution 2022-138** Authorizing the Purchase of a Customized Server for the Police Department Under State Contract T-0106
- e. **Resolution 2022-139** Authorizing Township Applications and Documents to the County of Burlington for Road Closure of Hartford Road and Parking Lot Use at 10 Hartford Road for the Township Event known as “Delran Night Out”

- f. **Resolution 2022-140** Authorizing the Purchase of a Sign Board Under State Contract T-0106
- g. **Resolution 2022-141** Refunding Outside Employment Escrow PD16-05
- h. **Resolution 2022-142** Establishing Salaries for Various Employees of the Township of Delran
- i. **Resolution 2022-143** Authorizing Approval to Funzilla for the Issuance of Redemption Tickets and Authorizing the Support of Application to the State of New Jersey
- j. Authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement
- k. A motion granting a mercantile license to:
- Exit 4 Private Escape Rooms, 1361-J Fairview Blvd.
  - ONA Holding Group, Inc., 150A-29 Carriage Lane
  - Mega Motors, LLC, 207-28 Carriage Lane

Ms. Parejo made a motion, seconded by Mr. Jeney to adopt the above Consent Agenda.

There being no questions the roll was called.

Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell voted aye.

Ayes: 5

Nays: None

Motion Approved

## **REPORTS**

**Mr. Bellina** – Mr. Bellina reported that the NJ State Health Benefits Program will be increasing premiums by 24% in 2023. Delran Township will be seeking alternative options.

**Ms. Eggers** – **No report**

**Mr. Catrambone** – Mr. Catrambone congratulated Colin Moore a student and athlete at Delran High School who was featured on Action News.

Mr. Catrambone also read a statement from Chuck McSweeney of the Delran Emergency Squad. The statement explained that, despite the fact that Delran ambulances are always properly maintained, excessive temperatures, frequent use, and aging vehicles sometimes cause issues to

arise. Recently, there was a 23-hour time period when vehicles were out of commission in Delran Township. During that time, the township was fully covered by a mutual aid plan. There was never a delay or lack of response for ambulance requests and there were constant status reports to Council and the mayor until vehicles were back up and running.

Mr. McSweeney thanked the Bryan Mullen and the Delran Public Works department that assisted with some of the repairs. He also thanked Council, the mayor and Wendy Mitchell for keeping the lines of communication open with the squad.

Mr. Catrambone also explained that real time notices are sent out to the public when appropriate. There are also times when information is not disseminated right away if doing so might create a danger to the public.

Mr. Catrambone declared to the public that we fully comprehend the seriousness of the trash issue and are actively working on finding a solution.

**Ms. Rizzuto – No report**

**Mr. Winckowski** – Mr. Winckowski reported that the contractor working on the Delran Community Park should be done with the bulk of the improvements this week, in time for Delran Night Out. A kiosk and some water improvements will be completed after the event.

Also, handicapped ramps will be installed in the vicinity of Lehigh Drive, Hunter Drive and Haines Mill Road. Residents affected will be notified in the next few weeks.

**Ms. Parejo** – Ms. Parejo explained that it is with deep sadness that she will be resigning her seat on Council due to a personal, family matter that requires her attention. She will not be seeking reelection in the Fall. Ms. Parejo stated that she has loved the experience and knows that her successor will work with the Army Corps of Engineers to help Ward 1 with the issues affecting them. She will miss working with the mayor, Council and administration and she thanked Jamey, Joe and all of the other Delran Township employees.

**Mr. Smith** – Mr. Smith thanked Councilwoman Parejo and stated that she will be missed.

**Mr. Jeney** – Mr. Jeney also thanked and congratulated Councilwoman Parejo for the work she has done.

Mr. Jeney will be meeting with Don Tretola from the Department of Military and Government Affairs and he will report the outcome of that encounter at the next meeting. He also stated that a veteran will be honored at the August 9<sup>th</sup> meeting.

Mr. Jeney reported that the Green Team has been trimming trees and he will inform the public about the dates of various projects they are working on at a future time.

**Mr. Lyon** – Mr. Lyon thanked Delran Public Works for removing a deer from the middle of Hartford Road.

He also reported that a few Delran Township police officers participated in a fundraiser called “Ben to the Shore” which is a bike ride from Philadelphia to Atlantic City.

Mr. Lyon also stated that it’s been an honor to serve with Ms. Parejo whose commitment to the job was unparalleled. He remarked that she is a beautiful person; a valued friend and that she will be very missed.

**Mr. Burrell** – Mr. Burrell reported that he went on a ride along with Officer Horton of the Delran Police Department. He remarked that it was an eye-opening experience. Despite being a small town, there is a lot going on and it is not an easy job. He thanked Chief Mitchell and Captain Gasper for scheduling the ride along and Officers Horton, Malia, Clawges and Rooney for making him feel welcome.

Mr. Burrell announced that Delran Night Out will be on Tuesday, August 2<sup>nd</sup> at 6:00 PM and fireworks will begin at 9:30 PM.

Mr. Burrell stated that Ms. Parejo has been a strong advocate for Ward 1. She receives many calls and takes her job very seriously. She is a great person, a wonderful colleague and a good friend.

**Mr. Catrambone** – Mr. Catrambone stated that Ms. Parejo works very hard for Ward 1. Her energy, passion and LifeSaver mints will be missed. He is proud to call her a friend.

### **PUBLIC COMMENT**

Mr. Lyon made a motion to open the floor to public comment, seconded by Mr. Smith. All were in favor; the motion was approved.

There were no comments.

Mr. Smith made a motion to close the public comment, seconded by Mr. Jeney. All were in favor; the motion was approved.

Ms. Parejo made a motion to adjourn the meeting, seconded by Mr. Jeney. All were in favor; the meeting was adjourned.

Submitted,

Jamey Eggers  
Municipal Clerk