

**REGULAR TOWNSHIP MEETING
MUNICIPAL BUILDING**

**May 5, 2020
DELRAN, NJ**

CALL TO ORDER

SALUTE TO THE FLAG

SUNSHINE STATEMENT: Be advised the Township Council has given notice in accordance with the sunshine law in the following manner. Notice published in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

ROLL CALL: Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

Mr. Catrambone read a statement regarding the Zoom meeting platform.

MINUTES FOR APPROVAL

Mr. Mormando made a motion, seconded by Mr. Burrell to approve the minutes for the February 25, 2020 Closed Session meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

Mr. Burrell made a motion, seconded by Mr. Mormando to approve the minutes for the March 3, 2020 Public meeting.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye. Mr. Lyon abstained.

Ayes: 5

Nays: None

Motion Approved

ORDINANCE ON SECOND READING

**TOWNSHIP OF DELRAN
ORDINANCE 2020-07**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION I. ANNUAL SALARIES

A. The following designated Township Employees shall receive annual salaries set herein for each position as determined by the Mayor of the Township of Delran. These annual salaries are paid on a biweekly basis.

SERGEANTS

	<u>STEP 1</u>	<u>STEP 2</u>
Beginning January 1, 2016	\$ 97,897.00	\$101,332.00
Beginning January 1, 2017	\$ 99,855.00	\$103,359.00
Beginning January 1, 2018	\$101,852.00	\$105,426.00
Beginning January 1, 2019	\$104,398.00	\$108,061.00
Beginning January 1, 2020	\$107,008.00	\$110,763.00

CHIEF OF POLICE

Beginning January 1, 2016	\$122,965.00
Beginning January 1, 2017	\$125,424.00
Beginning January 1, 2018	\$127,932.00
Beginning January 1, 2019	\$131,130.00
Beginning January 1, 2020	\$134,408.00

Section II Repeal - All Ordinances or parts of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption - This Ordinance shall take effect immediately upon its final adoption and publication according to law. This Ordinance is retroactive to January 1, 2016.

Ms. Parejo made a motion to open the meeting to the public, seconded by Mr. Mormando. All were in favor, motion approved.

There were no comments.

Mr. Mormando made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, motion approved.

Mr. Burrell made a motion, seconded by Ms. Parejo to adopt Ordinance 2020-07 on second reading.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

RESOLUTIONS

**TOWNSHIP PF DELRAN
RESOLUTION 2020-72**

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

Mr. Burrell made a motion, seconded by Ms. Parejo to adopt Resolution 2020-72.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN
RESOLUTION 2020-73**

RESOLUTION TO INTRODUCE THE CY 2020 MUNICIPAL BUDGET

Mr. Mormando made a motion, seconded by Mr. Burrell to adopt Resolution 2020-73.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

**TOWNSHIP OF DELRAN, NEW JERSEY
RESOLUTION 2020-74**

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF DELRAN, IN THE COUNTY OF BURLINGTON,
NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF
TAX ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN
IN THE PRINCIPAL AMOUNT OF UP TO \$17,200,000 IN ONE (1)
OR MORE SERIES FROM TIME TO TIME; AND AUTHORIZING
SUCH FURTHER ACTIONS AND MAKING SUCH
DETERMINATIONS AS MAY BE NECESSARY OR
APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE
OF THE NOTES**

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt Resolution 2020-74.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

CONSENT AGENDA

- | | |
|---------------------------|---|
| RESOLUTION 2020-75 | RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT BETWEEN DELRAN TOWNSHIP AND BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS TO PROVIDE ENGINEERING SERVICES FOR DESIGN AND PERMITTING OF SEWER LINE EXTENSION AT LAUREL RUN PARK, SUBJECT TO MUNICIPAL REIMBURSEMENT |
| RESOLUTION 2020-76 | AUTHORIZING CONTRACT FOR THE INSTALLATION OF PROTECTIVE NETTING AT DELRAN COMMUNITY PARK |
| RESOLUTION 2020-77 | AUTHORIZING TOWNSHIP ENGINEER TO ADVERTISE NOTICE TO BIDDERS FOR THE ROUTE 130 SANITARY SEWER CLEANING AND TELEVISIONING PROJECT |
| RESOLUTION 2020-78 | AUTHORIZING AWARD OF CONTRACT FOR THE FAIRVIEW BOULEVARD – CURB ISLAND REMOVAL PROJECT TO NJB CONTRACTORS, LLC |
| RESOLUTION 2020-79 | APPROVING CHANGE ORDER #1 FOR THE 2019 ROADWAY IMPROVEMENT PROGRAM |
| RESOLUTION 2020-80 | EXTENDING THE GRACE PERIOD FOR 2020 2ND QUARTER PROPERTY TAXES |

Mr. Lyon made a motion approving the consent agenda. The motion was seconded by Mr. Burrell.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

MOTIONS

Mr. Mormando made a motion, seconded by Ms. Parejo to accept the report of the Tax Collector and the Township Clerk.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

REPORTS

Ms. Eggers – No report.

Mr. Hatcher – Mr. Hatcher reported that bulk pickup will resume on Monday, May 11th.

Solicitor – No report.

Ms. Parejo – Ms. Parejo reported that PSE&G and NJAW will be replacing mains in Ward I.

Ms. Parejo reported that Swedes Lake and Lake Lonnie are re-open. Social distancing still applies and is very important.

Mr. Lyon – Mr. Lyon thanked that Township employees for their efforts.

Mr. Lyon thanked the residents for all the good will they are doing in helping others. Shows what kind of community we have.

Mr. Lyon reminded everyone to keep up with the social distancing.

Mr. Mormando – Mr. Mormando stated he wanted to comment on the continued efforts of the community. We all received an e-mail from the Chief of Police on what a great job the department is doing and they continue to while being fiscally responsible, which is remarkable. Mr. Mormando expressed his continued thanks to Mr. Hatcher and Ms. Eggers for continuing to keep the ship moving. Also, to everyone that is putting their time in to assist in any way they can, which is the reason this town is so great.

Mr. Burrell – Mr. Burrell echoed the comments from everyone on social distancing and the good will of the community. It is great to see community members and residents working together.

Mr. Burrell thanked everyone for supporting the extension on the 2nd Quarter tax payment.

Mr. Catrambone – Mr. Catrambone reported that tonight we introduced the 2020 Municipal Budget. The total budget is approximately \$18,000,000 and provides for no tax increase. The tax rate will remain the same as last year. The budget is under the appropriation cap and levy cap. We will be holding a public hearing on June 2, 2020. Questions will be answered at that meeting. The Budget will be posted on the Township website, published in the paper and at the county library. We will also provide a budget power point on the website within the next few days.

Mr. Catrambone stated that understand that we may be facing challenges next year and we have prepared the best we can. Tonight, we adopted a Resolution that allows for Tax Anticipation Notes which gives us the opportunity to borrow funds should it be necessary due to a drop in tax collection.

Mr. Catrambone reported that he is also happy that we were able to extend the deadline to June 1st for tax payments. This only applies to the 2nd quarter taxes.

Mr. Catrambone reported that this week was National Public Service Recognition Week, which is a way to thank those who chose a profession of helping others through public services. This includes all the Township employees.

Mr. Paris – Mr. Paris stated that he is appointing Sheila Procida to the Delran Township Planning Board as a Class IV member for a term to expire 12/31/2023. Mr. Paris thanked Sheila for reaching out and wanting to serve

Mr. Paris stated that he is appointing Walt Bauer as the Emergency Management Coordinator and Kevin Devlin as Deputy Emergency Management Coordinator for a term to expire 5/31/2022. Mr. Paris thanked them for their prior service.

Mr. Paris stated that he supports the extend of the 2nd Quarter Tax payment due date. Anything we can do to help the residents and businesses during these trying times is a priority.

In regards to Resolution 2020-78, Mr. Paris stated that he does not support the funding of the removal of the curb island at Fairview Blvd. and Route 130 at least for this year. The first reason is because of the pandemic we are facing, residents and business will have a difficult time paying their property taxes and with the decrease in revenue will have a negative impact on the budget. Second, this median is a nuisance and not a safety hazards as no accidents have been reported, which implies it is not a necessity. Finally, there is no reason it can't be put off until next year when financially we are in better shape.

Mr. Paris stated that he receives a request for the replacement of a bench a trash can along River Road. Mr. Paris reported that they will be replaced once the restrictions on social gatherings is lifted.

Mr. Paris stated that he would like to thank everyone that has volunteered their times in assisting others during the difficult and trying times. They include Township workers, first responders, Police Department, Fire Department, healthcare workers, food store employees, other essential store workers, organizations, churches and residents. Delran is an amazing town with such unity and is truly a family.

Mr. Burrell asked Mr. Hatcher in reference to the Mayor's statement on the Fairview Blvd. if that is a capital improvement project for 2020 or if it was a 2019 capital improvement item.

Mr. Hatcher stated that it was a 2019 capital improvement project.

PUBLIC PORTION

Mr. Burrell made a motion, seconded by Ms. Parejo to open the meeting to the public for any questions. All were in favor; the motion was approved.

There was no public comment.

Mr. Mormando made a motion to close the meeting to the public, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk