

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 26, 2013 and posted on the bulletin board on the same date.

ROLL CALL: Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone were present.

ALSO, PRESENT: Tim O'Donnell, Attorney, Mr. Paris, Mayor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

PEDESTRAIN SAFETY DISCUSSION

Mr. Catrambone stated that these issues were brought to the table by Mr. Morrow. We have asked the Township Engineer discuss two areas, pedestrian safety at street crossings and pedestrian safety in Hartford Corners.

Mr. Morrow stated that we have had discussions in the past about the safety of the pedestrian crossings. Recently he was at Hartford Corners, near the new Smash Burger and there is no pedestrian crossings and the he feels that is a dangerous area. He asked Mr. Winckowski to take a look at the issue and report back.

Mr. Winckowski stated that it is a busy shopping center. The driveways that come into the shopping areas bring you right into the front of the buildings. Usually, when cars come into a shopping center, they can get to the parking area without cutting in front of the building. When he inspected the property, he found that there is no signage or crossings to provide for the safety of pedestrians. Mr. Winckowski stated that he prepared a few ideas and if Council gives him the okay, he will approach the property manager with the plan and ask them to implement the improvements.

Mr. Paris asked if we will be asking them to make to make the improvements, or will they be a requirement.

Mr. Winckowski stated that he is not sure whether we could require the improvements since they were not part of the original site plan; however, they have installed speed bumps that were not on the original site plan without approvals.

Mr. O'Donnell stated that they are ultimately responsible for the safety of the shopping center. We can ask them to make the improvements but we cannot force the improvements.

Mr. Winckowski stated we are only asking them to install signage and some crosswalks.

Mrs. Kolodi asked is they could remove the first two or three parking spaces to widen the area in front of the building.

Mr. Morrow stated that when they built the development, they had the minimum number of parking spaces.

Mr. Winckowski stated that he believes that they used the whole development to determine the parking spaces needed. It does not appear that there is enough in front of Shop Rite and more in front of Lowes.

Council agreed to have Mr. Winckowski reach out to the Property Manager.

Mr. Morrow stated that he appreciates the efforts.

Mr. Winckowski stated that the other issue that Council asked him to look into is pedestrian safety and traffic calming measures. He looked at the cost of the removal speed humps and they are a couple thousand dollars per unit. Council would need to determine the area they would want them installed and Public Works could handle the installation. There are standards to speed humps. They can only be installed on roads where the speed limit is 30 mph or under and the volume has to be under a certain amount. The major roadways do not apply.

Mr. Paris stated that we need to be careful because once they are in one area, everyone will want them.

Mr. Morrow stated that the areas that use them will remove them in the winter due to snow plowing issues.

Mr. Hatcher stated that with a small work force, that will not be easy.

Mr. Schwartz asked if we could move them to different areas.

Mr. Winckowski stated that there are signage and stripping requirements.

Mrs. Kolodi asked if there is anything that proves this is better than painting the 25 mph in the roadway.

Mr. Winckowski stated we does not know if there are statistics that prove the benefits between the two.

Mr. Winckowski stated that as far as the pedestrian flashing signs, they cost about \$4,000 per sign. We can look at installing them at high pedestrian crossing areas.

Mr. Paris stated that a good place for the flashing signs would be on Hartford Road at the entrance to the Grande. Kids are constantly crossing Harford. Road.

Mr. Winckowski stated that there is not a crosswalk in the area. We would not be permitted to install a crosswalk in the middle of Hartford Road. The down side to the flashing lights are that they are very bright for motorists.

Mr. Morrow suggested that going into next year, Council should look at several roads that may benefit from pedestrian crossing enhancements.

ORDINANCE TO EXCEED BUDGET CAP

Mr. Catrambone stated that this is an insurance policy that allows the Township to exceed the budget cap and bank that amount. Even though we had not needed to exceed the cap, it is an insurance if we ever should.

Mr. Hatcher stated that we have passed this ordinance every year. It gives us additional leverage with the cap if we needed it down the road. The rate for this year is 1.5%, which allows us to bank

the difference between 1.5% and 3.5%. If Council agrees, we will introduce this at the January meeting.

Mr. Catrambone asked how long we are able to bank that amount.

Mr. Hatcher stated that he believes two years. We have never used the cap bank but if there is an unforeseen expenditure that puts us over cap, it would be there. Mr. Hatcher stated that he and the Auditor recommend that we adopt the ordinance.

Council agreed to place this on the agenda for January.

NEW OWNERS/SEWER

Mr. Catrambone stated that we have two properties with new homeowners and the sewer bill will be adjusted to the minimum rate. They are 465 Dorchester Drive and 79 Stoneham Drive.

Mr. Hatcher stated that the regulations provide for the adjustment to a minimum billing and Council needs to confirm that they received and approve this adjustment.

Ms. Pangia made and motion, seconded by Mrs. Kolodi to confirm the adjustment. All were in favor, motion approved.

2015 BUDGET

Mr. Hatcher stated that wanted to update Council on the 2015 Budget schedule. Council will receive the budget on or before February 12, 2015. Council must introduce the budget by March 13, 2015 and adopt prior to April 24, 2015.

REPORTS

Mr. DeSanto – Mr. DeSanto discussed with Council the possibility of a Contractor Registration. There would be no fee but they would be required to notify the Public Works Department. There are a lot of projects going on throughout town by individuals and also by utilities that we can't keep track of.

Mr. Paris stated that he feels it is a good idea for some of the contractors but doesn't feel we should require this for items such as carpet.

Mr. Hatcher stated that Mr. DeSanto is talking about situations that do not require permit and therefore, we have no contact information. We have situation where utilities install flags and residents call the Township to ask what is happening and we have not been notified.

Mr. Morrow asked if we could address some of these issues and also have a fine in place if they are not registering with the Township.

Mr. O'Donnell stated that we need to set up the parameters of the ordinance. We could look at amending an existing ordinance or introducing a new ordinance.

Mr. Catrambone stated that he agrees and this is an issue with tree removal.

Ms. Pangia stated that we need to address branch pickup.

Mr. Morrow stated that the ordinance is for brush and branch removal and we may want to look at a fee for the pickup of full trees.

Mr. Catrambone asked that we gather the current ordinances that cover these issues for the next work session and take a look at whether we can tighten up the ordinances.

Mr. Hatcher stated that he will work on gathering the ordinances.

Mr. DeSanto stated that leaf season has ended. They will try and get through the town one more time before snow season.

Mr. Morrow stated that it has been a pleasure working with Mr. DeSanto.

Mr. Morrow made a motion, seconded by Mrs. Kolodi to enter into closed session for Redevelopment Agreement Negotiations. All were in favor, motion approved.

Ms. Pangia made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Mr. Morrow. All were in favor, motion approved.

REPORTS

Ms. Eggers – Ms. Eggers stated that the RFP's are due on Thursday and she will circulate the list of professional and board member appointments that will need to be made. The Reorganization meeting is scheduled for January 4, 2015 at 3:00 PM.

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher stated that he has reached out to the school and they do not have any extra projection screens. He asked Council if Council would like to move the screen from the Council Chambers or purchase a new screen. The cost to purchase a new screen would be approximately \$800-\$900.

Council agreed to move the screen from the Council Chamber to the Community Room.

Mr. Hatcher stated that Mrs. Kolodi mentioned the flagpole at Willow Brook and whether the Township would have an interest in moving it to Delran Community Park. The flagpole is in good shape and the Township would like to have it. The cost to move it to the park is approximately \$750.

Mr. Hatcher stated that the County and State has been discussing County wide reassessment program. They have started a pilot program in Monmouth County and forced all the towns to adopt the program. Burlington County is being sold the same program. Our Assessor also works in Monmouth County and has found issues with the program and we will be the town that will benefit the least from this because we already do this in house.

The Planning and Zoning Board Secretary has indicated that since she will still not be available to cover the Planning Board meetings due to an issue in her town she is willing to step aside. She has provided us with an individual that is interested in taking over. The individual is also trained in Construction Code and with the Construction Code Secretary retiring this in May we may want to look at combining the position.

Mr. Winckowski – Mr. Winckowski reported Mathis Construction completed punch work item at Delran Community Park and will be coming back next week to finish two items which would close out the project. We are having some difficulties with liens from sub-contractors that will need to be figured out but the project will be complete.

Mr. Winckowski reported that he will be meeting with some residents of the Riverside Park area to discuss the HMGP grant to gather further detail.

Mr. Winckowski stated that he has not had time to put together further details on the Community Park restrooms and concession facilities. Once he has the information he will report to Council.

Mr. Morrow asked if remaining sidewalks on Fairview Street will be completed soon.

Mr. Winckowski stated that the contractor has wanted to start the work the last two weeks but the weather and the County has been holding up the project. The County is requiring the contractor to file a new street opening.

Mr. O'Donnell – No report.

Mr. Williams – No report.

Ms. Pangia – Ms. Pangia reported that the next fundraiser for Jake's Place is December 28th. It will be at the Ritz Theatre and the cost is \$35.00. She spoke to them last week and there is a potential donor that could bring about 30% of the funds needed to build Jake's Place.

Ms. Pangia stated that she received a call asking if the Township participates in the Community Development Committee. She spoke to Mr. Hatcher and the last individuals to serve on the committee were Mr. Catrambone and Mr. Macey. Apparently they have reignited the committee and they are asking if the Township would like to participate.

Mr. Catrambone stated that it is always good to have representation.

Ms. Pangia stated that she will reach out and ask when the meeting are held and report back.

Ms. Pangia asked if we want to revisit the Hartford and Conrow Road intersection to determine if there is any additional improvements we can make.

Mr. Winckowski stated that the next step would be to prepare a traffic study for a potential traffic light.

Ms. Pangia asked if the issue with NJAW on Hunter Drive has been resolved.

Mr. Winckowski stated that as far as he knows, it has been resolved.

Ms. Pangia asked if there is any update on the replacement of the telephone pole on Hunter Drive. They installed a new pole and the old pole is still there and leaning.

Mr. Hatcher stated that they reached out to PSE&G already but will reach out again.

Mr. Morrow – Mr. Morrow stated that he did not get a chance at the public meeting to thank Mr. Winckowski and CME Associates. It has been a pleasure working with them for the last six years. Mr. Morrow also thanked Mr. O'Donnell and Long, Marmero and Associates for all their hard work.

Mr. Schwartz – Mr. Schwartz stated that it has been great working with Mr. Morrow. He brings a lot of passion and he appreciates all the help he has received.

Mrs. Kolodi – Mrs. Kolodi reported that she had a meeting with Mike Anderson, President of the Delran Business Association, to begin working on a plan for fundraising. Mr. Anderson is willing to help out and seemed very positive.

Mrs. Kolodi wished everyone a happy holiday season.

Mr. Catrambone – Mr. Catrambone stated that he has reached out to his contact at Babe Ruth and after December 23rd he will have an opportunity to meet with him.

Mr. Catrambone stated that for six years he has had the opportunity to sit across the table from Mr. Morrow. He will certainly miss having him here to bounce ideas off.

Mr. Paris – Mr. Paris reported that there was another robbery in Summerhill. This is happening more and more and he may want to discuss with residents about a town watch. He wants to get the word out so residents are more aware.

Ms. Pangia stated that there have also been issues with individuals stealing packages delivered by FedEx and UPS.

Mr. Hatcher stated that it depends on how Council wants to get the word out. He did see posts on Facebook about packages being stolen but they have not been reported to the Police. The robberies have been reported in the paper.

Mr. Paris recommended a phone blast notifying the residents and asking them to be more observant.

Mr. Paris stated that it has been great working with Mr. Morrow and he will miss him being a part of the team.

Mr. Paris wished everyone a safe and happy holiday

PUBLIC PORTION

Mr. Morrow made a motion to end the public portion of the meeting. The motion was seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Morrow made a motion to end the public portion of the meeting. The motion was seconded by Mr. Schwartz. All were in favor, motion approved.

Mr. Morrow made a motion to adjourn the meeting, seconded by Mr. Schwartz. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk