

**TOWNSHIP OF DELRAN
COUNTY OF BURLINGTON**

REPORT OF AUDIT

**FOR THE YEAR ENDING
DECEMBER 31, 2013**



75 YEARS OF SERVICE
1939-2014

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TOWNSHIP OF DELRAN

PART I

REPORT OF AUDIT OF FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
DECEMBER 31, 2013**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Township Council
Township of Delran
Delran, New Jersey 08075

Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Delran, in the County of Burlington, State of New Jersey, as of December 31, 2013 and 2012, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed assets group of accounts for the year ended December 31, 2013 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Delran, in the County of Burlington, State of New Jersey, as of December 31, 2013 and 2012, or the results of its operations and changes in fund balance for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Delran, in the County of Burlington, State of New Jersey, as of December 31, 2013 and 2012, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis, expenditures - regulatory basis of the various funds, and general fixed assets, for the year ended December 31, 2013 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in Note 1.

Other Information

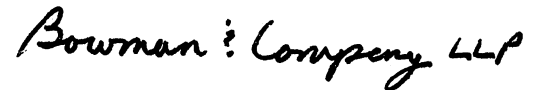
Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township’s basic financial statements. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplementary financial statements presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information described in the previous paragraph is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 30, 2014 on our consideration of the Township of Delran's, in the County of Burlington, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Township of Delran's internal control over financial reporting.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Robert S. Marrone
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
June 30, 2014

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Township Council
Township of Delran
Delran, New Jersey 08075

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey of the Township of Delran, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated June 30, 2014. That report indicated that the Township of Delran's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township of Delran's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of Township of Delran's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Recommendations, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Recommendations to be material weaknesses: Findings No. 2013-1 and 2013-3.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Schedule of Findings and Recommendations to be significant deficiencies: Findings No. 2013-4 and 2013-5.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Township of Delran's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which are described in the accompanying Schedule of Findings and Recommendations as Findings No. 2013-1, 2013-2, 2013-3, 2013-4 and 2013-5.

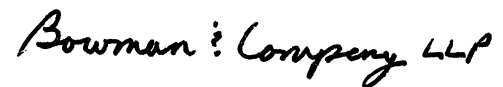
The Township of Delran's Response to Findings

The Township of Delran's response to the findings identified in our audit is described in the accompanying Schedule of Findings and Recommendations. The Township's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants



Robert S. Marrone
Certified Public Accountant
Registered Municipal Accountant

Voorhees, New Jersey
June 30, 2014

TOWNSHIP OF DELRAN
CURRENT FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2013 and 2012

<u>ASSETS</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Regular Fund:			
Cash--Treasurer	SA-1	\$ 8,374,706.21	\$ 7,017,934.00
Cash--Change Fund	SA-1	150.00	150.00
Due from State of New Jersey:			
Senior Citizens' and Veterans' Deductions	SA-3	2,743.10	1,970.03
		<u>8,377,599.31</u>	<u>7,020,054.03</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-4	618,237.15	608,538.43
Tax Title Liens Receivable	SA-5	76,525.03	59,280.69
Property Acquired for Taxes--Assessed Valuation		282,015.00	282,015.00
Revenue Accounts Receivable	SA-6	22,983.51	37,541.46
Due from Animal Control Fund	B	10,906.51	10,839.38
Due from Trust Other Fund	B	17,391.06	20,653.94
Due from General Capital Fund	C		227,028.95
Due from Sewer Utility Operating Fund	D	278,733.82	60,765.40
Due from Sewer Utility Capital Fund	D	124,800.00	124,800.00
		<u>1,431,592.08</u>	<u>1,431,463.25</u>
Deferred Charges:			
Emergency Authorizations (40A:4-47)	A-3		5,000.00
Special Emergency Authorizations (40A:4-53)	A-3	12,000.00	16,000.00
		<u>12,000.00</u>	<u>21,000.00</u>
		<u>9,821,191.39</u>	<u>8,472,517.28</u>
Federal and State Grant Fund:			
Cash--Treasurer	SA-1	185,024.73	178,860.57
Federal and State Grants Receivable	SA-17	148,509.23	77,390.04
		<u>333,533.96</u>	<u>256,250.61</u>
		<u>\$ 10,154,725.35</u>	<u>\$ 8,728,767.89</u>

TOWNSHIP OF DELRAN
CURRENT FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2013 and 2012

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3 & SA-7	\$ 1,623,820.65	\$ 1,333,454.28
Reserve for Encumbrances	A-3 & SA-7	215,379.56	60,110.46
Accounts Payable	SA-7	148,000.00	
Payroll Deductions Payable	SA-12	49,128.68	5,251.35
Prepaid Licenses	SA-1 & SA-6	37,330.00	15,745.00
Prepaid Rental of Office Space to Delran Fire Commission	SA-1 & A-2	1,800.00	1,800.00
Due from Clerk	SA-2	0.01	
Due to Trust--Open Space Tax Payable	B	382.40	797.66
Due from General Capital Fund	C	83,543.78	
Due to State of New Jersey:			
Marriage License Fees	SA-8	1,625.00	1,653.00
Construction Code Office - Training Fees	SA-11	2,597.00	4,142.00
Prepaid Taxes	SA-9	205,669.91	199,172.87
Tax Overpayments	SA-10	68,460.86	32,966.58
Due County for Added and Omitted Taxes	SA-14	5,520.01	8,261.50
Reserve for:			
Master Plan	SA-16	4,243.60	4,243.60
Reassessment	SA-16	11,276.73	11,276.73
Codification of Ordinances	SA-16	2,568.00	2,568.00
Tax Appeals	SA-16	250,000.00	250,000.00
		<u>2,711,346.19</u>	<u>1,931,443.03</u>
Reserves for Receivables and Other Assets	A	1,431,592.08	1,431,463.25
Fund Balance	A-1	<u>5,678,253.12</u>	<u>5,109,611.00</u>
		<u>9,821,191.39</u>	<u>8,472,517.28</u>
Federal and State Grant Fund:			
Unappropriated Reserves	SA-18	35,033.47	65,477.06
Appropriated Reserves	SA-19	298,500.49	190,773.55
		<u>333,533.96</u>	<u>256,250.61</u>
		<u>\$ 10,154,725.35</u>	<u>\$ 8,728,767.89</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
CURRENT FUND
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2013 and 2012

	<u>Year 2013</u>	<u>Year 2012</u>
<u>Revenue and Other Income Realized</u>		
Fund Balance Utilized	\$ 2,700,000.00	\$ 2,700,000.00
Miscellaneous Revenues Anticipated	2,387,682.91	2,306,991.20
Receipts from Delinquent Taxes	593,561.17	562,564.44
Receipts from Current Taxes	47,060,436.15	45,953,514.41
Non-Budget Revenue	190,469.04	154,117.28
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	904,305.67	851,373.78
Liquidation of Reserves for:		
Due from Trust - Other Fund	3,262.88	
Due from General Capital Fund	227,028.95	
	<hr/>	
Total Income	54,066,746.77	52,528,561.11
<u>Expenditures</u>		
Budget Appropriations:		
Operations--Within "CAPS":		
Salaries and Wages	5,684,939.50	5,698,322.00
Other Expenses	4,528,034.50	4,565,087.00
Deferred Charges and Statutory Expenditures		
Municipal--Within "CAPS"	1,418,614.68	1,357,376.98
Operations--Excluded from "CAPS":		
Other Expenses	365,083.67	324,575.15
Capital Improvements--Excluded from "CAPS"	50,000.00	55,000.00
Municipal Debt Service--Excluded from "CAPS"	1,480,343.43	1,390,347.93
Deferred Charges and Statutory Expenditures:		
Special Emergency Authorization	4,000.00	4,000.00
County Taxes	6,050,337.27	6,359,625.13
Due County for Added and Omitted	5,520.01	8,261.50
Special Fire District Taxes	1,887,214.00	1,787,461.00
Local School District Taxes	28,770,728.00	27,540,677.50
Municipal Open Space Trust Tax	325,289.04	325,000.00
Due to State of New Jersey--Senior Citizens'		
Deductions Disallowed--Prior Years	5,500.00	3,750.00
Refund of Prior Year Revenues	4,465.00	
Creation of Reserve for:		
Tax Appeals		
Due from Sewer Utility Fund	217,968.42	172,299.59
Due from General Capital Fund		227,028.95
Due from Trust Other Fund		20,653.94
Due from Animal Control Fund	67.13	10,839.38
	<hr/>	
Total Expenditures	50,798,104.65	49,850,306.05
Excess in Revenues (Carried Forward)	3,268,642.12	2,306,991.20

TOWNSHIP OF DELRAN
CURRENT FUND
 Statements of Operations and Changes in Fund Balance -- Regulatory Basis
 For the Years Ended December 31, 2013 and 2012

	<u>Year 2013</u>	<u>Year 2012</u>
Excess in Revenues (Brought Forward)	\$ 3,268,642.12	\$ 2,678,255.06
Adjustment to Income Before Fund Balance:		
Expenditures Included above which are by Statute Deferred Charges to Budget of Succeeding Year		<u>5,000.00</u>
Statutory Excess to Fund Balance	3,268,642.12	2,683,255.06
<u>Fund Balance</u>		
Balance Jan. 1	<u>5,109,611.00</u>	<u>5,126,355.94</u>
Decreased by:	8,378,253.12	7,809,611.00
Utilized as Revenue	<u>2,700,000.00</u>	<u>2,700,000.00</u>
Balance Dec. 31	<u>\$ 5,678,253.12</u>	<u>\$ 5,109,611.00</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2013

	<u>Anticipated</u> <u>Budget</u>	<u>Special</u> <u>N.J.S.40A:4-87</u>	<u>Realized</u>	<u>Excess or</u> <u>(Deficit)</u>
Fund Balance Anticipated	\$ 2,700,000.00	---	\$ 2,700,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	17,000.00		18,100.00	\$ 1,100.00
Other	33,000.00		62,298.53	29,298.53
Fees and Permits:				
Other	25,000.00		25,843.76	843.76
Fines and Costs:				
Municipal Court	315,000.00		379,250.13	64,250.13
Interest and Costs on Taxes	84,229.74		141,795.10	57,565.36
Interest on Investments and Deposits	30,522.94		7,637.92	(22,885.02)
Consolidated Municipal Property Tax Relief Act	79,891.00		79,891.00	
Energy Receipts Tax	1,199,210.00		1,199,209.80	(0.20)
Dedicated Uniform Construction Code Fees Offset with Appropriation Uniform Construction Code Fees	120,000.00		202,492.00	82,492.00
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:				
State and Federal Revenues Off-Set with Appropriations:				
Make It Click Grant	4,000.00		4,000.00	
Drunk Driving Enforcement Grant	4,856.67		4,856.67	
Community Development Block Grant Municipal Court -		\$ 65,000.00	65,000.00	
Alcohol Education and Rehabilitation Program	5,783.00		5,783.00	
Body Armor Replacement Fund	6,071.23	3,924.95	9,996.18	
Recycling Tonnage Grant	52,493.42	24,093.40	76,586.82	
Safe and Secure Communities Program	53,342.00		53,342.00	
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:				
Other Special Items:				
Rental Agreement - Delran Township Fire Commission	21,600.00		21,600.00	
Reserve for Payment of Bonds-General Capital	30,000.00		30,000.00	
	<u>2,082,000.00</u>	<u>93,018.35</u>	<u>2,387,682.91</u>	<u>212,664.56</u>
Receipts from Delinquent Taxes	<u>365,000.00</u>	<u>---</u>	<u>593,561.17</u>	<u>228,561.17</u>
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	<u>10,649,000.00</u>	<u>---</u>	<u>12,379,347.83</u>	<u>1,730,347.83</u>
Budget Totals	<u>15,796,000.00</u>	<u>93,018.35</u>	<u>18,060,591.91</u>	<u>2,264,591.91</u>
Non-Budget Revenue			<u>190,469.04</u>	<u>190,469.04</u>
	<u>\$ 15,796,000.00</u>	<u>\$ 93,018.35</u>	<u>\$ 18,251,060.95</u>	<u>\$ 2,455,060.95</u>

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Revenues -- Regulatory Basis (Cont'd)
For the Year Ended December 31, 2013

Analysis of Realized Revenues

Allocation of Current Tax Collections:	
Revenue from Collections	\$ 47,060,436.15
Allocated to:	
School, County, Special District and Municipal Open Space Taxes	<u>37,039,088.32</u>
Balance for Support of Municipal Budget Appropriations	10,021,347.83
Add: Appropriation "Reserve for Uncollected Taxes"	<u>2,358,000.00</u>
Amount for Support of Municipal Budget Appropriations	<u><u>\$ 12,379,347.83</u></u>
Receipts from Delinquent Taxes:	
Delinquent Tax Collections	<u><u>\$ 593,561.17</u></u>

Analysis of Non-Budget Revenue

Miscellaneous Revenue Not Anticipated:

Collected by Treasurer:	
Comcast Cable Fees	\$ 55,042.18
2011 Scibal Reimbursement	1,000.00
2012 Audit Analysis TD	797.66
Administrative Fee for SC and Veterans	3,362.88
Clear Channel Reimbursement	6,830.00
Clerk Elections	640.00
Clerk Report	947.50
JIF Reimbursement	5,632.12
Miscellaneous	53,004.81
Mulch, Tire and Stump Receipts	4,130.50
NSF Fee	781.15
Payment Hurricane Sandy Bundle 21	8,727.41
Payment Hurricane Sandy Bundle 24	43,600.33
Recycled Oil - Lorco	954.50
State of New Jersey Inspection Fine	2,793.00
T/C Report Property Maintenance	1,725.00
Tahoe Police Reimbursement	<u>500.00</u>
Total Miscellaneous Revenue Not Anticipated	<u><u>\$ 190,469.04</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	
<u>OPERATIONS--WITHIN "CAPS"</u>					
<u>Department of Administration</u>					
<u>Division of Administration:</u>					
Business Administration Office					
Salaries and Wages	\$ 161,672.00	\$ 161,672.00	\$ 160,046.00	\$ 1,626.00	
Other Expenses	66,950.00	66,950.00	65,232.22	997.97	719.81
Mayor and Council					
Salaries and Wages	14,855.00	14,855.00	14,467.44		387.56
Other Expenses	3,000.00	3,000.00	2,017.94		982.06
Public Relations					
Other Expenses	8,000.00	8,000.00	6,127.96		1,872.04
Office of Municipal Clerk					
Salaries and Wages	58,849.00	58,849.00	57,344.50		1,504.50
Other Expenses	20,750.00	20,750.00	12,888.54	5,535.36	2,326.10
Insurance					
General Liability	237,502.00	237,502.00	237,502.00		
Workers Compensation	178,574.00	178,574.00	166,848.00		11,726.00
Employee Group Health	1,187,482.00	1,187,482.00	1,020,908.97	2,217.02	164,356.01
Health Benefit Waiver	12,000.00	12,000.00			12,000.00
<u>Department of Finance</u>					
<u>Division of Accounts and Controls:</u>					
Municipal Auditor					
Audit Services	28,000.00	28,000.00	18,000.00		10,000.00
<u>Division of Treasury:</u>					
Treasurer					
Salaries and Wages	121,804.00	121,804.00	117,381.33		4,422.67
Other Expenses	12,350.00	14,380.13	14,098.16	281.97	

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	<u>Appropriations</u>		<u>Expended</u>		<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u> <u>Reserved</u>	
OPERATIONS--WITHIN "CAPS" (CONTD):					
<u>Department of Finance (Cont'd)</u>					
<u>Division of Revenue:</u>					
Bureau of Assessments					
Salaries and Wages	\$ 60,149.00	\$ 60,149.00	\$ 51,361.50	\$ 8,787.50	
Other Expenses	73,410.00	73,410.00	21,890.42	49,408.62	
Bureau of Collections					
Salaries and Wages	142,856.00	142,856.00	141,478.37	1,377.63	
Other Expenses	8,725.00	8,725.00	5,557.90	308.41	2,858.69
<u>Department of Engineering</u>					
Township Engineer					
Other Expenses	55,000.00	55,000.00	35,966.25	105.00	18,928.75
<u>Department of Law</u>					
Township Solicitor					
Other Expenses	100,000.00	100,000.00	68,182.00		31,818.00
<u>Department of Public Safety</u>					
<u>Division of Police:</u>					
Police					
Salaries and Wages					
Other Expenses	3,520,860.00	3,520,860.00	3,167,710.95	353,149.05	
School Traffic Guards	249,600.00	249,600.00	165,162.05	71,962.26	12,475.69
Salaries and Wages	88,230.00	88,230.00	82,721.36	5,508.64	
Other Expenses	500.00	500.00	444.99	55.01	
First Aid Organization--Contribution	100.00	100.00		100.00	
Municipal Court					
Salaries and Wages	147,738.00	147,738.00	128,368.37	19,369.63	
Other Expenses	12,218.00	12,218.00	10,089.02	2,128.98	
Public Defender					
Other Expenses	6,752.00	6,752.00		6,752.00	

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
OPERATIONS--WITHIN "CAPS" (CONT'D):					
<u>Department of Public Safety (Cont'd)</u>					
Office of Emergency Management					
Salaries and Wages	\$ 3,011.00	\$ 3,011.00	\$ 2,894.04	\$	116.96
Other Expenses	1,000.00	1,000.00	119.99	348.00	532.01
<u>Department of Public Works and Public Safety</u>					
<u>Division of Roads and Public Property:</u>					
Streets and Roads					
Salaries and Wages	861,344.00	861,344.00	738,455.74		122,888.26
Other Expenses	171,000.00	171,000.00	94,423.05	41,323.50	35,253.45
Solid Waste Collection					
Other Expenses	480,000.00	480,000.00	392,066.19		87,933.81
Recycling					
Salaries and Wages	148,164.00	148,164.00	116,511.29		31,652.71
Other Expenses	21,000.00	21,000.00	20,746.35	190.00	63.65
Public Buildings and Grounds					
Other Expenses	105,000.00	105,000.00	85,335.20	15,893.32	3,771.48
<u>Division of Parks and Recreation:</u>					
Recreation Committee					
Salaries and Wages	6,500.00	6,500.00	5,132.51		1,367.49
Other Expenses	14,850.00	14,850.00	12,654.91	469.00	1,726.09
Juvenile Conference Committee					
Other Expenses	100.00	100.00			100.00
<u>Department of Health</u>					
<u>Division of Health:</u>					
Salaries and Wages	49,127.00	49,127.00	44,725.00		4,402.00
Other Expenses	200.00	200.00		195.45	4.55
Dog Regulation:					
Other Expenses	21,000.00	21,000.00	6,339.68		14,660.32

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
OPERATIONS--WITHIN "CAPS" (CONTD):						
Statutory Agencies						
Municipal Land Use Law (N.J.S.40-55D-1)						
Zoning Officer						
Salaries and Wages	\$ 11,845.00	\$ 11,845.00	\$ 11,057.04	\$ 787.96		
Other Expenses	20,550.00	18,204.45	6,402.80	917.98	10,883.67	
Municipal Prosecutor						
Other Expenses	15,914.00	15,914.00	15,075.00	839.00		
Planning Board						
Salaries and Wages	49,227.00	49,227.00	27,580.75	21,646.25		
Other Expenses	17,850.00	17,850.00	1,102.70	1,283.81	15,463.49	
Landfill/Solid Waste Disposal Costs	485,000.00	485,000.00	406,058.07	78,941.93		
Utility Purchases and Bulk Purchases						
Electricity/Gas	230,000.00	230,000.00	166,289.61	3,403.34	60,307.05	
Street Lighting	210,000.00	210,000.00	170,238.74	341.00	39,420.26	
Telephone	36,000.00	36,000.00	22,933.13	195.27	12,871.60	
Water	63,840.00	63,840.00	35,903.89	747.27	27,188.84	
Gasoline	175,000.00	175,000.00	103,330.48	222.18	71,447.34	
P.L. 2000 Chapter 26:						
Solid Waste Service to Apartments						
Collection	115,000.00	115,000.00	64,993.80	50,006.20		
Disposal	73,000.00	73,000.00	26,386.61	46,613.39		
State Uniform Construction Code:						
Construction Official	226,726.00	226,708.50	195,715.66	30,992.84		
Salaries and Wages	10,800.00	11,132.92	11,006.78	126.14		
Other Expenses						

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
<u>OPERATIONS--WITHIN "CAPS" (CONTD):</u>					
Unclassified					
Interest on Developers Deposits	\$ 2,000.00	\$ 2,000.00	\$		2,000.00
Salary Adjustment	5,000.00	5,000.00			5,000.00
Total Operations--Within "CAPS"	10,207,974.00	10,207,974.00	\$ 8,555,275.25	\$149,175.21	1,503,523.54
Contingent	5,000.00	5,000.00	-	-	5,000.00
Total Operations Including Contingent--Within "CAPS"	10,212,974.00	10,212,974.00	8,555,275.25	149,175.21	1,508,523.54
Detail:					
Salaries and Wages	5,684,957.00	5,684,939.50	5,062,951.85	-	621,987.65
Other Expenses	4,528,017.00	4,528,034.50	3,492,323.40	149,175.21	886,535.89
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES MUNICIPAL--WITHIN "CAPS"</u>					
Deferred Charges:					
Emergency Authorizations	5,000.00	5,000.00	5,000.00		
Statutory Expenditures:					
Contribution to:					
Public Employees Retirement System	219,387.00	219,387.00	219,387.00		
Social Security System (O.A.S.I.)	477,982.68	477,982.68	391,255.70		86,726.98
Police and Firemen's Retirement System	714,245.00	714,245.00	714,245.00		
Defined Contribution Retirement Program	1,000.00	1,000.00	498.46		501.54
Unemployment Compensation Insurance	1,000.00	1,000.00			1,000.00
Total Deferred Charges and Statutory Expenditures--Municipal--Within "CAPS"	1,418,614.68	1,418,614.68	1,330,386.16	-	88,228.52
Total General Appropriations for Municipal Purposes Within--"CAPS"	11,631,588.68	11,631,588.68	9,885,661.41	149,175.21	1,596,752.06

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered Reserved	
OPERATIONS EXCLUDED FROM "CAPS"					
Statutory Expenditures:					
SFSP Fire District Payment	\$ 5,162.00	\$ 5,162.00	\$ 5,162.00	\$ 15,795.65	
Length of Service Awards Program	82,000.00	82,000.00		11,272.94	
Landfill Recycling Fees	27,000.00	27,000.00	15,727.06		
Public and Private Programs Off-Set by Revenues					
Safe and Secure Communities Program	84,699.00	84,699.00	84,699.00		
Body Armor Grant Fund (N.J.S.A. 40A:4-87, \$3,924.95+)	2,944.26	6,869.21	6,869.21		
Alcohol Education & Rehabilitation Fund	5,783.00	5,783.00	5,783.00		
Make It Click	4,000.00	4,000.00	4,000.00		
Reserve for Drunk Driving Enforcement Grant	4,856.67	4,856.67	4,856.67		
Reserve for Body Armor Grant Fund	3,126.97	3,126.97	3,126.97		
Reserve for Recycling Tonnage Grant (N.J.S.A. 40A:4-87, \$24,093.40+)	52,493.42	76,586.82	76,586.82		
Community Development Block Grant (N.J.S.A. 40A:4-87, \$65,000.00+)		65,000.00	65,000.00		
Total Operations--Excluded from "CAPS"	272,065.32	365,083.67	271,810.73	66,204.35	27,068.59
Detail:					
Salaries and Wages	10,639.67	10,639.67	10,639.67	-	-
Other Expenses	261,425.65	354,444.00	261,171.06	66,204.35	27,068.59
CAPITAL IMPROVEMENTS--EXCLUDED FROM "CAPS"					
Capital Improvement Fund	50,000.00	50,000.00	50,000.00	-	-
MUNICIPAL DEBT SERVICE--EXCLUDED FROM "CAPS"					
Payment of Bond Principal	1,142,000.00	1,142,000.00	1,142,000.00		
Payment of Bond Anticipation Notes and Capital Notes	47,100.00	47,100.00	47,100.00		
Interest on Bonds	263,246.00	263,246.00	263,243.43		\$ 2.57
Interest on Notes	28,000.00	28,000.00	28,000.00		
Total Municipal Debt Service--Excluded from "CAPS"	1,480,346.00	1,480,346.00	1,480,343.43	-	2.57

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
<u>DEFERRED CHARGES -- MUNICIPAL --</u> <u>EXCLUDED FROM "CAPS"</u>					
Deferred Charges:					
Special Emergency Authorizations - 5 Years	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	-	-
Total General Appropriations for Municipal Purposes--Excluded from "CAPS"	1,806,411.32	1,899,429.67	1,806,154.16	\$ 66,204.35	\$ 27,068.59
Subtotal General Appropriations	13,438,000.00	13,531,018.35	11,691,815.57	215,379.56	1,623,820.65
Reserve for Uncollected Taxes	2,358,000.00	2,358,000.00	2,358,000.00	-	-
Total General Appropriations	<u>\$ 15,796,000.00</u>	<u>\$ 15,889,018.35</u>	<u>\$ 14,049,815.57</u>	<u>\$ 215,379.56</u>	<u>\$ 1,623,820.65</u>
Adopted Budget		\$ 15,796,000.00			
Appropriated by 40:4-87		<u>93,018.35</u>			
		<u>\$ 15,889,018.35</u>			
Reserve for Federal and State Grants--Appropriated		\$ 250,921.67			
Prior Year Emergency Authorization		9,000.00			
Reserve for Uncollected Taxes		2,358,000.00			
Payroll and Related Deductions Payable		6,388,338.01			
Budget Refunds due from Trust - Other Fund		(21,084.96)			
Budget Refunds due from Animal Control License Fund		(10,906.51)			
Refunds		(266,616.07)			
Disbursed		<u>5,342,163.43</u>			
		<u>\$ 14,049,815.57</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
TRUST FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2013 and 2012

<u>ASSETS</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Animal Control License Fund:			
Cash--Treasurer	SB-1	\$ 39,480.31	\$ 39,209.18
Change Fund--Township Clerk	SB-1	50.00	50.00
		<hr/>	<hr/>
		39,530.31	39,259.18
		<hr/>	<hr/>
Open Space Fund:			
Cash--Treasurer	SB-1	1,930,097.46	1,799,090.70
Due from General Capital Fund	SB-3		1,999.87
Due from Current Fund	SB-2	382.40	797.66
		<hr/>	<hr/>
		1,930,479.86	1,801,888.23
		<hr/>	<hr/>
Other Funds:			
Cash--Treasurer	SB-1	1,968,976.77	1,428,826.86
Accounts Receivable - Outside Police	SB-5	6,465.00	
		<hr/>	<hr/>
		1,975,441.77	1,428,826.86
		<hr/>	<hr/>
		<u>\$ 3,945,451.94</u>	<u>\$ 3,269,974.27</u>

(Continued)

TOWNSHIP OF DELRAN
TRUST FUND
 Statements of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis
 As of December 31, 2013 and 2012

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Animal Control License Fund:			
Due to Current Fund	SB-2	\$ 10,906.51	\$ 10,839.38
Reserve for Animal Control	SB-6	28,623.80	28,419.80
		<u>39,530.31</u>	<u>39,259.18</u>
Open Space Fund:			
Due to General Capital Fund	SB-3	120,800.00	
Reserve for Open Space	SB-7	1,529,255.04	1,500,663.41
Reserve for Payment of Debt	SB-8	280,424.82	301,224.82
		<u>1,930,479.86</u>	<u>1,801,888.23</u>
Other Funds:			
Accounts Payable	SB-9	39,499.96	50,030.82
Prepaid Outside Police	SB-10	11,972.50	
Due to Current Fund	SB-2	17,391.06	20,653.94
Due to Sewer Operating	SB-2	4,654.04	
Reserve for Miscellaneous Trust Reserves:			
Street Opening Deposits	SB-11	29,557.91	28,850.91
New Jersey Unemployment Compensation Insurance	SB-11	44,132.64	50,248.90
Planning Escrow Fund Deposits	SB-11	674,653.50	347,505.89
Affordable Housing Trust Funds	SB-11	557,326.64	611,364.45
Reserve for Public Defender Fees	SB-11	28,637.82	17,258.24
Reserve for Credit Card Program	SB-11	7,619.60	7,619.60
Reserve for Parking Offense Adjudication Act	SB-11	678.00	666.00
Reserve for Tax Sale Premiums	SB-11	427,800.00	177,700.00
Delran Day Donations	SB-11	11,210.64	10,009.58
Deposits for Redemption of Tax Sale Certificates	SB-11	39,282.86	27,596.22
Reserve for Performance/ Maintenance Escrows	SB-11	13,685.67	13,668.99
Reserve for Police Emergency Service Equipment	SB-11	1,555.47	1,741.41
Reserve for Special Law Enforcement	SB-11	35,130.37	33,057.17
Reserve for Bike Patrol	SB-11	9,081.85	9,287.78
Reserve for Multiple-Dwelling Security Deposits	SB-11	14,645.51	14,643.19
Reserve for Kenneth Johnston Memorial Fund	SB-11	319.23	319.23
Reserve for Police Unclaimed Funds	SB-11	4,806.50	4,804.54
Reserve for Mayor's Great Grill Off	SB-11	1,800.00	1,800.00
		<u>1,975,441.77</u>	<u>1,428,826.86</u>
		<u>\$ 3,945,451.94</u>	<u>\$ 3,269,974.27</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
TRUST - OPEN SPACE
 Statements of Operations and Changes in Reserve for Use -- Regulatory Basis
 For the Years Ended December 31, 2013 and 2012

	<u>Year 2013</u>	<u>Year 2012</u>
REVENUE REALIZED:		
Amount to be Raised by Taxation	\$ 325,289.04	\$ 325,000.00
Public & Private Revenues		450,000.00
Miscellaneous Revenue Not Anticipated	1,798.83	3,084.28
	<hr/>	<hr/>
Total Income	327,087.87	778,084.28
	<hr/>	<hr/>
EXPENDITURES:		
Budget Appropriations:		
Acquisition of Lands for Recreation and Conservation		300,000.00
Down Payments on Improvements	100,000.00	183,000.00
Debt Service	146,616.62	177,008.00
Reserved for Future Use	51,879.62	236,562.25
	<hr/>	<hr/>
Total Budget Appropriations	298,496.24	896,570.25
	<hr/>	<hr/>
Excess / (Deficit)	28,591.63	(118,485.97)
RESERVE FOR FUTURE USE:		
Balance January 1	1,500,663.41	1,619,149.38
	<hr/>	<hr/>
Balance December 31	<u>\$ 1,529,255.04</u>	<u>\$ 1,500,663.41</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
TRUST - OPEN SPACE
Statement of Revenues -- Regulatory Basis
For the Year Ended December 31, 2013

	Modified Budget	Realized	Excess
Amount to be Raised by Taxation	\$ 325,000.00	\$ 325,289.04	\$ 289.04
Miscellaneous Revenue Not Anticipated		1,798.83	1,798.83
	<u>\$ 325,000.00</u>	<u>\$ 327,087.87</u>	<u>\$ 2,087.87</u>

Analysis of Realized Revenues

Amount to be Raised by Taxation:	
Current Year Levy -- Due from Current Fund	<u>\$ 325,289.04</u>
Miscellaneous Revenue Not Anticipated:	
Interest on Deposits	<u>\$ 1,798.83</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
TRUST - OPEN SPACE
Statement of Expenditures -- Regulatory Basis
For the Year Ended December 31, 2013

	<u>Appropriations</u> <u>Budget After</u> <u>Modification</u>	<u>Paid or</u> <u>Charged</u>	<u>Unexpended</u> <u>Balance</u> <u>Canceled</u>
Down Payments on Improvements	\$ 100,000.00	\$ 100,000.00	
Debt Service:			
Payment of Bond Principal	73,000.00	73,000.00	
Interest on Bonds	73,618.00	73,616.62	\$ 1.38
Interest on Notes - Reserve for the Payment of Debt	20,800.00	20,800.00	
Reserve for Future Use	<u>57,582.00</u>	<u>51,879.62</u>	<u>5,702.38</u>
	<u>\$ 325,000.00</u>	<u>\$ 319,296.24</u>	<u>\$ 5,703.76</u>
Due to General Capital Fund		\$ 100,000.00	
Due to Current Fund		167,416.62	
Disbursed		<u>51,879.62</u>	
		<u>\$ 319,296.24</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statements of Assets, Liabilities, Reserves and Fund Balances -- Regulatory Basis
 As of December 31, 2013 and 2012

<u>ASSETS</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Cash	SC-1	\$ 3,003,569.65	\$ 4,436,462.88
Due from Department of Transportation	SC-2	24,364.97	24,364.97
Grants Receivable	SC-2		250,000.00
Due from Current Fund	SC-8	83,543.78	
Due from Trust - Open Space Fund	SC-8	120,800.00	
Due from Sewer Utility Operating Fund	SC-8	161,801.99	
Deferred Charges to Future Taxation:			
Funded	SC-3	7,213,000.00	8,428,000.00
Unfunded	SC-4	7,131,578.36	6,228,678.36
		<u>\$ 17,738,658.75</u>	<u>\$ 19,367,506.21</u>
<u>LIABILITIES, RESERVES</u>			
<u>AND FUND BALANCE</u>			
Serial Bonds Payable	SC-11	\$ 7,213,000.00	\$ 8,428,000.00
Bond Anticipation Note	SC-12	6,595,450.00	5,692,550.00
Due to Other Municipalities	SC-2		
Due to Trust - Open Space Fund	SC-8		1,999.87
Due to Sewer Utility Capital Fund	SC-8		227,028.95
Improvement Authorizations:			
Funded	SC-9	441,657.50	556,080.65
Unfunded	SC-9	2,821,817.68	3,561,449.59
Contracts Payable	SC-10		476,088.11
Capital Improvement Fund	SC-5	117,852.32	17,852.32
Reserves for:			
Preliminary Expenses	SC-7	1,249.94	1,249.94
Facilities--Delran Harbor	SC-2	15,000.00	15,000.00
Generator	SC-2	20,000.00	20,000.00
Traffic Improvements	SC-2	15,000.00	15,000.00
Storm Sewer Maintenance	SC-2	21,750.00	21,750.00
Payment of Bonds	SC-6	403,244.38	283,244.38
Fund Balance	C-1	72,636.93	50,212.40
		<u>\$ 17,738,658.75</u>	<u>\$ 19,367,506.21</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Statement of Fund Balance -- Regulatory Basis
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 50,212.40
Increased by:	
Premium on Bond Anticipation Note	<u>22,424.53</u>
Balance Dec. 31, 2013	<u><u>\$ 72,636.93</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
SEWER UTILITY FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--
Regulatory Basis
As of December 31, 2013 and 2012

<u>ASSETS</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Operating Fund:			
Cash - Treasurer	SD-1	\$ 3,494,495.73	\$ 2,292,109.64
Change Fund - Collector		50.00	50.00
Due from Trust - Other Fund	SD-1	4,654.04	
Due from Sewer Capital Fund	SD-5	17.42	
		<hr/>	
		3,499,217.19	2,292,159.64
		<hr/>	
Receivables with Full Reserves:			
Consumer Accounts Receivable	SD-4	962,244.02	895,064.24
		<hr/>	
Total Operating Fund		4,461,461.21	3,187,223.88
		<hr/>	
Capital Fund:			
Cash--Treasurer	SD-1	165,087.86	173,192.74
Fixed Capital Authorized and Completed	SD-7	29,387,658.59	29,387,658.59
Fixed Capital Authorized and Uncompleted	SD-8	2,764,000.00	1,285,000.00
Due from Sewer Operating Fund	SD-6		14,783.30
		<hr/>	
Total Capital Fund		32,316,746.45	30,860,634.63
		<hr/>	
		\$ 36,778,207.66	\$ 34,047,858.51
		<hr/> <hr/>	

(Continued)

TOWNSHIP OF DELRAN
SEWER UTILITY FUND
Statement of Assets, Liabilities, Reserves and Fund Balance--
Regulatory Basis
As of December 31, 2013 and 2012

<u>LIABILITIES, RESERVES AND FUND BALANCES</u>	<u>Ref.</u>	<u>2013</u>	<u>2012</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-3	\$ 600,396.51	\$ 253,687.70
Reserve for Encumbrances	D-3	45,184.43	31,552.61
Sewer Rent Prepayments	SD-9	10,910.53	8,300.00
Prepaid Connection Fees	SD-1	14,076.00	58,870.00
Accrued Interest on Bonds, Notes and Loans	SD-11		5,668.53
Developer's Escrow Deposits	SD-12	83,521.68	43,526.72
Due to Current Fund	SD-5	278,733.82	60,765.40
Due to Sewer Utility Capital Fund	SD-5		14,783.30
Due to General Capital Fund	SD-5	161,801.99	
		1,194,624.96	477,154.26
Reserves for Receivables	D	962,244.02	895,064.24
Fund Balance	D-1	2,304,592.23	1,815,005.38
		4,461,461.21	3,187,223.88
Total Operating Fund			
Capital Fund:			
Due to Sewer Utility Operating Fund	SD-6	17.42	
Due to Current Fund	SD-6	124,800.00	124,800.00
Improvement Authorizations:			
Unfunded	SD-13	2,518,836.74	1,112,742.34
Reserve for Amortization	SD-14	29,547,858.59	28,898,825.17
Bond Anticipation Notes Payable	SD-17		160,200.00
NJ Wastewater Treatment Loan Payable	SD-15		108,833.42
Sewer Revenue Bonds Payable	SD-16		380,000.00
Capital Improvement Fund	SD-3	125,000.00	75,000.00
Capital Surplus		233.70	233.70
		32,316,746.45	30,860,634.63
		\$ 36,778,207.66	\$ 34,047,858.51

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
SEWER UTILITY FUND
Statement of Operations and Changes in Fund Balance--
Regulatory Basis
For the Year Ended December 31, 2013 and 2012

<u>Revenue and Other Income Realized</u>	<u>Year 2013</u>	<u>Year 2012</u>
Fund Balance Anticipated		\$ 342,000.00
Rents	\$ 3,664,743.87	4,159,820.06
Miscellaneous	77,273.91	97,943.34
Non-Budget Revenue	58,870.00	24,273.54
Other Credits to Income:		
Refund of Prior Years Expenditures		74,031.76
Unexpended Balance of Appropriation Reserves	177,196.65	89,697.79
 Total Income	 <u>3,978,084.43</u>	 <u>4,787,766.49</u>
 <u>Expenditures</u>		
Operating	2,514,747.00	2,374,338.00
Capital Improvements	50,000.00	50,000.00
Debt Service	654,127.70	1,220,838.59
Deferred Charges and Statutory Expenditures	126,519.88	140,387.00
Other Expenses:		
Refund of Prior Year Connection Fee	143,103.00	
 Total Expenditures	 <u>3,488,497.58</u>	 <u>3,785,563.59</u>
 Statutory Excess to Fund Balance	 489,586.85	 1,002,202.90
 <u>Fund Balance</u>		
Balance Jan. 1	<u>1,815,005.38</u>	<u>1,154,802.48</u>
Decreased by:		
Utilized as Revenue	-	342,000.00
 Balance Dec. 31	 <u>\$ 2,304,592.23</u>	 <u>\$ 1,815,005.38</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
Sewer Utility Operating Fund
Statement of Revenues--Regulatory Basis
For the Year Ended December 31, 2013

	<u>Anticipated Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Rents	\$ 3,306,000.00	\$ 3,664,743.87	\$ 358,743.87
Miscellaneous	25,000.00	15,526.78	(9,473.22)
Interest on Delinquents	25,000.00	61,747.13	36,747.13
	<u>3,356,000.00</u>	<u>3,742,017.78</u>	<u>386,017.78</u>
Non-Budget Revenue	---	58,870.00	58,870.00
	<u>\$ 3,356,000.00</u>	<u>\$ 3,800,887.78</u>	<u>\$ 444,887.78</u>

Analysis of Realized Revenue:

Rents:

Consumer Accounts Receivable:

Collected	\$ 3,656,443.87
Overpayments Applied	<u>8,300.00</u>
	<u>\$ 3,664,743.87</u>

Analysis of Miscellaneous Revenue:

Interest on Investments:

Collected in Sewer Utility Operating Fund	\$ 9,745.48
Collected in Sewer Utility Capital Fund	105.57
Return Check Charges	258.20
Application Fees	270.00
Tax Sale Cost	36.61
Other - Miscellaneous	<u>5,110.92</u>
	<u>\$ 15,526.78</u>

Analysis of Miscellaneous Revenue Not Anticipated:

Connection Fees - Collected in Prior Years	<u>\$ 58,870.00</u>
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The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
 Sewer Utility Operating Fund
 Statement of Expenditures--Regulatory Basis
 For the Year Ended December 31, 2013

	Appropriations		Expended		Unexpended Balance Cancelled
	Budget	Budget After Modification	Paid or Charged	Encumbered Reserved	
Operating:					
Salaries and Wages	\$ 693,045.00	\$ 693,045.00	\$ 573,974.28	\$ 119,070.72	
Other Expenses	1,821,702.00	1,821,702.00	1,307,543.63	45,184.43	468,973.94
Total Operating	2,514,747.00	2,514,747.00	1,881,517.91	45,184.43	588,044.66
Capital Improvements:					
Capital Improvement Fund	50,000.00	50,000.00	50,000.00	---	---
Debt Service:					
Payment of Principal	380,000.00	380,000.00	380,000.00		
Payment of Bond Anticipation Notes & Capital Notes	160,200.00	160,200.00	160,200.00		
Interest on Bonds	3,230.00	3,230.00	3,230.00		
Interest on Notes	12,000.00	12,000.00	1,394.58		\$ 10,605.42
Principal & Interest on Infrastructure Loans	109,303.12	109,303.12	109,303.12		
Total Debt Service	664,733.12	664,733.12	654,127.70	---	10,605.42
Deferred Charges and Statutory Expenditures:					
Statutory Expenditures:					
Contribution to:					
Public Employees Retirement System	69,000.00	69,000.00	69,000.00		
Social Security System (O.A.S.I.)	54,519.88	54,519.88	42,168.03		12,351.85
Unemployment Compensation Insurance (N.J.S.43:21-3 et seq.)	3,000.00	3,000.00	3,000.00		
Total Deferred Charges and Statutory Expenditures	126,519.88	126,519.88	114,168.03	12,351.85	---
Total	\$ 3,356,000.00	\$ 3,356,000.00	\$ 2,699,813.64	\$ 45,184.43	\$ 600,396.51
					\$ 10,605.42
Due to Sewer Utility Capital Fund			\$ 161,801.99		
Disbursed by Current Fund			685,142.31		
Accrued Interest			5,094.28		
Disbursed			<u>1,847,775.06</u>		
			<u>\$ 2,699,813.64</u>		

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
General Fixed Asset Group of Accounts
Schedule of General Fixed Assets
For Year Ended December 31, 2013

	Balance <u>Dec. 31, 2013</u>
General Fixed Assets:	
Land	\$ 10,419,800.00
Building	1,503,399.19
Equipment and Vehicles	<u>4,030,383.41</u>
Total General Fixed Assets	<u>\$ 15,953,582.60</u>
 Total Investment in General Fixed Assets	 <u>\$ 15,953,582.60</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF DELRAN
Notes to Financial Statements
For the Year Ended December 31, 2013

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Description of Financial Reporting Entity - The Township of Delran was incorporated in 1880 and is located in Burlington County, New Jersey approximately ten miles from the City of Philadelphia. The population according to the latest census is 13,178.

The Township has a Mayor-Council form of government known as the Mayor-Council Plan D under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act. The Mayor and two Council members are elected at large and three Council members are elected by ward. All members serve four-year terms.

Component Units - The Township of Delran had no component units as defined by Governmental Accounting Standards Board Statement No. 14.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Township of Delran contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Township of Delran accounts for its financial transactions through the use of separate funds which are described as follows:

Current Fund - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Utility Operating and Capital Funds - The Sewer Utility Operating and Capital Funds account for the operations and acquisition of capital facilities of the municipally owned Sewer Utility.

Budgets and Budgetary Accounting - The Township of Delran must adopt an annual budget for its current, open space trust and sewer utility funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Budgets and Budgetary Accounting (Cont'd)**

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Township of Delran requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

General Fixed Assets - Accounting for Governmental Fixed Assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$5,000, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets. In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund Balances included in the current fund and utility operating fund represent amounts available for anticipation as revenue in future year's budgets, with certain restrictions.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Burlington, Township of Delran School District, the Township's Open Space Fund and the Township of Delran Fire District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The municipality is responsible for levying, collecting and remitting school taxes for the Township of Delran School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the period from January 1 to December 31.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Burlington. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Fire District Taxes - The municipality is responsible for levying, collecting, and remitting Fire District Taxes for Township of Delran Fire District. Operations are charged for the full amount required to be raised by taxation to support the districts for the year.

Open Space Fund - In 2005, the Township established an Open Space Trust Fund as a result of a referendum passed in the general election in November 2004. The amount raised each year is limited to \$325,000.00.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Note 1: **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital and Utility Capital Funds. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Note 2: **CASH AND CASH EQUIVALENTS**

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below.

As of December 31, 2013, the Township's bank balances of \$18,888,012.76 were exposed to custodial credit risk as follows:

Insured by the FDIC	\$ 513,794.17
Uninsured and Collateralized with Securities Held by Pledging Financial Institutions (GUDPA)	<u>18,374,218.59</u>
Total	<u>\$ 18,888,012.76</u>

New Jersey Cash Management Fund - During the year, the Township participated in the New Jersey Cash Management Fund. The Fund is governed by regulations of the State Investment Council, who prescribe standards designed to insure the quality of investments in order to minimize risk to the Funds participants. Deposits with the New Jersey Cash Management Fund are not subject to custodial credit risk as defined above. At December 31, 2013 the Township's deposits with the New Jersey Cash Management Fund are \$220,065.22.

Note 3: **PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

Comparative Schedule of Tax Rates

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Tax Rate	<u>\$ 3.386</u>	<u>\$ 3.300</u>	<u>\$ 2.980</u>	<u>\$ 2.905</u>	<u>\$ 2.791</u>
Apportionment of Tax Rate:					
Municipal	\$ 0.756	\$ 0.744	\$ 0.683	\$ 0.669	\$ 0.637
Municipal Open Space	0.023	0.023	0.020	0.020	0.020
County & County Library	0.414	0.404	0.387	0.401	0.409
County Open Space Preservation					
Trust Fund	0.017	0.048	0.046	0.048	0.049
Local School	2.042	1.954	1.730	1.659	1.573
Special District Rates:					
Fire District	0.134	0.127	0.114	0.108	0.103

Assessed Valuation

<u>Year</u>	<u>Assessed Valuation</u>
2013	\$ 1,408,433,780.00
2012	1,409,575,370.00
2011	1,565,016,051.00
2010	1,566,671,378.00
2009	1,563,693,503.00

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2013	\$ 47,740,389.50	\$ 47,060,436.15	98.58%
2012	46,573,018.57	45,953,514.41	98.67%
2011	46,713,933.58	46,156,401.30	98.81%
2010	45,531,318.91	44,911,845.15	98.64%
2009	43,732,633.04	43,077,889.36	98.50%

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2013	\$ 76,525.03	\$ 618,237.15	\$ 694,762.18	1.46%
2012	59,280.69	608,538.43	667,819.12	1.43%
2011	47,186.87	544,342.98	591,529.85	1.27%
2010	28,110.22	616,350.34	644,460.56	1.42%
2009	21,727.92	626,474.08	648,202.00	1.48%

Note 3: **PROPERTY TAXES (CONT'D)****Delinquent Taxes and Tax Title Liens (Cont'd)**

The following comparison is made of the number of tax title liens receivable on December 31 of the last five years:

<u>Year</u>	<u>Number of Tax Title Liens Receivable</u>
2013	9
2012	8
2011	13
2010	6
2009	6

Note 4: **PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2013	\$ 282,015.00
2012	282,015.00
2011	282,015.00
2010	282,015.00
2009	282,015.00

Note 5: **SEWER UTILITY SERVICE CHARGES**

The Delran Sewerage Utility Fund was created on July 14, 2010 as a result of the dissolution of the Delran Sewerage Authority. The following is a comparison of sewer utility service charges (rents).

<u>Year</u>	<u>Balance as of December 31 Receivable</u>	<u>Levy</u>	<u>Total</u>	<u>Collections</u>	<u>Percentage of Collection</u>
2013	\$ 895,064.24	\$ 3,793,670.78	\$ 4,688,735.02	\$ 3,726,491.00	79.48%
2012	1,145,578.57	3,981,796.14	5,127,374.71	4,232,310.47	82.54%
2011	280,564.03	4,842,935.87	5,123,499.90	3,977,921.33	77.64%
2010*	522,767.47	813,881.43	1,336,648.90	1,056,084.87	79.01%

* The Township Dissolved the Delran Sewerage Authority in July 2010 and assumed the operations as a utility fund.

Note 6: **FUND BALANCES APPROPRIATED**

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets.

<u>Year</u>	<u>Balance Dec. 31</u>	<u>Utilized In Budget of Succeedng Year</u>	<u>Percentage of Fund Balance Used</u>
<u>Current Fund</u>			
2013	\$ 5,678,253.12	\$ 2,700,000.00	47.55%
2012	5,109,611.00	2,700,000.00	52.84%
2011	5,126,355.94	2,700,000.00	52.67%
2010	4,417,104.06	2,500,000.00	56.60%
2009	4,045,767.10	2,480,000.00	61.30%
<u>Sewer Utility Operating Fund</u>			
2013	\$ 2,304,592.23	None	None
2012	1,815,005.38	None	None
2011	1,154,802.48	\$ 342,000.00	29.62%
2010*	105,799.12	70,235.00	66.39%

* The Township Dissolved the Delran Sewerage Authority in July 2010 and assumed the operations as a utility fund.

Note 7: **INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2013:

<u>Fund</u>	<u>Interfunds Receivables</u>	<u>Interfunds Payable</u>
Current Fund	\$ 431,831.39	\$ 83,926.18
Trust-Animal Control Fund		10,906.51
Trust-Open Space Fund	382.40	120,800.00
Trust-Other Funds	35,380.61	57,425.71
General Capital Fund	366,145.77	
Sewer Utility Operating Fund	4,671.46	440,535.81
Sewer Utility Capital Fund		124,817.42
	<u>\$ 838,411.63</u>	<u>\$ 838,411.63</u>

The interfund receivables and payables above predominately resulted from payments made by certain funds on behalf of other funds. During 2014, the Township expects to liquidate such interfunds, depending upon the availability of cash flow.

Note 8: **PENSION PLANS**

The Township of Delran contributes to two cost-sharing multiple-employer defined benefit pension plans, the Public Employees' Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS), which are administered by the New Jersey Division of Pensions and Benefits. In addition, several Township employees participate in the Defined Contribution Retirement Program (DCRP), which is a defined contribution pension plan and is also administered by the New Jersey Division of Pensions and Benefits. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey
Division of Pensions and Benefits
P.O. Box 295
Trenton, New Jersey 08625-0295

Public Employees' Retirement System - The PERS was established in 1955. The PERS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 62, P.L. 1994, plan members enrolled in the Public Employees' Retirement System were required to contribute 5% of their annual covered salary. Effective July 1, 2008, however, in accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. For employees enrolled in the retirement system prior to July 1, 2008, the increase is effective with the payroll period that begins immediately after July 1, 2008. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased to 6.5% plus an additional 1.0% phased-in over seven years. The phase-in of the additional incremental member contribution amount began July 1, 2012 and increases each subsequent July 1. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, the statute also requires the return to the normal rate when such surplus pension assets no longer exist.

The Township is billed annually for its normal contribution plus any accrued liability. These contributions, equal to the required contributions, were as follows:

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Paid by Township</u>
2013	\$ 96,467.00	\$ 191,920.00	\$ 288,387.00	\$ 288,387.00
2012	111,012.00	186,396.00	297,408.00	297,408.00
2011	99,565.00	132,543.00	232,108.00	232,108.00

Police and Firemen's Retirement System - The PFRS was established in 1944. The PFRS provides retirement, death, and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:16A and 43:3B.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 204, P.L. 1989, plan members enrolled in the Police and Firemen's Retirement System are required to contribute 8.5% of their annual covered salary. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate was increased to 10% in October 2011. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, statute also requires the return to the normal rate when such surplus pension assets no longer exist.

The Township is billed annually for its normal contribution plus any accrued liability. These contributions, equal to the required contributions, were as follows:

Note 8: **PENSION PLANS (CONT'D)****Police and Firemen's Retirement System (Cont'd) –**

<u>Year</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Total Liability</u>	<u>Paid by Township</u>
2013	\$ 297,361.00	\$ 416,884.00	\$ 714,245.00	\$ 714,245.00
2012	296,537.00	358,925.00	655,462.00	655,462.00
2011	365,597.00	322,163.00	687,760.00	687,760.00

Defined Contribution Retirement Program - The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.) and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

The Township's contributions were as follows:

<u>Year</u>	<u>Total Liability</u>	<u>Funded by Township</u>
2013	\$ 498.46	\$ 498.46
2012	635.88	635.88
2011	193.85	193.85

Related Party Investments - The Division of Pensions and Benefits does not invest in securities issued by the Township.

Note 9: **POST EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS**

The Township provides health insurance through the State Health Benefit Plan. The State Pension Fund provides health benefits through the State Health Benefit Plan which is a cost-sharing multiple-employer defined benefit postemployment healthcare plan.

The Township also provides reimbursement of health insurance premiums directly to employees if they choose not to participate in the State Health Benefit Plan. The reimbursement for health insurance premiums and the amount of the benefit is established by the Township.

State Health Benefit Plan***Plan Description***

The Township contributes to the State Health Benefits Program (SHBP), a cost-sharing, multiple-employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. SHBP was established in 1961 under N.J.S.A. 52:14-17.25 et seq., to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. SHBP provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

Note 9: POST EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)**State Health Benefit Plan (Cont'd)*****Plan Description (Cont'd)***

The SHBP was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the SHBP. In 2009, the Township authorized participation in the SHBP's post-retirement benefit program through resolution number 2009-133.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the SHBP. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the SHBP. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at www.state.nj.us/treasury/pensions/.

Funding Policy

Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the Township on a monthly basis.

The Township contributions to SHBP for the years ended December 31, 2013, 2012, and 2011, were \$20,216.67, \$21,300.00, and \$10,499.88, respectively, which equaled the required contributions for each year. There were 4, 4, and 2 retired participants eligible at December 31, 2013, 2012, and 2011, respectively.

Direct Reimbursement***Plan Description***

The Township provides post-employment health care benefits to employees who have retired from the Township. The Township provides this benefit for ten years after the employee retires or until the death of the employee. The benefit is determined by negotiated contract for each collective bargaining unit.

Funding Policy

The Township funds these benefits on a pay-as-you-go basis and therefore does not record accrued expenses related to these benefits. For the year ended December 31, 2013, there were six retired employees who were eligible to receive this benefit, resulting in a maximum possible payment of \$49,500.00. Actual payments for the year ended December 31, 2013 totaled \$14,336.56 in related health care premiums.

Note 9: **POST EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Annual OPEB Cost and Net OPEB Obligation**

The Township's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Township's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the Township's net OPEB obligation to the Plan:

	<u>2013</u>	<u>2012</u>	<u>2011</u>
Normal cost	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Amortization of Unfunded Accrued Liability	30,000.00	30,000.00	30,000.00
Annual Required Contribution	50,000.00	50,000.00	50,000.00
Interest on Normal Cost	4,000.00	4,000.00	4,000.00
Interest on Amortization	6,000.00	6,000.00	6,000.00
Annual OPEB Cost (Expense)	60,000.00	60,000.00	60,000.00
Contributions made	14,336.56	19,499.98	19,200.64
Net OPEB Obligation (NOO) - Beginning of Year	81,299.38	40,799.36	-
Net OPEB Obligation (NOO) - End of Year	<u>\$ 126,962.82</u>	<u>\$ 81,299.38</u>	<u>\$ 40,799.36</u>

Funded Status and Funding Progress

As of January 1, 2011, the most recent actuarial valuation date, the Township Plan was 0% funded. The actuarial accrued liability for benefits was \$580,000.00, and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$580,000.00. The covered payroll (annual payroll of active employees covered by the plan) was \$5.99 million, and the ratio of the UAAL to the covered payroll was 10%. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented below as required supplementary information, compares the assets used for funding purposes to the comparable liabilities to determine how well the Township Plan is funded. The actuarial liability is compared to the actuarial value of assets to determine the funding ratio. The Actuarial Accrued Liability under GASB is determined assuming that the Township Plan is ongoing and participants continue to terminate employment, retire, etc., in accordance with the actuarial assumptions.

Note 9: **POST EMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Annual OPEB Cost and Net OPEB Obligation (Cont'd)****Actuarial Methods and Assumptions**

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the January 1, 2011 actuarial valuation, the projected unit credit method was used. The actuarial assumptions included a 4.5% annual discount rate and an annual healthcare cost trend rate of 5.0% for the current and each future year, and a retirement rate of 25% grading up to 100% from ages 55 to 65. The Township Plan's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2013 was twenty eight years.

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of Funding Progress for Township Plan

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Liability (AAL)- Entry Age</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
1/1/2011	\$ -	\$ 580,000.00	\$ 580,000.00	0.00%	\$ 5,990,000.00	10.00%

Schedule of Employer Contributions

<u>Year Ended December 31,</u>	<u>Annual Required Contribution (ARC)</u>	<u>Percentage of ARC Contributed</u>
2013	\$60,000.00	23.89%
2012	60,000.00	32.50%
2011	60,000.00	32.00%

The information presented in the required supplementary schedules was determined as part of the actuarial valuation at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation Date	January 1, 2011
Actuarial Cost Method	Projected Unit Credit
Amortization Method	Level dollar open
Remaining Amortization Period	27 years
Asset Valuation Method	Market Value
Actuarial Assumptions:	
Investment Rate of Return	4.5%
Rate of Retirement	Ranging from 3% to 100%
Rate of Medical Inflation	5.0%

Note 10: COMPENSATED ABSENCES

Full-time employees are entitled to fifteen paid sick leave days each year. Unused sick leave may be accumulated and carried forward to the subsequent year.

The Township of Delran compensates employees for unused sick leave upon termination or retirement. The current policy provides one compensated day for every two days accumulated. There is a maximum pay-out of fifty days' pay, and is paid at the rate of pay upon termination or retirement.

The Township does not record accrued expenses related to compensated absences. However, it is estimated that, at December 31, 2013, accrued benefits for compensated absences are valued at \$682,751.54.

Note 11: DEFERRED COMPENSATION SALARY ACCOUNT

The Township offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

Note 12: LENGTH OF SERVICE AWARDS PROGRAM

The Township's Length of Service Awards Program (LOSAP) was created by a Township Ordinance adopted on June 7, 2006 pursuant to Section 457 (e)(11)(13) of the Internal Service Code of 1986, as amended, except for provisions added by reason of the Length of Service Awards Program as enacted into federal law in 1997. The voters of the Township of Delran approved the adoption of the LOSAP at the general election held on November 7, 2006, and the first year of eligibility for entrance into the LOSAP by qualified volunteers was calendar year 2007. The LOSAP provides tax deferred income benefits to active volunteer firefighters and emergency medical personnel.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the LOSAP, the balances and activities of the LOSAP are not reported in the Township's financial statements.

As required by N.J.A.C. 5:30-14.49, the Township must have an annual review of its LOSAP performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

Note 13: **CAPITAL DEBT**

	<u>2013</u>	<u>2012</u>	<u>2011</u>
<u>Issued</u>			
General:			
Bonds and Notes	\$ 13,808,450.00	\$ 14,120,550.00	\$ 14,259,890.00
Sewer Utility:			
Bonds and Notes		649,033.42	1,963,435.91
Total Issued	<u>13,808,450.00</u>	<u>14,769,583.42</u>	<u>16,223,325.91</u>
<u>Authorized but not Issued</u>			
General:			
Bonds and Notes	1,026,904.08	1,026,904.08	546,472.00
Sewer Utility:			
Bonds and Notes	2,603,800.00	1,124,800.00	
Total Authorized but Not Issued	<u>3,630,704.08</u>	<u>2,151,704.08</u>	<u>546,472.00</u>
Total Issued and Authorized but Not Issued	<u>17,439,154.08</u>	<u>16,921,287.50</u>	<u>16,769,797.91</u>
Deductions:			
Funds Temporarily Held To Pay Notes	703,661.28	604,461.28	1,085,252.84
Self-liquidating Debt	2,603,800.00	1,773,833.42	1,963,435.91
Total Deductions	<u>3,307,461.28</u>	<u>2,378,294.70</u>	<u>3,048,688.75</u>
Net Debt	<u>\$ 14,131,692.80</u>	<u>\$ 14,542,992.80</u>	<u>\$ 13,721,109.16</u>

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicated a statutory net debt of .88%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ 29,173,000.00	\$ 29,173,000.00	
Sewer Utility	2,603,800.00	2,603,800.00	
General	14,835,354.08	703,661.28	\$ 14,131,692.80
	<u>\$ 46,612,154.08</u>	<u>\$ 32,480,461.28</u>	<u>\$ 14,131,692.80</u>

Net Debt \$14,131,692.80 divided by the Equalized Valuation Basis per N.J.S.A.40A:2-2 as amended, \$1,601,464,987.00 equals .88%

Note 13: **CAPITAL DEBT (CONT'D)**

3.5% of Equalized Valuation Basis (Municipal) Net Debt	\$ 56,051,274.55 <u>14,131,692.80</u>
Remaining Borrowing Power	<u>\$ 41,919,581.75</u>

Calculation of "Self Liquidating Purpose," - Sewer Utility Per N.J.S.A. 40A:2-45

Cash Receipts from Fees, Rents, Fund Balance Anticipated, Interest, and Other Investment Income, and Other Charges for Year	\$ 3,800,887.78
Deductions:	
Operating and Maintenance Cost	\$ 2,641,266.88
Debt Service per Sewer Fund	<u>654,127.70</u>
Total Deductions	<u>3,295,394.58</u>
Excess in Revenue	<u>\$ 505,493.20</u>

A revised Annual Debt Statement should be filed by the Chief Financial Officer.

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

<u>Year</u>	<u>General</u>		<u>Open Space</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2014	\$ 729,000.00	\$ 233,712.50	\$ 75,000.00	\$ 71,062.50	\$ 1,108,775.00
2015	877,000.00	214,377.50	77,000.00	68,062.50	1,236,440.00
2016	1,212,000.00	175,690.00	79,000.00	64,212.50	1,530,902.50
2017	1,242,000.00	118,933.75	81,000.00	60,262.50	1,502,196.25
2018	1,286,000.00	59,065.00	84,000.00	56,212.50	1,485,277.50
2019-2023	320,000.00	6,350.00	460,000.00	220,262.50	1,006,612.50
2024-2028			561,000.00	104,183.76	665,183.76
2029			130,000.00	5,687.50	135,687.50

Note 14: **JOINT INSURANCE POOL**

The Township of Delran is a member of the Burlington County Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

- Workers' Compensation and Employer's Liability
- Liability other than Motor Vehicles
- Property Damage other than Motor Vehicles
- Motor Vehicles

Contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

Note 14: **JOINT INSURANCE POOL (CONT'D)**

The Fund provides the Township with the following coverage:

Property - Blanket Building and Grounds
Boiler and Machinery
General and Automobile Liability
Burglary and Theft
Fire Insurance

Contributions to the Fund, are payable in an annual premium and is based on actuarial assumptions determined by the Fund's actuary. The Township's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through the Municipal Excess Liability Joint Insurance Fund for claims in excess of \$500,000 based on the line of coverage for each insured event.

The Fund publishes its own financial report for the year ended December 31, 2013, which can be obtained from:

Burlington County Municipal Joint Insurance Fund
Five Greentree Centre/525 Lincoln Drive West
P.O. Box 489
Marlton, NJ 08053

Note 15: **NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE**

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<u>Year</u>	<u>Township & Utility Contributions</u>	<u>Employee Contributions</u>	<u>Interest Earnings</u>	<u>Claims Paid</u>	<u>Ending Balance</u>
2013	\$ 3,000.00	\$ 7,778.46	\$ 17.68	\$ 16,912.40	\$ 44,132.64
2012	None	9,153.05	137.04	30,047.85	50,248.90
2011	None	7,537.95	447.59	40,103.12	71,006.66

Note 16: **LITIGATION**

The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

 Note 17: **SUBSEQUENT EVENTS**

Subsequent to December 31, the Township of Delran authorized additional Bonds and Notes as follows:

	<u>Purpose</u>	<u>Date</u>	<u>Amount</u>
General Capital:			
Bonds and Notes:			
	Acquisition of Various Capital Equipment	May 6, 2014	\$ 1,662,500.00

The Township issued New Jersey Environmental Infrastructure Trust Loans in the amount \$ 2,159,000.00 to fund Utility Ordinances 2012-5 / 2013-10.

The Township currently has sixteen tax appeals outstanding in various stages of due process. These appeals by date range from tax years 2012 to 2014. Although no determination has been made as of the date of this report, if the Township is not successful, the Township would be liable for the adjudicated or agreed assessment, which could have a significant impact to the Township.

SUPPLEMENTAL EXHIBITS

SUPPLEMENTAL EXHIBITS

CURRENT FUND

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Current Cash per N.J.S. 40A:5-5 -- Treasurer
For the Year Ended December 31, 2013

	<u>Regular</u>	<u>Federal and State Grant Fund</u>
Balance Dec. 31, 2012	\$ 7,017,934.00	\$ 178,860.57
Increased by Receipts:		
Collector	\$ 47,670,777.73	
Miscellaneous Revenue Not Anticipated	190,469.04	
Revenue Accounts Receivable	679,877.34	
Due from State of New Jersey - Senior Citizens' and Veterans' Deductions	168,144.13	
Consolidated Municipal Property Tax Relief Act Funds	79,891.00	
Energy Tax Receipts	1,199,209.80	
Rental of Office Space to Delran Fire Commission	19,800.00	
Prepaid Rental of Office Space to Delran Fire Commission	1,800.00	
Prepaid Mercantile Licenses	37,330.00	
Reserve for the Payment of Bonds	30,000.00	
Budget Refunds	266,616.07	
Due to/from Trust - Other	81,572.99	
Due to/from Trust - Animal Control	10,872.87	
Due to/from General Capital Fund	312,107.84	
Due to/from Sewer Utility Fund	467,173.89	
Due to State of New Jersey - Marriage License Fees	1,625.00	
Due to State of New Jersey - D.C.A. Training Fees	12,149.00	
Federal and State Grant Fund:		
Federal and State Grants	\$ 118,001.89	
Reserve for Federal and State Grants - Matching Funds	31,357.00	
	<u>51,229,416.70</u>	<u>149,358.89</u>
Carried Forward	58,247,350.70	328,219.46

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Current Cash per N.J.S. 40A:5-5 -- Treasurer
For the Year Ended December 31, 2013

	<u>Regular</u>	<u>Federal and State Grant Fund</u>
Brought Forward	\$ 58,247,350.70	\$ 328,219.46
Decreased by Disbursements:		
2013 Appropriations	\$ 5,342,163.43	
2012 Appropriation Reserves	341,259.07	
Payroll and Related Deductions Payable	6,344,460.68	
Local District School Taxes	28,770,728.00	
County Taxes	6,050,337.27	
County Share of Added and Omitted Taxes	8,261.50	
Special Fire District Tax	1,887,214.00	
Due to State of New Jersey--Marriage License Fees	1,653.00	
Due to State of New Jersey--D.C.A. Training Fees	13,694.00	
Refund Tax Overpayments	7,411.19	
Refund of Prior Year Revenue	6,721.04	
Due to/from Open Space	325,797.64	
Due to/from Trust Other Fund	56,444.36	
Due from to/Sewer Utility Fund	685,142.31	
Reserve for Federal and State Grants - Matching Funds	31,357.00	
Federal and State Grant Fund	<u>\$ 143,194.73</u>	
	<u>49,872,644.49</u>	<u>143,194.73</u>
Balance Dec. 31, 2013	<u>\$ 8,374,706.21</u>	<u>\$ 185,024.73</u>

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Current Cash per N.J.S. 40A:5-5 -- Collector
For the Year Ended December 31, 2013

Cash Receipts:

Taxes Receivable	\$ 47,280,407.25
Interest and Costs on Taxes	141,795.10
2014 Taxes Prepaid	205,669.91
Tax Overpayments	<u>42,905.47</u>

47,670,777.73

Decreased by:

Direct Deposits to Treasurer's Bank Account	<u><u>\$ 47,670,777.73</u></u>
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TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Due from State of New Jersey for Senior Citizens' and Veterans' Deductions
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 1,970.03
Increased by:		
Accrued in 2013 to Municipality:		
Senior Citizens' Deductions per Tax Billings	\$ 24,500.00	
Veterans' Deductions per Tax Billings	<u>154,500.00</u>	
	179,000.00	
Senior Citizens' and Veterans' Deductions Allowed by Tax Collector	<u>4,500.00</u>	
	183,500.00	
Deduct:		
Senior Citizens' Deductions Disallowed by Tax Collector	<u>9,082.80</u>	
Subtotal 2013 Tax Accrual	174,417.20	
Deduct:		
Prior Year Senior Citizens' Deductions Disallowed by Tax Collector	<u>5,500.00</u>	
	<u>168,917.20</u>	
		170,887.23
Decreased by:		
Collections		<u>168,144.13</u>
Balance Dec. 31, 2013		<u><u>\$ 2,743.10</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Taxes Receivable and Analysis of Property Tax Levy
For the Year Ended December 31, 2013

Year	Balance Dec. 31, 2012	2013 Levy	Added Taxes	2012 Collections	2013 Collections	Due from State of New Jersey	Canceled	Transfer to Tax Title Liens	Balance Dec. 31, 2013
2011	\$ 6,273.47			\$ 6,273.47					
2012	602,264.96		\$ 5,500.00	587,287.70	\$ 20,477.26				
2013	608,538.43	---	5,500.00	---	593,561.17	---	20,477.26	---	---
	\$ 47,740,389.50	\$ 47,740,389.50	\$ 199,172.87	46,686,846.08	\$ 174,417.20	44,601.76	\$ 17,114.44	\$ 618,237.15	
	\$608,538.43	\$ 47,740,389.50	\$ 5,500.00	\$ 199,172.87	\$ 47,280,407.25	\$ 174,417.20	\$ 65,079.02	\$ 17,114.44	\$618,237.15

Analysis of 2013 Tax Levy

<u>Tax Yield</u>	
General Purpose Tax	\$ 45,795,065.27
Special District Tax	1,887,214.00
Added Taxes (54:4-63.1 et seq.)	58,110.23
	<u>\$ 47,740,389.50</u>

<u>Tax Levy</u>	
Local District School Tax	28,770,728.00
County Taxes:	
County Tax	\$ 5,326,613.42
County Library Tax	484,337.46
County Open Space Taxes	239,386.39
Due County for Added Taxes	5,520.01
	<u>6,055,857.28</u>

Total County Taxes	6,055,857.28
Fire District No. 1 Tax	1,887,214.00
Local Tax for Municipal Purposes	10,649,000.00
Local Open Space Tax	325,289.04
Add: Additional Tax Levied	52,301.18
	<u>11,026,590.22</u>

Local Tax for Municipal Purposes Levied	\$ 47,740,389.50
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TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Tax Title Liens Receivable
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 59,280.69
Increased by:		
Interests and Cost on Taxes	\$ 129.90	
Transferred from Taxes Receivable	<u>17,114.44</u>	
		<u>17,244.34</u>
Balance Dec. 31, 2013		<u><u>\$ 76,525.03</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND
 Statement of Revenue Accounts Receivable
 For the Year Ended December 31, 2013

	Balance Dec. 31, 2012	Accrued in 2013	Prepaid Applied	Collected 2013	General Capital Fund	Balance Dec. 31, 2013
Clerk:						
Licenses:						
Alcoholic Beverages	\$ 18,100.00			\$ 18,100.00		
Other	62,298.53		\$ 15,745.00	46,553.53		
Fees and Permits	25,843.76			25,843.76		
Construction Code Office:						
Fees and Permits		202,492.00		202,492.00		
Municipal Court:						
Fines and Costs	\$ 37,541.46	364,692.18		379,250.13		\$ 22,983.51 (A)
Interest on Investments and Deposits		9,173.03		7,637.92	\$ 1,535.11	
	<u>\$ 37,541.46</u>	<u>\$ 682,599.50</u>	<u>\$ 15,745.00</u>	<u>\$ 679,877.34</u>	<u>\$ 1,535.11</u>	<u>\$ 22,983.51</u>

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of 2012 Appropriation Reserves and Reserve for Encumbrances
For the Year Ended December 31, 2013

	Balance Dec. 31,		Paid or Charged	Balance Lapsed
	<u>Encumbered</u>	<u>Reserved</u>		
<u>OPERATIONS--WITHIN "CAPS"</u>				
<u>Department of Administration</u>				
Division of Administration:				
Mayor and Council				
Salaries and Wages		\$ 100.19		\$ 100.19
Other Expenses		867.74		867.74
Business Administration Office				
Salaries and Wages		259.26		259.26
Other Expenses	\$ 149.70	3,524.89	\$ 1,226.39	2,448.20
Office of Municipal Clerk				
Salaries and Wages		94.30		94.30
Other Expenses	3,449.00	1,184.58	3,175.09	1,458.49
Public Relations				
Other Expenses		2,800.00		2,800.00
Division of Parks and Recreation:				
Recreation Committee				
Salaries and Wages		1,372.12		1,372.12
Other Expenses		3,265.95	815.98	2,449.97
Juvenile Conference Committee				
Other Expenses		100.00		100.00
<u>Department of Finance</u>				
Division of Treasury:				
Treasurer				
Salaries and Wages		207.54		207.54
Other Expenses		5,976.89	194.60	5,782.29
Division of Revenue:				
Bureau of Assessments				
Salaries and Wages		4,494.12		4,494.12
Other Expenses		1,218.45	1,140.83	77.62
Bureau of Collections				
Salaries and Wages		45.02		45.02
Other Expenses		3,261.21	(599.50)	3,860.71
<u>Department of Engineering</u>				
Township Engineer				
Other Expenses		5,808.75	1,367.50	4,441.25
<u>Department of Law</u>				
Township Solicitor				
Other Expenses		105.45		105.45
<u>Department of Public Safety</u>				
Division of Police:				
Police				
Salaries and Wages		217,375.69	80,000.00	137,375.69
Other Expenses	39,819.67	48,522.65	75,662.56	12,679.76
School Traffic Guards				
Salaries and Wages		6,393.30		6,393.30
Other Expenses		82.76		82.76

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of 2012 Appropriation Reserves and Reserve for Encumbrances
For the Year Ended December 31, 2013

	Balance Dec. 31,		Paid or Charged	Balance Lapsed
	<u>Encumbered</u>	<u>Reserved</u>		
<u>OPERATIONS--WITHIN "CAPS" (CONT'D):</u>				
<u>Department of Public Safety (Cont'd)</u>				
First Aid Organization--Contribution		\$ 100.00		\$ 100.00
Division of Emergency Management				
Office of Emergency Management				
Salaries and Wages		4.76		4.76
Other Expenses		905.14	\$ 416.90	488.24
 <u>Department of Public Works and Public Property</u>				
Division of Roads and Public Property:				
Streets and Roads				
Salaries and Wages		76,638.72	45,000.00	31,638.72
Other Expenses	\$ 6,021.12	16,568.08	11,049.11	11,540.09
Solid Waste Collection				
Other Expenses		83,299.72	150.00	83,149.72
Recycling				
Salaries and Wages		14,087.22	5,000.00	9,087.22
Other Expenses	817.47	2,146.44	917.47	2,046.44
Public Buildings and Grounds				
Other Expenses	9,157.50	4,678.73	9,353.90	4,482.33
 <u>Department of Health</u>				
Division of Health:				
Salaries and Wages		1,842.51		1,842.51
Other Expenses	100.00	100.00	125.00	75.00
Dog Regulation:				
Other Expenses		12,686.38	1,755.75	10,930.63
 <u>Statutory Agencies</u>				
Municipal Land Use Law (N.J.S.40-55D-1)				
Municipal Prosecutor				
Other Expenses		839.00		839.00
Planning Board				
Salaries and Wages		8,205.90		8,205.90
Other Expenses		14,874.98	2,114.72	12,760.26
Zoning Officer				
Salaries and Wages		2,630.84		2,630.84
Other Expenses		10,025.21	2,566.38	7,458.83
State Uniform Construction Code:				
Construction Official				
Salaries and Wages		19,564.48		19,564.48
Other Expenses		1,171.01	750.00	421.01
Municipal Court				
Salaries and Wages		9,965.80		9,965.80
Other Expenses	596.00	954.23	657.69	892.54
Public Defender				
Other Expenses		6,717.00		6,717.00
 Insurance				
General Liability				
		38,609.00		38,609.00
Employee Group Health				
		227,616.00	4,633.86	222,982.14

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of 2012 Appropriation Reserves and Reserve for Encumbrances
For the Year Ended December 31, 2013

	Balance Dec. 31,		Paid or Charged	Balance Lapsed
	<u>Encumbered</u>	<u>Reserved</u>		
<u>OPERATIONS--WITHIN "CAPS" (CONT'D):</u>				
Landfill/Solid Waste Disposal Costs				
Other Expenses	\$	88,709.94	\$ 31,158.11	\$ 57,551.83
Utility Purchases and Bulk Purchases				
Electricity/Gas		48,680.38	39,598.75	9,081.63
Street Lighting		47,134.61	16,820.78	30,313.83
Telephone		9,354.24	2,174.88	7,179.36
Water		8,762.72	1,778.31	6,984.41
Gasoline		65,175.87	43,122.29	22,053.58
P.L. 2000 Chapter 26:				
Solid Waste Service to Apartments				
Collection		51,818.99	51,818.99	
Disposal		48,213.66	37,257.35	10,956.31
<u>Unclassified</u>				
Interest on Developers Deposits		2,000.00		2,000.00
Salary Adjustment		25,000.00	18,000.00	7,000.00
Total Operations Including Contingent--Within "CAPS"	\$ 60,110.46	1,256,142.42	489,203.69	827,049.19
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES</u>				
<u>MUNICIPAL--WITHIN "CAPS"</u>				
Statutory Expenditures:				
Contribution to:				
Defined Contribution Retirement Program		364.12	55.38	308.74
Social Security System (O.A.S.I.)		52,265.94		52,265.94
Unemployment Compensation Insurance		1,000.00		1,000.00
Total Deferred Charges and Statutory Expenditures--Municipal--Within "CAPS"	-	53,630.06	55.38	53,574.68
Total General Appropriations for Municipal Purposes Within--"CAPS"	60,110.46	1,309,772.48	489,259.07	880,623.87
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>				
Length of Service Awards Program		23,681.80		23,681.80
Total General Appropriations	\$ 60,110.46	\$ 1,333,454.28	\$ 489,259.07	\$ 904,305.67
		Disbursed	\$ 341,259.07	
		Charged to A/P	148,000.00	
			<u>\$ 489,259.07</u>	

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Due to State of New Jersey - State Fee for Marriage Licenses
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 1,653.00
Increased by:	
State Fees Collected	1,625.00
	3,278.00
Decreased by:	
State Fees Disbursed	1,653.00
Balance Dec. 31, 2013	\$ 1,625.00

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Prepaid Taxes
For the Year Ended December 31, 2013

Balance Dec. 31, 2012 (2013 Taxes)	\$ 199,172.87
Increased by:	
Collections-- 2014 Taxes -- Collector	205,669.91
	404,842.78
Decreased by:	
Application to 2013 Taxes Receivable	199,172.87
Balance Dec. 31, 2013 (2014 Taxes)	\$ 205,669.91

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Tax Overpayments
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 32,966.58
Increased by:	
Overpayments Collected in 2013 -- Collector	<u>42,905.47</u>
	75,872.05
Decreased by:	
Refunds	<u>7,411.19</u>
Balance Dec. 31, 2013	<u><u>\$ 68,460.86</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Due to State of New Jersey - D.C.A. Training Fees
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 4,142.00
Increased by:	
State Fees Collected	<u>12,149.00</u>
	16,291.00
Decreased by:	
Disbursements	<u>13,694.00</u>
Balance Dec. 31, 2013	<u><u>\$ 2,597.00</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND
 Statement of Payroll Deductions Payable
 For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 5,251.35
Increased by:	
Charges to Budget Appropriation	<u>6,388,338.01</u>
	6,393,589.36
Decreased by:	
Disbursements	<u>6,344,460.68</u>
Balance Dec. 31, 2013	<u><u>\$ 49,128.68</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND
 Statement of Special District Taxes Payable
 For the Year Ended December 31, 2013

2013 Levy--Fire District No. 1	\$ 1,887,214.00
Decreased by:	
Payments	<u><u>\$ 1,887,214.00</u></u>

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Due County for Added and Omitted Taxes
For the Year Ended December 31, 2013

<hr/>		
Balance Dec. 31, 2012		
Added & Omitted Taxes (2011)	\$ 141.37	
Added Taxes (2012)	8,116.35	
Added Taxes (2011)	<u>3.78</u>	
		\$ 8,261.50
Increased by County Share of 2013 Levy:		
Rollback Assessment (2011)	\$ 516.81	
Rollback Assessment (2012)	612.92	
Rollback Assessment (2013)	512.69	
Added Taxes (2012)	119.67	
Added Taxes (2013)	<u>3,757.92</u>	
		<u>5,520.01</u>
		13,781.51
Decreased by:		
Payments		<u>8,261.50</u>
Balance Dec. 31, 2013		
Rollback Assessment (2011)	\$ 516.81	
Rollback Assessment (2012)	612.92	
Rollback Assessment (2013)	512.69	
Added Taxes (2012)	119.67	
Added Taxes (2013)	<u>3,757.92</u>	
		<u>\$ 5,520.01</u>

TOWNSHIP OF DELRAN
CURRENT FUND
Statement of Local District School Tax Payable
For the Year Ended December 31, 2013

<hr/>	
Levy--Calendar Year 2013	\$ 28,770,728.00
Decreased by:	
Payments	<u>\$ 28,770,728.00</u>

TOWNSHIP OF DELRAN
CURRENT FUND

Schedule of Reserves for Master Plan, Reassessment, Codification of Ordinances and Tax Appeals
For the Year Ended December 31, 2013

	Balance <u>Dec. 31, 2013</u>
Master Plan	\$ 4,243.60
Reassessment	11,276.73
Codification of Ordinances	2,568.00
Reserve for Tax Appeals	<u>250,000.00</u>
	<u>\$ 268,088.33</u>

TOWNSHIP OF DELRAN
CURRENT FUND

Statement of Federal and State Grants Receivable
For the Year Ended December 31, 2013

<u>Program</u>	<u>Balance Dec. 31, 2012</u>	<u>Accrued Revenue</u>	<u>Cash Received</u>	<u>Balance Dec. 31, 2013</u>
Local:				
Burlington County Homeland Security Grant	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -
Federal:				
Bulletproof Vest Partnership Grant	2,787.38	65,000.00		2,787.38
Community Development Block Grant		4,000.00	4,000.00	65,000.00
Make It Click Grant	5,000.00		4,400.00	600.00
Alcohol Impaired Driving Countermeasures Incentive	7,787.38	69,000.00	8,400.00	68,387.38
State:				
Municipal Court - Alcohol Education and Rehabilitation Program	767.07	6,410.29	7,177.36	
Body Armor Replacement Fund		6,869.21	3,924.95	2,944.26
Recycling Tonnage Grant		24,093.40	24,093.40	
Clean Communities Program		29,406.18	29,406.18	
Governor's Council on Drug Abuse- Municipal Drug Alliance	30,493.59			30,493.59
Safe and Secure Communities Program	13,342.00	53,342.00	20,000.00	46,684.00
	44,602.66	120,121.08	84,601.89	80,121.85
	\$ 77,390.04	\$ 189,121.08	\$ 118,001.89	\$ 148,509.23

TOWNSHIP OF DELRAN
CURRENT FUND
 Statement of Unappropriated Reserves for Federal and State Grants
 For the Year Ended December 31, 2013

<u>Program</u>	<u>Balance Dec. 31, 2012</u>	<u>Federal and State Grant Funds Receivable</u>	<u>Miscellaneous Revenue in 2013 Budget</u>	<u>Balance Dec. 31, 2013</u>
Federal:				
Make It Click Grant	\$ 9,856.67	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00
Drunk Driving Enforcement Grant			4,856.67	
Community Development Block Grant		65,000.00	65,000.00	
	<u>9,856.67</u>	<u>69,000.00</u>	<u>73,856.67</u>	<u>5,000.00</u>
State:				
Municipal Court - Alcohol Education and Rehabilitation Program		6,410.29	5,783.00	627.29
Body Armor Replacement Fund	3,126.97	6,869.21	9,996.18	
Recycling Tonnage Grant	52,493.42	24,093.40	76,586.82	
Clean Communities Program		29,406.18		29,406.18
Safe and Secure Communities Program		53,342.00	53,342.00	
	<u>55,620.39</u>	<u>120,121.08</u>	<u>145,708.00</u>	<u>30,033.47</u>
Total State	<u>\$ 65,477.06</u>	<u>\$ 189,121.08</u>	<u>\$ 219,564.67</u>	<u>\$ 35,033.47</u>

TOWNSHIP OF DELRAN
CURRENT FUND
 Statement of Appropriated Reserves for Federal and State Grants
 For the Year Ended December 31, 2013

<u>Program</u>	<u>Balance</u> Dec. 31, 2012	<u>Transferred</u> from Budget <u>Appropriations</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> Dec. 31, 2013
Local:				
Burlington County Homeland Security Grant	\$ 508.95	\$ -	\$ 508.95	\$ -
Federal:				
Make It Click Grant		4,000.00	3,850.00	150.00
Drunk Driving Enforcement Grant		4,856.67	4,200.00	656.67
Community Development Block Grant		65,000.00		65,000.00
	-	73,856.67	8,050.00	65,806.67
State:				
Municipal Court - Alcohol Education and Rehabilitation Program	61,109.17	5,783.00		66,892.17
Body Armor Replacement Funds	3,141.43	9,996.18	3,141.43	9,996.18
Recycling Tonnage Grant	39,785.14	76,586.82	21,159.65	95,212.31
Clean Communities Program	48,111.88		25,635.70	22,476.18
Governor's Council on Drug Abuse - Municipal Drug Alliance	38,116.98	84,699.00	84,699.00	38,116.98
Safe and Secure Communities Program				
Total State	<u>190,264.60</u>	<u>177,065.00</u>	<u>134,635.78</u>	<u>232,693.82</u>
	<u>\$ 190,773.55</u>	<u>\$ 250,921.67</u>	<u>\$ 143,194.73</u>	<u>\$ 298,500.49</u>

SUPPLEMENTAL EXHIBITS

TRUST FUND

TOWNSHIP OF DELRAN
TRUST FUND

Statement of Cash per N.J.S. 40A:5-5--Treasurer
For Year Ended December 31, 2013

	<u>Animal Control</u>	<u>Open Space</u>	<u>O t h e r</u>
Balance Dec. 31, 2012	\$ 39,209.18	\$ 1,799,090.70	\$ 1,428,826.86
Increased by Receipts:			
Dog License Fees	\$ 11,563.20		
Cat License Fees	886.00		
Late Registration Fees	1,025.00		
Registration Fees	9.00		
Reserve for Open Space Trust Fund	\$ 1,798.83		
Received from Capital	22,799.87		
Received from Current	158,381.02		
Received from Sewer Utility Operating Fund			\$ 1,768.04
Due to Current Fund	35.80		4,654.04
Street Opening Deposits			780.79
NJ Unemployment Comp Insurance			707.00
Planning Escrow Fund Deposits			3,017.68
Affordable Housing Trust Funds			546,684.41
Reserve for Public Defender Fees			609.73
Reserve for Parking Offense Adjudication Act			14,265.00
Reserve for Tax Sale Premiums			12.00
Delran Day Donations			438,400.00
Deposits for Redemption of Tax Sale Certificates			6,300.00
Reserve for Performance/ Maintenance Escrows			348,457.57
Reserve for Special Law Enforcement			16.68
Reserve for Multiple-Dwelling Security Deposits			2,073.20
Reserve for Police Unclaimed Funds			2.32
			1.96
	<u>13,519.00</u>	<u>182,979.72</u>	<u>1,367,750.42</u>
Subtotal Carried Forward	52,728.18	1,982,070.42	2,796,577.28

TOWNSHIP OF DELRAN
TRUST FUND

Statement of Cash per N.J.S. 40A:5-5--Treasurer
For Year Ended December 31, 2013

	<u>Animal Control</u>	<u>Open Space</u>	<u>O t h e r</u>
Subtotal Brought Forward	\$ 52,728.18	\$ 1,982,070.42	\$ 2,796,577.28
Decreased by Disbursements:			
Expenditures Under R.S.4:19-15.11:			
Cash	\$ 2,375.00		
Reserve for Open Space Trust Fund		\$ 51,879.62	\$ 5,042.03
Paid to Current Fund	10,872.87	93.34	16,912.40
NJ Unemployment Comp Insurance			219,536.80
Planning Escrow Fund Deposits			54,647.54
Affordable Housing Trust Funds			900.00
Reserve for Public Defender Fees			205.93
Reserve for Bike Patrol			188,300.00
Reserve for Tax Sale Premiums			185.94
Reserve for Police Emergency Service Equipment			5,098.94
Delran Day Donations			336,770.93
Deposits for Redemption of Tax Sale Certificates			
	<u>13,247.87</u>	<u>51,972.96</u>	<u>827,600.51</u>
Balance Dec. 31, 2013	<u>\$ 39,480.31</u>	<u>\$ 1,930,097.46</u>	<u>\$ 1,968,976.77</u>

TOWNSHIP OF DELRAN
TRUST FUND

Statement of Due (To) / From Current Fund
For Year Ended December 31, 2013

	<u>Animal Control</u>	<u>Open Space</u>	<u>Trust/Other</u>
Balance Dec. 31, 2012 Due (To) / From	\$ (10,839.38)	\$ 797.66	\$ (20,653.94)
Increased by:			
Disbursement to Current Fund	10,872.87	93.34	5,042.03
Employee Contributions for Unemployment Received in Current Fund			7,778.46
Open Space Taxes		325,289.04	
Outside Police Employment Funds Received in Current Fund	<u>10,872.87</u>	<u>325,382.38</u>	<u>68,752.50</u>
	33.49	326,180.04	60,919.05
Decreased by:			
Realized as Miscellaneous Revenue - Revenue Accounts Receivable	35.80		780.79
Outside Police Employment Funds Paid in Current Fund			45,300.00
Outside Police Employment Funds - Refund of CY Police OE			9,730.00
Outside Police Employment Funds - Refund of CY Social Security			4,865.00
Public Defender Funds - Refund of CY Public Defender OE			6,489.96
Prior Year Accounts Payable Disbursed by Current Fund		146,616.62	9,376.32
Principal and Interest Expense		20,800.00	
Bond Anticipation Note Interest		158,381.02	
Received from Current Fund	<u>10,904.20</u>		<u>1,768.04</u>
Animal Control Funds - Refund of CY Dog Regulation OE	<u>10,940.00</u>	<u>325,797.64</u>	<u>78,310.11</u>
Balance Dec. 31, 2013 Due (To) / From	<u>\$ (10,906.51)</u>	<u>\$ 382.40</u>	<u>\$ (17,391.06)</u>

TOWNSHIP OF DELRAN
TRUST - OPEN SPACE
 Statement of Due To / From Capital Fund
 For Year Ended December 31, 2013

Balance Dec. 31, 2012 Due From		\$ 1,999.87
Decreased by:		
Received from Capital Fund	\$ 22,799.87	
Down Payments on Improvements - Due to General Capital Fund	<u>100,000.00</u>	
		<u>122,799.87</u>
Balance Dec. 31, 2013 Due To		<u><u>\$ 120,800.00</u></u>

TOWNSHIP OF DELRAN
TRUST FUND
 Statement of Due To Sewer Operating Fund
 For Year Ended December 31, 2013

Increased by:		
Received in Tax Sale		<u>\$ 4,654.04</u>
Balance Dec. 31, 2013		<u><u>\$ 4,654.04</u></u>

TOWNSHIP OF DELRAN
TRUST FUND
 Statement of Accounts Receivable - Outside Police
 For Year Ended December 31, 2013

Increased by:		
Services Provided		\$ 69,710.00
Decreased by:		
Received in Current Fund for Services Provided		<u>63,245.00</u>
Balance Dec. 31, 2013		<u><u>\$ 6,465.00</u></u>

TOWNSHIP OF DELRAN
TRUST FUND
 Statement of Reserve for Animal Control Expenditures
 For Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 28,419.80
Increased by:		
Receipts:		
Dog License Fees Collected	\$ 11,563.20	
Cat License Fees Collected	886.00	
Late Registration Fees	1,025.00	
Replacement Fees	9.00	
		13,483.20
		41,903.00
Decreased by:		
Expenditures Under R.S.4:19-15.11:		
Cash Disbursed	2,375.00	
Statutory Excess - Due to Current Fund	10,904.20	
		13,279.20
Balance Dec. 31, 2013		\$ 28,623.80

Animal License Fees Collected

Year	Amount
2011	\$ 14,456.00
2012	14,167.80
	\$ 28,623.80

TOWNSHIP OF DELRAN
TRUST - OPEN SPACE
Statement of Reserve Open Space Trust Fund
For Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 1,500,663.41
Increased by:		
Interest Earned on Investments and Deposits	\$ 1,798.83	
Open Space Taxes - Due from Current Fund	<u>325,289.04</u>	
		<u>327,087.87</u>
		1,827,751.28
Decreased by:		
Paid or Charged:		
Interest on Debt Service	73,616.62	
Principal on Debt Service	73,000.00	
Down Payments on Improvements	100,000.00	
Open Space Charged	<u>51,879.62</u>	
		<u>298,496.24</u>
Balance Dec. 31, 2013		<u><u>\$ 1,529,255.04</u></u>

TOWNSHIP OF DELRAN
TRUST - OPEN SPACE
Statement of Reserve for Payment of Debt
For Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 301,224.82
Decreased by:		
Paid or Charged:		
Interest on Notes		<u>20,800.00</u>
Balance Dec. 31, 2013		<u><u>\$ 280,424.82</u></u>

TOWNSHIP OF DELRAN
TRUST FUND
Statement of Accounts Payable
For Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 50,030.82
Increased by Current Year Accounts Payable		<u>3,350.00</u>
		53,380.82
Decreased by:		
Disbursed by Current Fund	\$ 9,376.32	
Cancelled Accounts Payable	<u>4,504.54</u>	
		<u>13,880.86</u>
Balance Dec. 31, 2013		<u><u>\$ 39,499.96</u></u>
<u>Analysis of Balance Dec. 31, 2013</u>		
Due to Criminal Disposition and Review Collection Fund		\$ 36,149.96
Salaries and Wages Payable - Outside Police		<u>3,350.00</u>
		<u><u>\$ 39,499.96</u></u>

Exhibit SB-10

TOWNSHIP OF DELRAN
TRUST FUND
Statement of Prepaid Outside Police
For Year Ended December 31, 2013

Increased by:		
Received in Current Fund		<u>\$ 11,972.50</u>
Balance Dec. 31, 2013		<u><u>\$ 11,972.50</u></u>

TOWNSHIP OF DELRAN
TRUST FUND
Statement of Miscellaneous Trust Reserves
For Year Ended December 31, 2013

	<u>Balance</u> Dec. 31, 2012	<u>Receipts</u>	<u>Disbursements</u>	<u>Due From (to)</u> <u>Current Fund</u>	<u>Accounts</u> <u>Payable</u>	<u>Cancelled</u> <u>Accounts</u> <u>Payable</u>	<u>Balance</u> Dec. 31, 2013
Street Opening Deposits	\$ 28,850.91	\$ 707.00					\$ 29,557.91
NJ Unemployment Comp Insurance	50,248.90	3,017.68	\$ 16,912.40	\$ 7,778.46			44,132.64
Planning Escrow Fund Deposits	347,505.89	546,684.41	219,536.80				674,653.50
Affordable Housing Trust Funds	611,364.45	609.73	54,647.54				557,326.64
Reserve for Public Defender Fees	17,258.24	14,265.00	900.00	(6,489.96)		\$ 4,504.54	28,637.82
Reserve for Credit Card Program	7,619.60						7,619.60
Reserve for Parking Offense Adjudication Act	666.00	12.00					678.00
Reserve for Tax Sale Premiums	177,700.00	438,400.00	188,300.00				427,800.00
Delran Day Donations	10,009.58	6,300.00	5,098.94				11,210.64
Deposits for Redemption of Tax Sale Certificates	27,596.22	348,457.57	336,770.93				39,282.86
Reserve for Performance/ Maintenance Escrows	13,668.99	16.68					13,685.67
Reserve for Police Emergency Service Equipment	1,741.41		185.94				1,555.47
Reserve for Special Law Enforcement Reserve for Bike Patrol	33,057.17	2,073.20					35,130.37
Reserve for Outside Police Employment Reserve for Multiple-Dwelling Security Deposits	9,287.78		205.93	3,350.00	\$ (3,350.00)		9,081.85
Reserve for Kenneth Johnston Memorial Fund	14,643.19	2.32					14,645.51
Reserve for Police Unclaimed Funds	319.23						319.23
Reserve for Mayor's Great Grill Off	4,804.54	1.96					4,806.50
	1,800.00						1,800.00
	<u>\$ 1,358,142.10</u>	<u>\$ 1,360,547.55</u>	<u>\$ 822,558.48</u>	<u>\$ 4,638.50</u>	<u>\$ (3,350.00)</u>	<u>\$ 4,504.54</u>	<u>\$ 1,901,924.21</u>

SUPPLEMENTAL EXHIBITS

GENERAL CAPITAL FUND

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Statement of General Capital Cash per N.J.S. 40A:5-5--Treasurer
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 4,436,462.88
Increased by Receipts:		
DOT Grants Receivable	\$ 250,000.00	
Capital Improvement Fund	50,000.00	
BAN Premium	22,424.53	
Interest on Investment due to Current Fund	1,535.11	
Bond Anticipation Note	<u>950,000.00</u>	
		<u>1,273,959.64</u>
		5,710,422.52
Decreased by Disbursements:		
Improvement Authorizations	1,854,055.06	
Contracts Payable	476,088.11	
Reserve for the Payment of Debt - Current Fund Anticipated Revenue	30,000.00	
Due to Current Fund	162,107.84	
Due to Open Space Trust Fund	22,799.87	
Due to Sewer Utility Operating Fund	<u>161,801.99</u>	
		<u>2,706,852.87</u>
Balance Dec. 31, 2013		<u><u>\$ 3,003,569.65</u></u>

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of General Capital Cash
 For the Year Ended December 31, 2013

	Balance (Deficit) Dec. 31, 2012	Receipts			Disbursements			Balance (Deficit) Dec. 31, 2013
		Issuance of Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Miscellaneous	Transfers From	To	
Fund Balance	\$ 50,212.40	\$ 22,424.53					\$ 72,636.93	
Capital Improvement Fund	17,852.32	50,000.00			\$ 50,000.00	\$ 100,000.00	117,852.32	
Due from Current Fund	227,028.95	1,535.11			150,000.00		(83,543.78)	
Due from the Department of Transportation	(24,364.97)						(24,364.97)	
Due from Trust - Open Space	1,999.87				100,000.00		(120,800.00)	
Due from Sewer Utility Operating Fund					22,799.87		(161,801.99)	
Grants Receivable	(250,000.00)	250,000.00						
Reserve for:								
Repairs and Improvements to Drainage Facilities	15,000.00						15,000.00	
Generator	20,000.00						20,000.00	
Traffic Improvements	15,000.00						15,000.00	
Storm Sewer Maintenance	21,750.00						21,750.00	
Preliminary Expenses	1,249.94						1,249.94	
Payment of Bonds and Notes	283,244.38					150,000.00	403,244.38	
Contracts Payable	476,088.11				30,000.00		19,992.08	
Excess Note Proceeds:					476,088.11			
Ordinance 2010-8,9 Improvements to various roads	19,992.08							
Improvement Authorizations:								
Ordinance Number								
2008-3 Reconstruction of Haines Mill Road	15,593.49		\$ 15,593.49				6,701.41	
2008-4 Construction of Curb Cuts and Ramps	6,701.41						1,167.10	
2008-9 Acquisition of Ambulance	4,517.10		3,350.00				6,358.00	
2008-12 Acquisition of Various Capital Improvements	6,358.00						192,095.19	
2008-15 Acquisition of Property	192,095.19							
2009-14/								
2010-8/9 Improvements to Various Roads	100,712.50					100,712.50	5,588.45	
2009-19 Acquisition of Various Equipment	16,035.94		10,447.49				(Continued)	

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of General Capital Cash
 For the Year Ended December 31, 2013

	Balance (Deficit) Dec. 31, 2012	Receipts			Disbursements			Balance (Deficit) Dec. 31, 2013
		Issuance of Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Miscellaneous	Transfers From	To	
Improvement Authorizations (Cont'd):								
Ordinance Number								
2010-01 Reconstruction of Haines Mill Road, Various Municipal Improvement and Reconstruction of Yansick Drive and Moreland Drive	\$ (34,691.97)		\$ 1,182.00				\$ (35,873.97)	
2010-11 Various Improvements	100,392.78		14,631.04				85,761.74	
2011-03 Purchase of Land								
2011-07 Open Space Purchase of Land	(200,000.00)						(200,000.00)	
2011-09 Improvements to Various Roads	52,882.35						52,882.35	
2011-10/ 2011-22 Various Improvements	49,471.79						49,471.79	
2011-11 Various Roadway Improvements	420,659.74		800.00				419,859.74	
2011-18 Open Space Recreational Improvements	1,554,994.61		1,353,040.41				201,954.20	
2011-20 Various Roadway Improvements	(15,534.15)						(15,534.15)	
2012-1 Open Space Acquisition of Real Property	65,000.00						65,000.00	
2012-4 Various Improvements	402,116.35		74,900.11				327,216.24	
2012-6 Open Space Improvements to Fields	30,000.00						30,000.00	
2012-8 Reconstruction of Haines Mill Road	245,894.42		93,918.56				151,975.86	
2012-9 Sidewalk Construction & Installation	195,878.00		18,482.00				177,396.00	

(Continued)

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of General Capital Cash
 For the Year Ended December 31, 2013

Improvement Authorizations (Cont'd): Ordinance Number	Balance (Deficit) Dec. 31, 2012	Receipts			Disbursements			Balance (Deficit) Dec. 31, 2013
		Issuance of Bond Anticipation Notes	Miscellaneous	Improvement Authorizations	Miscellaneous	Transfers From	To	
2012-10 Reconstruction of Haines Mill Road	\$ 170,721.00			\$ 170,721.00				
2012-12 Open Space Upgrades to Swedes Lake Outfall	88,000.00			146.50				\$ 87,853.50
2012-13 Improvements to River Drive Outfall	93,611.25			28,057.50				65,553.75
2013-9 Various Capital Improvements and Acquisition of Capital Equipment		\$ 950,000.00		68,784.96			\$ 50,000.00	931,215.04
2013-12 Various Capital Improvements and Acquisition of Capital Equipment							100,712.50	100,712.50
	\$ 4,436,462.88	\$ 950,000.00	\$ 323,959.64	\$ 1,854,055.06	\$ 852,797.81	\$ 400,712.50	\$ 400,712.50	\$ 3,003,569.65

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Statement of Deferred Charges to Future Taxation - Funded
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 8,428,000.00
Decreased by:	
Current Year Budget Appropriations	<u>1,215,000.00</u>
Balance Dec. 31, 2013	<u><u>\$ 7,213,000.00</u></u>

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of Deferred Charges to Future Taxation -Unfunded
 For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Balance Dec. 31, 2012	2013 Authorizations	Funded By Budget Appropriation	Reappropriated	Balance Dec. 31, 2013	Analysis of Balance Dec. 31, 2013			
							Expended	Financed by Bond Anticipation Notes	Unexpended Improvement Authorizations	
		\$ 279,750.00				\$ 279,750.00			\$ 279,750.00	
General Improvements:										
2000-21	Provide Funding for Payments Under a Regional Contribution Agreement between the Township of Delran and the City of Burlington									
2009-14/2010-8 & 9	Improvements to Various Roads	361,227.92		\$ 16,200.00	\$ (100,712.50)	244,315.42	\$ 244,315.42			
2009-19	Acquisition of Various Equipment	123,500.00		5,100.00		118,400.00	118,270.00			130.00
2010-01	Reconstruction of Haines Mill Road, Various Municipal Improvement and Reconstruction of Yansick Drive and Moreland Drive	341,390.41		12,200.00		329,190.41	279,190.00	\$ 35,873.97		14,126.44
2010-11	Various Improvements	309,700.00		13,600.00		296,100.00	296,100.00			
2011-03	Purchase of Land	72,200.00				72,200.00	72,200.00			
2011-07	Open Space Purchase of Land	427,500.00				427,500.00	227,500.00	200,000.00		
2011-09	Improvements to Various Roads	199,500.00				199,500.00	193,360.00			6,140.00
2011-10/22	Various Improvements	92.00				92.00				92.00
2011-11	Various Roadway Improvements	570,190.00				570,190.00	570,190.00			
2011-18	Open Space Recreational Improvements	1,852,500.00				1,852,500.00	1,852,500.00			
2011-20	Various Roadway Improvements	86,500.00				86,500.00	66,500.00	15,534.15		4,465.85
2012-4	Various Improvements	950,000.00				950,000.00	950,000.00			
2012-8	Reconstruction of Haines Mill Road	161,528.03				161,528.03	161,520.00			8.03
2012-9	Sidewalk Construction & Installation	200,000.00				200,000.00	200,000.00			

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of Deferred Charges to Future Taxation -Unfunded
 For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Analysis of Balance Dec. 31, 2013					Unexpended Improvement Authorizations
		Balance Dec. 31, 2012	2013 Authorizations	Funded By Budget Appropriation	Reappropriated	Balance Dec. 31, 2013	
	General Improvements (Cont'd):						
2012-10	Reconstruction of Haines Mill Road	\$ 200,000.00				\$ 200,000.00	\$ 200,000.00
2012-13	Improvements to River Drive Outfall	93,100.00				93,100.00	93,100.00
2013-9	Various Capital Improvements and Acquisition of Capital Equipment		\$ 950,000.00			950,000.00	950,000.00
2013-12	Various Capital Improvements and Acquisition of Capital Equipment			\$ 100,712.50		100,712.50	100,712.50
		<u>\$6,228,678.36</u>	<u>\$ 950,000.00</u>	<u>\$ 47,100.00</u>	<u>\$ -</u>	<u>\$7,131,578.36</u>	<u>\$6,575,457.92</u>
						<u>\$251,408.12</u>	<u>\$ 304,712.32</u>
	Bond Anticipation Notes Issued					\$6,595,450.00	
	Less: Excess Proceeds from Bond Anticipation Notes Held to Pay Debt					19,992.08	
						<u>\$6,575,457.92</u>	
	Improvement Authorizations - Unfunded						\$2,821,817.68
	Less: Unexpended Proceeds of Bond Anticipation Notes Issued:						
	Ord. 2009-19					\$ 2,577.94	
	Ord. 2010-11					85,761.74	
	Ord. 2011-9					52,882.35	
	Ord. 2011-11					419,859.74	
	Ord. 2011-18					201,954.20	
	Ord. 2012-4					327,216.24	
	Ord. 2012-8					151,975.86	
	Ord. 2012-9					177,396.00	
	Ord. 2012-13					65,553.75	
	Ord. 2013-9					931,215.04	
	Ord. 2013-12					100,712.50	
						<u>2,517,105.36</u>	
							<u>\$ 304,712.32</u>

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Statement of Capital Improvement Fund
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$	17,852.32
Increased by:			
Current Year Budget Appropriation:			
Current Fund	\$ 50,000.00		
Due From Open Space Trust Fund	<u>100,000.00</u>		
			<u>150,000.00</u>
			167,852.32
Decreased by:			
Appropriated to Finance Improvement Authorizations			<u>50,000.00</u>
Balance Dec. 31, 2013		\$	<u><u>117,852.32</u></u>

Exhibit SC-6

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Statement of Reserve for Payment of Bonds and Notes
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$	283,244.38
Increased by:			
Grant Receipts - Received in Current Fund			<u>150,000.00</u>
			433,244.38
Decreased by:			
Disbursed to Current Fund - Anticipated as Miscellaneous Revenue			<u>30,000.00</u>
Balance Dec. 31, 2013		\$	<u><u>403,244.38</u></u>

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Schedule of Reserve for Preliminary Expenses
 For the Year Ended December 31, 2013

Analysis of Balance - Dec. 31, 2013

Road Construction--Engineering	\$ 794.22
Building--Legal	455.72
	\$ 1,249.94

Exhibit SC-8

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of Due From/To Other Funds
 For the Year Ended December 31, 2013

	<u>Due From (To)</u> <u>Current Fund</u>	<u>Due From (To)</u> <u>Sewer Utility</u> <u>Operating Fund</u>	<u>Due From (To)</u> <u>Open Space</u>
Balance Dec. 31, 2012 Due (To)	\$ (227,028.95)		\$ (1,999.87)
Increased by:			
Interest on Investments - Due other Fund	1,535.11		
	1,535.11	---	---
Decreased by:			
Disbursements:			
Payment of Sewer Utility Bond Anticipation Note		\$ 161,801.99	
Disbursed to Current Fund	162,107.84		
Disbursed to Open Space Trust Fund			22,799.87
Reserve for the Payment of Bonds Received by Current Fund	150,000.00		
Capital Improvement Fund			100,000.00
	312,107.84	161,801.99	122,799.87
Balance Dec. 31, 2013 Due From	\$ 83,543.78	\$ 161,801.99	\$ 120,800.00

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of Improvement Authorizations
 For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Date	Ordinance Amount	Balance Dec. 31, 2012		2013 Authorizations	Balance Dec. 31, 2013	
				Funded	Unfunded		Funded	Unfunded
General Improvements:								
2000-21	Provide Funding for Payments Under a Regional Contribution Agreement between the Township of Delran and the City of Burlington	11-28-00	\$ 1,140,000.00		\$ 279,750.00			\$ 279,750.00
2008-3	Reconstruction of Haines Mill Road	3-25-08	370,000.00	\$ 15,593.49		\$ 15,593.49		
2008-4	Construction of Curb Cuts and Ramps	3-25-08	90,000.00	6,701.41			\$ 6,701.41	
2008-9	Acquisition of Ambulance	8-26-08	154,000.00	4,517.10		3,350.00	1,167.10	
2008-12	Acquisition of Various Capital Improvements	12-17-08	131,000.00	6,358.00			6,358.00	
2008-15	Acquisition of Property	12-29-08	2,000,000.00	192,095.19			192,095.19	
2009-14 / 2010-8 & 9	Improvements to Various Roads	9-22-09 / 7-14-10	503,000.00		100,712.50		\$ (100,712.50)	
2009-19	Acquisition of Various Equipment	10-27-09	130,000.00	13,458.00		10,447.49	3,010.51	2,707.94
2010-01	Reconstruction of Haines Mill Road, Various Municipal Improvement and Reconstruction of Yansick Drive and Moreland Drive	2-23-10	881,400.00		15,308.44	1,182.00		14,126.44
2010-11	Various Improvements	9-15-10	326,000.00		100,392.78	14,631.04		85,761.74
2011-03	Purchase of Land	2-16-11	76,000.00					
2011-09	Improvements to Various Roads	6-15-11	210,000.00		59,022.35			59,022.35
2011-10 / 2011-22	Various Improvements	6-28-11	659,324.87	49,471.79			49,471.79	92.00
2011-11	Various Roadway Improvements	6-28-11	600,200.00		420,659.74	800.00		419,859.74
2011-18	Open Space Recreational Improvements	7-26-11	2,200,000.00		1,554,994.61	1,353,040.41		201,954.20
2011-20	Various Roadway Improvements	10-25-11	70,000.00		4,465.85			4,465.85

(Continued)

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of Improvement Authorizations
 For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Date	Ordinance Amount	Balance Dec. 31, 2012		2013 Authorizations	Expended	Reappropriated	Balance Dec. 31, 2013	
				Funded	Unfunded				Funded	Unfunded
General Improvements (Cont'd):										
2012-1	Open Space Acquisition of Real Property	1-24-12	65,000.00	\$ 65,000.00			\$ 74,900.11		\$ 65,000.00	\$ 327,216.24
2012-4	Various Improvements	6-26-12	1,000,000.00	\$ 402,116.35						
2012-6	Open Space Improvements to Fields	7-24-12	30,000.00	30,000.00					30,000.00	
2012-8	Reconstruction of Haines Mill Road	8-28-12	245,902.45	84,374.42	161,528.03		93,918.56			151,983.89
2012-9	Sidewalk Construction & Installation	8-28-12	200,000.00		195,878.00		18,482.00			177,396.00
2012-10	Reconstruction of Haines Mill Road	8-28-12	200,000.00		170,721.00		170,721.00			
2012-12	Open Space Upgrades to Swedes Lake Outfall	9-25-12	88,000.00	88,000.00			146.50		87,853.50	
2012-13	Improvements to River Drive Outfall	9-25-12	98,000.00	511.25	93,100.00		28,057.50			65,553.75
2013-9	Various Capital Improvements and Acquisition of Capital Equipment	5-28-13	1,000,000.00			\$ 1,000,000.00	68,784.96			931,215.04
2013-12	Various Capital Improvements and Acquisition of Capital Equipment	11-22-13	100,712.50					\$ 100,712.50		100,712.50
				<u>\$556,080.65</u>	<u>\$ 3,561,449.59</u>	<u>\$ 1,000,000.00</u>	<u>\$ 1,854,055.06</u>	<u>\$ -</u>	<u>\$441,657.50</u>	<u>\$ 2,821,817.68</u>
Deferred Charges to Future Taxation -- Unfunded Capital Improvement Fund						\$ 950,000.00				50,000.00
						<u>\$ 1,000,000.00</u>				

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Schedule of Contracts Payable
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 476,088.11
Decreased by:	
Disbursements	<u>\$ 476,088.11</u>

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of General Serial Bonds
 For the Year Ended December 31, 2013

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2012</u>	<u>Budget Appropriation</u>	<u>Balance Dec. 31, 2013</u>
General Obligation Refunding	1-1-04	\$ 2,590,000.00	1-1-14	\$ 300,000.00	3.25%			
				<u>300,000.00</u>		\$ 590,000.00	\$ 290,000.00	\$ 300,000.00
General Obligation Bonds	8-15-09	4,056,000.00	8-15-14	129,000.00	4.00%			
			8-15-15	582,000.00	5.00%			
			8-15-16	917,000.00	5.00%			
			8-15-17	952,000.00	5.00%			
			8-15-18	996,000.00	4.00%			
				<u>3,576,000.00</u>		3,698,000.00	122,000.00	3,576,000.00
General Obligation Bonds - Open Space	8-15-09	1,829,000.00	8-15-14	75,000.00	4.00%			
			8-15-15	77,000.00	5.00%			
			8-15-16	79,000.00	5.00%			
			8-15-17	81,000.00	5.00%			
			8-15-18	84,000.00	4.00%			
			8-15-19	86,000.00	5.00%			
			8-15-20	86,000.00	5.00%			
			8-15-21	91,000.00	5.00%			
			8-15-22	96,000.00	5.00%			
			8-15-23	101,000.00	5.00%			
			8-15-24	101,000.00	4.00%			
			8-15-25	106,000.00	4.375%			
			8-15-26	114,000.00	4.375%			

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of General Serial Bonds
 For the Year Ended December 31, 2013

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Date</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Balance Dec. 31, 2012</u>	<u>Budget Appropriation</u>	<u>Balance Dec. 31, 2013</u>
General Obligation Bonds - Open Space (Cont'd)	8-15-09	\$ 1,829,000.00	8-15-27	\$ 115,000.00	4.375%			
			8-15-28	125,000.00	4.375%			
			8-15-29	130,000.00	4.375%			
				<u>1,547,000.00</u>		\$ 1,620,000.00	73,000.00	\$ 1,547,000.00
General Obligation Refunding	11-3-09	4,215,000.00	1-1-14	300,000.00	3.25%			
			1-1-15	295,000.00	3.00%			
			1-1-16	295,000.00	3.50%			
			1-1-17	125,000.00	3.25%			
			1-1-17	165,000.00	4.50%			
			1-1-18	290,000.00	4.50%			
			1-1-19	20,000.00	3.50%			
			<u>300,000.00</u>	4.00%				
			<u>1,790,000.00</u>		2,520,000.00	730,000.00	1,790,000.00	
						<u>\$ 8,428,000.00</u>	<u>\$ 1,215,000.00</u>	<u>\$ 7,213,000.00</u>
Current Fund							\$ 1,142,000.00	
Open Space Trust Fund							<u>73,000.00</u>	
							<u>\$ 1,215,000.00</u>	

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
 Statement of Bond Anticipation Notes
 For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Date of Issue		Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2012	Issued	Paid	Balance Dec. 31, 2013
		of Original Note	of Issue							
2009-14 / 2010-8	Improvements to Various Roads	12-22-10 12-22-10	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	\$ 381,220.00	\$ 264,307.50	\$ 381,220.00	\$ 264,307.50	\$ 264,307.50
2009-19	Acquisition of Various Equipment	12-22-10 12-22-10	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	123,370.00	118,270.00	123,370.00	123,370.00	118,270.00
2010-1	Reconstruction of Haines Mill Road, Various Municipal Improvement and Reconstruction of Yansick Drive and Moreland Drive	12-22-10 12-22-10	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	291,390.00	279,190.00	291,390.00	291,390.00	279,190.00
2010-11	Various Improvements	12-22-10 12-22-10	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	309,700.00	296,100.00	309,700.00	309,700.00	296,100.00
2011-03	Purchase of Land	11-14-11 11-14-11	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	72,200.00	72,200.00	72,200.00	72,200.00	72,200.00
2011-07	Open Space Purchase of Land	11-14-11 11-14-11	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	227,500.00	227,500.00	227,500.00	227,500.00	227,500.00
2011-09	Improvements to Various Roads	11-14-11 11-14-11	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	193,360.00	193,360.00	193,360.00	193,360.00	193,360.00
2011-11	Improvements to Various Roads	11-14-11 11-14-11	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	570,190.00	570,190.00	570,190.00	570,190.00	570,190.00
2011-18	Open Space Improvements	11-14-11 11-14-11	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	1,852,500.00	1,852,500.00	1,852,500.00	1,852,500.00	1,852,500.00

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND
Statement of Bond Anticipation Notes
For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Date of Issue			Interest Rate	Balance Dec. 31, 2012	Balance Dec. 31, 2013
		Date of Original Note	Date of Issue	Date of Maturity			
2011-20	Various Road Improvements	11-13-12 11-13-12	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	\$ 66,500.00 \$ 66,500.00	\$ 66,500.00 \$ 66,500.00
2012-4	Various Improvements	11-13-12 11-13-12	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	950,000.00 950,000.00	950,000.00 950,000.00
2012-8	Various Road Improvements	11-13-12 11-13-12	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	161,520.00 161,520.00	161,520.00 161,520.00
2012-9	Various Road Improvements	11-13-12 11-13-12	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	200,000.00 200,000.00	200,000.00 200,000.00
2012-10	Various Road Improvements	11-13-12 11-13-12	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	200,000.00 200,000.00	200,000.00 200,000.00
2012-13	Various Road Improvements	11-13-12 11-13-12	11-13-12 11-8-13	11-14-13 11-7-14	1.00% 1.00%	93,100.00 93,100.00	93,100.00 93,100.00
2013-9	Acquisition of Various Equipment	11-8-13	11-8-13	11-7-14	1.00%	950,000.00	950,000.00
2013-12	Various Capital Improvements and Acquisition of Capital Equipment	11-8-13	11-8-13	11-7-14	1.00%	100,712.50	100,712.50
						<u>\$ 5,692,550.00</u>	<u>\$ 5,692,550.00</u>
Renewals						\$ 5,645,450.00	\$ 5,645,450.00
Current Fund Budget Appropriation						47,100.00	47,100.00
Issued for Cash						<u>950,000.00</u>	<u>950,000.00</u>
						<u>\$ 6,595,450.00</u>	<u>\$ 6,595,450.00</u>

TOWNSHIP OF DELRAN
GENERAL CAPITAL FUND

Statement of Bonds and Notes Authorized But Not Issued
 For the Year Ended December 31, 2013

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2012</u>	<u>2013 Authorizations</u>	<u>Bond Anticipation Notes Issued and Redeemed</u>	<u>Balance Dec. 31, 2013</u>
	Provide Funding for Payments Under a Regional Contribution Agreement between the Township of Delran and the City of Burlington	\$ 279,750.00			\$ 279,750.00
2009-19	Acquisition of Various Equipment	130.00			130.00
2010-01	Reconstruction of Haines Mill Road, Various Municipal Improvement and Reconstruction of Yansick Drive and Moreland Drive	520,784.05			520,784.05
2011-07	Open Space Purchase of Land	200,000.00			200,000.00
2011-09	Improvements to Various Roads	6,140.00			6,140.00
2011-10/22	Various Improvements	92.00			92.00
2011-20	Improvements to Various Roads	20,000.00			20,000.00
2012-8	Reconstruction of Haines Mill Road	8.03			8.03
2013-9	Various Capital Improvements and Acquisition of Capital Equipment		\$ 950,000.00	\$ 950,000.00	
		<u>\$ 1,026,904.08</u>	<u>\$ 950,000.00</u>	<u>\$ 950,000.00</u>	<u>\$ 1,026,904.08</u>
	Issued			\$ 6,595,450.00	
	Redeemed			<u>5,645,450.00</u>	
				<u>\$ 950,000.00</u>	

SUPPLEMENTAL EXHIBITS

SEWER UTILITY FUND

TOWNSHIP OF DELRAN
SEWER UTILITY FUND
Statement of Sewer Utility Cash
Per N.J.S. 40A:5-5--Sewer Treasurer
For the Year Ended December 31, 2013

	<u>Operating</u>	<u>Capital</u>
Balance Dec. 31, 2012	\$ 2,292,109.64	\$ 173,192.74
Increased by Receipts:		
Sewer Collector	\$ 3,744,522.74	
Developer's Escrow Deposits	64,455.46	
Prepaid Connection Fees	14,076.00	
Capital Improvement Fund		\$ 50,000.00
Due to Sewer Operating Fund		14,800.72
	<u>3,823,054.20</u>	<u>64,800.72</u>
	6,115,163.84	237,993.46
Decreased by Disbursements:		
2013 Budget Appropriations	1,847,775.06	
2012 Appropriation Reserves	108,043.66	
Developer's Escrow Deposits	24,460.50	
Accrued Interest on Bonds	10,762.81	
Due to Sewer Utility Capital Fund	14,695.15	
Due to Current Fund	467,173.89	
Due from Trust - Other Fund	4,654.04	
Refund of Prior Year Connection Fee	143,103.00	
Improvement Authorizations		72,905.60
	<u>2,620,668.11</u>	<u>72,905.60</u>
Balance Dec. 31, 2013	<u><u>\$ 3,494,495.73</u></u>	<u><u>\$ 165,087.86</u></u>

TOWNSHIP OF DELRAN
SEWER UTILITY FUND
Statement of Sewer Utility Cash
Per N.J.S. 40A:5-5--Sewer Collector
For the Year Ended December 31, 2013

Receipts:

Consumer Accounts Receivable	\$ 3,718,191.00
Prepayments	10,910.53
Miscellaneous Revenue Anticipated	<u>15,421.21</u>

3,744,522.74

Decreased by:

Payments to Treasurer	<u>\$ 3,744,522.74</u>
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All funds are deposited directly to the Treasurer's bank account.

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
 Analysis of Sewer Utility Capital Cash
 For the Year Ended December 31, 2013

	<u>Ordinance Number</u>	<u>Balance (Deficit) Dec. 31, 2012</u>	<u>Miscellaneous Receipts</u>	<u>Improvement Authorization Disbursements</u>	<u>Balance (Deficit) Dec. 31, 2013</u>
Capital Improvement Fund		\$ 75,000.00	\$ 50,000.00		\$ 125,000.00
Capital Surplus		233.70			233.70
Due To (From) Sewer Utility Operating Fund		(14,783.30)	14,800.72		17.42
Due To (From) Current Fund		124,800.00			124,800.00
Improvement Authorizations:					
Dissolution of Delran Sewerage Authority	2010-4	(8.25)			(8.25)
Brown Street Pumping Station Improvements	2010-12	(1,024.41)			(1,024.41)
Various Improvements to WWTP	2012-5/2013-10	(11,025.00)		\$ 72,905.60	(83,930.60)
		<u>\$ 173,192.74</u>	<u>\$ 64,800.72</u>	<u>\$ 72,905.60</u>	<u>\$ 165,087.86</u>

TOWNSHIP OF DELRAN
SEWER UTILITY OPERATING FUND
Statement of Consumer Accounts Receivable
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 895,064.24
Increased by:		
Sewer Rents Levied	\$ 3,729,341.50	
Interest on Delinquent Accounts	<u>64,329.28</u>	
		<u>3,793,670.78</u>
		4,688,735.02
Decreased by:		
Collections	3,718,191.00	
Overpayments Applied	<u>8,300.00</u>	
		<u>3,726,491.00</u>
Balance Dec. 31, 2013		<u>\$ 962,244.02</u>

TOWNSHIP OF DELRAN
SEWER UTILITY OPERATING FUND
Statement of Due from / (to) Other Funds
For the Year Ended December 31, 2013

	Due From (To) Sewer Utility Capital Fund	Due From (To) General Capital Fund	Due From (To) Current Fund
Balance Dec. 31, 2012 Due From (To)	\$ (14,783.30)	\$ -	\$ (60,765.40)
Increased by:			
Disbursed to Sewer Utility Capital Fund	14,695.15		
Disbursed to Current Fund			467,173.89
Interest Received in Sewer Utility Capital Fund	105.57		
	<u>14,800.72</u>	<u>-</u>	<u>467,173.89</u>
Decreased by:			
Bond Anticipation Note Principal and Interest Paid from General Capital Fund		161,801.99	
Expenses Paid from Current Fund			685,142.31
	<u>-</u>	<u>161,801.99</u>	<u>685,142.31</u>
Balance Dec. 31, 2013 Due From / (To)	<u>\$ 17.42</u>	<u>\$ (161,801.99)</u>	<u>\$ (278,733.82)</u>

Exhibit SD-6

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
Statement of Due from / (to) Other Funds
For the Year Ended December 31, 2013

	Due From (To) Sewer Utility Operating Fund	Due From (To) Current Fund
Balance Dec. 31, 2012 Due From / (To)	\$ 14,783.30	\$ (124,800.00)
Decreased by:		
Disbursements for Sewer Utility Capital Fund:		
Received from Sewer Utility Operating Fund	14,695.15	
Interest Received	105.57	
	<u>14,800.72</u>	<u>-</u>
Balance Dec. 31, 2013 Due From / (To)	<u>\$ (17.42)</u>	<u>\$ (124,800.00)</u>

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
 Schedule of Fixed Capital
 For the Year Ended December 31, 2013

<u>Account</u>	<u>Balance</u> <u>Dec. 31, 2013</u>
Land	\$ 4,444,542.00
Land Improvements	132,336.00
Pumping Stations and Treatment Plant	7,115,499.98
Sewer Mains and Treatment Infrastructure	8,170,886.29
General Equipment	<u>9,524,394.32</u>
	<u><u>\$ 29,387,658.59</u></u>

The Fixed Capital reported is Taken from the Municipal Records and Does not Necessarily Reflect the True Condition of Such Fixed Capital.

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
 Statement of Fixed Capital Authorized and Uncompleted
 For the Year Ended December 31, 2013

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Ordinance</u>		<u>Balance</u>	
		<u>Date</u>	<u>Amount</u>	<u>Dec. 31, 2012</u>	<u>Dec. 31, 2013</u>
2010-4	Dissolution of Delran Sewerage Authority	2/23/2010	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
2010-12	Brown Street Pumping Station Improvements	8/24/2010	160,000.00	160,000.00	160,000.00
2012-5/2013-10	Various Improvements to WWTP	6/26/2012	2,479,000.00	1,000,000.00	2,479,000.00
				<u>\$ 1,285,000.00</u>	<u>\$ 2,764,000.00</u>

TOWNSHIP OF DELRAN
SEWER UTILITY OPERATING FUND
Statement of Sewer Rent Prepayments
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 8,300.00
Increased by:	
Collections	<u>10,910.53</u>
	19,210.53
Decreased by:	
Applied to 2013 Sewer Rents	<u>8,300.00</u>
Balance Dec. 31, 2013	<u><u>\$ 10,910.53</u></u>

TOWNSHIP OF DELRAN
SEWER UTILITY OPERATING FUND
Statement of 2012 Appropriation Reserves and Reserve for Encumbrances
For the Year Ended December 31, 2013

	Balance Dec.31,		<u>Disbursed</u>	Balance <u>Lapsed</u>
	<u>Encumbered</u>	<u>Reserved</u>		
Operating:				
Salaries and Wages		\$ 21,642.60		\$ 21,642.60
Other Expenses	\$ 31,552.61	222,551.37	\$ 108,043.66	146,060.32
Deferred Charges and Statutory Expenditures:				
Statutory Expenditures:				
Contribution to:				
Social Security System (O.A.S.I)		6,493.73		6,493.73
Unemployment Compensation Insurance (N.J.S.43:21-3 et seq.)		3,000.00		3,000.00
	<u>\$ 31,552.61</u>	<u>\$ 253,687.70</u>	<u>\$ 108,043.66</u>	<u>\$ 177,196.65</u>

TOWNSHIP OF DELRAN
SEWER UTILITY OPERATING FUND
Statement of Accrued Interest on Bonds, Notes and Loans and Analysis of Balance
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 5,668.53
Increased by:	
Budget Appropriations	<u>5,094.28</u>
	10,762.81
Decreased by:	
Interest Paid	<u><u>\$ 10,762.81</u></u>

TOWNSHIP OF DELRAN
SEWER UTILITY OPERATING FUND
Statement of Developer's Escrow Deposits
For the Year Ended December 31, 2013

Balance Dec. 31, 2012	\$ 43,526.72
Increased by:	
Receipts	<u>64,455.46</u>
	107,982.18
Decreased by:	
Disbursements	<u>24,460.50</u>
Balance Dec. 31, 2013	<u><u>\$ 83,521.68</u></u>

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
 Statement of Improvement Authorizations
 For the Year Ended December 31, 2013

<u>Improvement Description</u>	<u>Number</u>	<u>Ordinance Date</u>	<u>Amount</u>	<u>Balance Dec. 31, 2012</u>		<u>Authorized</u>	<u>Paid or Charged</u>	<u>Balance Dec. 31, 2013</u>	
				<u>Unfunded</u>	<u>Funded</u>			<u>Unfunded</u>	<u>Funded</u>
General Improvements:									
Dissolution of Sewerage Authority	2010-4	4/27/2010	\$ 227,500.00	\$ 18,541.75				\$ 18,541.75	
Brown Street Pumping Station	2010-12	9/15/2010	160,000.00	105,225.59				105,225.59	
Various Improvements to WWTP	2012-5/2013-10	6/26/2012	1,000,000.00	988,975.00	\$ 1,479,000.00	\$ 72,905.60		2,395,069.40	
				<u>\$ 1,112,742.34</u>	<u>\$ 1,479,000.00</u>	<u>\$ 72,905.60</u>		<u>\$ 2,518,836.74</u>	

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
Statement of Reserve for Amortization
For the Year Ended December 31, 2013

Balance Dec. 31, 2012		\$ 28,898,825.17
Increased by:		
NJ Wastewater Treatment Loan Paid by Utility Operating Budget	\$ 108,833.42	
Sewer Revenue Bonds Paid by Utility Operating Budget	380,000.00	
Bond Anticipation Note Paid by Utility Operating Budget	<u>160,200.00</u>	
		<u>649,033.42</u>
Balance Dec. 31, 2013		<u><u>\$ 29,547,858.59</u></u>

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
 Statement of New Jersey Wastewater Treatment Loan Payable
 For the Year Ended December 31, 2013

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2012</u>	<u>Paid by Budget Appropriation</u>
New Jersey Wastewater Management Treatment Trust:				
Series of 2003 Trust Loan	05/01/03	\$ 889,372.46	\$ 108,833.42	\$ 108,833.42

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
Statement of Sewer Revenue Bonds
For the Year Ended December 31, 2013

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Balance Dec. 31, 2012</u>	<u>Paid by Budget Appropriation</u>
Series of 2003	04/01/04	\$ 3,370,000.00	<u>\$ 380,000.00</u>	<u>\$ 380,000.00</u>

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
Statement of Bond Anticipation Notes
For the Year Ended December 31, 2013

Ordinance Number	Improvement Description	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2012	Paid by Budget Appropriation
2010-4	Dissolution of Sewerage Authority	12-22-10	11-13-12	11-12-13	1.00%	\$ 106,450.00	\$ 106,450.00
2010-12	Brown Street Pumping Station	12-22-10	11-13-12	11-12-13	1.00%	53,750.00	53,750.00
						<u>\$ 160,200.00</u>	<u>\$ 160,200.00</u>

TOWNSHIP OF DELRAN
SEWER UTILITY CAPITAL FUND
Statement of Bonds and Notes Authorized But Not Issued
For the Year Ended December 31, 2013

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2012</u>	<u>2013 Authorizations</u>	<u>Balance Dec. 31, 2013</u>
2010-4	Dissolution of Delran Sewerage Authority	\$ 18,550.00		\$ 18,550.00
2010-12	Brown Street Pumping Station Improvements	106,250.00		106,250.00
2012-5/ 2013-10	Various Improvements to WWTP	1,000,000.00	\$ 1,479,000.00	2,479,000.00
		<u>\$ 1,124,800.00</u>	<u>\$ 1,479,000.00</u>	<u>\$ 2,603,800.00</u>

TOWNSHIP OF DELRAN

PART II

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

FOR THE YEAR ENDED

DECEMBER 31, 2013

TOWNSHIP OF DELRAN
Schedule of Findings and Recommendations
For the Year Ended December 31, 2013

Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Finding No. 2013-1

Criteria or Specific Requirement

Assigning different people responsibility for authorizing transactions, recording transactions, and reconciling information reduces opportunity for any one employee to conceal errors or perpetrate fraud in the normal course of his or her duties.

Condition

The Township has not implemented adequate controls and oversight over the Sewer Utility. There are inadequate safeguards over assets and the general ledger is not reconciled. As a result, numerous adjusting journal entries, most of them material, were required to be recorded in the Utility funds. Examples of the errors found are as follows:

- Connection fees are not being tracked nor has any employee been assigned the job. Also, the Utility should be collecting connection fees even when commercial users remodel or a change in business results in a substantial change in water usage.
- Principal and interest billings were never posted to the general ledger.
- Appropriation reserves disbursements were not posted to the general ledger.
- No one is monitoring the billings on flow meters. As a result, the customers that we know of on flow meters were not billed properly for 2013 and Council action was required to correct the billing.
- In order to reduce connection fees, customers can choose to set up one meter per building even though there are multiple users. As a result, all the usage shows up on one account, which causes most of the usage to be charged at the highest billing rate. In order to accommodate the users, the Utility has been reducing the bill for the accounts that have multiple users to the minimum. If the utility chooses to allow one meter for multiple users, then they should allocate the usage to all the users. The Utility should not continue to reduce usage without allocating it to the actual users.

Effect

The absence of proper controls increases the opportunity for fraud to occur and go undetected in the normal course of Township business.

Cause

During the transition from the Authority to the Utility, a complete understanding of the monthly reconciliations and of the daily duties was not obtained. Due to the sole finance employee that was transitioned from the Authority to the Township being out on extended disability since 2012, there is currently no Township employee who is properly performing the billings, collections or reconciliations of customer accounts.

Recommendation

The Township must gain an understanding of the daily financial functions of a utility, document the daily functions, and assign an employee who can take responsibility for running the daily financial operations of the utility. Further, this employee could handle the cash reconciliations and postings to the general ledger for all funds.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

TOWNSHIP OF DELRAN
Schedule of Findings and Recommendations
For the Year Ended December 31, 2013

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2013-2

Criteria or Specific Requirement

New Jersey Statutes determine the compliance requirements for the filing by the Township of certain required information.

Condition

The Township did not receive all required financial disclosure forms.

Context

All local government officials shall file annually a financial disclosure statement. Statements shall be filed on or before April 30th each year, except that each local government officer shall file a financial disclosure statement within 30 days of taking office. The Clerk sent information timely, and followed up with the missing forms, however, they were not received. There were three financial disclosure forms that were not filed, and several that were not filed timely.

Effect

The Township was not in compliance with N.J.S.A. 40A:9-22.6.

Cause

Officials did not fill out and file their financial disclosure forms, even though they were provided to them.

Recommendation

That the Township follows up with the appropriate individuals to ensure all financial disclosure forms are received on a timely basis.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Finding No. 2013-3

Criteria or Specific Requirement

New Jersey Statutes 40A:5-15 states that all moneys received shall be deposited within 48 hours after the receipt.

Condition

Numerous Sewer Utility and Tax receipts were posted over 10 days late.

Effect

The Township was not in compliance with N.J.S.A. 40A:5-15.

Cause

As a result of the items discussed in finding 2013-01, it appears the Township has not enacted internal controls to ensure deposits are made within the required 48 hours.

Recommendation

The Township should consider additional training and implement internal controls to ensure that all tax and sewer payments are posted timely.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

TOWNSHIP OF DELRAN
Schedule of Findings and Recommendations
For the Year Ended December 31, 2013

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2013-4

Criteria or Specific Requirement

N.J.A.C. 5:30-5.7 requires the Township to maintain an accurate general ledger and subsidiary ledgers records. Good internal control practices also dictate that cash accounts be reconciled in a timely manner to prevent misappropriations of cash.

Condition

The Township failed to retain bank statements for several bank accounts. Additionally, the payroll and escrow trust accounts were not reconciled in a timely manner.

Context

We noted the errors during our analysis of the cash and reconciliation process.

Effect

There is an increased possibility of the misappropriation of Township cash or errors not being detected in a timely manner.

Cause

The Township did not maintain adequate oversight over cash and the reconciliation process.

Recommendation

The Township should review their internal controls over cash and establish procedures to ensure that they maintain proper records and accounts are reconciled in a timely manner.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

TOWNSHIP OF DELRAN
Schedule of Findings and Recommendations
For the Year Ended December 31, 2013

Schedule of Financial Statement Findings (Cont'd)

Finding No. 2013-5

Criteria or Specific Requirement

N.J.S.A. 40A:5-17 require the Township to establish internal controls so that payments for claims are properly authorized.

Condition

During our testing of disbursements, we found the following issues:

- Supporting documentation for two disbursements could not be located. The disbursements were from Open Space Fund for \$1,625.00 and Capital Fund for \$2,125.00, respectively.
- Two Utility disbursements did not have the proper approval signatures on the purchase order.
- Four disbursements from the Utility were not approved by Township Council. It appears that this may be due to the fact that the reports being submitted to Council varied from month to month. Further, since November 2013 the Township has been consistently using the same report.
- One Utility purchase order did not extend and foot to the amount paid. This resulted in an underpayment to the vendor.
- Four disbursements, which were over the quote threshold, did not have supporting documentation of quotes obtained. It should be noted that three of these were for Utility Fund and the other was for Current Fund
- One Utility vendor did not have business registration certificates on file.
- Three Utility disbursements did not have a claimant's certification, even though they were paid over the quote threshold.

Effect

Not properly monitoring controls over expenditures could result in overexpenditures or payments for goods or services that were not received or approved.

Cause

There was a break down in the monitoring and enforcement of internal controls over expenditures.

Recommendation

The Township should ensure that all internal controls over expenditures are reviewed and adhered to.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

TOWNSHIP OF DELRAN
Summary Schedule of Prior Year Audit Findings
And Recommendations as Prepared by Management

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

FINANCIAL STATEMENT FINDINGS

Finding No. 2012-1

Condition

The Township has not implemented adequate controls and oversight over the Sewer Utility. There are inadequate safeguards over assets and the general ledger is not reconciled. As a result, over 25 adjusting journal entries, most of them material, were required to be recorded in the Utility funds. Examples of the errors found are as follows:

- Connection fees are not being tracked nor has any employee been assigned the job.
- Principal and interest billings were never posted to the general ledger.
- Appropriation reserves disbursements were not posted to the general ledger.
- Escrow receipts and deposits are not being tracked or posted to the general ledger.
- No one is monitoring the billings on flow meters, nor is there any employee who knew about the meters until we asked during the audit. As a result, the customers that we know of on flow meters are not being billed properly for 2013.
- We found one commercial account that did not have a usage in the system so we could not verify if it was billed properly. Further, when we confirmed the usage from NJ American Water we could not back into the billing. Also, no employee knows how the billing process works so we could not even inquire about the bill with the Township.
- There is a lack of segregation of duties between the billing and collection of sewer fees. Both responsibilities are being handled by the tax collector who was never given instructions on the process.

Current Status

The condition continues to exist. See audit finding 2013-1.

Planned Corrective Action

The Administrator and Chief Financial Officer will be reviewing procedures in the sewer utility and make recommendations as part of the Township's corrective action plan.

Finding No. 2012-2

Condition

The Township did not receive all required financial disclosure forms.

Current Status

The condition continues to exist. See audit finding 2013-2.

Planned Corrective Action

The Clerk will again attempt to resolve this finding by contacting individuals until submission and provide report to Township Council of disclosures not received by time of filing.

TOWNSHIP OF DELRAN
Summary Schedule of Prior Year Audit Findings
And Recommendations as Prepared by Management (Cont'd)

FINANCIAL STATEMENT FINDINGS (CONT'D)

Finding No. 2012-3

Condition

Tax and Sewer Utility receipts are being posted over 10 days late in numerous instances.

Current Status

The condition continues to exist. See audit finding 2013-3.

Planned Corrective Action

The Administrator and Chief Financial Officer will be reviewing procedures and make recommendations as part of the Township's corrective action plan.

TOWNSHIP OF DELRAN
Officials in Office and Surety Bonds

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>
Ken Paris	Mayor	
Gary Catrambone	Council President	
Thomas Morrow	Vice President	
Patty Kolodi	Councilperson	
Lona Pangia	Councilperson	
Michael Schwartz	Councilperson	
Jeffrey Hatcher	Township Administrator	
Dawn Emmons	Chief Financial Officer (1/1/2013 – 10/31/2013)	
Linda Lewis	Chief Financial Officer (11/1/2013 – 12/31/2013)	1,000,000.00 (A)
Victoria Boras	Tax Collector	1,000,000.00 (A)
Jamey Eggers	Township Clerk	1,000,000.00 (A)

(A) Public Employees' Faithful Performance\Dishonesty Crime Coverage of \$1,000,000.00 provided by the Burlington County Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

Township court employees and all other Township employees are under the Public Employees' Faithful Performance\Dishonesty Crime Coverage listed above.

15300

APPRECIATION

I express my appreciation for the assistance and courtesies rendered by the Township officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

A handwritten signature in black ink that reads "Robert S. Marrone". The signature is written in a cursive, flowing style.

Robert S. Marrone
Certified Public Accountant
Registered Municipal Accountant

