

**WORK SESSION  
MUNICIPAL BUILDING**

**July 23, 2019  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2019 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. Arnautovic, Solicitor, Mr. Hatcher and Ms. Eggers, Municipal Clerk.

### **CAPITAL BUDGET**

Mr. Hatcher stated that from the discussion at the last meeting, it is his understanding that there were some questions about the impact to the budget. Mr. Hatcher stated that we have been working over the last several months to permanently finance approximately \$11,000,000.00 in temporary notes. If the rates come in favorable, as the Financial Advisor feels they will, there should be no increase in debt service for that bond sale. For any new debt, we can use temporary notes to limit the impact in the first year and we can work those payments in over ten years. What we have always tried to do was work with the debt so that it doesn't significantly impact the tax rate. As discussed at the last meeting, the coolant tower has been removed as Jerry DeSanto, Public Works Superintendent feels that it can last a few years. There was also discussion on whether to remove the painting of the municipal building.

After discussion, Council agreed to leave \$75,000 in the capital budget for exterior painting of the municipal building along with surface repairs.

Mr. Hatcher stated that if Council is in agreement on the items, he will need authorization to contact the Bond Counsel to prepare the ordinance for introduction at the Public Meeting. Council agreed.

### **GRASS CUTTING**

Mr. Hatcher stated that Council needs to take action on the grass cutting for 19 Frech Avenue.

Mr. Catrambone asked for a motion to approve Resolution 2019-146.

## **TOWNSHIP OF DELRAN RESOLUTION 2019-146**

### **RESOLUTION AUTHORIZING GRASS CUTTING FOR 19 FRECH AVENUE**

**WHEREAS**, Chapter 89 of the Code of the Township of Delran provides that all properties shall be clear of weeds and high grass in order to provide better health protection; and

**WHEREAS**, when the property owners shall refuse or neglect to clear such high grass and weeds as required by 89-1 within ten days, the Township has determined to take action to declare this a “health hazard” and immediately authorize the Public Works Department to arrange for the cutting of the grass at these properties and to put a lien on taxes in the amounts listed below for the initial cleanup as well as the follow-up costs for providing grass cutting during the season to insure that the health hazard does not return during the course of the year.

<u>Address</u>	<u>Initial Cutting/Yard Cleanup</u>	<u>Follow-up Cutting</u>
19 Frech Avenue	\$150.00	\$50.00 (bi-weekly)

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Delran does authorize the Public Works Department to take the necessary action to provide for the cutting of the grass at the following properties as attached to this resolution and provide for this information to be forwarded to the Tax Office in order to put a lien on these properties until such time as they are maintained by the owners or responsible parties.

Mr. Burrell made a motion, seconded by Mr. Lyon to adopt Resolution 2019-146.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

### **COMMUNITY PARK NETTING**

Mr. Hatcher stated that this project was included in the capital budget which Council authorized tonight. The Township filed an insurance claim and received the funds from the claim which is in surplus. Once the capital budget is approved, Council would then need to accept bids.

Mr. Winckowski stated that right now the plan is to replace the netting as it was originally designed. If Council wanted to make any changes there would be additional costs involved.

Mr. Catrambone asked if the plan is to remove the netting in the winter.

Mr. Winckowski stated that there is no plan to install a pulley system. Evesham had a similar plan with horizontal and vertical nets. They removed the horizontal nets and installed taller vertical nets with a pulley system. The cost was approximately \$200,000.

Mr. Catrambone asked if there a way to be able to remove the netting with the system we have now.

Mr. Winckowski stated that we would have to have to hire a contractor with the proper equipment for the removal

Mr. Hatcher asked that Mr. Winckowski provide a cost estimate for the removal.

Mr. Winckowski stated that he provided two quotes in the packet for tonight. One was for the netting and the other was for the repair to several poles. Mr. Winckowski asked if it was possible to move forward with the pole repairs. The cost estimate for those repairs is \$5,000.

Mr. Hatcher stated that he will look to see if we have sufficient funds in the operating budget.

Mr. Hatcher and Mr. Winckowski will come back to Council with a recommendation.

### **2019 ROADWAY IMPROVEMENT PROGRAM BID REPORT**

Mr. Winckowski stated that we received the bids today for the 2019 Road Program and they all came in higher than anticipated. Even with the deletion items it is still over budget; therefore, we would need to reject all bids and restructure the specifications to add Diane Avenue as a deletion item. We will also look at reducing some quantities with items such as curbs, sidewalk and tree removal.

Mr. Paris asked if they will still be in the window to get the roads completed this year with the re-bid.

Mr. Winckowski stated that we would need to award the contract on August 27<sup>th</sup>.

Mr. Catrambone asked for a motion to adopt the following resolution.

#### **TOWNSHIP OF DELRAN RESOLUTION 2019-147**

#### **A RESOLUTION REJECTING ALL BIDS FOR THE 2019 ROADWAY IMPROVEMENT PROGRAM PURSUANT TO N.J.S.A. 40A:11-13.2(a) AND N.J.S.A. 40A:11-13.2(d) AND AUTHORIZING RE-ADVERTISING AND RE-BIDDING**

**Whereas**, Delran Township issued a Notice to bidders for the 2019 Roadway Improvement Program; and

**Whereas**, on July 23, 2019 at 11:00 a.m. the Township opened and read aloud the received bids for this project; and

**Whereas**, three bids were received for the project as follows:

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>	<b><u>Deletion 1</u></b>	<b><u>Deletion 2</u></b>
American Asphalt	\$1,164,462.50	\$92,212.75	\$32,716.00
A.E. Stone	\$1,169,000.00	\$95,000.00	\$34,000.00
Charles Marandino	\$1,173,345.00	\$72,739.00	\$30,652.00

**Whereas**, pursuant to N.J.S.A. 40A:11-13.2(a) the Township is permitted to reject all bids when the lowest responsive bid exceeds the Township's cost estimate for the Purchase.

**Now, therefore, be it resolved** by the Mayor and Council of Delran Township that all bids for the 2019 Roadway Improvement Program be rejected as the lowest responsive bid exceeds the Township's cost estimate.

**Be it further resolved**, that the appropriate Township officials are hereby authorized to re-advertise and re-bid the 2019 Roadway Improvement Program, and to make any clarifications and/or revisions to the bid specifications, if necessary.

**Be it further resolved** that the Township Clerk is hereby directed to forward a signed copy of this Resolution to the bidders for this Project.

Mr. Burrell made a motion, seconded by Mr. Mormando to adopt Resolution 2019-147.

There being no questions, the roll was called.

Mr. Lyon, Mr. Mormando, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 5

Nays: None

Motion Approved

### **SOUND SYSTEM/AUDIO VISUAL EQUIPMENT**

Mr. Catrambone stated that at a prior meeting we discussed using a crown amplifier in place of the penton, which was proposed by the vendor. They indicated that we cannot use the crown as it only allows you to have one input from the mixers with no other options.

After discussion, Council agreed to use the penton system recommended by the vendor. This system is used in over 350 municipalities.

Mr. Catrambone asked if the quote includes the microphones which can be turned on and off.

Mr. Hatcher stated that the one quote does and that is why it is a little higher.

Mr. Catrambone asked if Council needs to take any action tonight.

Mr. Hatcher stated that part of the cost is in this year's capital budget and some money was budgeted last year. We need to get the equipment for the court installed as soon as possible. Mr. Hatcher asked if the money is in place from last year, are they comfortable moving forward with equipment for the court department. Council agreed. Mr. Hatcher stated the remainder will be purchased under the 2019 capital budget.

### **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – Mr. Hatcher stated that due to the recent storm there are a lot of branches down. Public Works will be working overtime as much as possible for collection.

Mr. Hatcher stated that the tax bills are being printed this week and residents will be receiving them around July 30<sup>th</sup>. The due date will be extended and the information will be posted on the website.

**Mr. Winckowski** – Mr. Winckowski reported that they have submitted all the DOT grant applications for Bikeways, Safe Streets to Transit and Municipal Aid. We should hear something in the next few months.

Mr. Catrambone stated that at the special meeting last night a resident asked if we ever considered installing sidewalks on Bridgeboro Road. We have applied for grants over several years.

Mr. Winckowski stated that it is a very expensive project. We would be installing more than just sidewalks. Basically, we would be installing a pedestrian foot bridge.

**Mr. Arnautovic** – No report.

**Mr. Lyon** – Mr. Lyon stated that he received a call regarding the site lines at Grande Blvd. and Castleton. Mr. Lyon stated that maybe we can look at painting the curb to prevent people from parking too close to the intersection.

Mr. Hatcher stated that he will have the Chief take a look at the issue and make a recommendation.

**Mr. Burrell** – No report.

**Ms. Parejo** – No report.

**Mr. Mormando** – Mr. Mormando thanked Mr. Hatcher, Public Works Department and the Police Department for getting out so quickly with the storms last night.

**Mr. Catrambone** – Mr. Catrambone thanked everyone for the efforts they put in to last night's meeting regarding COAH.

Mr. Burrell asked if we could put the power point presentation on the website.

Mr. Catrambone stated that he will convert the presentation to a pdf and send to Ms. Eggers for posting.

**Mr. Paris** – Mr. Paris stated that he wanted to recognize several people who have recently passed away. Mr. Paris sent his condolences to former Mayor Joe Stellwag and his wife Helen whose daughter recently passed. He also sent his condolences to the Mrs. Jane Orfe who lost her husband Edward two weeks ago.

Mr. Paris stated that our emergency services did a great job last night with the storms.

Mr. Paris stated that he is okay with the RAC using the funds in the Delran Day account for Delran Night Out but would like to see those funds replenished for future events.

## **PUBLIC PORTION**

Mr. Burrell made a motion to open the meeting to the public. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

Louis Hayner, 23 Frech Avenue, discussed with Council his concerns with 10 Frech Avenue. About a year ago they put siding on the property and now that siding is falling off. There is all types of junk in the backyard and the grass is bad. There are also properties on the other side that have high grass.

Mr. Hatcher stated that the process is fast as it can be. First we send notice to the resident and give them approximately fifteen days to have the grass cut. If the property is not cut with the timeframe, Public Works will then get an estimate for Council to review and authorize.

Mr. Catrambone stated that the approval for grass cutting has to come to Council because a lien is being placed on the property.

Mr. Hatcher stated that he will have someone look at the property.

Mr. Burrell made a motion to close the public portion, seconded by Mr. Mormando. All were in favor, the motion was approved.

Mr. Burrell made a motion, seconded by Ms. Parejo to enter into closed session for discussion on the following issues: Contract Negotiations – Delran Sergeants Associations; Litigation- Verizon v. Hopewell Township; Negotiations- Delran Land Investment Hartford Road Wet Tap; Property Acquisition.

Mr. Burrell made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Mormando. All were in favor, motion approved.

There was no action taken after executive session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk