

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**December 19, 2013
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 28, 2012 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz, Ms. Pangia, Mr. Morrow and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Long, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

Mr. Schwartz made a motion seconded by Mrs. Kolodi to approve the minutes for November 12, 2013 and November 26, 2013.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 5

Nays: None

Motion Approved

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2013-13**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME.

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION 1. ANNUAL SALARIES

A. The following designated Township Officials shall receive salaries set herein for each position as determined by the Mayor of the Township of Delran.

POSITIONS	2012	2013	PAY PERIOD
Business Administrator	\$116,383	\$118,711	Biweekly
Sr. Police Records Clerk	\$49,547	\$50,538	Biweekly
Treasurer	\$59,556	\$60,747	Biweekly
PW Superintendent	\$84,877	\$86,575	Biweekly
Supervisor of Garage Services	\$64,392	\$66,700	Biweekly
Tax Collector	\$59,160	\$60,343	Biweekly
Tax Search Officer	\$604	\$616	Biweekly
Secretarial Assistant	\$49,547	\$50,538	Biweekly
Municipal Court Judge	\$26,562	\$27,093	Biweekly
Court Administrator	\$54,162	\$55,243	Biweekly
Municipal Clerk	\$63,664	\$64,937	Biweekly
Tax Assessor	\$32,499	\$33,149	Biweekly
Emergency Management	\$2,952	\$3,011	Monthly
Construction Code Official	\$44,232	\$45,117	Biweekly
Director of Inspections	\$44,232	\$45,117	Biweekly
Sewer Executive Dir. Of Operations	\$108,211	\$110,375	Biweekly
Sewer Asst. Superintendent	\$60,059	\$61,260	Biweekly
Sewer Administrative Assistant	\$51,273	\$52,298	Biweekly
Sewer Search Officer	\$520	\$530	Biweekly
Fire Sub-Code Official	\$36.86 hour	\$37.60 hour	Monthly
Electrical Sub-Code Official	\$40.08 hour	\$40.88 hour	Monthly
Plumbing Sub-Code Official	\$40.08 hour	\$40.88 hour	Monthly
Building Sub-Code Official	\$40.08 hour	\$40.88 hour	Monthly
Fire Inspector	\$36.86 hour	\$37.60 hour	Monthly
School Traffic Guard	\$28.82	\$29.40	Monthly
Secretary Recreation	\$923	\$941	Quarterly
Violation Clerk	\$4,229	\$4,314	Biweekly
Surveyor Census Taker		8.25	Biweekly
Summer Help		\$8.25	Biweekly

Section II Repeal - All Ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption - This Ordinance shall take effect immediately upon its final adoption and publication according to law. This Ordinance is retroactive to January 1, 2012 for those employees currently employed at the time of the adoption of this ordinance.

Mr. Schwartz made a motion to open the meeting to the public, seconded by Mr. Morrow. All were in favor, motion approved.

There were no comments.

Mr. Morrow made a motion to close the public portion, seconded by Ms. Pangia. All were in favor, motion approved.

Mrs. Kolodi made a motion, seconded by Mr. Morrow to adopt the ordinance on second reading.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTIONS ON CONSENT AGENDA

Resolution 2013-142 Approving Annual Meeting Notice

Resolution 2013-143 Waiving the appointment of a Risk Management Consultant and indemnifying and holding harmless the Burlington County Joint Insurance Fund

Resolution 2013-144 Approving Totally Disabled Veteran Deduction for Block 116, Lot 24.01

Resolution 2013-145 Approving Final Change Order for the 2012 Road Program (Decrease \$141,039.60)

Resolution 2013-146 Authorizing Mayor to execute agreement with CME Associates for the Wastewater Treatment Plant Improvements as required by NJEIT

Resolution 2013-147 Refunding Duplicate Tax Payment Block 118.18, Lot 5.02

Mr. Morrow made a motion, seconded by Mrs. Kolodi to adopt the Resolutions on consent agenda

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTIONS

TOWNSHIP OF DELRAN RESOLUTION 2013-148

A RESOLUTION AWARDING THE CONTRACT FOR “IMPROVEMENTS TO STEWART AVENUE OUTFALL” TO MATHIS CONSTRUCTION CO., INC

Whereas, on, or about, November 12, 2013, Delran Township (the “Township”) issued a Request For Proposals (“RFP”) for a project known as “Improvements to Stewart Avenue Outfall” (the “Project”); and

Whereas, in this RFP, potential bidders were instructed on how to obtain plans and specifications for the Project; and

Whereas, on, or about, November 22, 2013, the Township opened and read aloud the received bids for this project; and

Whereas, the apparent low-bidder was not responsive, as defined in New Jersey’s Local Public Contracts Law, as their bid not comply with the bid specifications; and

Whereas, specifically the apparent low-bidder did not comply with Section 502-1.7.1 of the bid specifications; and

Whereas, the apparent low bidder also appears to have provided an inaccurate and/or misleading response on the “Completed Contract Certification” on page C-13 of the bid documents; and

Whereas, Mathis Construction Co., Inc. was the lowest responsive bidder; and

Now, therefore, be it resolved by the Mayor and Council of Delran Township the contract for “Improvements to Stewart Avenue Outfall” is hereby awarded to Mathis Construction Co., Inc. in accordance with the terms of their bid.

Be it further resolved, that the Township Engineer and/or other appropriate Township officials are hereby authorized to execute any documents, and take any necessary action towards this end.

Be it further resolved that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the bidders for this Project.

Mr. Schwartz made a motion, seconded by Mr. Morrow to adopt the Resolution 2013-148.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
RESOLUTION 2013-149**

WHEREAS, there are certain 2013 budget appropriations of the Township of Delran which are insufficient to meet the requirements of operating the affairs of the Township; and

WHEREAS, there are other 2013 budget appropriations where there are unexpended balances which shall not be needed for such purposes; and

WHEREAS, Revised Statutes 40A:4-58 provides for transfers from such accounts that have unexpended balances;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran, in the County of Burlington, that the sum of **\$17.50** be transferred.

From	Account#	Amount	To	Account#	Amount
Uniform Const. S/W	22-195-100	\$17.50	Uniform Const. O/E	22-195-200	\$17.50
Total		\$17.50			\$17.50

BE IT FURTHER RESOLVED that a signed copy of this resolution be forwarded to the Chief Financial Officer, Treasurer and the Township Auditor.

Mr. Morrow made a motion, seconded by Mr. Schwartz to adopt the Resolution 2013-149.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTION 2013-150

RESOLUTION OF THE TOWNSHIP OF DELRAN ACCEPTING A CERTIFIED LIST FROM TOWNSHIP OF DELRAN PARTICIPATING VOLUNTEER EMERGENCY SQUADS FOR ELIGIBILITY IN LENGTH OF SERVICE AWARDS PROGRAM(LOSAP) FOR THE YEAR 2013.

WHEREAS, the creation of a Length of Service Awards Program (LOSAP) for the volunteer squad members was approved by the voters of Delran Township on November 7, 2006; and

WHEREAS, the Township Council of the Township of Delran approved the adoption of the Plan Document designating VALIC as the service provider in Resolution 2008-04 on January 16, 2008;and

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of Local Government Services has reviewed the Plan Document and supporting documentation and found the plan to be in compliance with the requirements of N.J.A.C. 5:30-14.25(b); and

WHEREAS, each participating volunteer emergency squad has submitted a certified list to the Local Plan Administrator of those emergency service workers who have met the requirements of the plan.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Delran that the attached certified lists of participating emergency squad members be accepted and approved.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be posted for a period of 30 days in the office of the Township Clerk and the Delran Emergency Squad.

Ms. Pangia made a motion, seconded by Mr. Schwartz to adopt the Resolution 2013-150.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone and voted aye.

Ayes: 5

Nays: None

Motion Approved

MOTIONS

Mr. Morrow made a motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement. The motion was seconded by Mrs. Kolodi.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Schwartz made a motion, seconded by Mr. Morrow to accept the report of the Tax Collector, CFO and the Township Clerk.

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Schwartz made a motion granting the mercantile licenses listed below. The motion was seconded by Mrs. Kolodi.

1. TJB Auto Sales, 207A-4 Carriage Lane
2. Effect Auto 209 A1-C Carriage Lane

There being no questions, the roll was called.

Ms. Pangia, Mrs. Kolodi, Mr. Schwartz, Mr. Morrow and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mayor and Council recognized the winners of 1st Annual Holiday House Decorating Contest. They were:

Dave & Rosemary Larson 12 Navy Drive - 1st Place.

Stanley & Angela McGraw 119 Patricia - 2nd Place

The Jankowski Family 882 Wills Street - 3rd Place

The Jewell Family 506 Brown Street - 4th Place

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that we have a pre-construction meeting tomorrow for the Stewart Avenue Outfall project.

Mr. Marmero – No report.

Mr. Bauer – Mr. Bauer was not in attendance tonight. Ms. Pangia reported that we send our good health and well wishes to Mr. Bauer as he had surgery last week and is on the mend.

Ms. Pangia – Ms. Pangia reported that Lorraine Hatcher posted on Facebook that the code blue shelter needed help and she ended up going over and staying overnight. She helped with dinner, getting the cots out served breakfast and help send them on their way. They ended up with eleven homeless people that day. The code blue ran from last Sunday through this Tuesday and when she talked to them on Tuesday, they had twenty-two people. The max capacity is fourteen. It really is a different experience than she ever imagined. The day she was there a family from Delran was bringing in the dinner. It really did redefine her definition of the word humble. She encouraged everyone to get involved however we can.

Mr. Schwartz – Mr. Schwartz thanked the members of Council for their attention to continue the repairs in Riverside Park. This is the fourth project we have taken on in the area. Everyone on Council has been diligent to make sure this project has gotten off the ground. The unsung hero to make sure we have secure grants for this project has been our Mayor.

Mr. Schwartz complimented Ms. Pangia on the House Decorating Contest.

Mr. Schwartz thanked Lorraine Hatcher for inviting him to the Riverside Christmas Parade.

Mr. Schwartz mentioned two residents of his Ward that are having health issues, Cookie Carry and Eileen Jordan. He asked if we can keep them in our thoughts and prayers.

Mr. Schwartz thanked Linda and Bob Gilbert for inviting him to Vietnam Veterans of America Christmas event. He mentioned that Mrs. Kolodi was given an award.

Mrs. Kolodi – Mrs. Kolodi complimented the Public Works Department for all their hard work.

Mrs. Kolodi thanked Mr. Gilbert for the Veterans' event and stated that it was a wonderful evening as always.

Mrs. Kolodi wished everyone a Merry Christmas and Happy New Year.

Mr. Morrow – Mr. Morrow asked Mr. Hatcher if Public Works is back out picking up leaves full time.

Mr. Hatcher stated yes.

Mr. Morrow reminded everyone that branch collection is completed.

Mr. Morrow wished everyone a Merry Christmas and a wonderful New Year. We have a lot of work ahead of us in the new year and he wishes everyone a healthy 2014.

Mr. Catrambone – Mr. Catrambone stated that he echoes the sentiments in wishing everyone a Happy Holidays. He reminded everyone to drive carefully.

Mr. Catrambone stated that there was a resident that was one of our crossing guards for many many years and she retired last year to take care of her husband last year who was having short term memory problems. Mrs. DiBiase passed away suddenly this week and was a dear woman.

Mr. Paris – Mr. Paris stated that he has begun working on the budget with Mr. Hatcher and they will continue to keep things in line. Council will work very hard with the budget as well. We have a lot to look forward to next year.

Mr. Paris wished everyone a Merry Christmas and Happy New Year.

PUBLIC PORTION

Mr. Morrow made a motion, seconded by Ms. Pangia to open the meeting to the public for any questions. All were in favor, the motion was approved.

Harry Etsell, 8 River Drive, thanked Council for their efforts on the Stewart Avenue Outfall. He asked if we are still on schedule at about thirty days before we will see anything happen.

Mr. Catrambone stated that the plan is to get to work as soon as possible. We have the meeting tomorrow.

Mr. Hatcher stated that we should know better tomorrow as far as availability. We also need to exchange the paperwork as far as contracts and bonds. We could be looking at 30-45 days.

Bob Gilbert, 75 Stewart Avenue, wished everyone a Merry Christmas and Happy New Year. He stated that Council touched on this but there are still a lot of leaves out there.

Mr. Gilbert asked if Council found out about the question he asked about flood insurance making you build onto your home.

Mr. Hatcher stated that Mr. McCurley was not aware and that he needed more information.

Mr. Gilbert stated that the Attorney that was at the last meeting believed that it applied to the areas that were affected most by Sandy.

Mr. Long stated that it is for the nine counties that were approved through FEMA for Sandy funding. Burlington County is not one of those counties.

Mr. Gilbert stated that he was educated by Mr. Schwartz and he thanked the Mayor because he understands that he secured a grant for the Stewart Avenue Outfall project. He also thanked Mr. Hatcher for finding the extra \$100,000 needed to complete the project.

Mr. Paris stated that the Engineer's also help with the grants.

Mr. Gilbert asked that we continue to seek grants for other projects in the area. Fixing the outfall will not solve the problem. Assemblyman Singleton was down there and said we need a wall. He hopes that they continue to pursue every opportunity that they can.

Mr. Paris stated that it does not hurt for the residents to reach out.

Mr. Gilbert stated that the outfall will help but it will not stop another Sandy.

Mr. Morrow stated that the water level is rising, Riverside Park is below water level.

Mr. Schwartz made a motion to close the meeting to the public, seconded by Mr. Morrow. All were in favor, the motion was approved.

Mr. Schwartz made a motion, seconded by Mrs. Kolodi to adjourn the meeting. All were in favor, the meeting adjourned.

Submitted,

Jamey Eggers
Municipal Clerk