

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**November 10, 2020
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

MINUTES FOR APPROVAL

Mr. Burrell made a motion, seconded by Ms. Parejo to approve the minutes for the July 28, 2020 and August 25, 2020 Closed Session Meeting Minutes.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye for the July 28, 2020 Closed Session Minutes.

Ayes: 5

Nays: None

Mr. Lyon, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye for the August 25, 2020 Closed Session Minutes. Mr. Mormando abstained.

Ayes: 4

Nays: None

Abstained: 1

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Lyon to approve the minutes for the September 8, 2020 Action, Work Session and Closed Session Meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Mormando made a motion, seconded by Mr. Burrell to approve the minutes for the September 22, 2020 Action and Work Session.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Ms. Parejo to approve the minutes for the October 6, 2020 Public Meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2020-12**

AN ORDINANCE AMENDING ORDINANCE 2017-15 TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salaries for the employees serving in the following position:

POSITION	ANNUAL SALARY 2020	ANNUAL SALARY 2021	ANNUAL SALARY 2022	PAY PERIOD
Chief Financial Officer	\$68,000 Effective 10/16/2020	\$75,000 Effective 2/16/2021	\$80,000 Effective 1/1/2022	Biweekly

Section II Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law.

Mr. Lyon made a motion to open the meeting to the public, seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Mormando. All were in favor, motion approved.

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Ordinance 2020-12 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
ORDINANCE 2020-13**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION I. ANNUAL SALARIES

A. The following designated Township Employees shall receive annual salaries set herein for each position as determined by the Mayor of the Township of Delran. These annual salaries are paid on a biweekly basis.

LIEUTENANT'S

	<u>ANNUAL SALARY</u>
Beginning January 1, 2016	\$ 109,241.00
Beginning January 1, 2017	\$ 111,426.00
Beginning January 1, 2018	\$ 113,654.00
Beginning January 1, 2019	\$ 116,496.00
Beginning January 1, 2020	\$ 119,408.00

SECTION II Repeal - All Ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

SECTION III Adoption - This Ordinance shall take effect immediately upon its final adoption and publication according to law. This Ordinance is retroactive to January 1, 2016.

Mr. Lyon made a motion to open the meeting to the public, seconded by Mr. Burrell. All were in favor, motion approved.

There were no comments.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, motion approved.

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Ordinance 2020-13 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCE ON FIRST READING

Mr. Lyon made a motion to walk onto the agenda Ordinance 2020-14. The motion was seconded by Mr. Burrell.

There being on questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

TOWNSHIP OF DELRAN ORDINANCE 2020-14

AN ORDINANCE OF THE TOWNSHIP OF DELRAN AUTHORIZING THE ACQUISITION BY GIFT OF CERTAIN PROPERTY FROM RICHARD M. OTT

WHEREAS, the Township of Delran ("Township") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Burlington County; and

WHEREAS, Richard M. Ott is the owner of the real property four (4) acre parcel located on Hartford road and more particularly described as Block 118, Lot 3 on the Delran Township Municipal Tax Map (the "Real Property"); and

WHEREAS, Richard M. Ott desires to donate the aforesaid property to the Township for municipal use; and

WHEREAS, municipalities are vested with the authority to acquire real property by gift pursuant to the Local Lands and Buildings Law, N.J.S.A. 40A:12-5; and

WHEREAS, the Township and Richard M. Ott intend to enter into the attached Land Donation Agreement to set the terms and requirements for the donation; and

WHEREAS, for the reasons set forth above, the Governing Body has determined that it is in the best interest of the Township to accept this generous gift.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Township Council of the Township of Delran, County of Burlington, and State of New Jersey that the acquisition by way of gift of the property known as Block 118, Lot 3 from Richard M. Ott is hereby authorized; and

BE IT FURTHER ORDAINED, that the Mayor of the Township of Delran and the Municipal Clerk be and they are hereby authorized to execute all documents necessary to implement said transaction on behalf of the Township of Delran, including the Land Donation Agreement attached hereto.

Mr. Burrell made a motion, seconded by Ms. Parejo to approve Ordinance 2020-14 on first reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

CONSENT AGENDA

- | | |
|----------------------------|---|
| RESOLUTION 2020-160 | AUTHORIZING SIGNATURES FOR ESCROW ACCOUNT HELD AT WSFS BANK |
| RESOLUTION 2020-161 | AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR TRAFFIC CALMING IMPROVEMENTS ALONG GRANDE BOULEVARD AND TENBY CHASE DRIVE |
| RESOLUTION 2020-162 | AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR DELRAN COMMUNITY PARK – PHASE 6 (PARKING LOT IMPROVEMENTS) |
| RESOLUTION 2020-163 | AUTHORIZING CME ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR HARTFORD ROAD AND FAIRVIEW BLVD. |
| RESOLUTION 2020-164 | AUTHORIZING AND APPROVING A DEVELOPER’S |

AGREEMENT BETWEEN THE TOWNSHIP OF DELRAN AND DELRAN HOUSING ASSOCIATES, LLC FOR A PROPOSED 65 UNIT AFFORDABLE HOUSING RENTAL DEVELOPMENT PROJECT TO BE LOCATED ON BLOCK 125, LOT 14

- RESOLUTION 2020-165 RESOLUTION AUTHORIZING THE PURCHASE A FORD F150 PICK-UP TRUCK UNDER STATE CONTACT T2101**
- RESOLUTION 2020-166 AUTHORIZING THE PURCHASE A JOHN DEERE GATOR UNDER NATIONAL CO-OP**
- RESOLUTION 2020-167 AUTHORIZING THE PURCHASE A DUMP TRUCK UNDER STATE CONTRACT**
- RESOLUTION 2020-168 SUPPORTING THE SUBMISSION OF A GRANT APPLICATION FOR THE TRANSPORTATION ALTERNATIVES PROGRAM**
- RESOLUTION 2020-169 AUTHORIZING THE PURCHASE A CHILLER AND COOLING TOWER UNDER NATIONAL CONTRACT**

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt the consent agenda.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

MOTIONS

Mr. Lyon made a motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement. The motion was seconded by Ms. Parejo.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Mormando to accept the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Lyon made a motion, seconded by Mr. Burrell granting the mercantile licenses listed below.

1. Santana Financial, P.C., 4000 Route 130 South

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that the 2021 budget process has started as the budget requested forms have been sent to the departments. We are keeping a closed eye on the revenues from the 2020 Budget that will have an impact on the 2021 Budget.

Mr. Hatcher reported that the grant application for the Local Government Emergency Fund was filed today. The Township is eligible for \$193,270.00. Kareemah Press, CFO worked diligently on the application and Mr. Hatcher her for her work.

Mr. Hatcher reported that the Burlington County Joint Insurance Fund declared their dividend for this year and the Township has a \$66,378 dividend that we recommend that you apply that dividend to the 2021 assessment. We will discuss this at the next work session.

Solicitor – No report.

Ms. Parejo – Ms. Parejo reported that with covid cases on the rise, she wanted to remind everyone how important it is to wear a mask to help reduce the spread. We are all in this together so let's do our part to keep each other safe.

Mr. Lyon – Mr. Lyon congratulated the winners of the election in South Jersey. Please remember to respect one another regardless of your party affiliation or whether your candidate won or lost. Thank you to all the poll workers.

Mr. Lyon reminded everyone to stay safe. Please wear a mask and remember to keep up social distancing.

Mr. Lyon thanked all the Township employees, including Police and DPW, for continuing to get the job done during these trying times.

Mr. Mormando – Mr. Mormando echoed the comments. Covid numbers are high and the numbers in Delran are concerning. Mr. Mormando thanked the Police Department and Emergency Services for the job that they do. Based on the national information, his advice would be to take care of your kids and the elderly, wear a mask, wash your hands and try not to gather in large groups. As a community we can do this but we have to continue to work hard. With Thanksgiving coming up, please stay safe with your family.

Mr. Burrell – No report.

Mr. Catrambone – No report.

Mr. Paris – Mr. Paris thanked Richard Ott and his family for offering to donate this lot to the Township. Mr. Paris stated that he feels this is a great thing for the Township as well as the residents of the Grande development.

Mr. Paris stated that covid numbers are getting worse so please be smart, wear a mask and be careful.

PUBLIC PORTION

Mr. Mormando made a motion, seconded by Mr. Burrell to open the meeting to the public for any questions. All were in favor; the motion was approved.

There were no comments.

Mr. Mormando made a motion to close the meeting to the public, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Ms. Parejo. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk