

**WORK SESSION  
MUNICIPAL BUILDING**

**September 12, 2017  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 11, 2017 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone were present.

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. O'Donnell, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

**EAGLE SCOUT PRESENTATION**

Eagle Scout candidate Eamon Taylor presented his project to Council for approval. His project includes the installation of a gaga ball pit at Conrow Park. Gaga ball is a game similar to dodge ball that is often played by the Boy Scouts. The cost for the installation will be approximately \$500 and he will be raising funds for all costs. Once completed, it will be property of the Township and maintained by the Township.

After discussion, Council agreed to approve the project.

Mr. Hatcher stated that the Burlington County Joint Insurance Fund has no issue with this project.

Mr. Catrambone asked for a motion to approve the project.

Mr. Burrell made a motion, seconded by Mrs. Kolodi to approve the project as presented by Eamon Taylor.

There being no questions, the roll was called.

Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Taylor will work with Mr. Hatcher and Mr. DeSanto to determine a location.

**ANIMAL CONTROL SERVICES**

Mr. Hatcher reported that we received RFP's for Animal Control Services from both Independent Animal Care Services and M&R Wildlife. Independent Animal Care services, who have provided the Township with animal control services for the past two years, submitted a cost of \$18,000 for one year. M&R Wildlife submitted a cost of \$8,400 for one year. There are also charges for services after the normal business hours. Although, Mr. Hatcher stated that he has

some concerns over the low amount, he does not feel there is any reason not to award the contract to M&R Wildlife.

After discussion, Council agreed to adopt a Resolution at the next work session.

### **JIF/MEL QUARTERLY REPORT**

Mr. Hatcher gave a brief summary of the background of the Burlington County Municipal Joint Insurance Fund and the Municipal Excess Liability Fund.

Mr. Hatcher stated that the first quarterly report he provided is the 6 year cumulative Employment Practices Liability/Public Official Liability loss ratio summary for Delran, which has been outstanding. There has been 0% claims in six years. The second snapshot provided is for the Municipal Excess Liability Fund loss ratio. Our ratio is at 1.4% over the last six years, which is outstanding. The last snapshot is the JIF loss ratio summary. For the last six years our ratio is at 104.5%, which is actually poor performance. Unfortunately, years 2010 through 2014 were not good years with respect to claims. Years 2015/2016 are at 29.6% and 11.2% respectively and shows that they are trending in the right direction.

Mr. Hatcher stated that he will be sending Council the dates on the Public Officials training for the MEL. The Township receives a \$250 credit towards our 2018 assessment for each elected that attends.

Mr. Hatcher stated that other benefits of the Burlington County JIF and MEL is that they offer free training for employees and supervisors and within the last year have extended cyber liability insurance to all members.

### **SEWER ACCOUNT – 109 S. BRIDGEBORO STREET**

Mr. Catrambone stated that this property currently has one sewer account with two water meters. This causes an issue with respect to a water reading and the Tax Collector has asked that we set up two different accounts to correct the error. There will be no impact to the property owner. Council agreed to adopt a Resolution at the next public meeting.

### **STREET SIGNS – DELRAN HISTORICAL SOCIETY**

Mr. Catrambone stated that the Historical Society has requested that the signs be turned over to them and they will handle the sale moving forward.

Mr. Hatcher stated that Council will need to adopt a Resolution indicating the signs have a value under \$3500 and authorizing the donation to the Historical Society. Council agreed to adopt a Resolution at the public meeting.

### **REVIEW BEST PRACTICES WORK SHEET AND REVIEW ROLE OF FIRE COMMISSION FOR BEST PRACTICES WORK SHEET**

Mr. Hatcher stated the Best Practices Worksheet for 2017 has twenty-five questions and the Township must have 21 affirmative answers to receive our full state aid. We currently have twenty affirmative answers. The one items we can complete to meet the required twenty-one is to review the role of the Fire Commission in Delran on an annual basis. Specifically, Council would need to discuss and determine that the Fire Commission serves the public interest and

feels it is a sufficient way to provide fire service to the Township residents. Once that is confirmed, we will have twenty-one affirmative answers. Council agreed.

Mr. O'Connell made a motion confirming that Council agrees that the Fire Commission continues to serve the public interest and feels it is a sufficient way to provide fire service to the Township residents. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

### **ACKNOWLEDGE RECEIPT AND REVIEW OF BEST PRACTICES WORK SHEET**

Mr. Hatcher stated that Council will need to make a motion acknowledging receipt and review of the Best Practices Work Sheet.

Mrs. Kolodi made a motion to acknowledge receipt and review of the Best Practices Work Sheet. The motion was seconded by Mr. Schwartz. All were in favor, motion approved.

### **ISSUE FACING BURLINGTON COUNTY RECYCLING PROGRAM AND ACKNOWLEDGMENT OF INFORMATION**

Mr. Hatcher stated that the Burlington County Recycling Program has invited Mayor and Council to tour their facility on either Monday, September 18<sup>th</sup> or Thursday, September 28<sup>th</sup> starting at 5:45 PM.

Mr. Burrell and Mr. O'Connell both indicated that they wish to attend the tour on September 18<sup>th</sup>.

Mr. Hatcher stated that they also provided a letter indicating the recycling market is getting tighter and they are trying to eliminate contaminants as much as possible. They are going to meet with the towns to discuss specific issues.

Mr. DeSanto stated that we are one of the only towns that inspects recycling container. Each collection day he inspects 10-15 containers and sends letters to the residents with his findings. The plastic wrap found around items is the biggest issue in Delran.

Mr. Hatcher stated that the County has concerns that the recycling market will dry up so they are pushing to educate municipalities so they can help get the word out to residents on contaminants and what can and can't be recycled.

Mr. Catrambone stated that he would also like to attend the tour on September 18<sup>th</sup>.

Mr. Hatcher stated that if anyone else would like to attend the tour, they can let him know by the 14<sup>th</sup>.

Mrs. Kolodi stated that she will attend on September 28<sup>th</sup> and Mr. O'Connell will go back with her. Mr. Paris stated that he will also try and attend on September 28<sup>th</sup>.

Mr. Hatcher stated that if the Township wants, they can extend the invitation to one or two members of the Green Team. Mr. Hatcher stated that he will reach out to them to see if any members wish to attend.

## **HARDSHIP WAIVER – 62 FOXGLOVE DRIVE**

Mr. Hatcher stated that this is the basic hardship waiver request that we have received in the past.

Council agreed to allow the hardship waiver.

Mr. Schwartz made a motion to grant the hardship waiver for 62 Foxglove Drive, seconded by Mr. O'Connell. All were in favor, motion approved.

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. DeSanto** – Mr. DeSanto stated that in the past we have had difficulty disposing of the leaf compost material at the end of the season. The individual did remove the compost last year and indicated they did not wish to continue as there was too much trash mixed in and it was costly to haul. This year, we included \$50,000 in the budget to transport the compost to the County facility at a cost of \$150 per truck load. After that he contacted the prior contractor and asked if they would remove the compost again if it was cleaned and they indicated that they would. He rented a screener for \$12,000 to clean the compost and we now have a beautiful material. Mr. DeSanto stated that this year he is going to have it removed by the contractor but next year he would like to offer this to back to the Township residents. They can come pick up the material for free, similar to what we currently do for wood chips, or have the material delivered for a fee.

**Mr. Hatcher** – Mr. Hatcher stated that he has contacted NJEIT and the Bond Counsel to use NJEIT for financing the Clay Street Pump Station. Since we last used NJEIT, they improved the program. Instead of 50% being interest free, it is now 75% interest free. We have some more background work to do before it is brought to Council but he wanted to make them aware.

**Mr. Winckowski** – Mr. Winckowski stated the 2016/2017 Road Program work is going strong. They completed the resurfacing on Greenbriar Road today and are will Whitemarsh and Oxford soon before moving to Drexel and Main Street. They also have concrete crews working ahead of the paving crews. Hoping the project is completed by the end of October.

The Route 130 Sidewalk Project, on the northbound side, will begin on Monday. Work will be completed during the day but there will not be any lane closures.

They are working on design and survey for the sidewalks on the southbound side of Route 130 and also sports lighting at Delran Community Park. They are also working on the design for and survey for the municipal building roof replacement and hope to have that ready to bid in the January. At the next work session, we will have to finalize the Resolutions for the NJDOT grants. Also, the sewer projects are moving forward. The disc filter project is moving faster than expected. They are doing preliminary work and demolition then there will stand down period while they wait for the new equipment to be manufactured. The project should be completed in the spring. The Clay Street Pump Station, Weir Tank Cleaning and Recycle System Study projects are all underway.

Mr. Paris stated that he send Mr. Winckowski an email on potential grants and asked he can look into and prepare an update.

Mr. Winckowski stated that he is familiar with most projects and we have pending grants under some program. Some we are not eligible. Mr. Winckowski stated that he will provide a written response.

Mr. Winckowski stated that PSE&G has also started work on the main replacement projects on various roads.

**Mr. O'Donnell** – No report.

**Mr. O'Connell** – Mr. O'Connell stated that in the information sent to them on recycling, it indicates that in 2016 fourteen hundred and sixty four tons of recycled material was collected in Delran. That saved the Township over \$118,000 and he wanted to thank the residents.

**Mr. Burrell** – Mr. Burrell stated that we had a few residents question the availability of Verizon FIOS in town. He was finally able to speak to someone and all they could tell him was that it is not in the plan for 2017 but they will keep us posted.

**Mr. Schwartz** – No report.

**Mrs. Kolodi** – No report.

**Mr. Catrambone** – Mr. Catrambone stated that he are getting down to crunch time with Delran Day and asked that everyone promote the event as much as possible. The event is posted on Facebook and asked everyone to please share.

Mr. Catrambone stated that Jake's Place is getting ready to send out another fundraising letter but in an effort to save money they will not be mailing to Delran residents. We will receive a copy of the letter and he suggested it be posted on the Township website and Facebook.

**Mr. Paris** – Mr. Paris stated that he has had some developers reaching out to him to discuss coming to Delran but there is nothing concrete.

## **PUBLIC PORTION**

Mr. Burrell made a motion to open the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Bob Gilbert, 75 Stewart Avenue, asked who handles the rabid animals.

Mr. Hatcher stated that if it is a domestic animal, Animal Control will handle it but if it is a wild animal you can call the Police Department.

Chuck Stahl, 184 Natalie Road, stated that Jake's Place has a few upcoming fundraisers. One is the 5K Run at Delran High School on October 21<sup>st</sup> and the other is a wine event at Café Lamberti on October 29<sup>th</sup>.

Mr. Stahl asked what happens to the proceeds is an affordable unit sells at market rate.

Mr. Schwartz stated that issuing a hardship waiver doesn't allow them to sell the unit at market rate; it only waives the required to sell to an income qualified buyer.

Mr. O'Donnell stated that is correct.

Mr. O'Connell made a motion to close the meeting to the public, seconded by Mrs. Kolodi. All were in favor, the motion was approved.

Mr. Schwartz made a motion to adjourn the meeting, seconded by Mr. O'Connell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk