

**WORK SESSION
MUNICIPAL BUILDING**

**May 26, 2020
DELRAN, NJ**

Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

ALSO PRESENT: Mr. Paris, Mayor, Mr. Norman, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers, Municipal Clerk.

ESTIMATED TAX BILLING

Mr. Hatcher stated that we are recommending Council pass a Resolution authorizing estimated tax bills for the 3rd quarter. We have not needed to do this in the past due to the fund balance but we have some concerns this year with Convid-19. Right now, tax payments are coming in but we want to be careful and make sure we are able to make the payments to the other entities. We ask that you adopt the provided Resolution. The estimated rate is calculated using last year's tax rate and this year's assessments. The rate cannot be under 95% or over 105% of the pervious year's rate. The estimated tax bill will be very close to the final bill for the year. The finalized tax bill cannot be issued until the County certifies the tax rate.

After discussion, Council agreed to adopt the following Resolution.

**TOWNSHIP OF DELRAN
RESOLUTION 2020-87**

**RESOLUTION AUTHORIZING AND DIRECTING THE TAX COLLECTOR TO ISSUE AND
MAIL ESTIMATED 3RD QUARTER TAX BILLS
PURSUANT TO 54:4-66.2 ET SEQ.**

WHEREAS, the County of Burlington is unable to certify the Township's Current 2020 tax rate; and

WHEREAS, the Chief Financial Officer in consultation with the Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3 and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Delran, In the County of Burlington and State of New Jersey on the 15th day of May, 2020 as follows:

1. The Township of Delran Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township for the third installment of 2020 taxes.
2. The entire estimated tax levy for 2020 is hereby set at **\$55,504,045.21**.

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt the Resolution 2020-87.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Burrell asked that information be posted on the website to explain the estimated billing.

MUNICIPAL AID PROJECT SELECTIONS

Mr. Winckowski reported that applications are due for the FY2021 grant programs. They included Municipal Aid, which is usually a road project. The past two years we have received funding for Conrow Road. Some suggestions for the next project were going back to Haines Mill Road. The section between Hunter Drive and Conrow Road is starting to show some wear. We could also apply for the traffic calming projects on Tenby Chase Drive and Grande Blvd. Other options would be roads on the current list to be paved.

After discussion, Council agreed to apply for Haines Mill Road as the first priority and then traffic calming as a backup plan.

Mr. Winckowski stated that for the Bikeways grant we applied for the trail connecting Notre Dame and Community Park. We don't really have any other projects so if Council agrees, we can re-apply for that project. It is not a very strong application and the grant is very competitive.

The final grant is the Safe Streets to Transit grant. The Township has been very successful with this grant in the past. There is a grant sitting out there for improvements to pedestrian signals along Route 130 but the NJDOT will not let us install the equipment. Last year we applied for sidewalk improvements along Route 130 from Home Depot to Fairview Street and along Chester Avenue and we did not receive a grant award. Mr. Winckowski reported that he did email the NJDOT to ask them if we use the existing funds for those projects. Mr. Winckowski stated that we will still need additional funding to complete the projects and recommends that we apply for the projects for FY2021.

After discussion, Council agreed with the recommendations by the Township Engineer. Resolution will be on a future meeting for approval.

CDBG

Mr. Winckowski reported that the Township received a grant in the amount of \$75,000 for ADA ramps in the Army/Navy section. The grant award would cover the cost to install the ramps on the roads which are being getting half width resurfaced by PSE&G. Engineering costs, which are not covered by the grant would be \$15,000. If Council wishes to do all the ramps in the area, the total cost would be \$138,000. If Council wishes to move forward, we would need to adopt a bond ordinance for the project.

After discussion, Council agree to keep the project with the grant amount minus engineering. The

total project cost would be \$90,000.

Mr. Hatcher stated that a bond ordinance can be approved once the budget is adopted.

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that Council received a memorandum for about fourteen properties that require grass cuttings. A Resolution has been prepared and he would like Council to approve this tonight in order to get the properties cut a place a lien on those properties.

Mr. Catrambone asked for a motion to approve the following Resolution:

**TOWNSHIP OF DELRAN
RESOLUTION 2020-88**

**RESOLUTION AUTHORIZING GRASS CUTTING FOR
VARIOUS PROPERTIES**

WHEREAS, Chapter 89 of the Code of the Township of Delran provides that all properties shall be clear of weeds and high grass in order to provide better health protection; and

WHEREAS, when the property owners shall refuse or neglect to clear such high grass and weeds as required by 89-1 within ten days, the Township has determined to take action to declare this a “health hazard” and immediately authorize the Public Works Department to arrange for the cutting of the grass at these properties and to put a lien on taxes in the amounts listed below for the initial cleanup as well as the follow-up costs for providing grass cutting during the season to insure that the health hazard does not return during the course of the year.

| <u>Address</u> | <u>Initial Cutting/Yard Cleanup</u> | <u>Follow-up Cutting</u> |
|-----------------------|--|---------------------------------|
| 6 Alden Avenue | \$150.00 | \$60.00 |
| 24 Alden Avenue | \$200.00 | \$60.00 |
| 50 Alden Avenue | \$150.00 | \$55.00 |
| 34 River Drive | \$250.00 | \$60.00 |
| 5 Aster Court | \$125.00 | \$50.00 |
| 12 Starke Lane | \$125.00 | \$60.00 |
| 80 Stoneham Drive | \$125.00 | \$50.00 |
| 272 Burning Tree Road | \$150.00 | \$50.00 |
| 4300 Bridgeboro Road | \$175.00 | \$60.00 |
| 4302 Bridgeboro Road | \$220.00 | \$75.00 |
| 4304 Bridgeboro Road | \$150.00 | \$75.00 |
| 2904 Route 130 N. | \$300.00 | \$150.00 |
| 24 Norman Avenue | \$125.00 | \$50.00 |
| 292 Creek Road | \$100.00 | \$50.00 |

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Delran does authorize the Public Works Department to take the necessary action to provide for the cutting of the grass at the following properties as attached to this resolution and provide for

this information to be forwarded to the Tax Office in order to put a lien on these properties until such time as they are maintained by the owners or responsible parties.

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt the Resolution 2020-88.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Winckowski – No report.

Mr. Norman – No report.

Ms. Parejo – Ms. Parejo reminder everyone to continue the social distancing guideline as it is getting warmer outside and things are starting to open back up.

Mr. Lyon – Mr. Lyon echoed the comments from Councilwomen Parejo and reminder everyone to watch out for pedestrians.

Mr. Lyon thanked all the Township employees for a great job.

Mr. Mormando – Mr. Mormando stated that he had some questions from residents regarding the parks opening. It might make sense to post something on the website for residents to understand what they can and cannot do at this time.

Mr. Paris stated that they have been following the executive orders. We understand that batting cages are now allowed to open and we spoke with the AA to provide guidelines to ensure the regulations are followed. Mr. Hatcher is currently guidelines. As far as the fields, they are not open at this time. Passive recreation areas have been open. Once we get the okay we will open the fields with guidelines in place.

Mr. Hatcher stated that we received a directive to open gun ranges and the Junior Marksmen have submitted their policies and they have been approved to open. Over the weekend, we received the policies from the Delran AA for the batting cages. There is one issues that he will reach out to Mr. Toth to address. Right now, the only areas that remain open are passive recreation area including Lake Lonnie and Swedes Lake. We can post the information on the website and Facebook.

Mr. Mormando thanked everyone that has continued to work hard for the town and continues to keep everyone safe.

Mr. Burrell – No report.

Mr. Catrambone – Mr. Catrambone reported that we lost a couple Delran icons recently. Mr. Chinnici, the Superintendent of Schools and a beloved educator passed a couple of weeks ago. Tom Watson, the owner A-1 Appliance, has also recently passed away. He was always involved in the Township.

Mr. Paris – Mr. Paris expressed his condolences to the Watson family.

Mr. Paris appointed Greg Boehke to the Planning Board as Alternate No. 2 for a term to expire December 31, 2020.

Mr. Paris recognized and congratulated Joe Sedor, a veteran of the Korean War for his years of service.

PUBLIC PORTION

Mr. Burrell made a motion to open the meeting to the public. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

Bill Toth, 4 Auburn Drive, stated that he is here tonight as President of the Delran AA and would like to thank everyone here tonight as well as the rest of Delran Township for their support.

Mr. Toth stated that beyond the guideline for the batting cages, the Delran AA is forming a sub-committee to start putting together overall guideline for when sports can begin they are ready. Mr. Toth stated that if there is any they should be working with on the guidelines they would welcome the opportunity.

Mr. Catrambone stated that typically we coordinate through Mr. Hatcher. In light of the fact he will be out an extend period of time, they can reach out to the Mayor and if Council needs to be involved they can reach out to him.

Mr. Paris stated that he will be filling in for Mr. Hatcher while he is out.

Ms. Parejo made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Mormando. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk