

**WORK SESSION  
MUNICIPAL BUILDING**

**August 25, 2020  
DELRAN, NJ**

**Sunshine Statement:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 10, 2020 and posted on the bulletin board on the same date.

**ROLL CALL:** Mr. Lyon, Ms. Parejo, Mr. Burrell and Mr. Catrambone were present. Mr. Mormando was absent.

**ALSO PRESENT:** Mr. Paris, Mayor, Mr. Platt, Solicitor, Mr. Hatcher, Administrator and Ms. Eggers were present.

**CDBG PROJECT AUTHORIZATION DISCUSSION**

Mr. Hatcher stated that since the budget was adopted we need to adopt an ordinance to provide for the funding of the CDBG program since it is funded through a reimbursable grant. Mr. Hatcher stated that we have prepared the ordinance for introduction tonight. If Council wishes to introduce tonight, it will be scheduled for public hearing and adoption on September 8<sup>th</sup>. This project includes handicap ramps in various areas.

Mr. Catrambone if anyone has any questions. Council had no questions. Mr. Catrambone asked for a motion to introduce the following ordinance.

**TOWNSHIP OF DELRAN, NEW JERSEY  
ORDINANCE 2020-09**

**BOND ORDINANCE AUTHORIZING THE RECONSTRUCTION OF  
VARIOUS SIDEWALKS THROUGHOUT THE TOWNSHIP OF  
DELRAN; APPROPRIATING THE SUM OF \$95,000 THEREFOR;  
AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION  
BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP  
OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN  
THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED  
\$90,476; MAKING CERTAIN DETERMINATIONS AND  
COVENANTS; AND AUTHORIZING CERTAIN RELATED  
ACTIONS IN CONNECTION WITH THE FOREGOING**

Mr. Burrell made a motion, seconded by Mr. Lyon to approve Ordinance 2020-09 on first reading.

There being no questions, the roll was called.

Mr. Lyon, Ms. Parejo, Mr. Burrell and Mr. Catrambone voted aye.

Ayes: 4

Nays: None

Motion Approved

## **CAPITAL ITEMS/BOND ORDINANCE**

Mr. Catrambone stated that all the items discussed have been included in the 2020 capital budget. This is our opportunity to decide whether we will move forward with the bond ordinance to fund the items.

Mr. Hatcher reported that the security windows will be removed from the list as they have been purchased and installed using the Covid funds. We will need to adopt a Resolution to join the additional purchasing co-op for vehicles. The hockey rink resurfacing will cost about \$5,000. In the future we will need to look into additional improvements for the rink. Council will need to discuss whether they want to move forward with the larger items such as traffic calming. Council also needs to determine whether they wish to authorization additional funding on top of the \$250,000 received for Community Park parking lot improvements.

Mr. Catrambone stated that we discussed in the past the pedestrian crossing for visually impaired at Bridgeboro Road and Pancoast Blvd. Mr. Catrambone asked if the volume is adjustable and if there will be any neighbors impacted.

Mr. Hatcher stated that are neighbors nearby and the sound must be loud enough for the individual to hear so there will be some noise. There will only be noise when the device is activated.

Council discussed the traffic calming improvements for Tenby Chase Drive and Grande Blvd which is estimated at \$415,000.

Mr. Hatcher stated that the biggest issue moving forward is the tax collection rate. We were good for the first two quarters and are about 2.5% down in collections for the third quarter. Delinquency notices were just mailed. If the revenues from tax collection remain down, there will be an impact to the fund balance next year but the size of the impact is difficult to determine.

After discussion Council agreed to keep the full amount for the traffic calming in the bond ordinance.

Council discussed the painting of the municipal building which is estimated at \$75,000. Council agreed to leave this in the bond ordinance. After discussion Council agreed to keep the full amount in the ordinance.

As far as Community Park, Council agreed to keep the budget within the grant amount. Professional services will have to be add since that is not part of the grant. The total amount will be approximately \$250,000.

Council agreed to leave all other items proposed and discussed in the capital bond ordinance. A bond ordinance will be prepared for a future meeting.

## **SEWER CONNECTION LAUREL RUN AUTHORIZATION**

Mr. Winckowski stated that we have a shared service agreement in place with the County for the sewer extension along Creek Road to the County Park for a potential bathroom facility and for the existing building. This will also allow for residents to tie into the sewer system if they choose. The engineering will be done by CME Associates and fully funded by the County. The estimate for the engineering cost is \$33,000.

Mr. Hatcher stated that a Resolution will need to be adopted at the public meeting to authorize the engineering. Council agreed.

## **REPORTS**

**Ms. Eggers** – No report.

**Mr. Hatcher** – No report.

**Mr. Winckowski** – Mr. Winckowski reported that he heard from PSE&G yesterday regarding the relocation of the pole along Fairview Blvd. Hopefully that will be project will be completed soon.

Mr. Winckowski reported that we are nearing the end of the design phase for Conrow Road improvements. We are working with the BC Bridge Commission as there are some bridge improvements that need to be completed where Swedes Run crosses Conrow Road. We are also near completion on the design phase for the remainder of the 2020 Road Program; however, Baylor is scheduled for water main replacement in 2021 and we will have to wait on that to be complete prior to resurfacing. There are a handful of roads that will be receiving gas and water main replacements in 2020/2021. There will be a major resurfacing effort with all three parties.

Mr. Winckowski stated that the County should have a new contractor in place soon for the improvements along River Drive. Once that is complete our contractor will resurface the road.

**Mr. Platt** – No report.

**Ms. Parejo** – No report.

**Mr. Lyon** – Mr. Lyon stated that he received several calls from residents in his Ward on what a great job Public Works has be doing and also the Police Department.

Mr. Lyon stated that although we are apprehensive with the budget, Delran is in much better shape than other municipalities that he deals with in his job. He appreciates everything everyone does with the budget.

Everyone stay safe and hopefully the school year begins with no issues.

**Mr. Burrell** – No report.

**Mr. Catrambone** – Mr. Catrambone reminded everyone to please complete their 2020 census survey. As of yesterday, Delran had a 74.8% response rate. A lot of federal funding is determined by the census.

**Mr. Paris** – Mr. Paris stated that reminded everyone to stay safe, wear a mask and continue with social distancing.

## **PUBLIC PORTION**

Mr. Burrell made a motion to open the meeting to the public. The motion was seconded by Ms. Parejo. All were in favor, motion approved.

Joe Sedor, 41 N. Chester Avenue, stated that he is hear tonight because someone told him that it was announced at a meeting that he has passed away and he wanted to let people know he had not.

Mr. Lyon made a motion to close the public portion, seconded by Mr. Burrell. All were in favor, the motion was approved.

Mr. Burrell made a motion, seconded by Ms. Parejo to enter into closed session for discussion on the following issue: Contract Negotiations – Lieutenant’s Contract, Contract Negotiations – Developer’s Agreement, Personnel Issues.

Mr. Lyon made a motion to end the closed session and reopen the meeting to the public. The motion was seconded by Mr. Burrell. All were in favor, motion approved.

There was no action taken after executive session.

Mr. Lyon made a motion to adjourn the meeting, seconded by Mr. Burrell. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk