



TOWNSHIP OF DELRAN

PUBLIC MEETING

JULY 11, 2023 | 7:00 PM

- I. **Call to Order**
- II. **Salute to the flag**
- III. **Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 6, 2023 and posted on the bulletin board on the same date.
- IV. **Roll Call:** Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell
- V. **Presentation of Proclamation: James Throgmorton – US Army Vietnam Veteran**
- VI. **Consent Agenda**
 - a. **Resolution 2023-102** Authorizing Township To Participate In And Enter Into An Agreement With The Department Of The Army For The Emergency Streambank And Shoreline Erosion Protection Of Public Works (Section 14) Feasibility Study For The Rancocas Creek
 - b. **Resolution 2023-103** Authorizing The Purchase Of A Dump Truck Under Houston-Galveston Area Council Cooperative Purchasing System
 - c. **Resolution 2023-104** Authorizing 2023-2024 Liquor License Renewals
 - d. **Resolution 2023-105** Authorizing CME Associates To Perform Additional Engineering Services For Brown Street Baseball Field Improvements
 - e. **Resolution 2023-106** Authorizing Dental Insurance Contract
 - f. **Resolution 2023-107** Authorizing The Award Of A Non-Fair And Open Contract To Dave's Truck Repair
 - g. **Resolution 2023-108** Awarding Extension Of The Contract For Annual Maintenance & Repair Of Electrical Apparatus To Municipal Maintenance Co.
 - h. **Resolution 2023-109** Awarding Extension Of The Contract For Annual Maintenance & Repair Of Mechanical Apparatus To Municipal Maintenance Co.

- i. Resolution 2023-110** Authorizing Township Applications And Documents To The County Of Burlington For Road Closure Of Hartford Road And Parking Lot Use At 10 Hartford Road For The Township Event Known As “Delran Night Out”
- j. Resolution 2023-111** Rejecting Bids for Brown Street Baseball Field Improvements and Authorizing Rebid
- k. Approval of Minutes**
 - May 23, 2023 Work Session
 - June 13, 2023 Public Meeting
- l.** Authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement
- m.** Accepting the report of the CFO including the June YTD Revenue Report, YTD Budget Report and June Check Register.
- n.** Accepting the report of the Tax Collector and Township Clerk
- o.** A motion granting mercantile licenses to:
 - Delran Auto Sales, LLC., 207-8 Carriage Lane
 - Top Tier Motors, LLC, 207-31 Carriage Lane

Moved By_____ Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

IV. Reports

- a.** Emergency Services
- b.** Administrator – Joseph Bellina
- c.** Clerk – Jamey Eggers
- d.** Mayor - Gary Catrambone

e. Solicitor – Mark A. Tabakin, Esq.

f. Council Members

V. Public Comments

VI. Executive Session- Resolution 2023-112 Authorizing Executive Session to discuss the following: Settlement Discussion - NJ Division on Civil Rights Violation

VII. Adjournment

**TOWNSHIP OF DELRAN
RESOLUTION 2023-102**

**AUTHORIZING TOWNSHIP TO PARTICIPATE IN AND ENTER INTO AN AGREEMENT
WITH THE DEPARTMENT OF THE ARMY FOR THE EMERGENCY STREAMBANK AND
SHORELINE EROSION PROTECTION OF PUBLIC WORKS (SECTION 14) FEASIBILITY
STUDY FOR THE RANCOCAS CREEK**

WHEREAS, the Rancocas Creek, in the Riverside Park neighborhood of the Township of Delran (the “Tonwship”) has experience shoreline erosion; and

WHEREAS, ersionion of the Rancocas Creek shoreline may present a threat to River Drive and the adjacent Delran Sewage Treatment plant; and

WHEREAS, the Continuing Authorities Program (“CAP”), Section 14 of the 1946 Flood Control Act (33 U.S.C. 701r), as amended, provides the United State Department of the Army with the authority to protect public works and non-profit public facilities from streambank and shoreline erosion; and

WHEREAS, eligible facilities under Section 14 include highways, highway bridge approaches, public works, churches, public and private non-profit hospitals, schools, and other public or non-profit facilities offering public services open to all on equal terms; and

WHEREAS, the CAP program provides federal funding for construction and implementation of each Section 14 project; and

WHEREAS, in January 2021, the United States Army Corp of Engineer (“USACE”) North Atlantic Division (NAD) approved USACE Philadelphia District’s (NAP) Federal Interest Determination report which recommended further study to address shoreline erosion threat to River Drive and the Delran Sewage Treatment plant adjacent to Rancocas Creek (the “Project Study”); and

WHEREAS, the Mayor and Council of the Township of Delran have determined it to be in the interest of the residents of the Township to enter into an agreement with USACE for the Project Study whereby the Township would be responsible for fity percent (50%) of feasibility costs in excess of the initial \$100,000 of Federal funds; and

WHEREAS, the the Project Study costs are projected to be \$385,000, with the Township’s share of such costs projected to be \$192,500; and

WHEREAS, the office of the Township Solictor has reviewed the proposed cost-share agreement; and

WHEREAS, the Township Engineer has reviewed the proposed project manangement plan that specifies the scope, cost, and schedule for the Project Study activities and tasks, and that guides the performance of the Project Study.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, as follows:

That the Mayor, Township Administrator, Township Clerk and/or Township Engineer are authorized to sign and submit all necessary documents, upon review and approval of the Township Solicitor, to participate in the Department of the Army Emergency Streambank and Shoreline Erosion Protection of Public Works (Section 14) Feasibility Study for the Rancocas Creek.

DATE: July 11, 2023

SO RESOLVED.

WITNESSED BY:

TOWNSHIP OF DELRAN

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2023-103**

**RESOLUTION AUTHORIZING THE PURCHASE OF A
DUMP TRUCK UNDER HOUSTON-GALVESTON AREA COUNCIL
COOPERATIVE PURCHASING SYSTEM**

WHEREAS, the Township of Delran desires to purchase the following items through Nation Co-op:

VENDOR: Central Jersey Equipment

CONTRACT #: HT06-20

ITEMS: Dump Truck

TOTAL COST: \$ 184,282.00

WHEREAS, the Chief Financial Officer has certified in writing that the funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does hereby authorize the purchase of the specified items under National Co-op.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**SO RESOLVED.
TOWNSHIP OF DELRAN**

**Jamey Eggers, Township Clerk
Township of Delran**

Council President

Date signed: July ____, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-104**

AUTHORIZING 2023-2024 LIQUOR LICENSE RENEWALS

WHEREAS, the following named applicants have applied to the Township of Delran for the renewal of their Alcoholic Beverage Licenses for the forthcoming year (2023-2024):

WHEREAS, they have duly filed the proper application;

NOW, THEREFORE, BE IT RESOLVED that the following named applicants be and are hereby granted the renewal of their Alcoholic Beverage Licenses in accordance with number appearing after their names.

JALA LIQUORS INC.

0310-44-003-005

BE IT FURTHER RESOLVED that the Clerk of the Township of Delran is hereby authorized to sign the applications and is hereby further directed to forward a copy of said approval and applications to the Alcoholic Beverage Control Commission.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: July 11, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-105**

AUTHORIZING CME ASSOCIATES TO PERFORM ADDITIONAL ENGINEERING SERVICES FOR BROWN STREET BASEBALL FIELD IMPROVEMENTS

WHEREAS, the Township of Delran has provided funding in Ordinance 2022-05 and 2023-11 for the Brown Street Baseball Field Improvements; and

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, complete the additional services for the project in an amount not to exceed \$44,000.00 ; and

WHEREAS, the CFO has provided a certification of funds for the engineering services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above-mentioned services upon effective date of the ordinance according to law.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

SO RESOLVED.

Witnessed by:

TOWNSHIP OF DELRAN

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler Burrell

Date signed: July 11, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-106**

RESOLUTION AUTHORIZING DENTAL INSURANCE CONTRACT

WHEREAS, the Township of Delran is obligated by its collective bargaining agreements to provide dental insurance coverage to its employees; and,

WHEREAS, Horizon Healthcare Services of New Jersey has offered to provide these services for a one-year period at the rates as stipulated in the attachment to this Resolution, which are identical to the current period; and,

WHEREAS, sufficient funds will be available in various insurance accounts in the municipal operating budget.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that it hereby authorizes the execution of the above-mentioned insurance policy for a one-year period with Horizon Healthcare Services of New Jersey, consistent with the rates attached to this Resolution.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**SO RESOLVED.
TOWNSHIP OF DELRAN**

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler Burrell

Date signed: July 11, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-107**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO
DAVE’S TRUCK REPAIR**

WHEREAS, the Township of Delran has a need for services under a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Township has received the required quotes for the above services; and

WHEREAS, Dave’s Truck Repair has provided the low quote to perform the service in the amount of \$24,701.08; and

WHEREAS, Dave’s Truck Repair has completed and submitted a Business Entity Disclosure Certification which certifies they have not made any reportable contributions to a political or candidate committee in the Township of Delran in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial has certified that funds are available as per N.J.A.C. 5:305.4.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran authorizes the issuance of a purchase order to Dave’s Truck Repair. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Burlington County Times.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**SO RESOLVED.
TOWNSHIP OF DELRAN**

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler Burrell

Date signed: July 11, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-108**

**AWARDING EXTENSION OF THE CONTRACT FOR ANNUAL
MAINTENANCE & REPAIR
OF ELECTRICAL APPARATUS TO MUNICIPAL MAINTENANCE CO.**

WHEREAS, Delran Township awarded bids for the Annual Maintenance & Repair of Electrical Apparatus on June 2, 2021, and

WHEREAS, the bid provided for two, one-year extensions at the option of the Township, and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby approves the extension of the contract for the Annual Maintenance and Repair of Electrical Apparatus for a period of one year to Municipal Maintenance Co. in the amount of \$67,700.00 as recommended by the Township Sewer Superintendent and Township Administrator.

BE IT FURTHER RESOLVED that the award of this extension is being made with the requirement that the contractor comply with all of the requirements of the original bid and of N.J.S.A.10:5-31 et seq. and N.J.A.C 17:27

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: July 11, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-109**

**AWARDING EXTENSION OF THE CONTRACT FOR ANNUAL
MAINTENANCE & REPAIR
OF MECHANICAL APPARATUS TO MUNICIPAL MAINTENANCE CO.**

WHEREAS, Delran Township awarded bids for the Annual Maintenance & Repair of Mechanical Apparatus on June 2, 2021, and

WHEREAS, the bid provided for two, one-year extensions at the option of the Township, and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby approves the extension of the contract for the Annual Maintenance and Repair of Mechanical Apparatus for a period of one year to Municipal Maintenance Co. in the amount of \$51,860.00 as recommended by the Township Sewer Superintendent and Township Administrator.

BE IT FURTHER RESOLVED that the award of this extension is being made with the requirement that the contractor comply with all of the requirements of the original bid and of N.J.S.A.10:5-31 et seq. and N.J.A.C 17:27

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: July 11, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-110**

AUTHORIZING TOWNSHIP APPLICATIONS AND DOCUMENTS TO THE COUNTY OF BURLINGTON FOR ROAD CLOSURE OF HARTFORD ROAD AND PARKING LOT USE AT 10 HARTFORD ROAD FOR THE TOWNSHIP EVENT KNOWN AS “DELRAN NIGHT OUT”

WHEREAS, the Township of Delran (the “Township”) shall hold its annual event known as “Delran Night Out” on Tuesday, August 1, 2023 from 6:00 p.m. until 10:00 p.m. at Delran Community Park, Hartford Road; and

WHEREAS, the Township has sought approval of Burlington County for the partial closure of Hartford Road (the “Road Closure”) and the use of the County Parking Lot located at 10 Hartford Road (the “Parking Lot Use”), immediately before, during and immediately after the event, for added safety and control of pedestrians and motor vehicles going to and from the event; and

WHEREAS, Burlington County requires applications, insurance coverage, indemnity agreements and other documents to obtain its approval for the Road Closure and Parking Lot Use; and

WHEREAS, the office of the Township Solicitor has reviewed the indemnity agreements provided by Burlington County.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, as follows:

That the Township Administrator, Township Clerk and/or Township Engineer are authorized to sign and submit all necessary documents so as to obtain Burlington County’s approval for the Road Closure and Parking Lot Use for the event known as “Delran Night Out”.

DATE: July 11, 2023

SO RESOLVED.

WITNESSED BY:

TOWNSHIP OF DELRAN

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

Council Member	Aye	Nay	Abstain	Recuse	Absent
Smith					
Jeney					
Parejo					
Lyon					
Burrell					

I certify that the above is a true copy of the Resolution adopted on July 11, 2023 by the Township Council of the Township of Delran, Burlington County, New Jersey.

Jamey Eggers, Township Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2023-111**

**A RESOLUTION REJECTING BIDS FOR BROWN STREET BASEBALL FIELD
IMPROVEMENTS AND AUTHORIZING REBID**

WHEREAS, Delran Township held a public bid opening on July 6, 2023 for bids for the Brown Street Baseball Field Improvements (the “Contract”); and

WHEREAS, Delran Township received the following four bids:

	Name	Base Bid
1.	Thor Construction Group	\$360,940.00
2.	TC Landscaping Construction Group	\$507,400.00
3.	Gower’s Landscaping, Inc.	\$426,605.00
4.	Think Pavers Hardscaping, LLC	\$528,315.00

WHEREAS, the Township Engineer has reviewed said bids, and a summary is attached hereto and made part hereof as Exhibit “A”; and

WHEREAS, Thor Construction Group was the lowest bidder for this Project; however, their bid did not include a listing of the irrigation system subcontractor, which is an incurable bid defect; and

WHEREAS, the bids of the second and third low bidders also submitted bids with incurable defects; and,

WHEREAS, the bid submitted by the fourth bidder, Think Pavers Hardscaping, LLC, far exceeded the engineer’s estimate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran that all bids be rejected for this project.

BE IT FURTHER RESOLVED, the appropriate officials are duly authorized to rebid this project.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**SO RESOLVED.
TOWNSHIP OF DELRAN**

**Jamey Eggers, Township Clerk
Township of Delran**

Council President

Date signed: July ____, 2023

**TOWNSHIP OF DELRAN
RESOLUTION 2023-112**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
SETTLEMENT DISCUSSION – NJ DIVISION ON CIVIL RIGHTS VIOLATION**

WHEREAS, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of July 11, 2023 for the following reasons:

1. Settlement Discussion - NJ Division on Civil Rights Violation

NOW THEREFORE BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: July 11, 2023

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: July_____, 2023