

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**SUNSHINE STATEMENT:** Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

**ALSO, PRESENT:** Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

**ORDINANCE ON SECOND READING**

**TOWNSHIP OF DELTRAN  
ORDINANCE 2020-10**

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR VARIOUS EMPLOYEES OF THE  
TOWNSHIP OF DELTRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND  
REGULATING THE MANNER OF PAYMENT OF SAME**

**BE IT ORDAINED** by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salary ranges for the employees serving in the following position:

<b>POSITIONS</b>	<b>Annual 2020 Salary Range</b>	<b>Pay Period</b>	<b>Effective Date</b>
<b>Court Administrator</b>	<b>\$67,000 - \$80,000</b>	<b>Bi Weekly</b>	<b>8/1/2020</b>
<b>Tax Assessor</b>	<b>\$25,000 - \$30,000</b>	<b>Bi Weekly</b>	<b>9/15/2020</b>

**Section II Repeal** - All ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

**Section III Adoption** - This Ordinance shall take effect twenty days after final adoption and publication according to law. This Ordinance is retroactive respectively to August 1, 2020.

Mr. Mormando made a motion to open the meeting to the public, seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, motion approved.

Mr. Mormando made a motion, seconded by Ms. Parejo to adopt Ordinance 2020-10 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN, NEW JERSEY  
ORDINANCE 2020-11**

**BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF  
VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION  
OF CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF  
DELRAN; APPROPRIATING THE SUM OF \$1,156,250  
THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL  
OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF  
THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON,  
NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT  
TO EXCEED \$860,938; MAKING CERTAIN DETERMINATIONS  
AND COVENANTS; AND AUTHORIZING CERTAIN RELATED  
ACTIONS IN CONNECTION WITH THE FOREGOING**

**BE IT ORDAINED** by the Township Council of the Township of Delran, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

**Section 1.** The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Delran, County of Burlington, New Jersey ("Township").

**Section 2.** It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$1,156,250;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$860,938; and
- (c) a down payment in the amount of \$45,312 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

**Section 3.** The sum of \$860,938, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$45,312, which amount represents the required down payment, and the sum of \$250,000, which amount represents a grant from the Municipal Park Development Program in Burlington County, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

**Section 4.** The issuance of negotiable bonds of the Township in an amount not to exceed \$860,938 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

**Section 5.** In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$860,938 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**Section 6.** The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$225,000.

**Section 7.** The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount of obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Acquisition of Various Heavy Equipment for the Public Works Department including, but not limited to, a Dump Truck, together with the completion of all work necessary therefor or related thereto	\$184,000	\$0	\$9,200	\$174,800	15 years
B.	Acquisition of Various Equipment for the Police Department including, but not limited to, an All Wheel Drive Vehicle and Command Box, together with the completion of all work necessary therefor or related thereto	57,250	0	2,862	54,388	5 years
C.	Various Improvements to Municipal Buildings and Grounds including, but not limited to, Reconstruction of Cooling Tower and Repair of Recreational Areas, together with the completion of all work necessary therefor or related thereto	185,000	0	9,250	175,750	15 years
D.	Acquisition of Various Traffic Equipment including, but not limited to, Pedestrian Crossing Signals and Traffic Calming Devices, together with the completion of all work necessary therefor or related thereto	430,000	0	21,500	408,500	5 years
E.	Completion of Various Improvements to Community Park including, but not limited to, Asphalt Paving,, together with the completion	300,000	250,000	2,500	47,500	10 years

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
	of all work necessary therefor or related thereto					
	<b>TOTAL</b>	<b>\$1,156,250</b>	<b>\$250,000</b>	<b>\$45,312</b>	<b>\$860,938</b>	

**Section 8.** The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 9.34 years.

**Section 9.** Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

**Section 10.** The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$860,938 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

**Section 11.** The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

**Section 12.** The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

**Section 13.** The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

**Section 14.** The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

**Section 15.** The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

**Section 16.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 17.** In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Mr. Lyon made a motion to open the meeting to the public, seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Ms. Parejo. All were in favor, motion approved.

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt Ordinance 2020-11 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**RESOLUTIONS**

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-137**

**GOVERNING BODY CERTIFICATION OF THE 2019 ANNUAL AUDIT**

Mr. Lyon made a motion, seconded by Mr. Burrell to adopt Resolution 2020-137

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN  
RESOLUTION 2020-138**

**APPROVING THE CORRECTIVE ACTION PLAN BASED ON  
RECOMMENDATIONS IN THE 2019 AUDIT REPORT**

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Resolution 2020-138

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**CONSENT AGENDA**

- |                            |  |
|----------------------------|--|
| <b>RESOLUTION 2020-139</b> | <b>AUTHORIZING CLOSE OUT CHANGE ORDERS FOR VARIOUS PROJECTS</b>            |
| <b>RESOLUTION 2020-140</b> | <b>REFUND TAX OVERPAYMENT</b>  |
| <b>RESOLUTION 2020-141</b> | <b>CANCELLING STALE-DATED OUTSTANDING CHECKS</b>                           |
| <b>RESOLUTION 2020-142</b> | <b>APPROVING RAFFLE LICENSE #588 FOR DELRAN ATHLETIC ASSOCIATION, INC.</b> |
| <b>RESOLUTION 2020-143</b> | <b>AUTHORIZING RELEASE OF VARIOUS PLANNING AND ZONING BOARD ESCROWS</b>    |

Ms. Parejo made a motion, seconded by Mr. Burrell to adopt the consent agenda.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

### **MOTIONS**

Mr. Mormando made a motion accepting the report of the CFO including the September YTD Revenue Report, YTD Budget Report and September Check Register. The motion was seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Lyon made a motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement. The motion was seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Ms. Parejo to accept the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

### **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – Mr. Hatcher reminded residents that branch collection is coming to an end. Public Works will collect all branches that have been put out as of October 1<sup>st</sup> in order to begin leaf collection on October 15<sup>th</sup>.

**Solicitor** – No report.

**Fire Commissioners** – Commissioner Jim Bauer stated that with Covid-19 and more residents begin home they have been quite busy. Mr. Bauer touched on a few calls:

- Assisted Florence with an apartment fire
- Assisted Willingboro with a dwelling fire
- Responded to a fire on Janeway Avenue
- Assisted Moorestown with a dwelling fire
- Responded to a bathroom fire on Foxglove
- Assisted Moorestown with another dwelling fire
- Responded to a car fire on Underwood Blvd.
- Assisted Moorestown with another dwelling fire
- Assisted Cinnaminson with a dwelling fire
- Responded to a fire on Cornell Drive
- Responded to a washer fire on Lehigh Drive
- Assisted Delanco with a dwelling fire
- Covered Westhampton.

Mr. Bauer reported that covid-19 changed their procedures. They divided up the volunteers A-F shifts with set days to help not cross contaminate. They had five members under quarantine, with two testing positive with no symptoms and one test positive with symptoms.

Chief Cunningham reported that the Fire District received an \$88,000 grant which will be used to replace their outdated rescue tools. He will also be looking into receiving funds from the CARES act for the purchase of two commercial sized washers.

**Ms. Parejo** – Ms. Parejo stated that she thinks it is great that the kids will get to trick-or-treat but please remember to follow the state guidelines.

**Mr. Lyon** – Mr. Lyon thanked the Police Department, Fire Department and Public Works for everything they do each day to keep the town running.

Mr. Lyon reported that the window is closing to register to vote so please register.

Also, hopefully everyone completed the census which help the township with funding.

Please remember to diligent and stay safe with covid-19 as it is not going away.

Please be careful driving as it is getting darker and the kids are still out.

If you are going to have your kids trick-or-treat, please be careful. There are guidelines for residents that are giving out candy.



Please be respectful as we come to end of a very tumultuous election season and we need to be respectful of different views and go out and vote.

**Mr. Mormando** – Mr. Mormando commended the RAC for making difficult decisions with Halloween and other events. Everyone on the RAC, Council and the Police force and concerned about the safety of the citizens. The State made some difficult decision and we are bound by certain decisions but just because you can do something doesn't mean that you should. Mr. Mormando stated that this is the first time in modern history that we have been faced with such a pandemic. When you look at the number of people that have passed away and their families that have suffered in my personal view that putting anyone at risk, no matter how small, is not a good idea. There are alternatives to trick-or-treating posted by the state to keep their kids excited about Halloween. What we have seen already is that people do not follow the guidelines. Mr. Mormando stated that he doesn't feel people should go out trick-or-treating which is extremely sad.

**Mr. Burrell** – Mr. Burrell stated that there has been a lot of misinformation about how to vote. There are four ways to vote in the upcoming election:

- Mail your vote by ballot
- Drop your vote-by-mail ballot in the county drop boxes (Closest are Cinnaminson and Moorestown)
- Hand in you vote-by-mail ballot to a poll worker on election day.
- Vote in person by provisional ballot.

We encourage everyone to exercise their right to vote.

**Mr. Catrambone** – Mr. Catrambone congratulated the Fire Department on their grant.

Mr. Catrambone reported that the census was extended so please fill out the census.

Mr. Catrambone reported that it is a difficult decision with Halloween as his youngest daughter turned 18 years old today and he wished his daughter Rose a happy birthday.

**Mr. Paris** – Mr. Paris echoed the comments from Mr. Mormando. He is concerned with the numbers of coronavirus cases increasing in the county and trick-or-treating. If the residents decide to participate it is very important that they look out for the safety and welfare of the children and seniors. Please wear masks even with costume masks and follow the social distancing guidelines. Also take any precautionary measures possible with the transfer of treats. It is a fun time and it is sad that we have to go through this but we need to keep our children and seniors safe as the numbers are increasing.

Mr. Paris reported that he was driving down Route 130 and saw a woman driving an SUV in distress. She pulled over and a police officer pulled behind her and her infant was choking. The officer assisted and provided comfort to the mother as well as safety measure to the child until the EMS arrived. These are the things that our police and emergency services do not get the credit for and he wanted to thank the police and EMS for everything they do which is taken for granted.

## **PUBLIC PORTION**

Mr. Lyon made a motion, seconded by Mr. Burrell to open the meeting to the public for any questions. All were in favor; the motion was approved.

Jim Bauer, Edgewood Avenue, stated that as much as we are all worried about covid-19, he is happy that the governing body is leaving the decision regarding Halloween to the residents.

Mr. Bauer thanked the Mayor for marrying him and Angela during covid-19 with a ceremony in his front yard.

Mr. Bauer stated that today he received two ballots that were mailed and he shouldn't have received them. Mr. Bauer asked what he should do with the ballots.

Mr. Catrambone suggested that he contact the County Clerk or the Board of Election.

Mr. Mormando made a motion to close the meeting to the public, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk