

**WORK SESSION
MUNICIPAL BUILDING**

**November 22 2022
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on March 1, 2022 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon and Mr. Burrell were present.

ALSO PRESENT: Mr. Catrambone, Mayor, Mr. Tabakin, Solicitor, Mr. D'Armiento, Mr. Bellina, Administrator, and Ms. Eggers, Township Clerk

EXECUTIVE SESSION At this time, Mr. Burrell asked for a motion to adopt Resolution 2022-208 authorizing the executive session.

**TOWNSHIP OF DELRAN
RESOLUTION 2022-208**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
POTENTIAL LITIGATION**

WHEREAS, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of November 22, 2022 for the following reason:

1. Potential Litigation

NOW THEREFORE BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Mr. Lyon made a motion, seconded by Mr. Smith to adopt Resolution 2022-208.

There being no questions, the roll was called.

Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, and Mr. Burrell voted aye

Ayes: 5

Nays: None

Motion Approved

Mr. Jeney made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Smith. All were in favor, motion approved.

Engineering Roadway Funding – Mr. Bellina reported that Earle Asphalt will be doing the work on Haines Mill Road in Spring of 2023. Mr. Bellina explained that previously there were discussions to jump start the design process for Stewart Avenue (NJ DOT grant program should help with the cost) and then Red Stone Ridge, Pine Valley Road, Drew Court, and Randle Court. The new process would begin the year before so the projects can be designed in the fall and winter and then bid shortly thereafter. This is advantageous because bidding in the winter months will yield more competitive pricing. Mr. Bellina also suggested that since sewer work also needs to be done, knowing that number would allow funds to be appropriated through the sewer capital also. Mr. Bellina asked to approve a bond ordinance during the month of December. The design costs for both projects is estimated at \$300,000 and Mr. Bellina has already communicated with the bond counsel and our auditor to discuss the plan.

Mr. Burrell stated that there would need to be a first reading of the ordinance at the next council meeting but a Zoom meeting would be required because there isn't enough time for notice between the first December meeting and the second. It was decided that a Zoom meeting will be held on December 6, 2022 at 5:00 PM.

Harbor District – Postponed until the next meeting

Town wide Sewer Evaluation – Ed D'Armiento reported that it is recommended that Delran begin a township wide sewer evaluation. The sewer department has the capabilities to use CCTV to capture the infrastructure of the 64 miles of gravity sewer in town and \$10,000 should be budgeted next year for this task. Mr. Bellina reported there would not be a problem with funding. Mr. Catrambone stated that CME did an evaluation approximately 12-14 years ago. Mr. D'Armiento stated that he can locate the evaluation for comparison.

MINUTES FOR APPROVAL

Mr. Jeney made a motion, seconded by Mr. Smith to approve the minutes for the March 22, 2022 and April 26, 2022, Closed Session Meetings.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon, and Mr. Burrell voted aye. Mrs. Apeadu abstained

Ayes: 4

Nays: None

Abstain: 1

Motion Approved

Mr. Lyon made a motion, seconded by Mr. Jeney to approve the minutes for the May 10, 2022, Public Meeting.

There being no questions, the roll was called.

Mr. Smith, Mr. Jeney, Mr. Lyon, and Mr. Burrell voted aye. Mrs. Apeadu abstained

Ayes: 4

Nays: None

Abstain: 1

Motion Approved

CONSENT AGENDA

- a. **Resolution 2022-200** Approving Raffle License No. 621 Delran Fire Co. #2
- b. **Resolution 2022-201** Setting Rates for Police Outside Employment
- c. **Resolution 2022-202** Approving Salaries for Delran Township Fire District No. 1 for the Period of January 1, 2023 through December 31, 2023
- d. **Resolution 2022-203** Authorizing 2022 Budget Transfers
- e. **Resolution 2022-204** Cancel Outstanding Checks on the Book of the Township of Delran
- f. **Resolution 2022-205** Authorizing Close Out Change Order and Final Payment to Esposito Construction, LLC for the Conrow Roadway Improvements
- g. **Resolution 2022-206** Authorizing CME Associates to Perform Engineering Services for Pumping Station Water Service Upgrades
- h. **Resolution 2022-207** Authorizing the Purchase of Two (2) 2023 Utility Interceptor Vehicles under State Contract T2776 20-FLEET-01189
- i. Accepting the report of the CFO including the October YTD Revenue Report, YTD Budget Report and October Check Register.
- j. Authorizing the Payment of Bills including all purchases made under the Cooperative Purchasing Agreement

Mr. Jeney asked if the police vehicles being purchased are electric. Mr. Bellina stated that they are not. Mr. Bellina commented that he and the chief of police will have a discussion regarding the pros and cons of purchasing future, electric, police vehicles.

Mr. Catrambone pointed out that the change order for the final payment for the Conrow roadway project reflects that the cost decreased.

Mrs. Apeadu made a motion, seconded by Mr. Smith to adopt the above Consent Agenda.

There being no questions the roll was called.

Mrs. Apeadu, Mr. Smith, Mr. Jeney, and Mr. Lyon, voted aye. Mr. Burrell voted aye to everything with the exception of recusing himself from letter j above.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Mr. Bellina – Mr. Bellina reported that there was a meeting of the Joint Insurance Fund today. The premium for the township will increase \$105,000 which is 17%. The Municipal Excess Residuals Fund provides coverage to towns for residual risks. The fund is going to provide \$300,000 to towns in the JIF to cushion the blow of the increase. Mr. Bellina will know how much that will mean for Delran Township in the next week or so. The cost of health insurance will also be going up.

Ms. Eggers – No report

Mr. Catrambone – Mr. Catrambone thanked Mr. Bellina for keeping us informed regarding insurance premiums.

Mr. Catrambone stated that he had the pleasure of performing the wedding ceremony for one of Delran's firefighters and longtime volunteer, Dan Pfeiffer and his fiancée, Janet.

Mr. Catrambone congratulated the boys' soccer team. He also unofficially congratulated Mr. Lyon, Mr. Smith and Mrs. Apeadu regarding the recent election and wished everyone a happy Thanksgiving.

Mr. Tabakin – Mr. Tabakin wished everyone a happy Thanksgiving.

Mr. D'Armiento – Mr. D'Armiento reported that the contractor for the 2022 road program is continuing to do concrete work on Notre Dame Drive and Court which will be followed by paving. The repaving of the treatment plant has been completed.

Mrs. Apeadu – Mrs. Apeadu thanked Joe and his team for getting things done around the town. Mrs. Apeadu reported that the League of Municipalities risk management training was very informative. She thanked everyone involved in the veteran program and wished a happy Thanksgiving to all.

Mr. Smith – Mr. Smith congratulated the Delran High School soccer team for winning the championship. He also warned that the schools will be dismissing early tomorrow so please be mindful of that as you are driving. Mr. Smith wished everyone a happy Thanksgiving.

Mr. Jeney – Mr. Jeney also congratulated the boys’ soccer team. He reported that the League of Municipalities had some good work sessions. While there, he was also able to be present when the Green Team was given a bronze award for their achievements in Delran by Southern New Jersey Sustainability. Mr. Jeney wished everyone a happy Thanksgiving.

Mr. Lyon – Mr. Lyon congratulated the soccer team. He was able to attend the veterans’ ceremony and congratulated Mr. Jeney for spearheading everything that was involved in receiving that award. Mr. Lyon wished everyone a happy Thanksgiving. He cautioned people to be safe and careful.

Mr. Bellina reported that the JIF will be sending information for in person and Zoom training sessions.

Mr. Burrell – Mr. Burrell congratulated the boys’ soccer team and the Green Team. He wished everyone a safe and happy Thanksgiving.

PUBLIC COMMENT

Mr. Lyon made a motion, seconded by Mrs. Apeadu to open the meeting to the public for any questions. All were in favor; the motion was approved.

There were no comments

Mrs. Apeadu made a motion, seconded by Mr. Smith to close the meeting to the public All were in favor; the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Jeney All were in favor; the meeting was adjourned.

Submitted,

Jamey Eggers
Municipal Clerk