



**TOWNSHIP OF DELRAN**

**WORK SESSION**

**OCTOBER 24, 2023 | 7:00 PM**

**I. Call to Order**

**II. Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 6, 2023 and posted on the bulletin board on the same date.

**III. Roll Call:** Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

**IV. Work Session**

- a. Discussion – Do Not Knock Ordinance
- b. Discussion – Drone Ordinance
- c. Best Practices Inventory
- d. 2024 Road Program

**V. Consent Agenda**

- a. **Resolution 2023-149** Approving Raffle License #636 for Delran Fire Co. # 2
- b. **Resolution 2023-150** Resolution of the Township of Delran to Adopt Updates to the General Personnel Policy Manual
- c. **Resolution 2023-151** Resolution Authorizing The Upfit Of Police Vehicles Under State Contract T-0106 Police And Homeland Security Equipment & Supplies
- d. **Resolution 2023-152** Resolution Authorizing the Cancellation of Taxes of a Totally Disabled Veteran Located at Block 117.01 Lot 21 Partial Tax Year 2023 and Thereafter
- e. Approval of Minutes: October 10, 2023 Public Meeting
- f. Authorizing the Payment of Authorizing Award of a Contract for Bills including all purchases made under the Cooperative Purchasing Agreement

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

**VI. Reports**

- a. Township Administrator – Joseph B. Bellina
- b. Clerk – Jamey Eggers
- c. Mayor - Gary Catrambone
- d. Solicitor – Paul Kalac, Esq.
- e. Engineer – Ed D’Armiento, CME Associates
- f. Council Members

**VII. Public Comments**

**VIII. Adjournment**

**TOWNSHIP OF DELRAN  
RESOLUTION 2023-149**

**APPROVING RAFFLE LICENSE #636  
FOR DELRAN FIRE CO. #2**

**BE IT RESOLVED** that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 636  
Delran Fire Co. # 2

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

**Dated: October 24, 2023**

**Witnessed by:**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk  
Township of Delran**

**SO RESOLVED.  
TOWNSHIP OF DELRAN**

\_\_\_\_\_  
**Council President Tyler Burrell**

**Date signed: October 24, 2023**

**TOWNSHIP OF DELRAN  
RESOLUTION 2023-150**

**RESOLUTION OF THE TOWNSHIP OF DELRAN TO ADOPT UPDATES TO THE  
GENERAL PERSONNEL POLICY MANUAL**

**WHEREAS**, the Township of Delran has previously adopted a General Personnel Policy Manual encompassing various policies and procedures that all Township of Delran officials, appointees, employees, volunteers, and independent contractors are bound to abide by; and

**WHEREAS**, the Township of Delran has determined that there is a need to update the General Personnel Policy Manual to ensure that such policies and procedures are consistent with the various changes and latest updates to the law.

**NOW, THEREBY, BE IT RESOLVED** by the Township of Delran that the updated General Personnel Policy Manual attached hereto is hereby adopted.

**BE IT FURTHER RESOLVED** that this manual shall apply to all Township of Delran officials, appointees, employees, volunteers, and independent contractors. In the event there is a conflict between these rules and any personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, this manual shall prevail.

**BE IT FURTHER RESOLVED** that this manual is intended to provide guidelines covering public service by the Township of Delran employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township of Delran.

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the Township of Delran shall operate under the legal doctrine known as “employment at will.”

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

**Dated: October 24, 2023**

**SO RESOLVED.**

**Witnessed by:**

**TOWNSHIP OF DELRAN**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk  
Township of Delran**

\_\_\_\_\_  
**Council President**

**Date signed: October 24, 2023**

**TOWNSHIP OF DELRAN  
RESOLUTION 2023-151**

**RESOLUTION AUTHORIZING THE UPFIT OF  
POLICE VEHICLES UNDER STATE CONTRACT T-0106  
POLICE AND HOMELAND SECURITY EQUIPMENT & SUPPLIES**

**WHEREAS**, the Township of Delran desires to purchase items as follows through State Contract:

**VENDOR:** Emergency Accessories & Installation, Inc.  
770 Cuthburt Blvd.  
Cherry Hill, NJ 08002

**VENDOR #:** V00002136

**ITEMS:** Upfit of Two (2) Police Vehicles

**TOTAL COST:** \$47,428.00

**WHEREAS**, the Chief Financial Officer has certified in writing that the funds are available.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Delran does hereby authorizes the purchase of the specified items under State Contract.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

**Dated: October 24, 2023**

**Witnessed by:**

**SO RESOLVED.  
TOWNSHIP OF DELRAN**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk  
Township of Delran**

\_\_\_\_\_  
**Council President Tyler Burrell**

**Date signed: October 24, 2023**

**TOWNSHIP OF DELRAN  
BURLINGTON COUNTY  
RESOLUTION 2023-152**

**RESOLUTION AUTHORIZING THE CANCELLATION  
OF TAXES OF A TOTALLY DISABLED VETERAN  
LOCATED AT BLOCK 117.01 LOT 21  
PARTIAL TAX YEAR 2023 AND THEREAFTER**

**WHEREAS**, the owner of real property located at Block 117.01 Lot 21 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

**WHEREAS**, the Delran Tax Assessor has approved the cancellation of taxes for partial 2023 on real property located at 1323 Pear Tree Court, Delran, NJ 08075, Block 117.01 Lot 21; and

**WHEREAS**, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from August 1, 2023 (152 days), the date of approval:

3 <sup>rd</sup> Quarter 2023	\$ 3350.76
4 <sup>th</sup> Quarter 2023	\$ 5199.28

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 117.01 Lot 21 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2023 and thereafter and refunds any property taxes overpaid.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

**Dated: October 24, 2023**

**Witnessed by:**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk  
 Township of Delran**

**SO RESOLVED.  
 TOWNSHIP OF DELRAN**

\_\_\_\_\_  
**Council President Tyler Burrell**

**Date signed: October 24, 2023**