

**WORK SESSION
MUNICIPAL BUILDING**

**October 19, 2011
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the Sunshine Law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2010 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz, Mrs. Reed, Mr. Catrambone and Mr. Morrow were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Coluzzi, Solicitor, Mr. Hatcher, Administrator, Ms. Eggers, Municipal Clerk, Mr. DeSanto, Public Works Superintendent, Mr. Parente, Police Chief and Mr. Williams, Sewer Department Director of Operations.

DELRAN AA BASEBALL

Dan Yaniro, President of the Delran AA, stated that he discussed with Jerry DeSanto and Mayor Paris about putting batting cages up at the Summerhill Baseball Fields. They stated that he should discuss this with Frank DiLuzio, Chairman of the Recreation Advisory Board, to find a suitable location. They worked with Mr. DiLuzio and they feel that right behind the dugout on the first base side would be the best location. There would be two cages and they would be 30 x 70 feet.

Mr. Hatcher asked that they provide the specifications for the cages for the Construction Official to look at before they are installed.

Mr. Yaniro stated that he will need to level the area and then he will install wood chips and railroad ties to make the area look nice.

Mr. Coluzzi stated that we may want to put a sign on the cages with the requirements to use them. Council agreed.

Mr. Yaniro will submit the specifications to the Construction Official to see if a permit is required.

Mr. Coluzzi will work on the language that will be required for the signs.

Mr. Yaniro stated that they would like to install two sheds. One they would like to place at the Don Deutsch Field for soccer. They would like to place the shed in the parking lot by the double gates. They are trying to keep the shed away from the residents.

Mr. Paris stated that he is concerned with someone backing into the shed with it being in the parking lot.

Mr. Coluzzi stated that he needs take a look at the ordinance to see if there are any setback issues. He also has a concern with it being in the center of the parking lot. We will report back to them before the next meeting.

Mr. Yaniro stated that they would also like to install a shed at Notre Dame between the baseball field and the softball field. The shed will be 12 x 24.

Mr. Hatcher stated that this shed will definitely need permits from the Construction Office.

Mr. DeSanto stated that there is a lot of electric in that area.

Mr. Yaniro stated that it may be possible for them to place the shed in the new gravel parking lot area.

Council had no problem with the placement of the shed in the parking lot area at Notre Dame.

PALMYRA BUSINESS DISTRICT

Mr. Paris stated that this organization is asking surrounding municipalities to pursue grant funds to do a market analysis on new businesses coming into town. So far, it is Palmyra, Riverton, Riverside and Delanco. They would like to pursue grant funds through the Burlington County Bridge Commission. Mr. Paris stated that there was not much information provided.

Mr. Hatcher stated that they do not want a financial contribution, just an endorsement which would allow them additional grant funding. They stated that the benefit to us is they will determine who is shopping in our municipality and that will allow us to direct our efforts to bring those businesses into town. They feel this will also stop head to head business in the area.

Mrs. Reed asked whether we would be provided with the outcome of the survey.

Mr. Catrambone stated that if we agreed to the survey, we would want to make sure we were given the information.

Council agreed that prior to moving this forward they would like the organization to attend a work session to provide additional information.

ROLAND STREET

Mr. Hatcher stated that we received an estimate from the Engineer on this project. We received a grant in the amount of \$45,000 and the estimate is approximately \$70,000. We will need to introduce an ordinance at the public meeting if Council would like to move this project forward. Council agreed.

SEWER CAPITAL

Mr. Hatcher stated that he had an opportunity to discuss this with Mr. Williams and the Township Engineer on the capital items for the Sewer Department. They feel it does not make sense to move forward with the one project at this time. If we wait until next year and do the projects together, we can save a significant amount of engineering fees. Council agreed to wait until next year.

STEWART AVENUE AND RIVER ROAD COLLASPE

Mr. Hatcher stated that we were finally able to open the road last week. We had a significant collapse in the road due to a break in the line. This was done as an emergency and cost \$8,100.

Mr. DeSanto stated that additional work may be needed on the pipe heading towards the creek and the Engineer will probably report the issues to Council.

Mrs. Reed asked if the repair is helping the flooding issue.

Mr. DeSanto stated that it has to be helping because the water is now able to escape out of the pipe instead of the ground.

Mr. Catrambone asked if this is pipe that does not have a duck valve at the end and whether it would help to put in the valve.

Mr. DeSanto stated that due to ice, the end of the pipe broke off and now empties at the end of the road. If we install a duck valve, there is a chance the valve could be blocked shut and then water can not escape the pipe.

REPORTS

Mr. Hatcher – Mr. Hatcher stated that Sewer Department was doing some maintenance work out on Linda Avenue and forced the sewer to back up into a residence. The resident is asking to be reimbursed the \$160 cost of the plumber that she called out. Mr. Paris feels that if we are doing work in an area, that we should notify the residents so that they contact the Sewer Department instead of contacting a plumber.

Mr. Williams stated that they can place a door knocker in the area that they are working.

Mrs. Reed asked how they contact the Sewer Department if there is an emergency.

Mr. Williams stated that the message at the plant gives them an emergency number and states that if that number does not work they can contact the police.

Council agreed to the reimbursement.

Mr. Hatcher stated that model agreement came in for the new recycling carts. This round will finish up all single family homes and townhouses. We are waiting on a final number and once we have that we will place a resolution on the agenda.

Mr. Williams – Mr. Williams stated that the Delaware River Basin Commission has determined that we are going to have to use an additional nutrient monitoring. This will need to be done once a month for the next two years. This will add nine additional parameters to our testing and is estimated to cost about \$2,000 each year. This will be reflected in the budget next year.

Mr. DeSanto – Mr. DeSanto stated that we are winding down on the branch collection. We are doing our final sweep around town. As you know as soon as we finish people will be putting them out and they will receive letters that we are no longer collecting and they will have to remove them. We need to get ready for leaf season. Mr. DeSanto stated that we just can not keep up with the branches.

Mr. Coluzzi will take a look at the ordinance and see if we can tighten the ordinance.

Mr. Paris stated that we may want to look at limiting the size of the pile of branches.

Ms. Eggers – Ms. Eggers asked Council how they wish to hold the November work session. The League of Municipalities Convention will conflict with the November 16th work session. Council agreed to keep the work session on November 2nd and move the work session on November 16th to November 9th.

Mrs. Reed – Mrs. Reed stated that she received a call from the Veterinarian that handles the Burlington County Feral Cat Initiative. They would like to work with her to tighten up the grant application to PetSmart Charities. They feel we could receive additional grant funding. We need to introduce an ordinance soon.

Mr. Hatcher stated that the Attorney is beginning to prepare the ordinance, he just needed the answer to who was handling the program and where the cats would be taken.

Mrs. Reed stated that if we use the Burlington County Feral Cat Initiative we will have them run the program and it will be a trap, neuter and release program only.

Mr. Hatcher stated that the cats can not be trapped on Green Acres property.

Mr. Coluzzi stated that we would adopt an ordinance prohibiting the feeding of cats on Township property. Mr. Coluzzi stated that if we enter this program the owner of the property will have to take responsibility. The ordinance will set the guidelines for the program.

Mrs. Reed stated that she has talked to some residents regarding the intersection of Parry Road and Tenby Chase Drive. Everyone knows that Tenby Chase Drive is a

speedway and there is a blind spot at Parry Road and it is dangerous for children to cross. Some people are asking if a three way stop can be placed at that intersection.

Chief Parente stated that you do not use stop signs to reduce speeding. The Engineer will not approve the stop signs.

Mr. Hatcher stated that Tenby Chase is a collector road that is meant to carrying the traffic. It will not meet the warrants set by the Department of Transportation to require a stop sign other than speed.

Mrs. Reed asked Chief Parente to gather the information for her in regards to the tickets and accidents on Tenby Chase Drive.

Mr. Catrambone – Mr. Catrambone stated that this afternoon the website was hit with a denial of service. We are going to have to allow Network Solutions to fix the problem at a cost of \$100. Mr. Catrambone stated he will notify them that the trigger may have to do with us posting agendas.

Mr. Catrambone stated that due to traveling he will not be able to make the public meeting.

Mr. Schwartz – Mr. Schwartz thanked Council for continuing to address issues in his ward.

Mrs. Kolodi – Mrs. Kolodi thanked Chief Parente for responding so quickly to the resident on Suburban Blvd. regarding her speeding concerns.

Mr. Paris – Mr. Paris stated that he received a letter from the judge regarding the inspection done on the court office. The report was very positive and should give praise to Cynthia Smithen and Dana Aldrich for a doing great job.

Mr. Paris stated that he received a response from the county regarding the Municipal Alliance. They stated that they will do anything they can to support Delran with the program. If anyone knows someone that would be interested in running the program, they can reach out to Mr. Hatcher.

Mr. Paris stated that a fundraiser was held for Kate's Place at Throwback's Bar & Grill and we were able to raise \$3,000 to help with their insurance. He thanked everyone for helping.

Mr. Morrow – Mr. Morrow stated that it was a great fundraiser for a great organization.

Mrs. Kolodi stated that at the fundraiser someone mentioned having a citizen of the year. She will look into how to run this program.

Mr. Morrow asked if we ever go out to look at other insurance for our vehicles.

Mr. Hatcher stated that everything goes through the Burlington County Joint Insurance Fund.

Mr. Morrow asked if we need to continue to insure all three jetter trucks.

Mr. Hatcher stated that one vehicle does not really impact the insurance.

Mr. Morrow asked if we need all three jetter trucks.

Mr. Williams stated that they do use the backup truck about twice a week. He feels that since it does not cost that much to keep it on the road we should continue to use the vehicle. We could eliminate the vehicle if something were to go wrong with it and it would be expensive to repair.

Mr. Hatcher stated that he did look into selling the vehicle and there is no market for it.

PUBLIC PORTION

Mr. Catrambone made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

Tom Tartaglia presented a plan to Council to rebuild the Leon Avenue Field using open space funds. The estimate for the fencing was \$17,000. This would include 200 feet down each side, the outfield, dugouts and backstop. The emergency gate costs an extra \$1500. In the future, they would like new bleachers.

Mr. Paris stated that at the last meeting we discussed possibly using the Kostic Grant to make the improvements.

Council agreed to make the application for the improvements to Leon Avenue Field.

Mr. Tartaglia stated that the Delran Girls Softball Organization will do whatever they can to help with the maintenance of the field.

Mr. Morrow stated that someone mentioned the condition of the bathrooms at Notre Dame Field. He asked what we need to do to make the improvement. One of the bathrooms is out of use.

Mr. Paris stated that if we make the improvements we need the organizations to help keep them clean. We may want to install lighting and cameras to make it more secure.

Mr. DeSanto stated that he was not aware that one bathroom was not working. If that happens, they need to contact him right away.

Mr. Morrow asked that Mr. DeSanto take a look at the conditions and report back to Council.

Mrs. Reed made a motion to end the public portion. The motion was seconded by Mr. Catrambone. All were in favor, motion approved.

Mrs. Kolodi made a motion to adjourn the meeting, seconded by Mr. Catrambone. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk

