

**WORK SESSION
MUNICIPAL BUILDING**

**March 10, 2020
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo and Mr. Catrambone were present. Mr. Burrell was absent.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

MEMORIAL DAY PARADE

Mr. Catrambone stated that typically we walk in the parade and provide a wreath for the memorial. Obviously we have to keep an eye out on the health status of the country due to the coronavirus and there is a possibility that the parade will be cancelled. If you will be participating in the parade please let Ms. Eggers know so that she can respond.

AFFORDABLE HOUSING SERVICES

Mr. Winckowski stated that the Township Planner has submitted a request for additional professional services fees to complete the third-round affordable housing plan obligation and wrap up the Fair Share Housing litigation. She has requested an additional budget of \$18,000.00. There is sufficient funding in the Affordable Housing Trust fund.

After discussion, Council agreed to the additional funding. Mr. Catrambone asked for a motion to adopt the following Resolution.

TOWNSHIP OF DELRAN RESOLUTION 2020-62

AUTHORIZING ADDITIONAL FUNDING TO CME ASSOCIATES FOR AFFORDABLE HOUSING PLANNING SERVICES

WHEREAS, in a memorandum dated February 24, 2020 CME Associates, Township Planner, has requested additional funds for the affordable housing planning services: and

WHEREAS, the Township of Delran has sufficient funds in the 2020 budget for Affordable Housing Services; and

WHEREAS, the Township Council desires to have CME Associates, the Township Planner, perform the additional services for an amount not to exceed \$18,000.00; and

WHEREAS, the CFO has provided a certification of funds for the Affordable Housing services.

NOW THEREFORE, BE IT RESOLVED that the Township Council authorizes and directs the Township Planner to provide the above mentioned services.

Mr. Lyon made a motion to adopt Resolution 2020-62. The motion was seconded by Mr. Mormando.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

2020 BUDGET REVIEW

Mr. Catrambone stated that we will spend the next hour or so reviewing the budget that was prepared by the Mayor.

Mr. Hatcher stated that the Township is in a good financial position. The budget, as proposed, does not require a tax increase. The proposed budget is below the appropriation cap and the levy cap. The budget submitted is less than last year and provides the same level of service. The budget does not call for any new full-time employees. The fund balance at the end of 2019 was roughly the same as the previous year. The 2020 capital plan that was already approved provides for \$1,700,000 for roadway improvements. The sewer budget does not require a rate increase for the tenth year in a row. The sewer utility fund balance is capable of providing for infrastructure improvements to be paid for in cash.

At this time, Council reviewed the line items in the proposed budget.

Council made no changes to the line items in the proposed municipal and sewer budget during the first review of the proposed. Council will review the budget again at the next work session. Items that they wish to follow up on are as follows:

- 5,000 RAC Chairman Salary
- Capital Budget

Mr. Hatcher will provide updated final expenditures prior to the next meeting. The budget deadline for introduction is the April 7th meeting. Public hearing and adoption will take place at the May 5, 2020 meeting. The budget will be advertised in the newspaper and on the website. We will also prepare a power point presentation for the public hearing.

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher stated that he received a request from the Delran Soccer Club to remove the fencing at Don Deutsch baseball field in order to use the field for soccer and/or some parking if needed. Mr. Hatcher stated that he spoke with the President of Delran Athletic Association and there is nothing scheduled at the field and they have no objection. He also spoke with Joe Parento and there has been no requests for the use of that field. Council agreed to remove the fencing and then determine the best use for the area.

Mr. Platt– No report.

Mr. Winckowski – Mr. Winckowski reported that the contractor for the 2019 Road Program was on River Drive last week and replaced the needed storm sewer. The county also re-advertised their project for River Drive and will be receiving bids in the next few weeks. Once their work is complete, we can move forward with the resurfacing.

Mr. Winckowski stating that they are trying to set up a meeting in the next several weeks with PSE&G and NJ American Water Company. It appears NJAW will be replacing the mains on the same roads as PSE&G. That will mean full resurfacing on those roads will be completed by the utilities.

Mr. Catrambone asked where the Fairview Blvd. Island removal project stands.

Mr. Winckowski stated that they had a meeting with the County a few weeks ago and they gave some plan comments. They are in support of the plan and we are ready to advertise the project.

Mr. Catrambone stated that he has a question about the traffic calming on Tenby Chase Drive and Grande Blvd. but realized that will be discussed with the capital budget.

Mr. Winckowski reported that the re-bid for the Community Park netting is next week.

Mr. Lyon – Mr. Lyon thanked the Mayor and Mr. Hatcher for their work on the budget. Everything looks good. He is happy that the Grande Blvd. traffic calming measures will be discussed with the capital budget. Mr. Lyon stated that he would like to see designated parking for disabled veterans out front.

Ms. Parejo – Ms. Parejo asked if we know when PSE&G will begin working in Ward 1.

Mr. Winckowski stated that it will be this summer but we do not have definitive date. They will provide ample notification.

Mr. Mormando – Mr. Mormando thanked the Mayor, Mr. Hatcher and all the Department Heads for their work on the budget.

Mr. Catrambone – Mr. Catrambone stated that we talked informally about the lighting out front and it being too dark.

Mr. Hatcher stated that Mr. Mullen has spoke with a vendor and they will be making some improvements.

Mr. Catrambone asked where we are with the equipment for the court room.

Mr. Hatcher stated that he will reach out for an update.

Mr. Paris – Mr. Paris reported that he received a call from the Superintendent of Schools regarding the impact from the coronavirus. He indicated that they are looking for some help from the Township to assist with providing meals for the students.

Mr. Hatcher stated that he met with the Superintendent and what he was looking for was whether the Township had any buses, which we do not. He only mentioned very briefly about assistance which will be difficult in terms of employees.

PUBLIC PORTION

Mr. Lyon made a motion to open the meeting to the public. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

Bert Hermansky, 84 Springcross Drive, asked what the Township was planning on doing with Grande Blvd.

Mr. Catrambone stated that we are looking at traffic calming measures.

Mr. Hermansky discussed the hockey rink.

Mr. Hatcher stated that he had the Public Works Superintendent take a look at the issues.

Dave Hermansky, 271 Tarrington Court, stated that he heard that the Township was looking at potentially resurfacing the rink and he wanted to get an update and offer his time and expertise as he has been running the adult league for over a decade.

Mr. Hatcher stated that he will get him in touch with Bryan Mullen, Public Works Superintendent, so they can put some numbers together.

Mr. Winckowski stated they have a vendor looking at the rink tomorrow.

Susan Syty, 222 Brown Street, stated that she is a volunteer at the Burlington County Animal Shelter. She is very concerned that the shelter has not reach a no kill status. Camden County and Cape May County have both reached a no kill status. Our county does not have that status because we have a large number of feral cats being brought to the shelter. One is every four cats brought to the shelter is euthanized. Last year, Delran sent 58 cats to the shelter and most of them didn't make it out. The Board of Freeholders has invited all municipalities in the county to a meeting on March 26th to address the issue. They are trying to adopt a trap, neuter and return ordinance. That is the best way to control the population. Friends of Burlington County Animal Shelter, which is a group of over 270 people, would trap the cats at no cost to the municipality. They have been working the Freeholders for over a year to address this issue. Mrs. Syty asked that someone from the Township attend the meeting.

Mr. Catrambone stated that several years ago, we had a program but it was funded through a grant. Mr. Catrambone stated that the Township would definitely be interested in attending the meeting. He asked that Mrs. Syty provide Mr. Hatcher with the information for the meeting.

Mr. Mormando made a motion to close the public portion, seconded by Mr. Lyon. All were in favor, the motion was approved.

Mr. Mormando made a motion, seconded by Ms. Parejo to enter into closed session for discussion on the following issue: Litigation – Affordable Housing Update

Mr. Lyon made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

After executive session, Mr. Catrambone asked for a motion to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2020-63**

**AMENDING RESOLUTION 2019-166 VACATING THE RESTRICTION ON ISSUANCE OF
ROAD OPENING PERMIT ON HARTFORD ROAD IN ACCORDANCE WITH CHAPTER 306,
ENTITLED "STREETS AND SIDEWALKS"**

WHEREAS, Section 306-2, entitled "Permit required," of Chapter 306, entitled "Street and Sidewalks," of the Code of the Township of Delran provides that prior to the cutting, breaking, excavation or opening of any street of the Township, a written application must be submitted and permit issued by the Township Clerk; and

WHEREAS, Section 306-3, entitled "Restriction on issuance of permits," of Chapter 306 provides that upon certification by a duly adopted resolution of the Township Council, upon the completion of the construction, reconstruction, maintenance, resurfacing or other like or similar activity upon a roadway or a byway with the Township, the Township Council may, by resolution, provide that a road opening permit shall not be authorized or allowed to be issued for a specified period of time, not exceeding five years, in order to preserve and protect the interests of the Township in such roadway or byway; and

WHEREAS, in 2018 the Township repaved Hartford Road from Bridgeboro Road to the Moorestown border in accordance with its annual road improvement program; and

WHEREAS, the Township adopted Resolution 2018-218 pursuant to Section 306-3, providing that a road opening permit shall not be authorized for Hartford Road for a period of five years in order to preserve and protect the interests of the Township in Hartford Road; and

WHEREAS, NJAW has informed the Township Clerk that it intends to submit a written application for a road opening permit for Hartford Road, to construct and/or install certain improvement related to the development of Block 116, Lot 23 by Delran Land Investment, LLC; and

WHEREAS, by virtue of Resolution 2019-166 the Council of the Township of Delran vacated the restriction on the issuance of road opening permits on Hartford Road subject to the Township Engineer's advisory letter dated September 5, 2019; and

WHEREAS, Delran Land Investment, LLC has filed an application with the Court seeking to modify Resolution 2019-166; and

WHEREAS, the parties have mediated the dispute and have agreed to resolve the road opening permit issue whereby the Township Engineer has recommended that the Township Clerk issue a road opening permit to NJAW for Hartford Road subject to the specifications and standards outlined in his advisory letter dated March 17, 2020, attached hereto as Exhibit "A"; and

WHEREAS, in accordance with the Township Engineer's recommendations, Township Council hereby deems the issuance of the road opening permit to be in the best interests of the residents of the Township of Delran.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that the Township Clerk is hereby authorized to issue a road opening permit to NJAW for Hartford Road in accordance with the specifications and standards outlined in Exhibit A and further subject to all work, improvements and resurfacing on Hartford Road by Delran Land Investment, LLC being inspected and approved by the Township Engineer.

Ms. Parejo made a motion adopting Resolution 2020-63. The motion was seconded by Mr. Mormando.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Mormando. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk