

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**September 1, 2020
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

MINUTES FOR APPROVAL

Approval of the minutes for the May 12, 2020 Closed Session Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the June 9, 2020 Action, Work Session and Closed Session Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the June 23, 2020 Action and Work Session Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

Approval of the minutes for the July 14, 2020 Public Meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

ORDINANCES ON FIRST READING

**TOWNSHIP OF DELRAN
ORDINANCE 2020-10**

AN ORDINANCE TO ESTABLISH SALARY RANGES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN, NEW JERSEY
ORDINANCE 2020-11**

BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$1,156,250 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$860,938; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:
Nays:
Approved

CONSENT AGENDA

- RESOLUTION 2020-121 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-87 COMMUNITY DEVELOPMENT BLOCK GRANT
- RESOLUTION 2020-122 RESOLUTION TO CANCEL CAPITAL APPROPRIATIONS BALANCES OF PROJECTS LISTED BELOW
- RESOLUTION 2020-123 APPOINTING THOMAS DAVIS AS TAX ASSESSOR EFFECTIVE SEPTEMBER 15, 2020
- RESOLUTION 2020-124 RELEASING ROAD OPENING DEPOSIT FOR 66 PRINCETON DRIVE
- RESOLUTION 2020-125 AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR THE CREEK ROAD SEWER EXTENSION
- RESOLUTION 2020-126 CANCELLING STALE-DATED OUTSTANDING CHECKS
- RESOLUTION 2020-127 RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-87 2019 BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT GRANT PROGRAM

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:

Nays:

Approved:

MOTIONS

A motion accepting the report of the Tax Collector and Township Clerk

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:

Nays:

Approved:

REPORTS

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public

Motion to adjourn the meeting

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2020-10**

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR VARIOUS EMPLOYEES
OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW
JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME**

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salary ranges for the employees serving in the following position:

POSITIONS	Annual 2020 Salary Range	Pay Period	Effective Date
Court Administrator	\$67,000 - \$80,000	Bi Weekly	8/1/2020
Tax Assessor	\$25,000 - \$30,000	Bi Weekly	9/15/2020

Section II Repeal - All ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption - This Ordinance shall take effect twenty days after final adoption and publication according to law. This Ordinance is retroactive respectively to August 1, 2020.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT	ABSTAIN
Mr. Lyon				
Mr. Mormando				
Ms. Parejo				
Mr. Burrell				
Mr. Catrambone				

Introduced: September 1, 2020

Adopted:

JAMEY EGGERS, MUNICIPAL CLERK

KEN PARIS, MAYOR

TOWNSHIP OF DELRAN, NEW JERSEY

ORDINANCE 2020-11

BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$1,156,250 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$860,938; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Township Council of the Township of Delran, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Delran, County of Burlington, New Jersey ("Township").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$1,156,250;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$860,938; and
- (c) a down payment in the amount of \$45,312 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$860,938, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$45,312, which amount represents the required down payment, and the sum of \$250,000, which amount represents a 2019 Burlington County Municipal Park Development Grant, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Township in an amount not to exceed \$860,938 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$860,938 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$225,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount of obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Acquisition of Various Heavy Equipment for the Public Works Department including, but not limited to, a Dump Truck, together with the completion of all work necessary therefor or related thereto	\$184,000	\$0	\$9,200	\$174,800	15 years
B.	Acquisition of Various Equipment for the Police Department including, but not limited to, an All Wheel Drive Vehicle and Command Box, together with the completion of all work necessary therefor or related thereto	57,250	0	2,862	54,388	5 years
C.	Various Improvements to Municipal Buildings and Grounds including, but not limited to, Reconstruction of Cooling Tower and Repair of Recreational Areas, together with the completion of all work necessary therefor or related thereto	185,000	0	9,250	175,750	15 years
D.	Acquisition of Various Traffic Equipment including, but not limited to, Pedestrian Crossing Signals and Traffic Calming Devices, together with the completion of all work necessary therefor or related thereto	430,000	0	21,500	408,500	5 years
E.	Completion of Various Improvements to Community Park including, but not limited to, Asphalt Paving,, together with the completion of all work necessary therefor or related thereto	300,000	250,000	2,500	47,500	10 years
	TOTAL	\$1,156,250	\$250,000	\$45,312	\$860,938	

Section 8. The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 9.34 years.

Section 9. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 10. The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$860,938 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 12. The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 13. The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

Section 14. The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 15. The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 16. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 17. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Date of Introduction: _____, 2020

Date of Final Adoption: _____, 2020

**TOWNSHIP OF DELRAN
RESOLUTION 2020-121**

Resolution Requesting Approval of Items of Revenue and Appropriation

In Accordance with N.J.S.A. 40A:4-87

Community Development Block Grant

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for the equal amount; and

NOW, THEREFORE, BE IT RESOLVED, that the sum of **\$ 75,000.00** is hereby appropriated under the caption:

Community Development Block Grant

I, Jamey Eggers, Municipal Clerk of the Township of Delran, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a Resolution adopted by the Council of the Township of Delran, in the County of Burlington, State of New Jersey, on September 1, 2020.

Jamey Eggers, Municipal Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2020-122**

**RESOLUTION TO CANCEL CAPITAL APPROPRIATIONS
BALANCES OF PROJECTS LISTED BELOW**

WHEREAS, a General Capital Improvement appropriation balance remains dedicated for the projects now completed; and

WHEREAS, it is necessary to formally cancel said unexpended debt authorization; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Surplus, if appropriate, and unused debt authorizations may be cancelled; and

NOW THEREFORE BE IT RESOLVED, By the Township Committee of Delran, of the County of Burlington, the following unexpended and dedicated balances of the General Capital Appropriations to be cancelled are:

Ordinance Number Cancelled: Unfunded	Date Authorized	Project Description	Amt
2017-02 C7-00004	02/14/2017	Various Roadway – Sec 20	\$ 4,272.50
2017-02 C7-00011	02/14/2017	Various Roadways -GWP Enter	\$ 176,731.99
2018-02 C8-00009	02/06/2018	Various Roadways Pierson	\$ 51,339.79
2018-02 C8-00010	02/06/2018	Various Roadways- Pierson	\$ 2,374.39

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this Resolution to the Director of Local Government Services.

Dated: September 1, 2020

Jamey Eggers, Township Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2020-123**

**APPOINTING THOMAS DAVIS AS TAX ASSESSOR
EFFECTIVE SEPTEMBER 15, 2020**

WHEREAS, the Section of the Code entitled 20:82 provides for the appointment of the Tax Assessor with such appointment being made by the Mayor with advice and consent of Council; and

WHEREAS, the Mayor wishes to appoint Thomas Davis as Tax Assessor to fulfill the unexpired term due the retirement of the current Tax Assessor which expires on June 30 2023: and

WHEREAS, this appointment does not establish tenure with the Township of Delran; and

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of Delran hereby provides its consent of the appointment of Thomas Davis as the Tax Assessor of the Township of Delran effective September 15, 2020 to carry out the duties as prescribed in the Township code and New Jersey State Statutes under N.J.S.A.40A:9-146 et seq.

Dated: September 1, 2020

Jamey Eggers, Township Clerk

Gary Catrambone, Council President

**TOWNSHIP OF DELRAN
RESOLUTION 2020-124**

**REFUNDING ROAD OPENING DEPOSIT FOR
66 PRINCETON DRIVE**

WHEREAS, the following applicant has filed an application for a road opening; and

WHEREAS, the project has been completed and/or withdrawn; and

WHEREAS, all completed projects have been inspected by Mr. Mullen, Superintendent of the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED that the following road opening permit deposit be refunded.

<u>Name and Address</u>	<u>File #</u>	<u>Amount</u>
Soraia Pereira De Assis 66 Princeton Drive Delran, NJ 08075	RO-2708	\$1090.00

DATED: September 1, 2020

TOWNSHIP CLERK

**Gary Catrambone
President of Council**

**TOWNSHIP OF DELRAN
RESOLUTION 2020-125**

**AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES
FOR THE CREEK ROAD SEWER EXTENSION**

WHEREAS, the Township of Delran entered into a Shared Services Agreement with Burlington County for the extension of the sewer main along Creek Road; and

WHEREAS, the Township Council desires to have CME Associates, the Township Engineer, complete the design, Permit and Bid Phase along with Survey and Construction Phase Services in an amount not to exceed \$33,00.00, and

WHEREAS, the cost for those services will be fully reimbursed by the County;

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Engineer to provide the above-mentioned services.

Date: September 1, 2020

Jamey Eggers, Municipal Clerk

Gary Catrambone, Council President

TOWNSHIP OF DERAN

RESOLUTION 2020-126

RESOLUTION CANCELLING STALE-DATED OUTSTANDING CHECKS

WHEREAS, upon review of the financial records of various bank accounts maintained by the Township of Delran, it was determined that there are several stale-dated outstanding checks; and

WHEREAS, it is in the best interest of the Township to cancel these outstanding checks;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Delran, County of Burlington and State of New Jersey that the following outstanding checks be cancelled:

<i>Account & Check Number</i>	<i>Amount</i>	
Payroll		
DCRP Contribution	113.33	
52959	3.39	
52960	7.62	
52961	3.39	
		127.73
Current Fund		
11629	2,357.61	
12498	234.97	
12656	170.00	
13350	30.00	
13454	155.00	
13545	89.99	
13743	204.07	
13880	58.90	
14199	2,729.43	
		6,029.97
WSFS Escrow Account		
1608	615.00	
1612	218.75	
1627	275.00	
1635	8.76	
1638	10.98	
1658	237.41	
1662	10.00	
1737	2,707.80	
1738	436.43	
1843	350.00	
		4,870.13
Sewer Operating		
2380	828.42	
2406	119.99	
2471	4,292.00	
3265	6.85	
		5,247.26
Trust		
1148	800.40	
		800.40
Lein Redemption		
2519	53.00	
2530	53.00	
		106.00
Total:		17,181.49

Date: September 1, 2020

Jamey Eggers, Municipal Clerk

Gary Catrambone, Council President

TOWNSHIP OF DELRAN

RESOLUTION 2020-127

Resolution Requesting Approval of Items of Revenue and Appropriation

In Accordance with N.J.S.A. 40A:4-87

2019 Burlington County Municipal Park Development Grant Program

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for the equal amount; and

NOW, THEREFORE, BE IT RESOLVED, that the sum of \$ 250,000.00 is hereby appropriated under the caption:

2019 Burlington County Municipal Park Development Grant Program

I, Jamey Eggers, Municipal Clerk of the Township of Delran, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a Resolution adopted by the Council of the Township of Delran, in the County of Burlington, State of New Jersey, on September 1, 2020.

Jamey Eggers, Municipal Clerk