



TOWNSHIP OF DELRAN

PUBLIC MEETING

AUGUST 3, 2021 | 7:00 PM

I. Call to Order

II. Salute to the flag

III. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 7, 2021 and posted on the bulletin board on the same date.

IV. Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

V. Minutes for Approval

- a.** A motion approving the minutes for the April 13, 2021 Close Session Meeting.

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- b.** A motion approving the minutes for the May 11, 2021 Action and Work Session Meeting

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VI. Ordinance(s) On Second Reading

- a.** Ordinance 2021-15 An Ordinance Repealing Chapter 118,” Construction Codes, Uniform”, Section 118-3, “Fees”, Of The Code Of The Township Of Delran And Replacing With New Chapter 118,” Construction Codes, Uniform”, Section 118-3, “Fees”

i. PUBLIC HEARING

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VII. Ordinance(s) on First Reading

- a. Ordinance 2021-16** An Ordinance Repealing Chapter 317, “Taxicabs” of the Code of the Township of Delran

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VIII. Resolution(s)

- a. Resolution 2021-126** Authorizing Awarding of Contract for the 2021 Traffic Calming Improvements to Black Rock Enterprises in the amount of \$327,550.00

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- b. Resolution 2021-127** Authorizing Award of Contract for the 2021 Miscellaneous Concrete Improvement Project to Lexa Concrete, LLC for the base bid amount of \$342,630.60

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

c. Resolution 2021-128 Governing Body Certification of the 2020 Annual Audit

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

d. Resolution 2021-129 Approving the Corrective Action Plan based on the recommendations in the 2020 Audit Report

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

e. Resolution 2021-130 Awarding a contract for the purchase of a Sewer Camera Truck (SC01-21A) through the Houston-Galveston Area Council (H-GAC) Cooperative Pricing Agreement in the total contact amount not to exceed \$224,640.61

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

f. Resolution 2021-131 Authorizing the Purchase of a New Holland B95 Backhoe through the Sourcewell Purchasing Network National Contract

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

IX. Consent Agenda

- a. Resolution 2021-132** A Resolution to affirm the Township of Delran's Civil Rights Policy with respect to all Officials, Appointees, Employees, Prospective Employees, Volunteer, Independent Contractors and Members of the Public that come into contact with Municipal Employees, Officials and Volunteers
- b. Resolution 2021-133** Amending Resolution 2021-106 Authorizing the Grass Cutting for 1223 Fairview Street
- c. Resolution 2021-134** Extending Grace Period for 3rd Quarter Taxes
- d. Resolution 2021-135** Refunding Various Sewer Accounts
- e. Resolution 2021-136** Authorizing the Cancellation of Taxes of a Totally Disable Veteran located at Block 118, Lot 4.03 Qualifier C0206 Partial Tax Year 2021 and thereafter

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

X. Motion(s)

- a.** A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

- b.** A motion accepting the report of the CFO including the June YTD Revenue Report, YTD Budget Report and June Check Register.

Moved By _____ Seconded By _____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- c. A motion accepting the report of the Tax Collector and Township Clerk

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

- d. A motion granting a mercantile license to:

- Delran Coffee Shop (New Owner) 102 Bridgeboro Street
- The Butcher and Grill, 4004 Route 130 North

Moved By_____ Seconded By_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

XI. Reports

- a. Emergency Services
- b. Clerk – Jamey Eggers
- c. Administrator – Jeff Hatcher
- d. Mayor Catrambone
- e. Solicitor – Salvatore J. Siciliano, Esq.
- f. Council Members

XII. Public Comments

XIII. Adjournment

TOWNSHIP OF DELRAN
ORDINANCE 2021-15

AN ORDINANCE REPEALING CHAPTER 118," CONSTRUCTION CODES, UNIFORM", SECTION 118-3, "FEES", OF THE CODE OF THE TOWNSHIP OF DELRAN AND REPLACING WITH NEW CHAPTER 118," CONSTRUCTION CODES, UNIFORM", SECTION 118-3, "FEES".

SECTION ONE. Chapter 118, "Construction Codes, Uniform", Section 118-3, "Fees", of the Code of the Township of Delran, be and the same is hereby repealed and replaced thereto with the following:

Chapter 118

§118-3 Fees:

A. The basic construction fee shall be the sum of the parts computed on the basis of the volume or cost of construction; the number of plumbing fixtures and pieces of equipment; the number of electrical fixtures and devices; the number of sprinklers, standpipes and detectors (heat and smoke); the number of lift devices and their appurtenances; and shall be calculated at the unit rates provided herein plus any special fees. The fee for plan review shall be 20% of the amount to be charged for a new construction permit. Plan review fees are not refundable. The minimum fee for a basic construction permit covering any or all of building, electrical, plumbing, fire protection or elevator / lift / escalator work shall not be less than \$65 for each subcode. All fees shall be rounded to the nearest dollar and paid in full prior to the issuance of a construction permit.

(1) The building volume or cost. The fees for new construction or alterations are as follows:

(a) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The construction fee shall be in the amount of \$0.055 per cubic foot of volume for structures of all types of construction and use groups as classified and defined in Chapter 3 and Chapter 4 of the International Building Code, except that:

[1] For structures of Use Groups A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1 and S-2, the construction fee shall be in the amount of \$0.025 per cubic foot of volume; and

[2] Fees for renovations, alterations and repairs or site construction associated with pre-engineered systems of commercial farm buildings,

premanufactured construction, and the external utility connection for premanufactured construction shall be based upon the estimated cost of the work.

The fee shall be in the amount of \$40 per \$1,000 for the first \$50,000, prorated. From \$50,001 to and including \$100,000, the fee on the amount exceeding \$50,000 shall be in the amount of \$25 per \$1,000 of the estimated cost, prorated. Above \$100,000, the fee on the amount exceeding \$100,000 shall be in the amount of \$10 per \$1,000 of estimated cost, prorated. For the purpose of determining estimated cost, the applicant shall submit to the Department such cost data as may be available produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The Department shall make the final decision regarding estimated cost.

(b) Fees for additions shall be computed on the same basis as for new construction for the added portion.

(c) Fees for combination renovations and additions shall be computed as the sum of the fees calculated separately in accordance with Subsection A(1)(a)[1] and [2] above.

(d) Fees for modular homes shall be a flat fee of \$400.

(e) Fees for mobile homes shall be a flat fee of \$400.

(f) Fees for temporary structures shall be as follows:

[1] Garden-type utility sheds which are 200 square feet or less, 10 feet or less in height for residential (R-3, R-5) properties are not required to have a construction permit. All other use groups are required to obtain a permit and pay a flat fee of \$60.

[2] Garden-type utility sheds which are larger than 100 square feet, but not more than 200 square feet, 10 feet in height for residential (R-3, R-5) properties shall be a flat fee of \$60. All other use groups shall be a flat fee of \$100.

[3] The fee for fabric shelters, sheds, or accessory structures of Use Group U larger than 200 square feet, or more than 10 feet in height shall be calculated as in Subsection A(1)(a) above but shall not be less than \$125 for all use groups.

(g) Fees for tents 1,600 square feet or larger or more than 40 feet in any one direction shall be a flat fee of \$90.

(h) Fees for fences higher than six feet shall be a flat fee of \$75 for Use Groups R-3 and R-5. All other use groups shall be calculated as per Subsection A(1)(a)[2] above.

(i) Fees for signs 15 square feet or less per side shall be a flat fee of \$20. Signs larger than 15 square feet per side shall be calculated at the rate of \$3.50 per square foot of the sign computed on one side only but shall not be less than \$90. Fees for temporary signs shall be a flat fee of \$60.

(j) The fee for a storable swimming pool, fish pond or similar structure shall be a flat fee of \$60.

(k) Fees for swimming pools above ground and not more than four feet six inches in depth shall be a flat fee of \$120.

(l) Fees for swimming pools other than those covered in Subsection A(1)(k) above shall be a flat fee of \$175.

(m) Fees for reroofing or residing on structures of Use Groups R-3 and R-5 shall be a flat fee of \$75 each. All other use groups shall be calculated as per Subsection A(1)(a)[2] above.

(n) Fuel oil storage tanks. The fee for removal of an R-3 or R-5 Use Group storage tank shall be \$60; all other tank removals shall be \$90. The fee for installation of a storage tank shall be \$300, except that use groups R-3 and R-5 shall be a flat fee of \$55.

(o) The fee for a demolition permit shall be \$55 for temporary structures less than 100 square feet and less than 10 feet in height. All other demolition permits for temporary structures shall be \$55.

(p) The fee for a demolition permit shall be \$150 for a structure less than 5,000 square feet in area and less than 30 feet in height as well as farm buildings, including commercial farm buildings under N.J.A.C. 5:23-3.2(d). For all other structures, the fee shall be \$300.

(q) The fee for the demolition of a pool shall be \$55.

(r) Fees for retaining walls shall be as follows:

[1] The fee for a retaining wall with a surface area greater than 550 square feet that is associated with a Class 3 residential structure shall be \$189.

[2] The fee for a retaining wall with a surface area of 550 square feet or less that is associated with a Class 3 residential structure shall be \$95.

[3] The fee for a newly constructed retaining wall of any size at other than a Class 3 residential structure shall be based on the cost of the construction.

(2) Electrical fixtures and devices. The fee shall be as follows:

(a) For the first block consisting of one to 50 receptacles, fixtures or devices, the fee shall be \$60; for each additional block consisting of up to 25 receptacles, fixtures or devices, the fee shall be \$1. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall

switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light standards eight feet or less in height, including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less, including motors or equipment rated less than one horsepower (hp) or one kilowatt (kw).

(b) For each motor or electrical device rated from one hp or one kw to 10 hp or 10 kw; for each transformer or generator rated from one kw or one kva to 10 kw or 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydromassage bathtub; for each underwater lighting fixture; for household electric cooking equipment rated up to 16 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amperes to 50 amperes; for light standards greater than eight feet in height including luminaries; and for each communications closet; the fee shall be \$20.

(c) For each motor or electrical device rated from greater than 10 hp or 10 kw to 50 hp or 50 kw; for each service equipment, panel board, switchboard, switch gear, motor control center, or disconnecting means rated 225 amperes or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amperes to 225 amperes, including associated disconnecting means; for each receptacle rated greater than 50 amperes; and for each utility load management device, the fee shall be \$75.

(d) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switchboard, switch gear, motor control center or disconnecting means rated from greater than 225 amperes to 1,000 amperes; and for each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 kw or 112.5 kva; the fee shall be \$145.

(e) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switchboard, switch gear, motor control center or disconnecting means rated greater than 1,000 amperes; and for each transformer or generator rated greater than 112.5 kw or 112.5 kva; the fee shall be \$750.

(f) The fee charged for electrical work for each permanently installed private swimming pool as defined in the building subcode, spa, hot tub or fountain shall be a flat fee of \$78. Storable pools, fountains and spas for private (R3 or R5) shall be a flat fee of \$60. Inground pools for private (R3 or R5) shall be a flat fee of \$125. These flat fees shall include all receptacles, motors, pumps, switching, heaters and underwater lighting directly required for the pool, spa or fountain only.

(g) The fee charged for the installation of single and multiple station

smoke, heat, Carbon monoxide or fire detectors in any one- or two-family dwelling shall be a flat fee of \$40 per dwelling unit. All other types of alarms shall be charged in accordance with Subsection A(2)(a) and (b) above.

(h) For installations consisting of multimeter stacks, the fee shall be based on the ampere rating of the main bus and not upon the number of meters or rating of disconnects on the meter stack. Individual loadside panel boards shall be charged in accordance with Subsection A(2)(c), (d), or (e) above. There shall be no additional fee charged for the concurrent installation of individual feeder conductors.

(i) For motors or similar devices requiring concurrent installation of individual controls, relays and switches, the fee shall be based only upon the rating of the motor or device. There shall be no additional fee charged for the concurrent installation of individual circuit components, for example, controllers, starters, and disconnecting means.

(j) For electrical work requiring replacement of service entrance conductors or feeder conductors only, the fee shall be based on the designated ampere rating of the overcurrent device of the service or feeder as follows:

[1] Two hundred twenty-five amperes or less: \$75;

[2] Two hundred twenty-six to 1,000 amperes, the fee shall be \$145;

and

[3] Greater than 1,000 amperes: the fee shall be \$750.

(k) The fee charged for process equipment shall be based on the ampere rating of the overcurrent device protecting the conductor feeding the process equipment or the cutoff device.

(l) For the purpose of computing these fees, all electrical and communications devices, utilization equipment and motors which are part of premises wiring, except those which are portable plug-in type, shall be counted.

(m) For photovoltaic systems, the fee shall be based on the designated kilowatt rating of the solar photovoltaic system as follows:

[1] One to 50 kilowatts: \$100;

[2] Fifty-one to 100 kilowatts: \$250; and

[3] Greater than 100 kilowatts: \$750; and

[4] for each Megawatt, the fee shall be \$1000.

(3) Plumbing fixtures and equipment. The fees shall be as follows:

(a) The fee shall be in the amount of \$20 per fixture, piece of equipment or appliance connected to the plumbing system, and for each appliance connected to the gas piping or oil piping system, except as indicated in Subsection A(3)(b) below.

(b) The fee shall be \$95 per special device for the following: grease traps, oil separators, refrigeration units, utility service connections, backflow preventers

equipped with test ports (double check valve assembly, reduced pressure zone and pressure vacuum breaker backflow preventers), steam boilers, hot-water boilers (excluding those for domestic water heating), active solar systems, sewer pumps and interceptors. There shall be no inspection fee charged for gas service entrances.

(4) For fire protection and hazardous equipment, sprinklers, standpipes, detectors (smoke and heat or carbon monoxide), pre-engineered suppression systems, gas- and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums, the fee shall be as follows:

(a) The fee for 20 or fewer heads shall be \$95; for 21 to and including 100 heads, the fee shall be \$151; for 101 to and including 200 heads, the fee shall be \$300; for 201 to and including 400 heads, the fee shall be \$748; for 401 to and including 1,000 heads, the fee shall be \$1,200; for over 1,000 heads, the fee shall be \$1,500.

(b) The fee for one to 12 detectors shall be \$60; for each 25 detectors in addition to this, the fee shall be in the amount of \$25.

(c) The fee for each standpipe shall be \$289.

(d) The fee for each independent pre-engineered system shall be \$145.

(e) The fee for each gas- or oil-fired appliance that is not connected to the plumbing system shall be \$75.

(f) The fee for each kitchen exhaust system shall be \$150.

(g) The fee for each incinerator shall be \$500.

(h) The fee for each crematorium shall be \$460.

(i) For single and multiple station smoke or heat detectors and fire alarm systems in any one- or two-family dwellings, there shall be a flat fee of \$60 per dwelling unit. For detectors and fire alarm systems in buildings other than one- or two-family dwellings, the fee shall be charged in accordance with Subsection A(4)(b) above.

(5) The fee for plan review for elevator devices in structures of Group R-3, R-4, or R-5, and for elevator devices wholly within dwelling units in structures of Group R-2 shall be \$63 for each device.

(6) The fee for plan review for elevator devices in structures of groups other than R-3, R-4 or R-5 and devices in structures of Group R-2 exempted by Subsection A(5) above shall be \$328 for each device.

(7) The fees for elevator device inspections and tests shall be as set forth in N.J.A.C. 5:23-12.

(8) The fee for a mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be \$85 for the first device and \$25 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

(9) For certificates and miscellaneous items, the fees are as follows:

(a) The fee for a certificate of occupancy shall be a flat fee of \$65.

(b) There shall be no fee for a certificate of approval.

(c) The fee for a certificate of occupancy granted pursuant to a change of use group shall be a flat fee of \$150.

(d) The fee for a certificate of continued occupancy shall be a flat fee of \$150.

(e) There shall be a fee for a temporary certificate of occupancy of \$35 and \$35 for each issuance thereafter.

[1] Exception 1: There shall be no fee for the first issuance of the temporary certificate of occupancy, provided the certificate of occupancy fee is paid at the time when the permit is first issued.

[2] Exception 2: Where a written request for a temporary certificate of occupancy is made for reasons other than uncompleted work covered by the permit (such as uncompleted work required by prior approvals from state or municipal agencies), no renewal fee shall be charged.

(f) The fee for a plan review of a building for compliance under the alternate systems and nondepletable energy source provisions of the energy subcode shall be \$345 for one- and two-family homes (Use Group R-3 and R-5) as well as light commercial structures having the indoor temperature controlled from a single point. For all other structures, the fee shall be \$1,725.

(g) For cross connections and backflow preventers that are subject to testing, requiring reinspection annually, the fee shall be \$75 for each device when they are tested.

(h) The fee for a permit for lead-hazard-abatement work shall be \$150. The fee for a lead-abatement clearance certificate shall be \$60.

(i) The fee for a permit for asbestos-hazard-abatement work shall be \$150. The fee for an asbestos-related certificate of occupancy shall be \$60.

(j) The fee for the annual electrical inspection of swimming pools, spas or hot tubs shall be \$60.

(k) The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be \$975 for Class I structures, and \$250 for Class II structures, and \$168 for Class III structures. The fee for resubmission of an application for a variation shall be \$200 for a Class I structure, \$60 for a Class II structure and \$30 for a Class III structure.

(l) Hourly charges and fees for development-wide inspection of homes after issuance of a certificate of occupancy shall be in such amount as may be reasonable and necessary in order to ascertain whether a violation exists or to verify that any work performed has abated the violation. The

hourly fee shall not exceed four times the hourly rate of pay for the Construction Official or any of the subcode officials or inspectors involved in determining whether a violation exists or verifying that any work performed has abated the violations.

(m) In addition to the fees specified above, a surcharge fee of \$0.00334 per cubic foot of volume shall be charged for new construction or additions, and a surcharge fee of \$1.70 for alterations, renovations and repairs. The surcharges shall be collected for training, certification and technical support programs as required by the Uniform Construction Code Act.[1]

B. The Construction Official shall determine the fee(s) for special services and/or conditions not specifically provided for in Subsection A above. Additionally, the Construction Official shall, with the advice of the subcode officials, prepare and submit to the Council biannually a report recommending a fee schedule based on the operating expenses of the enforcing agency and any other expense of the State Uniform Construction Code Act.

C. The local enforcing agency fee schedule for the various subcodes shall be deleted and the current state fee schedule inserted in its place in the event that the work is contracted for by a third-party agency. In addition to the state (D.C.A.) fees, an administrative surcharge of 15% shall be added thereto.

D. Waiver of fees.

(1) In the case of construction by the Township of Delran, Delran Board of Education, the Delran Fire Department, the Delran Sewer Authority and the Delran Emergency Squad, all construction, inspection, plan review or other fees of whatever nature set forth in this chapter may be waived by the Construction Official. The waiver of such fees is limited to the fees which represent income to the Township of Delran; such a waiver shall not include payments to third-party inspection agencies or other fees that are mandated by the State of New Jersey.

(2) Such waiver as set forth in Subsection D(1) above shall be effectuated by request, in writing, to the Construction Official. The Construction Official shall give that waiver once satisfied that the request is consistent with the terms of this section.

(3) No fee shall be collected for work that may be required on a primary structure located on any lot or premises consequential to a natural disaster.

SECTION TWO. Chapter 118, "Construction Codes, Uniform", Section 118-3, "Fees", be and the same is hereby amended.

SECTION THREE. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause

and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION FOUR. This Ordinance shall take effect on _____, 2021 upon its passage and publication according to law.

TOWNSHIP OF DELRAN
ORDINANCE 2021-16

AN ORDINANCE REPEALING CHAPTER 317, "TAXICABS" OF THE CODE OF THE TOWNSHIP OF DELRAN

SECTION ONE. Chapter 317, "Taxicabs", of the Code of the Township of Delran, be and the same is hereby repealed.

SECTION TWO. Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION THREE. This Ordinance shall take effect on upon its passage and publication according to law.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Smith			
Mr. Jeney			
Ms. Parejo			
Mr. Lyon			
Mr. Burrell			

Introduced: August 3, 2021

Adopted:

JAMEY EGGERS, MUNICIPAL CLERK

GARY CATRAMBONE, MAYOR

**TOWNSHIP OF DELRAN
RESOLUTION 2021-126**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE
2021 TRAFFIC CALMING IMPROVEMENTS TO BLACK ROCK ENTERPRISES IN
THE AMOUNT OF \$327,550.00**

WHEREAS, Delran Township held a public bid opening on July 21, 2021 for bids for the 2021 Traffic Calming Improvements (the “Contract”); and

WHEREAS, Delran Township received three bids for the Contract as follows: and

NAME **BID AMOUNT**

	CONTRACTOR	BASE BID
1)	Bryd Dog Paving LLC	\$304,909.10
2)	Black Rock Enterprises	\$327,550.00
3)	Earle Asphalt Company	\$334,013.13

WHEREAS, the Township Engineer has reviewed said bids, and a summary and recommendation dated July 22, 2021 is attached hereto and made part hereof as Exhibit “A”; and

WHEREAS, Byrd Dog Paving LLC was the apparent low bidder for this Project; and

WHEREAS, the bid submitted Byrd Dog Paving LLC failed to provide a bid bond for the project which would deem their bid to be non-responsive; and

WHEREAS, the bid submitted by the second low bidder, Black Rock Enterprises did not contain any irregularities which would deem their bid to be non-responsive; and

WHEREAS, as the Township has indicated no prior negative history between the Township and Black Rock Enterprises; therefore, Black Roack Enterprises is to be considered a responsible bidder; and

WHEREAS, a certification of availability of funds has been provided by the Chief Financial Officer; and

WHEREAS, this contract is being awarded pursuant to N.J.S.A. 40A:11-1 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran that the contract for this project shall be awarded to Black Rock Enterprises, 1316 Englishtown Road, Old Bridge, NJ 08857 for a total contract amount of \$327,550.00 with terms in

accordance with the bid specifications.

BE IT FURTHER RESOLVED, the appropriate officials and appointees be and they are hereby authorized to prepare, review and/or execute any and all necessary documents relative to this contract authorization.

Dated: August 3, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-127**

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE
2021 MISCELLANEOUS CONCRETE IMPROVEMENT PROJECT TO LEXA
CONCRETE, LLC FOR THE BASE BID AMOUNT OF \$342,630.60**

WHEREAS, Delran Township held a public bid opening on July 21, 2021 for bids for Stewart Avenue Drainage Improvement Project (the “Contract”); and

WHEREAS, Delran Township received ten bids for the Contract as follows: and

NAME **BID AMOUNT**

	CONTRACTOR	BASE BID	ADD ITEM 1 FORDHAM	ADD ITEM 2 EDGEWOOD	ADD ITEM 3 HOWARD
1)	Lexa Concrete, LLC	\$342,630.60	\$386,232.04	\$415,153.09	\$432,173.54
2)	Earle Co.	\$354,707.17	\$397,854.83	\$426,540.63	\$439,013.13
3)	Charles Marandino LLC	\$362,724.00	\$408,803.00	\$433,928.00	\$445,213.00
4)	Byrd Dog Construction	\$405,368.10	\$447,852.24	\$476,058.39	\$489,261.04
5)	Diamond Construction	\$454,195.85	\$506,602.29	\$541,373.34	\$556,493.79
6)	L. Feriozzi Concrete Co.	\$495,517.50	\$555,834.50	\$595,884.50	\$613,204.50
7)	Ocean Construction	\$1,260,482.00	\$1,379,241.00	\$1,458,096.00	\$1,492,291.00

WHEREAS, the Township Engineer has reviewed said bids, and a summary and recommendation dated July 23, 2021 is attached hereto and made part hereof as Exhibit “A”; and

WHEREAS, Lexa Concrete, LLC was the lowest bidder for this Project; and

WHEREAS, the bid submitted Lexa Concrete, LLC did not contain any irregularities which would deem their bid to be non-responsive; and

WHEREAS, as the Township has indicated no prior negative history between the Township and Lexa Concrete, LLC.; therefore, Lexa Concrete, LLC. is to be considered a responsible bidder; and

WHEREAS, a certification of availability of funds has been provided by the Chief Financial Officer; and

WHEREAS, this contract is being awarded pursuant to N.J.S.A. 40A:11-1 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran that the contract for this project shall be awarded to Lexa Concrete, LLC, 11 Commerce

Way Drive, Hammonton, NJ 08037 for the base bid for a total contract amount of \$342,630.60 with terms in accordance with the bid specifications.

BE IT FURTHER RESOLVED, the appropriate officials and appointees be and they are hereby authorized to prepare, review and/or execute any and all necessary documents relative to this contract authorization.

Dated: August 3, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-128**

GOVERNING BODY CERTIFICATION OF THE 2020 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Council of the Township of Delran, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

DATED: August 3, 2021

TOWNSHIP CLERK

Gary Catrambone
President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2021-129**

**APPROVING THE CORRECTIVE ACTION PLAN BASED ON
RECOMMENDATIONS IN THE 2020 AUDIT REPORT**

WHEREAS, the New Jersey Department of Community Affairs has instituted a requirement for Local Units to prepare a Corrective Action Plan as part of the annual audit process in accordance with the Single Audit Act, U.S. Office of Management and Budget, Circular A-128 and New Jersey Circular Letter 87-11; and

WHEREAS, the Chief Financial Officer is responsible to prepare the plan with assistance from the other officials affected by the Audit Recommendation and approved by the governing body of the Local Unit.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Delran hereby approves the Corrective Action Plan based on the recommendations in the 2020 Audit Report.

DATED: August 3, 2021

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-130**

AWARDING A CONTRACT FOR THE PURCHASE OF A SEWER CAMERA TRUCK (SC01-21A) THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) COOPERATIVE PRICING AGREEMENT IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$224,640.61

WHEREAS, The Township Council of the Township of Delran entered into a cooperative pricing agreement with the H-GAC on December 29, 2020; and

WHEREAS, the Township desires to have Pierce-Eagle Equipment Co. deliver a Sewer Camera Truck (SC01-21a) through the cooperative pricing agreement with the H-GAC; and

WHEREAS, the CFO has certified that funds are available for the award of this contract;

NOW, THEREFORE, BE IT RESOLVED that the Township of Delran hereby authorizes a purchase through the cooperative pricing agreement with the H-GAC through Pierce-Eagle Equipment Co. for the purchase of a Sewer Camera Truck in the total amount of \$224,640.61.

Dated: August 3, 2021

Jamey Eggers
Township Clerk

Tyler Burrell
President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2021-132**

**A RESOLUTION TO AFFIRM THE TOWNSHIP OF DELRAN'S CIVIL RIGHTS
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,
PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS,
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH
MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of Delran Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Delran Township has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT ADOPTED by the Township of Delran that:

Section 1: No official, employee, appointee or volunteer of the Township of Delran by whatever title known, or any entity that is in any way a part of the Township of Delran shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee appointee volunteer, or entity is engaged in or acting on behalf of the Township of Delran's business or using the facilities or property of the Township of Delran.

Section 2: The prohibition and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Delran to provide services that otherwise could be performed by the Township of Delran.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: Jeffery S. Hatcher, the Business Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Business Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Delran as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Business Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually the Business Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Delran. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Delran's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township of Delran in order for the public to be made aware of this policy and the Township of Delran's commitment to the implementation and enforcement of this policy.

Dated: September 25, 2018

Jamey Eggers
Township Clerk

Daniel O'Connell
Vice President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2021- 133**

**RESOLUTION AMENDING RESOLUTION 2021-106
AUTHORIZING GRASS CUTTING FOR 1223 FAIRVIEW STREET**

WHEREAS, Chapter 89 of the Code of the Township of Delran provides that all properties shall be clear of weeds and high grass in order to provide better health protection; and

WHEREAS, when the property owners shall refuse or neglect to clear such high grass and weeds as required by 89-1 within ten days, the Township has determined to take action to declare this a “health hazard” and immediately authorize the Public Works Department to arrange for the cutting of the grass at these properties and to put a lien on taxes in the amounts listed below for the initial cleanup as well as the follow-up costs for providing grass cutting during the season to insure that the health hazard does not return during the course of the year; and

WHEREAS, there was an error in Resolution 2021-106 authorizing the grass cutting at 1219 Fairview Blvd; and

WHEREAS, the correct address is as follows:

<u>Address</u>	<u>Initial Cutting/Yard Cleanup</u>	<u>Follow-up Cutting</u>
1223 Fairview Street	\$300.00	\$125.00

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does authorize the Public Works Department to take the necessary action to provide for the cutting of the grass at the following properties as attached to this resolution and provide for this information to be forwarded to the Tax Office in order to put a lien on these properties until such time as they are maintained by the owners or responsible parties.

Dated: August 3, 2021

Jamey Eggers, Municipal Clerk

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2021-134**

EXTENDING GRACE PERIOD FOR 3rd QUARTER TAXES

WHEREAS, there has been a delay in the certification of budgets for the year 2021, thereby creating a delay in the certification of the tax rate and the mailing of the tax bills; and

WHEREAS, in accordance with State Statue 54:4-65 the third installment of current year taxes shall not be subject to interest until the twenty-fifth day after the date that the tax bills were mailed; and

WHEREAS, the anticipated mailing date of the tax bills is scheduled for August 1, 2021, and the twenty-fifth day after that mailing date is September 9, 2021 and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Delran, County of Burlington, and State of New Jersey that the grace period for the third quarter payment due August 1, 2021, be extended to September 9, 2021 to allow the taxpayers sufficient time to make their payments.

Dated: August 4, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-135**

REFUND VARIOUS SEWER ACCOUNTS

WHEREAS, the Tax Collector certifies to the Mayor and the Township Council of the Township of Delran, that the sewer records reflect an overpayment for the following accounts:

Utm Id	Owner Name	Owner Street1	Property Location	REFUND
80369000-0	Prasad, Rohini & Narasimha	4 Garden Hills Drive Somerset, NJ 08073	161 NATALIE ROAD	-241.61
80370000-0	Hercules, Thecla B	162 Natalie Rd, Delran, NJ 08075	162 NATALIE ROAD	-39.97
80371000-0	Fowler, Andrea	163 Natalie Rd, Delran, NJ 08075	163 NATALIE ROAD	-39.97
80372000-0	Cynewski, Paul	164 Natalie Road, Delran, NJ 08075	164 NATALIE ROAD	-39.97
80373000-0	Daily, Amanda J & Donald Y Jr	2601 Andrew Road, Broomall, PA 19008	165 NATALIE ROAD	-39.76
80374000-0	Cook, Alyssa	166 Natalie Rd, Delran, NJ 08075	166 NATALIE ROAD	-39.97
80376000-0	Kelsch, Deborah	1817 Wisteria Ln, West Chester, PA 19380	168 NATALIE ROAD	-39.97

BE IT RESOLVED that copies of said resolution be forwarded to the Tax Collector, Township Auditor, and the Treasurer for their information and any appropriate action.

Dated: August 3, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2021-136**

**RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES OF A TOTALLY DISABLED VETERAN
LOCATED AT BLOCK 118 LOT 4.03 QUALIFIER C0206
PARTIAL TAX YEAR 2021 AND THEREAFTER**

WHEREAS, the owner of real property located at Block 118 Lot 4.03 Qualifier C0206 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

WHEREAS, the Delran Tax Assessor has approved the cancellation of taxes for partial 2021 on real property located at 206 Lawrence Lane, Delran, NJ 08075, Block 118 Lot 4.03 Qualifier C0206 and

WHEREAS, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from June 2, 2021 the date of approval totaling 212 days:

2nd Quarter 2021 \$223.85
3rd Quarter 2021 \$702.80
4th Quarter 2021 \$702.79

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at 118 Lot 4.03 Qualifier C0206 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2021 and thereafter.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Dated: August 3, 2021

Jamey Eggers, Township Clerk

Tyler Burrell, Council President