

**WORK SESSION
MUNICIPAL BUILDING**

**December 12, 2017
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 11, 2017 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell and Mr. Catrambone.

ACTION

APPROVAL OF MINUTES

Approval of the minutes for the November 13, 2017 Public Meeting.

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

ORDINANCES ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2017-14**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE
TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND
REGULATING THE MANNER OF PAYMENT OF SAME**

PUBLIC HEARING

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

**TOWNSHIP OF DELRAN
ORDINANCE 2017-15**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE
TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND
REGULATING THE MANNER OF PAYMENT OF SAME**

PUBLIC HEARING

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

RESOLUTIONS

**TOWNSHIP OF DELRAN
RESOLUTION 2017-231**

**AUTHORIZING 2017 SEWER ADJUSTMENTS FOR
NEW PROPERTY OWNERS**

MOVED BY _____ SECONDED BY _____

Roll Call: Mr. Burrell, Mrs. Kolodi, Mr. Schwartz, Mr. O'Connell,
Mr. Catrambone

Ayes:
Nays:
Approved:

WORK SESSION

1. Model Ordinance Regarding Sale of Dogs/Cats
2. Hardship Waiver – 58 Foxglove Drive & 107 Foxglove Drive
3. Discussion on Kiosk for Delran Community Park
4. 2018 Road Program Discussion
5. National Purchasing Contract – Sports Lighting

**TOWNSHIP OF DELRAN
ORDINANCE 2017-14**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE
TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY
AND REGULATING THE MANNER OF PAYMENT OF SAME.**

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salaries for the employees serving in the following position:

SECTION 1. ANNUAL SALARIES

PW New Hire	Hired on or after 7/1/2009				
	2016	2017	2018	2019	2020
Base	14.00	14.28	14.57	14.86	15.23
Step 1	15.23	15.53	15.84	16.16	16.56
Step 2	16.40	16.73	17.06	17.40	17.84
Step 3	17.56	17.91	18.27	18.64	19.11
Step 4	18.74	19.11	19.49	19.88	20.38
Step 5	19.92	20.32	20.73	21.14	21.67

PW Hired Prior to 7/1/2009	Laborer/Road Repairer/Truck Driver				
	2016	2017	2018	2019	2020
Base	22.11	22.55	23.00	23.46	24.05
Step 1	24.42	24.91	25.41	25.92	26.57
Step 2	26.08	26.60	27.13	27.67	28.36
Step 3	27.87	28.43	29.00	29.58	30.32
Step 4	28.73	29.30	29.89	30.49	31.25
Step 5	29.69	30.28	30.89	31.51	32.30

**Equipment Operator, Heavy Equipment Operator, Motor Broom Operator,
Mechanic, Mechanic/HVAC-LPL, Mechanic Helper, Parks Maintenance Worker**

	2016	2017	2018	2019	2020
Base	22.22	22.66	23.11	23.57	24.16
Step 1	24.53	25.02	25.52	26.03	26.68
Step 2	26.18	26.70	27.23	27.77	28.46
Step 3	28.03	28.59	29.16	29.74	30.48
Step 4	28.88	29.46	30.05	30.65	31.42

Step 5	29.82	30.42	31.03	31.65	32.44
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Sewer New Hire

	2016	2017	2018	2019	2020
Base	15.81	16.13	16.45	16.80	17.22
Step 1	16.32	16.65	16.98	17.32	17.75
Step 2	16.82	17.16	17.50	17.85	18.30
Step 3	17.32	17.67	18.02	18.38	18.84

SEWER PLANT OPERATOR S1 LICENSE

	2016	2017	2018	2019	2020
	17.76	18.65	19.65	20.04	20.54

SEWER EMPLOYEES

Ash	23.82	24.30	24.79	25.29	25.92
Johnson	29.30	29.89	30.49	31.10	31.88
Mitchell	22.07	22.51	22.96	23.42	24.01
Yansik	28.70	29.27	29.86	30.46	31.22

CLERICAL EMPLOYEES HIRED PRIOR TO 9/1/2014

Keyboarding Clerk, Deputy Court Administrator, Account Clerk

	2016	2017	2018	2019	2020
Base	39,701	40,495	41,305	42,131	43,184
Step 1	40,043	40,844	41,661	42,494	43,556
Step 2	40,383	41,191	42,015	42,855	43,926
Step 3	41,058	41,879	42,717	43,571	44,660
Step 4	41,742	42,577	43,429	44,298	45,405
Step 5	42,426	43,275	44,141	45,024	46,150

CLERICAL EMPLOYEES HIRED PRIOR TO 9/1/2014

Deputy Court Administrator (6 plus years), Senior Keyboarding Clerk, Senior Assessing Clerk, Sr. Police Records Clerk, Tech. Asst. to the CCO, Deputy Tax Collector, Data Machine Operator, Secretary Board/Comm. Senior Tax Clerk, Senior Account Clerk

	2016	2017	2018	2019	2020
Base	45,133	46,036	46,957	47,896	49,093

Step 1	46,725	47,660	48,613	49,565	50,825
Step 2	47,612	48,564	49,535	50,526	51,789
Step 3	48,419	49,387	50,375	51,383	52,668
Step 4	49,348	50,335	51,342	52,369	53,678
Step 5	50,748	51,763	52,798	53,854	55,200

CLERICAL EMPLOYEES HIRED AFTER 9/1/2014

Keyboarding Clerk, Deputy Court Administrator, Account Clerk

	2016	2017	2018	2019	2020
Base	37,412	38,160	38,923	39,701	40,694
Step 1	37,733	38,488	39,258	40,043	41,044
Step 2	38,054	38,815	39,591	40,383	41,393
Step 3	38,690	39,464	40,253	41,058	42,084
Step 4	39,335	40,122	40,924	41,742	42,786
Step 5	39,978	40,778	41,594	42,426	43,487

CLERICAL EMPLOYEES HIRED AFTER 9/1/2014 Deputy Court Administrator (6 plus years), Senior Keyboarding Clerk, Senior Assessing Clerk, Sr. Police Records Clerk, Tech. Asst. to the CCO, Deputy Tax Collector, Data Machine Operator, Secretary Board/Comm., Deputy Tax Collector, Data Machine Operator, Secretary Board/Comm. Senior Tax Clerk, Senior Account Clerk

	2016	2017	2018	2019	2020
Base	42,529	43,380	44,248	45,133	46,261
Step 1	44,030	44,911	45,809	46,725	47,893
Step 2	44,866	45,763	46,678	47,612	48,802
Step 3	45,626	46,539	47,470	48,419	49,629
Step 4	46,781	47,717	48,671	49,644	50,885
Step 5	47,821	48,777	49,753	50,748	52,017

Section II Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law. This ordinance is retroactive to January 1, 2016 for those employees currently employed at the time of the adoption of this ordinance.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Burrell			
Mr. O'Connell			
Mr. Schwartz			
Mrs. Kolodi			
Mr. Catrambone			

Date of Introduction:

Date of Final Adoption:

JAMEY EGGERS, MUNICIPAL CLERK

KENNETH H. PARIS, MAYOR

**TOWNSHIP OF DELRAN
ORDINANCE 2017-15**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME.

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salaries for the employees serving in the following position:

POSITIONS	2016	2017	2018	2019	2020	PAY PERIOD
Business Administrator	125,997	128,517	131,087	133,709	137,052	Biweekly
Sr. Police Records Clerk	53,632	54,705	55,799	56,915	58,338	Biweekly
Treasurer	64,465	65,754				Biweekly
PW Superintendent	91,874	93,711	95,585	97,497	99,934	Biweekly
Recycling Coordinator	2,000	2,040	2,081	2,123	2,176	Biweekly
Supervisor of Garage Services	70,783	72,199	73,643	75,116	76,994	Biweekly
Tax Collector	64,037	65,318	66,624	67,956	69,655	Biweekly
Secretarial Assistant 1	48,500	50,000	51,000	52,020	53,321	Biweekly
Secretarial Assistant 2 (5 years)	53,632	54,705	55,799	56,915	58,338	Biweekly
Municipal Court Judge	28,752	29,327	29,914	30,512	31,275	Biweekly
Court Administrator	58,625	59,798	60,994	62,214	63,769	Biweekly
Municipal Clerk	68,912	70,290	71,696	73,130	74,958	Biweekly
Tax Assessor	47,000	47,940	48,899	49,877	51,124	Biweekly
Chief Financial Officer	51,812	52,848	53,905	54,983	56,358	Biweekly
Emergency Management	3,195	3,259	3,324	3,390	3,475	Monthly
Zoning/Code Official	22.50 per hour	22.95 per hour	23.41 per hour	23.88 per hour	24.48 per hour	Biweekly
Construction Code Official	69,000	70,380	71,788	73,224	75,055	Biweekly

Sewer Executive Dir. Of Operations	117,132	119,475	121,865	124,302	127,410	Biweekly
Sewer Asst. Superintendent	65,010	66,310	67,636	68,989	70,714	Biweekly
Sewer Search Officer	563	574	585	597	612	Biweekly
Fire Sub-Code Official	35.00-38.50 per hour	35.00-38.50 per hour	35.00-38.50 per hour	35.00-41.00 per hour	35.00-42.00 per hour	Monthly
Electrical Sub-Code Official	31.00-36.00 per hour	31.00-36.00 per hour	31.00-36.00 per hour	32.00-37.00 per hour	32.00-38.00 per hour	Monthly
Building/Plumbing Sub-Code Official	40.00-45.00 per hour	40.00-45.00 per hour	40.00-46.00 per hour	42.00-47.00 per hour	43.00-48.00 per hour	Monthly
Building Sub-Code HHS Official	40.00-45.00 per hour	40.00-45.00 per hour	40.00-46.00 per hour	42.00-47.00 per hour	43.00-48.00 per hour	Monthly
Fire Inspector	33.00-38.50 per hour	33.00-38.50 per hour	33.00-38.50 per hour	35.00-40.00 per hour	35.00-40.00 per hour	Monthly
School Traffic Guard	31.20	31.82	32.46	33.11	33.94	Monthly
Secretary of Recreation	999	1,019	1039	1060	1087	Quarterly
Violation Clerk	4,578	4,670	4,763	4,858	4,979	Biweekly
Summer Help	8.55 per hour	8.72 per hour	8.89 per hour	9.07 per hour	9.30 per hour	Biweekly

Section II Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law. This ordinance is retroactive to January 1, 2016.

MEMBERS OF COUNCIL	AYE	NAY	ABSENT
Mr. Burrell			
Mr. O'Connell			
Mr. Schwartz			
Mrs. Kolodi			
Mr. Catrambone			

Date of Introduction:

Date of Final Adoption:

JAMEY EGGERS, MUNICIPAL CLERK

KENNETH H. PARIS, MAYOR

**TOWNSHIP OF DELRAN
RESOLUTION 2017-231**

**AUTHORIZING 2017 SEWER ADJUSTMENTS FOR
NEW PROPERTY OWNERS**

WHEREAS, the Tax Collector has provided documentation for residential properties that are under new ownership; and

WHEREAS, as per the Township sewer regulations for new owners the sewer billing shall be adjusted to the minimum rate; and

WHEREAS, below is a list of the properties that are under new ownership and require adjustments for the 2017 sewer billing to the minimum residential rate of \$102.75.

ADDRESS	BLOCK/LOT	BEGINNING QUARTER
35 Teaberry Lane	118.15/1	3 rd
21 Yansick Drive	61/8	2 nd
407 Dorchester Drive	118/4 C407	3 rd
107 Castleton Road	118/4 C107	3 rd
32 Lehigh Drive	87/11	2 nd
68 Stoneham Drive	118.03/15	3 rd
101 Fox Chase Drive	176/16	3 rd
200 Paddock Way	133/9.05	3 rd
70 Stecher Avenue	80/31	3 rd
32 Amberfield Drive	118.12/41	3 rd
1138 Fairview Street	60/19	3 rd
44 Cornell Drive	88/9	4 th
17 Marsha Drive	120.05/10	4 th
166 Fox Chase Drive	169/11	3 rd
143 Castleton Road	118/4 C143	2 nd
377 Huntington Drive	118/4 C377	4 th
9 Cranberry Lane	65.03/22	4 th
83 Stoneham Drive	118.01/41	4 th
53 Haines Mill Road	97/47	3 rd
22 Stoneham Drive	118.05/6	4 th
805 Edgewood Avenue	41/18	3 rd
17 Ridgeview Road	119.02/4	4 th
21 Providence Court	118.07/31	4 th
170 Forge Road	156/13	3 rd
906 Oak Avenue	54/2	3 rd
353 Huntington Drive	118/4 C353	3 rd
107 Greenbriar Road	176.01/36	4 th
148 White Marsh Way	168/5	4 th
373 Huntington Drive	118/4 C373	3 rd
30 Suburban Blvd.	101/6	4 th

43 Princeton Drive	98/2	4 th
96 Haines Mill Road	85/27	4 th
2 Silverwood Drive	65.05/37	4 th
905 Waterford Drive	164/18	4 th
10 Providence Court	118.07/20	4 th
14 Stoneham Drive	118.05/2	4 th
204 Yardley Road	141/1	4 th
145 Castleton Road	118/4 C145	4 th

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that the residential properties, as listed above, be adjusted to the minimum residential rate for the 2017 sewer billing as per the Township sewer regulations for new owners and authorizes the Tax Collector to make to above adjustments.

Dated:

Jamey Eggers
Municipal Clerk

Gary Catrambone
Council President