



## TOWNSHIP OF DELRAN

### WORK SESSION

FEBRUARY 22, 2022 | 7:00 PM

#### Zoom Information:

Webinar ID: 864 2201 2725

<https://us02web.zoom.us/j/86422012725>

Telephone: US: +1 301 715 8592

#### I. Call to Order

**II. Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 12, 2022 and posted on the bulletin board on the same date.

**III. Roll Call:** Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

#### IV. Minutes for Approval

- a. A motion approving the minutes for the September 28, 2021 Action, Work Session and Closed Session Meeting.

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

#### V. Ordinance(s) on First Reading

- a. **Ordinance 2022-02** An Ordinance Establishing Salaries for Various Employees of the Township of Delran, County of Burlington, State of New Jersey and Regulating the Manner of Payment of Same

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

**VI. Resolution(s)**

- a. Resolution 2022-46** Amending Resolution 2022-14 Annual Meeting Notice

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:  
Nays:  
Approved:

**VII. Consent Agenda**

- a. Resolution 2022-47** Approving Raffle License 605 & 606 Delran Middle/High School PTA
- b. Resolution 2022-48** Refunding Outside Employment Escrow PD20-01
- c. Resolution 2022-49** Refund Tax Overpayment
- d. Resolution 2022-50** Releasing Zoning Board Escrows
- e. Resolution 2022-51** Authorizing the Cancellation of Taxes of a Totally Disabled Veteran Block 116, Lot 23.72 Partial Year 2022 and Thereafter

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:  
Nays:  
Approved:

**VIII. Motions**

- a.** A motion authorizing the payment of bills including all purchases made under the Cooperative Purchasing Agreement

Moved By \_\_\_\_\_ Seconded By \_\_\_\_\_

Roll Call: Mr. Smith, Mr. Jeney, Ms. Parejo, Mr. Lyon, Mr. Burrell

Ayes:  
Nays:  
Approved:

**VIII. Work Session**

- a. Update on Meeting with Army Corps
- b. 2022 Road Program Discussion

**IX. Reports**

- a. Interim Township Administrator – Joseph B. Bellina
- b. Clerk – Jamey Eggers
- c. Mayor - Gary Catrambone
- d. Solicitor – Salvatore J. Siciliano, Esq.
- e. Engineer – Jim Winckowski, CME Associates
- f. Council Members

**X. Public Comments**

**XI. Executive Session: Resolution 2022-52** Authorizing Executive Session to discuss the following: Personnel Discussion – Township Solicitor

**XII. Adjournment**

**TOWNSHIP OF DELRAN  
ORDINANCE 2022-02**

**AN ORDINANCE ESTABLISHING SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME**

**BE IT ORDAINED** by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that the Township does hereby establish the following salaries for the employees serving in the following position:

<b>POSITION</b>	<b>2022 SALARY (MONTHLY)</b>	<b>PAY PERIOD</b>
<b>Interim Business Administrator</b>	<b>\$9500.00 Effective 1/19/2022</b>	<b>Monthly</b>

**Section II Repeal** – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

**Section III Adoption** – This Ordinance shall take effect immediately upon its final adoption and publication according to law.

<b>MEMBERS OF COUNCIL</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
<b>Mr. Smith</b>			
<b>Mr. Jeney</b>			
<b>Ms. Parejo</b>			
<b>Mr. Lyon</b>			
<b>Mr. Burrell</b>			

**Date of Introduction: February 22, 2022**

**Date of Final Adoption:**

\_\_\_\_\_  
**JAMEY EGGERS, MUNICIPAL CLERK**

\_\_\_\_\_  
**GARY CATRAMBONE, MAYOR**

**TOWNSHIP OF DELRAN  
RESOLUTION 2022-46**

**AMENDING RESOLUTION 2022-14  
ANNUAL MEETING NOTICE**

**WHEREAS**, the "Open Public Meetings Act" requires the advance written notice of all meetings of the Township Council of the Township of Delran, be posted in one designated public place and mailed, telephoned, telegrammed or hand delivered to two newspapers designated by resolution, and mailed to all persons requesting a copy of same upon payment of an established fee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Delran as follows:

1. All advanced written notices of the meetings for Delran Township shall be posted on the bulletin board located in the Municipal Building.
2. All advanced written notices of the meetings of the Township Council throughout the year shall be mailed to all persons for a fee of \$10.00. News media shall be exempt from such fee.
3. All advanced written notices of the meetings of the Township Council shall be given to the following two newspapers.

**BURLINGTON COUNTY TIMES**

**CAMDEN COURIER POST**

4. The schedule of regular meetings and regular work sessions for the Township Council of the Township of Delran for the period from this meeting until December 31, 2022 be in accordance with the list annexed hereto, designating the dates, time and place of such meetings.

**DATED: February 22, 2022**

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**TOWNSHIP CLERK**

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**President of Council**

**NOTICE  
TOWNSHIP OF DELRAN  
NOTICE OF ANNUAL SCHEDULED MEETINGS AND WORK SESSIONS**

NOTICE is hereby given by the Township Council of the Township of Delran that the following is a list of meetings of the Township of Delran until December 31, 2022.

All regular monthly public meetings are held the second Tuesday with a Council Conference at 6:45 p.m. followed by the regular meeting at 7:00 p.m. at the Municipal Building, 900 Chester Avenue, Delran, N.J unless otherwise noted below. Formal official action may be taken at such meetings on any and all business involving the Township of Delran.

**REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS**

March 8, 2022  
April 12, 2022  
May 10, 2022  
June 14, 2022  
July 12, 2022  
August 9, 2022  
September 13, 2022  
October 11, 2022  
November 1, 2022 (1<sup>st</sup> Tuesday)  
December 13, 2022

**WORK SESSIONS**

All regular work session meetings are held on second and fourth Tuesdays at 7:00 p.m. at the Municipal Building, 900 Chester Avenue, Delran, N.J. 08075 unless otherwise noted below. Any and all business involving the Township may be discussed. Formal official action may be taken at such meetings.

March, 22, 2022  
April 26, 2022  
May 24, 2022  
June 28, 2022  
July 26, 2022  
August 23, 2022  
September 27, 2022  
October 25, 2022  
November 22, 2022  
December 20, 2022 (3<sup>rd</sup> Tuesday)

Jamey Eggers, Township Clerk

**TOWNSHIP OF DELRAN  
RESOLUTION 2022-47**

**APPROVING RAFFLE LICENSE #605 & 606  
FOR DELRAN MIDDLE/HIGH SCHOOL PTA**

**BE IT RESOLVED** that the application for raffle license pursuant to the Legalized Games of Chance Act of the State of New Jersey set forth below is hereby approved.

Raffle License 605 & 606  
Delran Middle/High School PTA

**DATED: February 22, 2022**

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**JAMEY EGGERS**  
Township Clerk

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**TYLER J. BURRELL**  
President of Council

**TOWNSHIP OF DELRAN  
RESOLUTION 2022-48**

**REFUNDING OUTSIDE EMPLOYMENT ESCROW PD20-01**

**WHEREAS**, the Township requires escrow funds to be submitted for Police Outside Employment; and

**WHEREAS**, the Chief Financial Officer has determined that a remaining balance in certain escrows are no longer necessary as the work has been completed,

**NOW, THEREFORE, BE IT RESOLVED** that the escrow funds, as stated below, be refunded and a signed copy of the resolution forwarded to be Chief Financial Officer.

<b>Name and Address</b>	<b>File #</b>	<b>Amount</b>
Wells Fargo Bank 6016 Route 130 North Delran, NJ 08075	PD20-01	\$2880.00

**DATED: February 22, 2022**

\_\_\_\_\_  
**TOWNSHIP CLERK**

\_\_\_\_\_  
**Tyler Burrell, President of Council**



**TOWNSHIP OF DELRAN  
RESOLUTION 2022-49**

**REFUND TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector certifies to the Mayor and the Township Council of the Township of Delran, that the tax records reflect an overpayment for the following account:

Block/Lot/Qual	Address	Make Check Payable to	Amount
149/20	265 Black Baron	DEJOSEPH, JUSTIN 22 WATER'S EDGE DRIVE DELRAN, NJ 08075	\$1911.94

**BE IT RESOLVED** that copies of said resolution be forwarded to the Tax Collector, Township Auditor, and the Treasurer for their information and any appropriate action.

**Dated: February 22, 2022**

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**Jamey Eggers, Township Clerk**

\_\_\_\_\_  
**Tyler Burrell, Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2022-50**

**RELEASING ZONING BOARD ESCROWS**

**WHEREAS**, the Zoning Board requires an escrow to be filed for applications before the boards; and

**WHEREAS**, the Zoning Board has determined that a remaining balance in certain escrows are no longer necessary; and

**WHEREAS**, the secretary for the board has confirmed that all outstanding bills have been paid.

**NOW, THEREFORE, BE IT RESOLVED** that the Zoning Board escrows, as stated below, be refunded and a signed copy of the resolution forwarded to be Secretary of the Planning and Zoning Boards.

<b>Name and Address</b>	<b>File #</b>	<b>Amount</b>
C.A. Enterprises, Inc. 422 Windrow Clusters Drive Moorestown, NJ 08057	ZZ2021-02	\$2,413.75
Bee Dee David Gaskill 3524 Klockner Road Hamilton, NJ 08690	ZZ2020-01	\$1717.92

**DATED: February 22, 2022**

\_\_\_\_\_  
**Jamey Eggers, Township Clerk**

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**Tyler Burrell, President of Council**

**TOWNSHIP OF DELRAN  
BURLINGTON COUNTY  
RESOLUTION 2022-51**

**RESOLUTION AUTHORIZING THE CANCELLATION  
OF TAXES OF A TOTALLY DISABLED VETERAN  
LOCATED AT BLOCK 116 LOT 23.72  
PARTIAL TAX YEAR 2022 AND THEREAFTER**

**WHEREAS**, the owner of real property located at Block 116 Lot 23.72 has made application for a Totally Disabled Veteran to the Delran Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30A and 54:4-3.32, and

**WHEREAS**, the Delran Tax Assessor has approved the cancellation of taxes for partial 2022 on real property located at 228 Hidden Acres Lane, Delran, NJ 08075, Block 116 Lot 23.72; and

**WHEREAS**, the Delran Tax Assessor and Tax Collector have also approved the canceling of taxes from January 21, 2022 (21 DAYS) the date of approval:

1<sup>st</sup> Quarter 2022 \$340.08  
2<sup>nd</sup> Quarter 2022 \$425.10

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Delran, County of Burlington, State of New Jersey, hereby approves the real owner of real property located at Block 116 Lot 23.72 for Total Disabled Veteran status, for the cancellation of taxes for partial year 2022 and thereafter and refunds any property taxes overpaid.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Tax Assessor, the Treasurer and the County Board of Taxation for their information and any appropriate action.

**Dated: February 22, 2022**

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**Jamey Eggers, Township Clerk**

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**Tyler Burrell, Council President**

**TOWNSHIP OF DELRAN  
RESOLUTION 2022-52**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING: CONTRACT  
NEGOTIATIONS**

**WHEREAS**, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

**WHEREAS**, it is necessary to close the work session meeting of February 22, 2022 for the following reason:

1. Personnel Matter-Township Solicitor

**NOW THEREFORE BE IT RESOLVED** that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

**Dated: February 22, 2022**

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**JAMEY EGGERS**  
Township Clerk

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**TYLER J. BURRELL**  
President of Council