



TOWNSHIP OF DELRAN

WORK SESSION

AUGUST 23, 2022 | 7:00 PM

I. Call to Order

II. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on March 1, 2022 and posted on the bulletin board on the same date.

III. Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

IV. Consent Agenda

- a. Resolution 2022-154** Extending Grace Period for 3rd Quarter Taxes
- b. Resolution 2022-155** Authorizing the Cancellation of Taxes of a Totally Disabled Veteran Located at Block 128 Lot 22 Partial Tax Year 2022 and Thereafter
- c. Resolution 2022-156** Authorizing the Cancellation of Taxes of a Totally Disabled Veteran Located at Block 158 Lot 7 Partial Tax Year 2022 and Thereafter
- d. Resolution 2022-157** Ratifying the Agreement between the Chief of Police and the Township of Delran
- e. Resolution 2022-158** Authorizing the Award of a Non-Fair and Open Contract to H.A. DeHart ad Son for the Purchase of a Compost Turner
- f. Resolution 2022-159** Awarding Extension of the Contract for Annual Maintenance & Repair of Sanitary Sewer System to Mac-Rose Contractors, Inc.
- g. Resolution 2022-160** Awarding Extension of the Contract for Annual Maintenance & Repair of Mechanical Apparatus to Municipal Maintenance Co.
- h. Resolution 2022-161** Awarding Extension of the Contract for Annual Maintenance & Repair of Electrical Apparatus to Municipal Maintenance Co.
- i. Resolution 2022-162** Recommending Plan Endorsement and Adopting the Planning and Implementation Agreement
- j. Resolution 2022-163** Authorizing the Purchase of One Police Special Service Vehicle.

k. Resolution 2022-164 Authorizing the Cancellation of Taxes of a Totally Disabled Veteran Located at Block 137 Lot 9 Partial Tax Year 2022 and Thereafter

l. Resolution 2022-165 Approving Raffle License #617 for the Delran Education Foundation

m. Authorizing the Payment of Bills including all purchases made under the Cooperative Purchasing Agreement

n. A motion granting a mercantile license to:

- Café Brazil, LLC, 5014 Route 130

Moved By _____ Seconded By _____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

V. Work Session

a. Safety Presentation – **Postponed to future meeting**

VI. Reports

a. Township Administrator – Joseph B. Bellina

b. Clerk – Jamey Eggers

c. Mayor - Gary Catrambone

d. Solicitor – Mark A. Tabakin, Esq.

e. Engineer – Jim Winckowski, CME Associates

f. Council Members

VII. Public Comments

VIII. Executive Session: Resolution 2022-166 Authorizing Executive Session to discuss the following: Negotiation/Potential Litigation-Vendor Contract for Trash Collection, Potential Litigations – Termination of Vendor, Claims/Potential Litigation – Confidential Investigation (Comptroller), Potential Litigation – Tort Claim Notice

IX. RESOLUTION(S)

- a. Resolution 2022-167** Memorializing the Termination of Consulting Agreement with WL Mitchell Consulting.

X. Adjournment

**TOWNSHIP OF DELRAN
RESOLUTION 2022-154**

EXTENDING GRACE PERIOD FOR 3rd QUARTER TAXES

WHEREAS, there has been a delay in the certification of budgets for the year 2022, thereby creating a delay in the certification of the tax rate and the mailing of the tax bills; and

WHEREAS, in accordance with State Statute 54:4-65 the third installment of current year taxes shall not be subject to interest until the twenty-fifth day after the date that the tax bills were mailed; and

WHEREAS, the anticipated mailing date of the tax bills is scheduled for August 1, 2022, and the twenty-fifth day after that mailing date is September 14, 2022 and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Delran, County of Burlington, and State of New Jersey that the grace period for the third quarter payment due August 1, 2022, be extended to September 14, 2022 to allow the taxpayers sufficient time to make their payments.

Dated: August 23, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY
RESOLUTION 2022-155**

**RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES OF A TOTALLY DISABLED VETERAN
LOCATED AT BLOCK 128 LOT 22
PARTIAL TAX YEAR 2022 AND THEREAFTER**

WHEREAS, the owner of real property located at Block 128 Lot 22 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

WHEREAS, the Delran Tax Assessor has approved the cancellation of taxes for partial 2022 on real property located at 7 Creek Road, Delran, NJ 08075, Block 128 Lot 22; and

WHEREAS, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from July 19, 2022 (165 Days), the date of approval:

3rd Quarter 2022 \$1563.15
4th Quarter 2022 \$1931.83

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 128 Lot 22 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2022 and thereafter and refunds any property taxes overpaid.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Dated: August 23, 2022

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY
RESOLUTION 2022-156**

**RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES OF A TOTALLY DISABLED VETERAN
LOCATED AT BLOCK 158 LOT 7
PARTIAL TAX YEAR 2022 AND THEREAFTER**

WHEREAS, the owner of real property located at Block 158 Lot 7 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

WHEREAS, the Delran Tax Assessor has approved the cancellation of taxes for partial 2022 on real property located at 126 Dorado Drive, Delran, NJ 08075, Block 158 Lot 7; and

WHEREAS, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from July 15, 2022 (169 Days), the date of approval:

3rd Quarter 2022 \$1622.51
4th Quarter 2022 \$1766.33

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 158 Lot 7 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2022 and thereafter and refunds any property taxes overpaid.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Dated: August 23, 2022

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2022-157**

**RATIFYING THE AGREEMENT
BETWEEN THE TOWNSHIP OF DELRAN AND THE
CHIEF OF POLICE**

BE IT RESOLVED, by the Township Council of the Township of Delran that the Township Council does hereby ratify the agreement between the Chief of Police and the Township of Delran as attached hereto as Exhibit A; and

BE IT FURTHER RESOLVED that the Township Council hereby authorizes and directs the Mayor and Township Administrator to execute said contracts of behalf of the Township.

Dated: August 23, 2022

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2022-158**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
TO H.A. DEHART AND SON FOR THE PURCHASE OF A COMPOST TURNER**

WHEREAS, the Township of Delran has a need a compost turner under a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Township has received the required quotes for the above services; and

WHEREAS, H.A. DeHart and Son has provided the low quote to perform the service in the amount of \$32,400.00; and

WHEREAS, H.A. DeHart and Son, has completed and submitted a Business Entity Disclosure Certification which certifies they have not made any reportable contributions to a political or candidate committee in the Township of Delran in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial has certified that funds are available as per N.J.A.C. 5:305.4.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran authorizes the issuance of a purchase order to H.A. DeHart and Son as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the Burlington County Times.

DATED: August 23, 2022

**Jamey Eggers
Municipal Clerk**

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-159**

**AWARDING EXTENSION OF THE CONTRACT FOR ANNUAL
MAINTENANCE & REPAIR
OF SANITARY SEWER SYSTEM TO MAC-ROSE CONTRACTOR'S, INC.**

WHEREAS, Delran Township awarded bids for the Annual Maintenance & Repair of Sanitary Sewer System on June 2, 2021, and

WHEREAS, the bid provided for two, one-year extensions at the option of the Township, and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby approves the extension of the contract for the Annual Maintenance and Repair of the Sanitary Sewer System for a period of one year to Mac-Rose Contractors, Inc. in the amount of \$79,850.00 as recommended by the Township Sewer Superintendent and Township Administrator.

BE IT FURTHER RESOLVED that the award of this extension is being made with the requirement that the contractor comply with all of the requirements of the original bid and of N.J.S.A.10:5-31 et seq. and N.J.A.C 17:27

DATED: August 23, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-160**

**AWARDING EXTENSION OF THE CONTRACT FOR ANNUAL
MAINTENANCE & REPAIR
OF MECHANICAL APPARATUS TO MUNICIPAL MAINTENANCE CO.**

WHEREAS, Delran Township awarded bids for the Annual Maintenance & Repair of Mechanical Apparatus on June 2, 2021, and

WHEREAS, the bid provided for two, one-year extensions at the option of the Township, and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby approves the extension of the contract for the Annual Maintenance and Repair of Mechanical Apparatus for a period of one year to Municipal Maintenance Co. in the amount of \$51,860.00 as recommended by the Township Sewer Superintendent and Township Administrator.

BE IT FURTHER RESOLVED that the award of this extension is being made with the requirement that the contractor comply with all of the requirements of the original bid and of N.J.S.A.10:5-31 et seq. and N.J.A.C 17:27

DATED: August 23, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2022-161**

**AWARDING EXTENSION OF THE CONTRACT FOR ANNUAL
MAINTENANCE & REPAIR
OF ELECTRICAL APPARATUS TO MUNICIPAL MAINTENANCE CO.**

WHEREAS, Delran Township awarded bids for the Annual Maintenance & Repair of Electrical Apparatus on June 2, 2021, and

WHEREAS, the bid provided for two, one-year extensions at the option of the Township, and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby approves the extension of the contract for the Annual Maintenance and Repair of Electrical Apparatus for a period of one year to Municipal Maintenance Co. in the amount of \$67,700.00 as recommended by the Township Sewer Superintendent and Township Administrator.

BE IT FURTHER RESOLVED that the award of this extension is being made with the requirement that the contractor comply with all of the requirements of the original bid and of N.J.S.A.10:5-31 et seq. and N.J.A.C 17:27

DATED: August 23, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

TOWNSHIP OF DELRAN

RESOLUTION 2022-162

**RESOLUTION OF THE TOWNSHIP OF DELRAN RECOMMENDING PLAN
ENDORSEMENT AND ADOPTING THE PLANNING AND IMPLEMENTATION
AGREEMENT**

WHEREAS, pursuant to the New Jersey State Planning Act and N.J.A.C. 5:85-7.1-24 the Township of Delran has participated in the Plan Endorsement Process; and

WHEREAS, the Township of Delran held a pre-petition meeting with the State on March 10, 2020; and

WHEREAS, the Township of Delran conducted a public hearing to consider the Plan Endorsement and the Municipal Self-assessment (MSA) at a meeting on November 9, 2021 after providing due notice of the date of the hearing in accordance with N.J.A.C. 5:85-1.7(d); and

WHEREAS, the Township has approved the MSA, dated September 27, 2021, prepared by Burlington County Bridge Commission; and

WHEREAS, the Township will create a Visioning Statement to be incorporated into the next Master Plan update; and

WHEREAS, the New Jersey State Planning Commission adopted the Plan Endorsement Petition on August 3, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Delran, County of Burlington, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Township adopts the attached PIA as part of the Plan Endorsement recertification process.
3. This resolution should be forwarded to the N.J. State Office of Planning Advocacy.
4. All Township officials and officers are hereby authorized and empowered to take all actions deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Certified to be a true copy of a Resolution adopted by the Council of the Township of Delran, County of Burlington, State of New Jersey on the 23rd day of August, 2022.

Jamey Eggers, Municipal Clerk

Tyler Burrell, President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-163**

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1)
2022 POLICE SPECIAL SERVICE VEHICLE
UNDER STATE CONTRACT T2776
20-FLEET-01189**

WHEREAS, the Township of Delran desires to purchase the following items through State Contract:

VENDOR: Chas S. Winner Ford
d/b/a Winner Ford
250 Haddonfield-Berlin Road
Cherry Hill, NJ 08034

VENDOR #: 88758

ITEMS: One (1) 2022 4x4 Ford Expedition

TOTAL COST: \$43,666.00

WHEREAS, the Chief Financial Officer has certified in writing that the funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does hereby authorizes the purchase of the specified items under State Contract.

DATED: August 23, 2022

TOWNSHIP CLERK

**Tyler Burrell
President of Council**

**TOWNSHIP OF DELRAN
BURLINGTON COUNTY
RESOLUTION 2022-164**

**RESOLUTION AUTHORIZING THE CANCELLATION
OF TAXES OF A TOTALLY DISABLED VETERAN
LOCATED AT BLOCK 137 LOT 9
PARTIAL TAX YEAR 2022 AND THEREAFTER**

WHEREAS, the owner of real property located at Block 137 Lot 9 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

WHEREAS, the Delran Tax Assessor has approved the cancellation of taxes for partial 2022 on real property located at 229 Dickens Drive, Delran, NJ 08075, Block 137 Lot 9; and

WHEREAS, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from June 30, 2022 (184 Days), the date of approval:

2nd Quarter 2022 \$168.46
3rd Quarter 2022 \$2424.21
4th Quarter 2022 \$2424.20

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 137 Lot 9 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2022 and thereafter and refunds any property taxes overpaid.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Dated: August 23, 2022

Jamey Eggers, Township Clerk

Tyler Burrell, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2022-165**

**APPROVING RAFFLE LICENSE #617
FOR DELRAN EDUCATION FOUNDATION**

BE IT RESOLVED that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 617
Delran Education Foundation

DATED: August 23, 2022

JAMEY EGGERS
Township Clerk

TYLER J. BURRELL
President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-166**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
NEGOTIATIONS/POTENTIAL LITIGATION – VENDOR CONTRACT FOR TRASH
COLLECTION
POTENTIAL LITIGATION – TERMINATION OF VENDOR
CLAIMS/POTENTIAL LITIGATION – CONFIDENTIAL INVESTIGATION
(COMPTROLLER)
POTENTIAL LITIGATION – TORT CLAIM NOTICE**

WHEREAS, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of August 23, 2022 for the following reasons:

1. Negotiation/Potential Litigation – Vendor Contract for Trash Collection
2. Potential Litigation – Termination of Vendor
3. Claims/Potential Litigation – Confidential Investigation (Comptroller)
4. Potential Litigation – Tort Claim Notice

NOW THEREFORE BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Dated: August 23, 2022

JAMEY EGGERS
Township Clerk

TYLER J. BURRELL
President of Council

TOWNSHIP OF DELRAN

RESOLUTION 2022-167

**RATIFYING TERMINATION OF VENDOR CONTRACT BETWEEN THE
TOWNSHIP OF DELRAN AND WENDY MITCHELL
D/B/A WLMITCHELL CONSULTING**

WHEREAS, on August 10, 2022, the Township, by and through Township Solicitor Mark A. Tabakin, Esq., terminated the vendor consulting contract between the Township of Delran and Wendy Mitchell d/b/a WLMitchell Consulting, by way of email and letter received by the consultant.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that the termination of the vendor consulting contract with Wendy Mitchell d/b/a WLMitchell Consulting, be and is hereby ratified with an effective date of August 10, 2022.

Council Member	Aye	Nay	Abstain	Recuse	Absent
Smith					
Jeney					
Apeadu					
Lyon					
Burrell					

SO RESOLVED.

Witnessed by:

TOWNSHIP OF DELRAN

**Jamey Eggers, Township Clerk
Township of Delran**

Council President Tyler J. Burrell

Date Signed: August _____, 2022

I certify that the above is a true copy of the resolution adopted by the Township Council of the Township of Delran, Burlington County, New Jersey on August _____, 2022.

**Jamey Eggers, Township Clerk
Township of Delran**