

**REGULAR TOWNSHIP MEETING  
MUNICIPAL BUILDING**

**January 7, 2020  
DELRAN, NJ**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 31, 2019 and posted on the bulletin board on the same date.**

**ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone**

**MINUTES FOR APPROVAL**

Approval of the minutes for the September 10, 2019 Closed Session Meeting.

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

Approval of the minutes for the September 24, 2019 Closed Session Meeting.

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

Approval of the minutes for the October 22, 2019 Action and Work Session Meeting

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

Approval of the minutes for the November 12, 2019 Public Meeting

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

**ORDINANCE ON FIRST READING**

**TOWNSHIP OF DELRAN  
ORDINANCE 2020-1**

**CALENDAR YEAR 2020  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

**CONSENT AGENDA**

- |                           |  |
|---------------------------|--|
| <b>RESOLUTION 2020-12</b> | <b>RESOLUTION ESTABLISHING INTEREST RATES FOR DELINQUENT TAXES AND ASSESSMENTS WITHIN THE TOWNSHIP OF DELRAN</b>   |
| <b>RESOLUTION 2020-13</b> | <b>RESOLUTION TO CANCEL DEBITS AND CREDITS OF \$10.00 OR LESS FOR PROPERTY TAXES AND SEWER SERVICE FEES</b>  |
| <b>RESOLUTION 2020-14</b> | <b>AUTHORIZING 2020 SEWER ADJUSTMENTS FOR NEW PROPERTY OWNERS</b>  |
| <b>RESOLUTION 2020-15</b> | <b>RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES OF A TOTALLY DISABLED VETERAN LOCATED AT BLOCK 155 LOT 1 TAX YEAR 2020 AND THEREAFTER</b>            |
| <b>RESOLUTION 2020-16</b> | <b>RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES OF A TOTALLY DISABLED VETERAN LOCATED AT BLOCK 118.18 LOT 5 PARTIAL TAX YEAR 2019 AND THEREAFTER</b> |
| <b>RESOLUTION 2020-17</b> | <b>APPROVING 2019 BUDGET TRANSFERS</b>   |

**RESOLUTION 2020-18      WAIVING THE APPOINTMENT OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING HARMLESS THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION**

**RESOLUTION 2020-19      ESTABLISHING SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY**

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

**MOTIONS**

A motion accepting the report of the Tax Collector and Township Clerk

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

A motion granting a mercantile license to:

1. The Hungry Dog Grill, 88 Hartford Road
2. Yum Yum Asian Fusion, 1111 S. Fairview Street
3. New Touch Auto Sales, LLC, 150A-22 Carriage Lane

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:  
Nays:  
Approved:

**REPORTS**

Clerk

Administrator

Solicitor

Fire Commissioners

Members of Council

Mayor

Public Portion of the meeting – Motion to open the meeting to the public

Motion to adjourn the meeting

**MOVED BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_**

Roll Call: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell, Mr. Catrambone

Ayes:

Nays:

Approved:

**TOWNSHIP OF DELRAN  
ORDINANCE 2020-01**

**CALENDAR YEAR 2020  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Council of the Township of Delran, in the County of Burlington finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$439,807.94 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Council of the Township of Delran, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Delran shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$439,807.94, and that the CY 2020 municipal budget for the Township of Delran be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

<b>MEMBERS OF COUNCIL</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
<b>Mr. Lyon</b>				
<b>Mr. Mormando</b>				
<b>Ms. Parejo</b>				
<b>Mr. Burrell</b>				
<b>Mr. Catrambone</b>				

**Introduced: January 7, 2020**

**Adopted:**

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**JAMEY EGGERS, MUNICIPAL CLERK**

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**KEN PARIS, MAYOR**

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-12**

**RESOLUTION ESTABLISHING INTEREST RATES FOR DELINQUENT TAXES  
AND ASSESSMENTS WITHIN THE TOWNSHIP OF DELRAN**

**WHEREAS**, N.J.S.A. 54:4-67 authorizes and permits a municipality to set penalties and rates of interest to be charged for non-payment of delinquent taxes and other municipal liens and charges; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to allow for a 6% penalty on all amounts owed in excess of \$10,000.00 at the end of the year; and

**WHEREAS**, in accordance with N.J.S.A. 54:5-61 when the tax title certificate amount shall exceed the sum of two hundred dollars, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent of the amount so paid for the tax title certificate. When the amount shall exceed the sum of \$5,000, such additional sum shall be equal to 4% of such amount paid; and when the tax title certificate exceeds \$10,000, such additional sum shall be equal to 6% of such amount paid. This section shall also apply to all existing certificates held by municipalities on the effective date of this act; and

**WHEREAS**, in accordance with N.J.S.A 54:4-66.3d, the third installment of current year taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third quarter installment was mailed or otherwise delivered. Any payment received after the later of August 1st, the additional interest-free period authorized pursuant to R.S. 54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The tax bill shall contain a notice specifying the date on which the interest may begin to accrue;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Delran, County of Burlington, State of N.J., that:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any sum in excess of \$1,500.00
2. The Tax Collector is hereby authorized and directed to charge the 6% year end penalty on delinquent taxes greater than \$10,000.00
3. Effective January 1, 2020 there shall be a ten (10) calendar day

grace period after the due date of each quarterly tax installment in which payments will not be subject to interest charges.

4. Any tax payment not made in accordance with paragraph 3 of this resolution shall be charged interest from the due date.

**Dated: January 7, 2020**

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**Jamey Eggers  
Municipal Clerk**

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**PRESIDENT OF COUNCIL**



**TOWNSHIP OF DELRAN  
RESOLUTION 2020-13**

**RESOLUTION TO CANCEL DEBITS AND CREDITS OF \$10.00 OR LESS  
FOR PROPERTY TAXES AND SEWER SERVICE FEES**

**WHEREAS** N.J.S.A. 54:5-20 provides the governing body of a municipality to designate a municipal employee to cancel without further action on the part of the governing body any debits or credits in the amount of \$10.00 or less.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Township of Delran, County of Burlington and State of New Jersey, that Tanyika Johns, Tax Collector, for the Township of Delran be designated as the municipal employee for the cancellation of the debits and credits in the amounts of \$10.00 or less for the tax year of 2020.

**Dated: January 7, 2020**

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**Jamey Eggers  
Municipal Clerk**

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**President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-14**

**AUTHORIZING 2020 SEWER ADJUSTMENTS FOR  
NEW PROPERTY OWNERS**

**WHEREAS**, as per the Township sewer regulations for new owners the sewer billing shall be adjusted to the minimum rate; and

**WHEREAS**, the Township Council authorizes the tax collector to make adjustment to new owners throughout the year; and

**WHEREAS**, the new owner adjustments shall be prorated to the deed date and in no circumstance shall the bill be lower than minimum rate of \$102.75; and

**WHEREAS**, the Tax Collector shall append to this resolution on or before December 31, 2019 the properties with new owner adjustments and include the properties location, account id, amount of deduction and the final bill.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Delran that the residential properties that shall be appended hereto by December 31, 2019 be adjusted to the minimum residential rate for the 2020 sewer billing as per the Township sewer regulations for new owners and authorizes the Tax Collector to make the adjustments.

**Dated: January 7, 2020**

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**Jamey Eggers  
Municipal Clerk**

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**President of Council**

**TOWNSHIP OF DELRAN  
BURLINGTON COUNTY  
RESOLUTION 2020-15**

**RESOLUTION AUTHORIZING THE CANCELLATION  
OF TAXES OF A TOTALLY DISABLED VETERAN  
LOCATED AT BLOCK 155 LOT 1  
TAX YEAR 2020 AND THEREAFTER**

**WHEREAS**, the owner of real property located at Block 155 Lot 1 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30 A and 54:4-3.32, and

**WHEREAS**, the Delran Tax Assessor has approved the cancellation of taxes for partial 2019 on real property located at 199 Westover Driver, Delran, NJ 08075, Block 155 Lot 1; and

**WHEREAS**, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from December 30, 2019, the date of approval.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 155 Lot 1 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2020 and thereafter.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

**Dated: January 3, 2020**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk**

\_\_\_\_\_  
**Council President**

**TOWNSHIP OF DELRAN  
BURLINGTON COUNTY  
RESOLUTION 2020-16**

**RESOLUTION AUTHORIZING THE CANCELLATION  
OF TAXES OF A TOTALLY DISABLED VETERAN  
LOCATED AT BLOCK 118.18 LOT 5 PARTIAL  
TAX YEAR 2019 AND THEREAFTER**

**WHEREAS**, the owner of real property located at Block 118.18 Lot 5 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30 A and 54:4-3.32, and

**WHEREAS**, the Delran Tax Assessor has approved the cancellation of taxes for partial 2019 on real property located at 48 Miller's Run, Delran, NJ 08075, Block 118.18 Lot 5.05 ; and

**WHEREAS**, Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from October 2, 2019 the date of approval:

Partial 4<sup>th</sup> Quarter 2019  
13 days  
\$294.72

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 118.18 Lot 5.05 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2019 and thereafter.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

**Dated: January 7, 2020**

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**Jamey Eggers, Township Clerk**

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**Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-17**

**WHEREAS**, there are certain 2019 Budget Appropriations of the Township of Delran, which are insufficient to meet the requirements for operating affairs of the Township, and

**WHEREAS**, there are other 2019 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

**WHEREAS**, the Revised Statutes N.J.S.A. 40A: 4-58 provides for the transfers from such accounts that have unexpended balances; now during the last two months of the year;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Delran in the County of Burlington that the following sums:

<b>From</b>	<b>Account #</b>	<b>Amount</b>
Streets & Roads: Salt, Sand, Calcium	9-01-26-290-000-252	2,000.00
<b>Total From:</b>		<b>2,000.00</b>
<b>To</b>	<b>Account #</b>	<b>Amount</b>
Buildings & Grounds: Repairs, Const. Renov	9-01-26-310-000-225	2,000.00
<b>Total To:</b>		<b>2,000.00</b>

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Delran, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on January 7, 2020.

**Dated: January 7, 2020**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk**

\_\_\_\_\_  
**President of Council**

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-18**

**WAIVING THE APPOINTMENT  
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER  
and  
INDEMNIFYING and HOLDING HARMLESS  
the  
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND  
as a  
RESULT OF ANY CLAIMS ARISING FROM SAID ACTION**

**WHEREAS**, the Township of Delran is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

**WHEREAS**, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

**WHEREAS**, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

**WHEREAS**, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

**WHEREAS**, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Delran does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

**BE IT FURTHER RESOLVED**, that the Township of Delran elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

**BE IT FURTHER RESOLVED**, that the Township of Delran agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

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Clerk (printed)

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Clerk (signed)

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Date

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-19**

**ESTABLISHING SALARIES FOR VARIOUS EMPLOYEES OF  
THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON,  
STATE OF NEW JERSEY**

**WHEREAS**, Ordinance 2019-7 provided a salary range for various position in the Township of Delran; and

**WHEREAS**, a Resolution is required to set the specific salary for each of the employees; and

**WHEREAS**, these salaries are within the range as provided in Ordinance 2019-07; and

**NOW THEREFORE BE IT RESOLVED** that the following salaries are set for the various employees of the Township of Delran as indicated below. The salaries are retroactive to the starting date of each employee.

<b>POSITIONS</b>	<b>2020</b>
<b>Chief Financial Officer</b>	<b>\$84,000 (Annually)</b>

**Dated: January 7, 2020**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**President of Council**