



TOWNSHIP OF DELRAN
REORGANIZATION MEETING
JANUARY 4, 2022 | 6:30 PM

I. Call to Order

II. Salute to the flag

III. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 28, 2021 and posted on the bulletin board on the same date.

IV. Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

V. Oath of Office

Marlowe Smith – Ward 3 Council

VI. Nominations for President of Council

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

VII. Nominations for Vice President of Council

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

VIII. Mayor's Appointments with Advice and Consent of Council

- a. Resolution 2022-01** Appointment of Siciliano & Associates as the Township Solicitor
- b. Resolution 2022-02** Appointment of CME Associates as the Township Engineer
- c. Resolution 2022-03** Appointment of Parker McKay, P.A. as the Township Bond Attorney

- d. **Resolution 2022-04** Appointment of Marmero Law, LLC as the Township Labor Attorney
- e. **Resolution 2022-05** Appointment of Kathleen McGill Gaskill, Esq. as the Township Tax Attorney
- f. **Resolution 2022-06** Appointment of The Platt Law Group, P.C. as the Township Affordable Housing Attorney

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

IX. Council's Appointments

- a. **Resolution 2022-07** Appointing Bowman & Company, LLP as Township Auditor
- b. **Resolution 2022-08** Appointing Daniel Rosenberg & Associates, LLC as Township Public Defender
- c. **Resolution 2022-09** Appointing Greg Perr as Township Prosecutor
- d. **Resolution 2022-10** Appointing Weiner Law Group, LLC., as Township Conflict/Special Attorney
- e. **Resolution 2022-11** Appointing Hardenbergh Insurance Group as Township Risk Management Consultant

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

X. Resolutions

- a. **Resolution 2022-12** Establishing Rules Concerning Meeting Decorum and Procedures

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

b. Resolution 2022-13 Cash Management Plan – Depositories and Investments

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

c. Resolution 2022-14 Approving 2022 Annual Meeting Notice

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

d. Resolution 2022-15 Adopting 2022 Temporary Budget

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

XI. Mayor's Appointments

- a. Kimberly Bogie to the Planning Board as a Class 2 member for a term to expire December 31, 2022**
- b. Desiree Russell the Planning Board as Alternate 1 for a term to expire December 31, 2023**

XII. Mayor's Appointments with Advice and Consent of Council

- a. James Hatzold to the Recreation Advisory Committee for a term to expire December 31, 2024**
- b. Kara Bottini to the Green Team for a term to expire December 31, 2024**

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

XIII. Council's Appointments

- a. Thomas Lyon to the Planning Board as a Class 3 member for a term to expire December 31, 2022**
- b. Michael Anderson to the Zoning Board for a term to expire December 31, 2025**
- c. Tyler Burrell to the Recreation Advisory Committee for a term to expire December 31, 2024**
- d. Emily Klien to the Green Team for a term to expire December 31, 2024**
- e. Al Carp to the Green Team for a term to expire December 31, 2024**

Moved by_____ Seconded by_____

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:
Nays
Approved

XIV. Comments

XV. Public Comments

XVI. Adjournment

**TOWNSHIP OF DELRAN
RESOLUTION 2022-01**

WHEREAS, there exists a need for a Township Solicitor, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" and the contract itself must be available for public inspection, and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Siciliano & Associates, LLC.**, 16 South Haddon Avenue Haddonfield, NJ 08033.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-02**

WHEREAS, there exists a need for a Township Engineer, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" and the contract itself must be available for public inspection, and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **CME Associates**, 1 Market Street, Suite 1F, Camden, NJ 08102.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.
2. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-03**

WHEREAS, there exists a need for a Township Bond Counsel, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" and the contract itself must be available for public inspection, and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Parker McCay, P.A.**, 9000 Midlantic Drive, Suite 300, Mount Laurel, NJ 08054.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-04**

WHEREAS, there exists a need for a Township Labor Attorney, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Marmero Law, LLC**, 44 Euclid Street, Woodbury, NJ 08096.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.
3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-05**

WHEREAS, there exists a need for a Township Tax Attorney, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection: and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with Kathleen McGill Gaskill, 712 E. Main Street, Suite 2A, Moorestown, NJ 08057.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.
3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-06**

WHEREAS, there exists a need for a Township Affordable Housing Attorney, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection: and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **The Platt Law Group P.C.**, 40 Berlin Road, Stratford, NJ 08084

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-07**

WHEREAS, there exists a need for a Township Auditor; and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with Robert Marrone of Bowman and Company as Township Auditor
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.
3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-08**

WHEREAS, there exists a need for a **Township Public Defender**; and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

Section 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with **Daniel Rosenberg & Associates, LLC**, 9 Garden Street, Mt. Holly, NJ 08060 as the Township Public Defender.

Section 2. This contract is awarded without competitive bidding as a "Professional Services" under the provisions of the Local Public Contracts Law because it is a recognized profession under the laws of the State of New Jersey and therefore not possible to obtain competitive bids.

Section 3. A notice of this action shall be printed once in the Burlington County Times

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-09**

WHEREAS, there exists a need for a **Township Prosecutor**; and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Greg Perr, 1812 Berlin Road, Cherry Hill, NJ 08003.

SECTION 2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contract Law because it is a recognized profession under the laws of the State of New Jersey and therefore not possible to obtain competitive bids. Further, this appointment is being made in accordance with P.L. 1996,c 95,§14 (Assembly No. 1416).

SECTION 3. A notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-10**

WHEREAS, there exists a need for a Township Conflict/Special Attorney, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection: and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Weiner Law Group, LLC.**, 331 Newman Springs Road, Building 1, Suite 136, Red Bank, NJ 07701.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-11**

WHEREAS, there exists a need for a Township Risk Management Consultant, and

WHEREAS, notwithstanding, the aforementioned exemption from competitive bidding, the Mayor and Township Council requested qualifications and proposals for said position and has awarded this contract under a "fair and open process" pursuant to N.J.S.A 19:44A - 2-.5 *et seq* and the Township's local ordinances; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) requires that the Resolution authorizing the award of contracts for "Professional services" without competitive bids and the contract itself must be available for public inspection: and

WHEREAS, funds will be certified as allocated in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Delran, County of Burlington and State of New Jersey, as follows:

1. The Mayor is hereby authorized and directed to execute an agreement with **Hardenbergh Insurance Group**, 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053.

2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A.40A:11-5 (1) (a) of the Local Public Contracts Law as a contract awarded for services performed by a person authorized by law to practice a recognized profession.

3. The notice of this action shall be printed once in the Burlington County Times.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-12**

ESTABLISHING RULES CONCERNING MEETING DECORUM AND PROCEDURES

Whereas: The public are encouraged to speak at all open meetings of the Township of Delran in accordance with the provisions of this resolution.

Whereas: In New Jersey, a citizen’s right to speak is established by the Open Public Meetings Act.¹

Whereas: In the 2010 decision in Besler v West Windsor-Plainsboro Regional BOE,² the New Jersey Supreme Court ruled that governing bodies should adopt their decorum rules sufficiently in advance so that the public has reasonable notice and governing bodies must apply these rules in a content neutral fashion without regard to the viewpoint being expressed.³

Now therefore be it resolved by the Township Council of the Township of Delran that:

A. Decorum. Meetings of the Township Council of the Township of Delran shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process is retained at all times. This also includes meetings of all boards and other bodies of the Township of Delran. The presiding officer shall be responsible for maintaining the order and decorum of meetings.

B. Rules of Decorum: While any meeting is in session, the following rules of order and decorum shall be observed:

1. Rules of Order: Unless otherwise provided by law or code, the current edition of Robert’s Rules of Order shall govern the conduct of all meetings when necessary. The attorney for the body or the attorney’s designee shall act as Parliamentarian.

2. Members: The members of the governing body and members of all boards and other bodies shall preserve order and decorum, and a member shall make best efforts not to interrupt or disrupt the proceedings or disturb any other member while speaking.

3. Matters Discussed in Closed Session: No person shall disclose in open session the matters discussed in closed session without the expressed authorization of the Township of Delran’s attorney or in accordance with the law.

¹ N.J.S.A. 40A 10:4-12-a provides “...a municipal governing body and a board of education shall be required to set aside a portion of every meeting of the municipal governing body or board of education, the length of the portion to be determined by the municipal governing body or board of education, for public comment on any governmental or school district issue that a member of the public feels may be of concern to the residents of the municipality or school district.”

² A-81-08

³ The Besler court wrote: “A public body may control its proceedings in a content-neutral manor by stopping a speaker who is disruptive or who fails to keep to the subject matter on the agenda. The government or a school board, however, has the burden of showing that its restriction of speech in a public forum was done in a constitutionally permissible purpose.”

4. Persons Addressing the Meeting: Each person who addresses the meeting shall do so in an orderly manner. Any person who utters physically threatening, patently offensive or abusive language,⁴ or engages in any other conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any meeting shall, at the discretion of the presiding officer or a majority of the members, be asked to refrain from such conduct.

5. Audience: No person at a meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, physically threatening or abusive language, or other acts which disturb, disrupt or otherwise impede the orderly conduct of any meeting and the ability of the public to hear or participate. Any person who conducts himself in the aforementioned manner shall, at the discretion of the presiding officer or a majority of the body, be requested to refrain from such conduct.

6. Personal Comments: All statements are part of the public record and cannot be retracted or redacted.

C. Public Participation: The public is encouraged to address the members or ask questions during the following portions of the meeting:

1. Hearings: The meeting shall be opened for public comment at the appropriate point on the agenda for any hearing with respect to an ordinance or other specific matter required by law. The maximum that any individual speaker shall be allotted is two (2) minutes.

2. Open Public Session: During this period of the agenda, the public is encouraged to comment on any matter of public concern. The maximum that any individual speaker shall be allotted is five (5) minutes.

D. Addressing the Meeting. No person shall address the meeting without first being recognized by the presiding officer. The following procedures shall be observed by persons addressing the members:

1. Each person shall step to the microphone or podium provided for the use of the public and shall state his or her name and address; the organization, if any, which he or she represents; and, if during the open public session of the meeting, the subject he or she wishes to discuss. Children under 18 shall not be required to give their last name or address.

⁴ Robert's Rules of Order provides that: "In debate a member must confine himself to the question before the assembly, and avoid personalities It is not allowable to arraign the motives of a member, but the nature or the consequences of a measure may be condemned in strong terms. It is not the man, but the measure, that is the subject of debate."

2. During any hearing with respect to an ordinance or other specific matter required by law, speakers shall limit comments to the specific ordinance or matter on the agenda. Speakers may be requested not to be repetitious.⁵

3. All remarks shall be addressed to the body as a whole.

E. Curfew: All meetings shall be adjourned by the presiding officer not later than 11:00 pm except the meeting may be extended by a vote of two-thirds of the members present.

F. Enforcement of Decorum. The rules of decorum set forth above shall be enforced in the following manner:

1. The presiding officer shall request that a person who is breaching the rules of decorum to be orderly.

2. If, after receiving a warning from the presiding officer, a person persists in disturbing the meeting, the presiding officer may order a temporary recess.

3. If the person repeatedly continues to disturb the meeting, the presiding officer may request that person to leave the meeting.

4. If such person does not leave the meeting and continues disruptive conduct, the presiding officer may order any law enforcement officer or the Sergeant-at-Arms to remove that person from the chambers.⁶

5. If a meeting is disturbed or disrupted in such a manner as to make the restoration of order infeasible or improbable, the meeting may be adjourned or continued by the presiding officer or a majority of the members, and any remaining business may be considered at the next meeting.

Dated: _____

Jamey Eggers, Township Clerk

Tyler Burrell, President of Council

⁵ In the often-cited decision in White v Norwalk, California, a Federal Appeals court wrote: “In dealing with agenda items, the Council does not violate the first amendment when it restricts speakers to the subject at hand.... While a speaker may not be stopped from speaking because the moderator disagrees with the viewpoint the speaker is expressing, it certainly may stop him if his speech becomes irrelevant or repetitious.”

⁶ In a 2002 decision (State v Charzewski: 356 N.J. Super 151) a New Jersey Appellate Court ruled that merely being disorderly at a Council meeting was not per se a criminal offense. The court ruled that the speaker’s “conduct may have been rude and excessive, but it was not criminal. Not every interruption constitutes a criminal disruption.”

**TOWNSHIP OF DELRAN
RESOLUTION 2022-13**

WHEREAS, the Township of Delran is required to have a Cash Management Plan in order to comply with the regulations of the State of New Jersey; specifically N.J.S.A. 40A:5-14 and

WHEREAS, the Township of Delran considers the Cash Management Plan to be a vital element of its overall fiscal responsibility

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, New Jersey, that Township of Delran enter into a Cash Management Plan to comply with the requirements of N.J.S.A. 40A:5-14 as more particularly described attached hereto.

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the preservation of capital liquidity (regarding its availability for the intended purposes), costs and fees, and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township:

Current Account, Capital Account, Trust Other Account, Payroll Account, Public Assistance Account, Sick Leave Trust, and Dog Trust Account, SUI Trust Account, Construction Code Trust Account, Special Law Account, Affordable Housing Trust Account, Open Space Trust and the Planning Board Escrow Account.

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township, specifically:

N/A

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which, are not otherwise invested in Permitted Investments as provided for in this Plan:

WSFS (Beneficial), TD Bank, N.A, Wells Fargo, PNC Bank, First Bank, Investors Bank, and State of New Jersey Cash Management Fund-Morgan Stanley Dean Witter Trust FSB.

These banks and financial institutions shall be eligible to act as a depository for public funds pursuant to the Governmental Unit Deposit Protection Act.

V. ALLOWABLE INVESTMENTS.

A. New Jersey Municipalities are permitted to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;

- (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940, 11 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisory Act of 1940, 11 15 U.S.C. sec. 80b-i et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17.C.F.R. sec. 270.2a-7:
- (b) which is rated in the highest category by a nationally recognized statistical rating organization
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the

- Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
 - (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows: None.

VI. AUTHORIZED INVESTMENTS

The Chief Financial Officer is hereby authorized to invest public funds covered by this plan, to the extent not otherwise held in deposits, in the following Investments:

- A. Interest-bearing bank accounts and certificates of deposits in authorized banks, listed below, for deposit of local funds.
- B. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L., c281 (c.52:18A-90.4).

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the or by a third party custodian prior to or upon the release of the Is funds.

VIII. REPORTING REQUIREMENTS.

At the monthly Township Meetings during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township a

written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. ADVANCES FOR EXPENSES OF AUTHORIZED OFFICIAL TRAVEL

The Chief Financial Officer of the Township is hereby authorized and directed to provide for the payment of advances to officers and employees of the local unit toward their expenses for authorized official travel and expenses incident thereto. The adjustment of such expenses and advances and the repaying of any excess advanced by means of a detailed bill of items or demand and the certifications or affidavit is required to be submitted within 10 days after the completion of the travel for which in advance was made.

X. TERM AND ADMINISTRATION OF THE PLAN.

This Plan shall be in effect from January 1, 2022 to December 31, 2022.

The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved plan.

Any official of the Township involved in the designation of depositories or in the authorization for investments as permitted pursuant to the cash management plan, or any combination of the proceeding, or the selection of an entity seeking to sell an investment to the Township who has a material business or personal relationship with the organization, shall disclose that relationship to the Township and to the Local Finance Board.

This plan shall be subject to the annual audit.

Be it further resolved, that a copy of this resolution be provided to the Chief Financial Officer, Township Treasurer, and the Township Auditor.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

**TOWNSHIP OF DELRAN
RESOLUTION 2022-14**

WHEREAS, the "Open Public Meetings Act" requires the advance written notice of all meetings of the Township Council of the Township of Delran, be posted in one designated public place and mailed, telephoned, telegrammed or hand delivered to two newspapers designated by resolution, and mailed to all persons requesting a copy of same upon payment of an established fee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran as follows:

1. All advanced written notices of the meetings for Delran Township shall be posted on the bulletin board located in the Municipal Building.
2. All advanced written notices of the meetings of the Township Council throughout the year shall be mailed to all persons for a fee of \$10.00. News media shall be exempt from such fee.
3. All advanced written notices of the meetings of the Township Council shall be given to the following two newspapers.

BURLINGTON COUNTY TIMES

CAMDEN COURIER POST

4. The schedule of regular meetings and regular work sessions for the Township Council of the Township of Delran for the period from this meeting until December 31, 2022 be in accordance with the list annexed hereto, designating the dates, time and place of such meetings.

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council

NOTICE
TOWNSHIP OF DELRAN
NOTICE OF ANNUAL SCHEDULED MEETINGS AND WORK SESSIONS

NOTICE is hereby given by the Township Council of the Township of Delran that the following is a list of meetings of the Township of Delran until December 31, 2022.

All such meetings are held the first Tuesday of each month except for June, which will be held on the second Tuesday, with a Council Conference at 6:45 p.m. followed by the regular meeting at 7:00 p.m. at the Municipal Building, 900 Chester Avenue, Delran, N.J. Formal official action may be taken at such meetings on any and all business involving the Township of Delran.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

January 4, 2022
February 1, 2022
March 1, 2022
April 5, 2022
May 3, 2022
June 14, 2022
July 5, 2022
August 2, 2022
September 6, 2022
October 4, 2022
November 1, 2022
December 6, 2022

WORK SESSIONS

All regular work session meetings are held on second and fourth Tuesdays except for June and November which will only have one work session on the fourth Tuesday and December which will be held on the third Tuesday, at 7:00 p.m. at the Municipal Building, 900 Chester Avenue, Delran, N.J. 08075. Any and all business involving the Township may be discussed. Formal official action may be taken at such meetings.

January 11, 25, 2022
February 8, 22, 2022
March 8, 22, 2022
April 12, 26, 2022
May 10, 24, 2022
June 28, 2022
July 12, 26, 2022
August 9, 23, 2022
September 13, 27, 2022
October 11, 25, 2022
November 22, 2022
December 20, 2022

Jamey Eggers. Township Clerk

**TOWNSHIP OF DELRAN
RESOLUTION 2022-15**

ADOPTING 2022 TEMPORARY BUDGET

WHEREAS, Revised Statutes 40A:4-19 provides that Temporary Appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the total appropriations in the 2021 Budget, exclusive of any appropriation for Debt Service and Capital Improvement Fund in the 2021 Budget is \$16,018,596.45 and

WHEREAS, the date of this Resolution is within the first thirty days of January 2022.

NOW THEREFORE, BE IT RESOLVED, By the Township Council of the Township of Delran, County of Burlington and State of New Jersey, that the Temporary Budget in the amount not to exceed 26.25% of total appropriations, which amounts to \$4,204,881.57 be adopted until such time as the Regular Budget for the year 2022 is adopted and approved by the Division of Local Government Services.

BE IT FURTHER RESOLVED that the Township Council of the Township of Delran is also hereby adopting the Capital and Debt Service Budget for 2022 in the amount of \$3,215,500.13. The total funding appropriated in the temporary budget for 2022 is in the amount of \$7,420,381.70

DATED: January 4, 2022

TOWNSHIP CLERK

President of Council