

**WORK SESSION
MUNICIPAL BUILDING**

**February 12, 2019
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2019 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Arnautovic, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

COAH ATTORNEY & PLANNER

Mr. Catrambone stated that we have received direction from the Township Attorney and Jeff Hatcher, Township Administrator that there is a need to authorize an RFP for a Township COAH Attorney and Planner. Council needs to authorize a motion to allow Mr. Hatcher to proceed.

Mr. Mormando made a motion seconded by Mr. Burrell to authorize the RFP for the Township COAH Attorney and Planner. All were in favor, motion approved.

GREEN TEAM – 2018 FORESTRY REPORT/PLAN/ARBOR DAY 2019

Al Carp stated that a year ago they submitted to Community Forestry Plan to Council for approval and then to the State for their approval. The Plan was approved on the first draft which is uncommon. There were three objectives in the plan: Begin a tree inventory and learn tree identification, provide educational outreach and distribute information to the public. Mr. Carp stated that they hired Paul May Tree Service to help with the tree inventory and will be providing the information to Public Works to determine the next step. During the tree inventory, they noticed a very low diversity in trees in two parks. The Green Team would like to plant additional trees to diversify the type of trees. Mr. Carp stated that they purchased three trees from last year's budget and would like to plant them in Conrow Park on Arbor Day, which is April 27th. Mr. Carp stated that the plan has been provided to Council and they have accomplished what they set out to do and will continue to inventory other parks in the Township. Mr. Carp stated that they will be submitting for the Tree City grant this year and if not awarded we will apply again next year. They would like to have Mayor and Council at the Arbor Day event on Saturday, April 27th at 1:00 PM.

TOWNSHIP PROSECUTOR RFP'S

Mr. Catrambone stated that we have received responses to the RFP for the Township Prosecutor.

Mr. Hatcher stated that he believes two of the five do not meet the criteria. The submissions from Steven Peterson, Chance & McCann and Daniel Gee all meet the criteria.

Mr. Arnautovic stated that Council appoints by individual and not by firm.

After discussion, Council agreed to appoint Andrea Rhea of Chance & McCann.

Mr. Arnautovic recommended that Council adopt a new Resolution and leave the prior Resolution tabled.

Ms. Eggers stated that the next Resolution number would be 2019-44.

**TOWNSHIP OF DELRAN
RESOLUTION 2019-44**

**APPROVING THE APPOINTMENT OF ANDREA RHEA,
OF CHANCE & MCCANN AS THE TOWNSHIP PROSECUTOR**

Mr. Lyon made a motion, seconded by Mr. Mormando to adopt Resolution 2019-44.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

HARTFORD/CONROW ROAD INTERSECTION

Mr. Catrambone stated that this issue was brought up by Mr. Burrell.

Mr. Burrell stated that there have been concerns about the intersection for years. The right hand turn lane was a great improvement but we should be proactive as there are plans for additional commercial development near that intersection and additional residential development as part of the Mt. Laurel decision. Mr. Burrell stated that he feels we should have the Engineer conduct a study on the intersection to at least a options on ways to improve that intersection.

Mr. Catrambone stated that there has been additional discussion about the traffic making a left from Bridgeboro Road onto Conrow Road causing traffic to stack back to the light.

Mr. Burrell stated that improving this intersection may help us to turn the road over to the County.

Mr. Catrambone asked Mr. Winckowski to provide an estimate for the study.

Mr. Winckowski stated that he will put together estimate and outline the process of what is involved in the study.

SHARED SERVICES AGREEMENT WITH BURLINGTON COUNTY SNOW REMOVAL

Mr. Hatcher stated that for the ten years we have been authorizing the contract to provide the salt, sanding and plowing on county roads and this agreement allows us to be reimbursed for those services. Mr. Hatcher stated that the Attorney's office has recommended a few changes that will be incorporated into the contract. Mr. Hatcher stated that Council would need to adopt

a Resolution to authorize the Mayor to sign the agreement.

**TOWNSHIP OF DELRAN
RESOLUTION 2019-45**

**AUTHORIZING SHARED SERVICES AGREEMENT
FOR SNOW REMOVAL AND SALTING BETWEEN
THE BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS
AND THE TOWNSHIP OF DELRAN**

Mr. Mormando made a motion, seconded by Mr. Lyon to adopt Resolution 2019-45.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that the improvements to Conrow Park are finishing up. Also Public Works has been working over at Lake Lonnie the last few weeks to remove branches and trees that have fallen.

Mr. Winckowski, Township Engineer – Mr. Winckowski stated that he work is substantially complete for the 2018 road program and Hartford Road Improvements. A few punch list items remain and will be completed once the weather breaks.

Mr. Winckowski reported that the bid opening for Jake's Place is scheduled for the 21st. So far ten contractors have picked up the bid specifications.

The improvements to the municipal building roof have been completed along with the Route 130 sidewalk project.

Mr. Winckowski stated that a few Resolutions will be needed for the Abrasive Alloy property at a future meeting to accept the grant money.

Mr. Winckowski stated that the contracts for the Mechanical and Electrical apparatus at the sewer plant which were awarded in March of 2018 and there is the option to exceed an additional year. Mr. Winckowski recommended that the contracts be extended by one year.

Mr. Winckowski stated that tank weir cleaners and being installed and are working. We also anticipate being ready to advertise the Clay Street Pump Station project within the next month.

Mr. Arnautovic – No report.

Mr. Lyon – No report.

Mr. Burrell – No report.

Ms. Parejo – No report.

Mr. Mormando – No report.

Mr. Catrambone – Mr. Catrambone stated that Delran Township is celebrating its 139th anniversary today. The Historical Society posted the information day and indicated that at the time the town was formed the population was 1,758 residents and today we are near 17,000.

Mr. Catrambone stated that he received some complaints about the trash coming from Krauszer's Smoke Shop on Chester Avenue. It appears they may not have a trash enclosure and asked if we could send someone out to check.

Mr. Catrambone stated that someone had asked if it was possible to have the Master Plan and the Zoning Map on the Township Website.

Mr. Catrambone asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2019-46**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
CONTRACT NEGOTIATIONS – POLICE UNIONS**

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt Resolution 2019-46.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

PUBLIC PORTION

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

Judy Donovan, 76 Pancoast Blvd, discussed with Council an issue regarding sump pumps running non-stop since November due to the high water levels. In January the water was coming in through the basement floor and she had more French drains installed in the concrete floor and connected the sump pumps into the existing down spots which drain into the road. After the first deep freeze, the neighbor two doors down lower his sump pumps at night and flooded his front yard, the driveway between him and the neighbor and the roadway all the way to Faunce Street which is the closest drain. He proceeded to contact Jerry DeSanto to complain that she caused the issue with the water freezing all the way to Faunce Street. She was told by the neighbor that she would receive a letter and that she was in violation. She spoke to Mr. DeSanto and asked him to come out to see that this issue was not caused by her

drains which he did. Mrs. Donovan stated that she asked Mr. DeSanto for a copy of the ordinance that showed she was in violation. The ordinance provided referenced the violation due to accumulation of water. Mrs. Donovan stated that on the second deep freeze Mr. Catrambone visited her property and saw that she was not causing the issue. Mr. Catrambone stated that he would have to talk to Council and the Administrator.

Mr. Arnautovic, Solicitor stated that they will continue investigating the ordinance and provide a response.

Mrs. Donovan stated that Mr. DeSanto also indicated that she could be sued should the water cause an injury. Mrs. Donovan stated that the insurance company indicated that the road in the property of Delran Township and they will not cover this. Mrs. Donovan stated that if she is found in violation of an ordinance, Affordable Water will cover any costs to correct the issue. They contacted Mr. DeSanto and he notified them that they had to reroute the water to her back yard. Mrs. Donovan stated that her backyard is uphill and the water will end coming back downhill towards her home. Mrs. Donovan stated that we need to come to some resolution to this issue.

Mr. Arnautovic, Solicitor, stated that no official enforcement action has been taken and at this point no additional enforcement action is expected. A formal legal opinion has not been issued.

Mrs. Donovan asked when she should expect an answer.

Mr. Catrambone stated that once we get an opinion from the Solicitor he will make sure it is communicated to her as soon as possible.

Daniel O'Connell stated that he just stopped by as he was at the Fire District meeting where they honored Chuck Kendra.

Mr. Burrell made a motion to close the meeting to the public, seconded by Mr. Mormando. All were in favor, the motion was approved.

Mr. Burrell made a motion, seconded by Ms. Parejo to enter into closed session for discussion on the following issues: Contract Negotiations – Police.

Mr. Burrell made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Lyon. All were in favor, motion approved.

Mr. Catrambone asked for a motion to approve the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2019-47**

**AUTHORIZING THE MEMORANDUM OF AGREEMENT WITH THE
DELRAN PATROLMAN'S ASSOCIATION**

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt Resolution 2019-47.

There being no questions, the roll was called.

Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye. Mr. Lyon abstained.

Ayes: 4

Nays: None

Abstained: 1

Motion Approved

Mr. Burrell made a motion to adjourn the meeting, seconded by Ms. Parejo. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk