

**WORK SESSION  
MUNICIPAL BUILDING**

**September 26, 2017  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 11, 2017 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone were present.

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. Shotts, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

**VEHICLE AUCTION**

Mr. Hatcher reported that the Public Works Departments would like to auction nine vehicles that are no longer in use. In the past we have used Govdeals.com. It Council agrees, we will place a Resolution on the agenda for the public meeting. Council agreed.

**HARDSHIP WAIVER – 58 FOXGLOVE DRIVE**

Mr. Catrambone stated that this seems like the standard request and unless there is any objection, we will allow the hardship waiver. Council agreed.

**LEAF COMPOST**

Mr. Catrambone stated that we are looking to add a \$40.00 fee for delivery of leaf compost material to the fee ordinance. Council agreed.

Mr. Hatcher stated that he also wanted to make Council aware that we have been dumping wood chips at the Moriuchi farm in Moorestown as this is the closest facility.

**NJEIT LOAN**

Mr. Hatcher stated that we have ran some preliminary numbers with the NJEIT program to finance the Clay Street Pump Station improvements and found we would have significant saving going through the NJEIT program. The estimated savings over the life of the loan is over \$300,000, partly due to 75% of the loan being interest free. There is an application that needs to be completed by the Engineer and the Bond Counsel if Council wishes to move forward. We would draft a Resolution for adoption at the public meeting. We would also like to cut the Engineer and Bond Counsel loose to do some preliminary work prior to submitting the application. Council agreed.

**MUNICIPAL LIEN 89, 91, 93 ST. MIHIEL DRIVE**

Mr. Catrambone stated that these are three vacant properties that have a municipal lien with back taxes over \$139,000. We need to discuss if we want to foreclose on the property.

Mr. Hatcher stated that the three vacant properties are under one owner and total approximately six acres. There are two options available. We could either foreclose on the property or assign the lien to an adjacent property owner that may be interested. If we were going to foreclose on the property, Mr. Hatcher stated that he recommends we have an environmental study completed.

Mr. Catrambone stated that it seems that we would see what environmental issues that may be before we make a decision.

Mr. Hatcher asked Council if they would like him to reach out to the surrounding property owner to see if they would be interested in having the lien assigned to them. Mr. Hatcher stated that if we could get the lien assigned, we can get the paid and it will help our reserve for uncollected taxes.

After discussion, Council agreed to allow Mr. Hatcher to reach out to the adjacent property owner. Mr. Winckowski will provide a cost estimate for a Phase I Environmental Study.

### **DIOCESE OF TRENTON SEWER BILLING**

Mr. Hatcher reported that the Diocese had a small building located on the cemetery site at 901 Bridgeboro Road that was demolished. They had the sewer cap and they indicated that they have no interest in ever building something new at the site. Our sewer regulations stated that to reserve the right to reconnect without additional connection fees, they will be billed 1/3 each year of the annual billing. They indicated that they would still like to have the account closed with the understanding a new connection fee will be needed if they were to ever build on the property. If Council agrees, we will need to adopt a Resolution to close the account. Council agreed.

### **PROPOSAL FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES**

Mr. Hatcher stated that had a 2016 energy savings program developed by Schneider Electric and they recommended improvements that are needed in the municipal building. In discussing this with the Engineer, they recommended that we hire a consultant to elevate those projects and show the projects with the best return on investment in order for Council to make a determination. Mr. Winckowski has recommended we hire Luongo Associates, PA. Their proposal cost was \$6,000.

Mr. Winckowski stated that they do not have the expertise to evaluate the mechanical, electrical and plumbing system so their recommendation was to hire a consultant to evaluate the Schneider report similar to what they did for the sewer plant.

After discussion, Council agreed to move forward. We will have a Resolution on the public meeting agenda.

### **FEMA HAZARD MITIGATION GRANT PROGRAM**

Mr. Winckowski stated that the last remaining property owner, 32 River Drive, is no longer interested in the grant as the appraisal came in lower than his remaining mortgage. Mr.

Winckowski stated that he will reach out to the Office of Emergency Management, who administers the grant for FEMA, to determine if there is any other way the Township can utilize those funds. He will also ask if we can offer more than the appraisal amount since there are excess grant funds.

## **REPORTS**

**Ms. Eggers** – Mrs. Eggers reported that the Rabies Clinic is scheduled for Saturday, October 21<sup>st</sup> from 1-3 PM.

**Mr. Hatcher** – No report.

**Mr. Winckowski** – Mr. Winckowski reported that the 2016/2017 Road Program is moving forward. They have completed the roads in the Tenby Chase area and should have concrete work completed soon on Drexel with paving to follow. The concrete crews will then be moving to Main Street. The project should be completed within 2-3 weeks.

Mr. Winckowski stated that the Route 130 Sidewalk project has started on the northbound side.

**Mr. Shotts** – No report.

**Mr. O'Connell** – Mr. O'Connell stated that he attended a presentation and tour at the County Recycling Facility along with Mr. Catrambone and Mr. Burrell. They addressed some issue they are facing with recycling. Mr. O'Connell stated that he wanted to thank the residents as the County has notified us that our town produces a lot of recycled material and a high level of clean material. The County was explaining that one of the biggest issue plastic bags being put in the bins and they end up jamming the machines. There is also a global problem with paper and cardboard that is goes to China and the material must be 95% clean and they are looking to up that number. If they don't continue to take material, it will create a problem. Mr. O'Connell stated that he appreciates the County inviting us to tour the facility.

Mr. Catrambone stated that the numbers that were very striking to him. One of the arguments they have in his home are bottle caps. He learned that you should leave the caps on and do not crush the cans and bottles.

Mrs. Kolodi stated that at the last meeting she was surprised to hear that the plastic wraps around the bottles have to be removed.

Mr. Catrambone stated that he asked that question and it does not have to be removed.

**Mr. Burrell** – Mr. Burrell stated that at the presentation they also learned that shredded paper can't be recycled and should be put in the trash.

Mr. Burrell stated that although Delran Day was the hottest day of year, everything went well. He thanked Mr. Paris and the Delran Business Association.

Mr. Burrell stated that Mr. Parento was going to discuss the Tree Lighting but he had to leave. The RAC has recommended that they have the Tree Lighting at Delran Community Park. They are still in the planning process but are looking for approval to have the event at Delran Community Park.

Colin Rafferty stated that they were going to look to have a tree donated for this year until they can determine an area to possibly have one planted.

Mr. Burrell stated that if they can receive approval to hold the event at Delran Community Park, they can move forward with the planning. Council agreed.

**Mr. Schwartz** – Mr. Schwartz stated that he just wanted to clarify that you leave the caps on the plastic bottles for recycling.

Mr. Catrambone stated yes.

**Mrs. Kolodi** – Mrs. Kolodi stated that she received a call from Mr. Gilbert that Sgt. Yancey passed away. He was a veteran that came to our event the past few years and also spoke to High School students each year. He was 93 years old and served in World War II, Vietnam and Korea. He was a very special individual.

Mrs. Kolodi stated that had a meeting last week with Jake's Place last week and one item that came up was that they were no longer going to be doing Trunk-or-Treat. Mrs. Kolodi stated that she would still like us to still have the event and thought maybe the RAC could run it.

Mr. Paris stated that we are still having the event but Mr. Hatcher is reaching out to Jake's Place to confirm whether they wish to still run the event.

Mr. Hatcher stated that he spoke with Jake's Place and they indicated that they have the Wine Don't Whine event that weekend so they did not think they would have the volunteers to run Trunk-or-Treat. Mr. Hatcher stated that he sent them an e-mail to confirm.

Mrs. Kolodi asked now that the 2016/2017 Road Program is nearing completion, when do we start looking at the roads for next year.

Mr. Winckowski stated that a month ago Mr. DeSanto provided him with his list of potential roads. They will begin looking at that list soon and core the roads to determine a cost estimate for each road.

Mr. Hatcher stated that Council put the funds in the 2017 Temporary Budget for the 2016/2017 and adopted a Temporary Capital Budget. That would need to happen in 2018 to continue on this schedule.

Mr. Catrambone asked Mr. Winckowski that they keep on top of this.

**Mr. Catrambone** – Mr. Catrambone stated that someone indicated on Facebook that Truck-or-Treat wasn't happening. That was never the case, it was just a matter of who was going to run the event.

**Mr. Paris** – Mr. Paris thanked Mike Anderson, President of the Delran Business Association, for running Delran Day again this year. He thanked all the vendors, the Police Department and Fire Department. He also thanked Councilman Burrell and Colin Rafferty and the crew for providing the music. A lot of work goes into this event and we appreciate their hard work.

Mr. Catrambone stated that this was the first year he was no able to attend because he was out of state. He thanked Mr. Burrell for stepping in and going the things he would normally handle for the event.

## **PUBLIC PORTION**

Mr. Burrell made a motion to open the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Chuck Stahl, 184 Natalie Road, asked how much leaf compost will be delivered for the \$40.00.

Mr. Hatcher stated that it is 6 cubic yards of material.

Mr. Stahl stated that he thinks what Mr. DeSanto was talking about last month when he mentioned the plastic bottle wrap was the plastic wrap around cases of water.

Mr. Schwartz made a motion to close the meeting to the public, seconded by Mrs. Kolodi. All were in favor, the motion was approved.

Mr. O'Connell made a motion, seconded by Mrs. Kolodi to enter into closed session for discussion on the following issues: Litigation – Fair Share Plan

Mr. Schwartz was not in attendance for the executive session.

Mr. O'Connell made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. O'Connell made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk