

**WORK SESSION
MUNICIPAL BUILDING**

**November 9, 2011
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the Sunshine Law in the following manner. Notice advertised in the Burlington County Times on November 2, 2011 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz and Mr. Morrow were present. Mrs. Reed and Mr. Catrambone were absent.

ALSO, PRESENT: Mr. Hatcher, Administrator, Mr. Coluzzi, Solicitor, Ms. Eggers, Municipal Clerk and Mr. DeSanto, Public Works Superintendent.

SEWER LINE INSURANCE

The company that was scheduled to make a presentation called today to cancel. We will schedule them for a future meeting.

MERCANTILE LICENSE FEES

Mr. Schwartz stated that he would like to hold off on this discussion until we have all members of Council present. This item will be on the agenda for the first work session in December.

SWEDES LAKE PARK HOURS

Mr. Schwartz stated that there were two issues carried over from the last meeting. One was posting of the park hours and also whether we wanted the police to close the gate at the entrance. Mr. Schwartz stated that he also wanted Mr. DeSanto to take a look at the entrance to Swedes Lake from Leon Avenue Field. There is some concern whether the path that is an official entrance and also the safety of using that entrance.

Mr. DeSanto stated that he did take a look at the entrance. The signs that are posted are for pet waste, prohibiting motorized vehicles and no ice skating. There are not park hours posted at the entrance from Leon Avenue field. It is a manmade entrance that residents have made over the years, if we close that they will make a new pathway.

Mr. Schwartz asked if the path is safe for the residents to use.

Mr. Paris asked if we are liable if someone is hurt using a path that was not intended as an entrance.

Mr. Coluzzi stated that it becomes an open and obvious risk. We are not creating the hazard and it is not an official entrance to the lake. Residents take the risk if they are

entering through the woods. We may want to post a sign that this is not an entrance and to use the designated entry way.

Mr. Schwartz stated that he would like to see the path improved in the future because people are using that as an entrance to the lake.

Mr. Morrow states that if we made improvements to the entrance it would need to be a lot more than gravel. Most of the county parks have steps.

Mr. Morrow stated that he is in favor of locking the gate again. Most county parks are locked at night.

Mr. Hatcher stated that locking the gate only prohibits access for cars; individuals will still be able to get around the gate.

Mr. Morrow recommended that everyone take a look at the path and we will put this item on the next work session agenda.

Mr. DeSanto stated that there are several Fishermen that use that lake and are there at sunrise.

Mr. Schwartz stated that Council may wish to extend the hours but the ordinance states that the park opens at 8:30 A.M.

SALARIES OF NON-UNION EMPLOYEES

This item will be moved to the first work session in December.

BUDGET TRANSFERS

Mr. Hatcher stated that it will be necessary to make certain budget transfers at the next public meeting. He has reviewed the necessary transfers with the CFO. The first area we will need to transfer funds into is Streets and Roads due to the snow conditions in the beginning of the year. We will need to transfer between \$15,000 to \$20,000 into this account. We will also be transferring funds into Recycling Account. Finally, when we run the summer program, we have to pay the individual to run the program. Some of the funds needed for salary and wages was placed under operating expenses so we will make that transfer. The amount is about \$1800. We will identify line items that have funds available to make those transfers. We will have a resolution prepared for the public meeting.

REPORTS

Ms. Eggers – Ms. Eggers stated that we need to replace Keith Pogoda on the Zoning Board.

Mr. Morrow recommended that we bring names to the next work session.

Mr. Hatcher – Mr. Hatcher stated that Providence House Catholic Charities is requesting the use of the community room for their Children’s Holiday Party on either December 13th or 15th from 5-9 P.M. Council agreed to approve the use of the room.

Mr. Hatcher stated that the Soccer Club is interested in running a one day tournament April 21st using both Don Deutch and Vermes Fields. About 150 different organizations would be attending the tournament. At least one field would be out of service at the time. They are not looking for an answer tonight.

Mr. DeSanto stated that our fields will take a beating with a tournament of this size and we struggle with those fields already.

Mr. Hatcher stated that this is a policy decision that Council will need to make. Organizations make money on these tournaments and we loose because they damage the fields.

Mrs. Kolodi asked if we could charge for the use of the fields.

Mr. Hatcher stated that we can if we establish a fee ordinance and charge all organizations for use of the fields. Green Acres has regulations regarding charging for use of the fields.

Mr. Morrow feels that this is something that we need to discuss especially since we are improving the Myers Tract.

Mr. Hatcher will evaluate the impact it would have on the fields and report back at the next meeting.

Mr. Hatcher stated that in the beginning of the year we had a number of old bond ordinances that had outstanding balances. We re-appropriated those balances to new ordinances for capital projects. We re-appropriated a balance from an ordinance for the installation of a well at Don Deutch field and moved those funds to the well at Norte Dame Field. Unfortunately, the well at Don Deutch had not been charged to the ordinance therefore that money was not available. We will need to reverse that transfer and put the money back into the ordinance for the well at Don Deutch Field. We would like to get that cleaned up before the end of the year.

Mr. DeSanto – Mr. DeSanto stated that they are done Parry Road and have begun working on Third Street. Branch collection is finished for the season and we have begun leaf collection.

Mr. Morrow – Mr. Morrow stated that he would like to congratulate Pat Pomeranz on the recent election. She will be sworn in at the public meeting.

Mr. Schwartz – Mr. Schwartz stated that he received a complaint from a resident at 300 Main Street. The road in front of the fire hydrant has been patched but continues to sink. He asked Mr. DeSanto to take a look at it.

He also talked to a resident on Arch Street tonight prior to the meeting. We have had discussion in the past about the conflicting ordinance in zoning and traffic. The residents are still having an issue on Arch Street.

Mr. Coluzzi will check to see what the status is on the ordinance.

Mr. Schwartz asked if the police enforce the traffic ordinances. Mr. Hatcher stated yes.

Mr. Schwartz stated that some residents have had some concerns about whether there is no parking on Third Street. He asked if there is an ordinance in place to prohibit parking on Third Street, there are signs on the street that indicate no parking.

Mr. Hatcher stated that there is an ordinance on the code book that states no stopping or standing on Third Street between Chester Avenue and Brown Street.

Mrs. Kolodi – Mrs. Kolodi stated that she spoke to the resident on Suburban Blvd. regarding the speeding. The Chief put up a speed detector and also told her he would have a patrol car to periodically sit there. The resident stated that there has never been a patrol car there. The resident also asked if she has permitted to place signs on the telephone polls. Mr. Hatcher stated that the utility companies do not permit signs.

Mrs. Kolodi stated that Mrs. Newman, who owns the property adjacent to the portion of property we are purchasing on Conrow Road to install the right hand turn lane, has some concern about the water run off. They have always had a lot of drainage from that property on to their farm. Several years ago, they installed drains under the farm to help with the drainage. The resident asked who she should talk to discuss this issue.

Ms. Eggers stated that she did provide her with a contact person at CME Associates.

Mrs. Kolodi asked if Council would like her to look into the Citizen of the Year. Council agreed.

Mr. Paris – Mr. Paris stated that a few days ago NJAW Company was doing work at the water tower. They drain the water on Conrow Park which ran into the resident's yard on Patricia Avenue. He would like them to reach out to the Township before they do any work in town. He would like to send them a letter stating that they should be contacting Mr. Hatcher prior to any work.

Mr. Morrow – Mr. Morrow stated that the Public Works Department has done a great job with branch clean-up.

Mr. Morrow asked if we are ready to introduce the feral cat ordinance.

Mr. Coluzzi stated that he has sent the ordinance over and if anyone has any concerns please let him know. We should introduce the ordinance at the public meeting.

Mr. Hatcher – Mr. Hatcher stated that the Kostic Grant application is completed and he is waiting to get pictures to submit with the application.

PUBLIC PORTION

Mr. Schwartz made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

AJ Jordan, Leon Avenue, stated that he wanted to attend a meeting to see how the process worked. The main concern of his is the water level of Swedes Lake.

Mr. Hatcher stated that Mr. DeSanto and I have been out there to look at the issues. He stated that he will provide Council with information on this issue from about 2002 or 2003. He will also provide the information to the Engineer.

Pat Pomeranz, 21 Alden Avenue, asked what Council is doing with the branches that are still out.

Mr. DeSanto stated that he has been issuing letters notifying the residents that they need to remove the branches. He has not issued any fines at this time. Mr. DeSanto stated that he would like to send out a phone blast notifying the residents of the deadlines. Council felt the phone blast would be a great idea.

Ms. Pomeranz asked where we stand with the Riverside Park flooding and if we have made any repairs to the pipes draining into the river.

Mr. Hatcher stated that notice of intent was sent to FEMA which included the improvements to the pipes.

Mr. Paris stated that the residents also have sent information to Senator Allen for help with the application.

Ms. Pomeranz asked if we contacted the organization that was performing the dredging of the river.

Mr. Hatcher stated that they are not doing anything south of Trenton.

Mr. Schwartz made a motion to end the public portion. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Schwartz made a motion to enter into closed session for DPA and DSA contract discussion, seconded by Mrs. Kolodi. All were in favor, motion approved.

Mrs. Kolodi made a motion to adjourn the meeting, seconded by Mr. Schwartz. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk