



TOWNSHIP OF DELRAN
Work Session Meeting
November 26, 2024 7:00 PM

I. Call to Order

II. Salute to the flag

III. Sunshine Statement: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on January 4, 2024 and posted on the bulletin board on the same date.

IV. Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

V. Ordinance(s) on First Reading

- a. Ordinance 2024-23** Bond Ordinance Authorizing the Undertaking of Various Roadway and Erosion Mitigation Improvements in and for the Township of Delran; Appropriating the Sum of \$525,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township Of Delran, County of Burlington, New Jersey, in the Aggregate Principal Amount not to Exceed \$498,750; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the foregoing

Moved By_____ Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

- b. Ordinance 2024-24** An Ordinance Amending Chapter 303 Article VII, “Stormwater Control Regulations.”

Moved By_____ Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:
Nays:
Approved:

- c. Ordinance 2025-24** An Ordinance to Establish Salaries for Various Employees within the Township of Delran, County of Burlington, State of New Jersey and Regulating the Manner of Payment of Same

Moved By_____ Seconded By_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VI. Consent Agenda

- a. **Resolution 2024-187** Approving Salaries for Delran Township Fire District No. 1 for the period of January 1, 2025 through December 31, 2025
- b. **Resolution 2024-188** Authorizing Change Order No. 2 Brown Street Ballfield Improvements
- c. **Resolution 2024-189** Authorizing Change Order No. 1 St. Mihiel Storm Sewer Outfall Replacement
- d. Authorizing the Payment of Bills including all purchases made under the Cooperative Purchasing Agreement
- e. Confirming Mayor's appointments to the Green Team
 - Tom Stanuilynas for a term to expire December 31, 2025
 - Alexandra Edge for a term to expire December 31, 2024
- f. Approval of the following mercantile licenses:
 - At the Table, 4004 Route 130 N. Unit 6

Moved By_____ **Seconded By**_____

Roll Call: Mrs. Apeadu, Mr. Smith, Mr. Jeney, Mr. Lyon, Mr. Burrell

Ayes:

Nays:

Approved:

VII. Reports

- a. Township Administrator – Joseph B. Bellina
- b. Clerk – Jamey Eggers
- c. Mayor - Gary Catrambone
- d. Solicitor – Robert Wright, Esq.
- e. Engineer – Ed D'Armiento, CME Associates

f. Council Members

VIII. Public Comment

IX. Executive Session - Resolution 2024- Authorizing Executive Session to discuss the following: Litigation – Jodi Klein, et al vs. Delran Township

X. Adjournment

TOWNSHIP OF DELRAN, NEW JERSEY

ORDINANCE 2024-23

BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS ROADWAY AND EROSION MITIGATION IMPROVEMENTS IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$525,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$498,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Township Council of the Township of Delran, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Delran, County of Burlington, New Jersey ("Township").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$525,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$498,750; and
- (c) a down payment in the amount of \$26,250 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A.* 40A:2-11.

Section 3. The sum of \$498,750, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$26,250, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Township in an amount not to exceed \$498,750 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$498,750 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby

authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$105,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount of obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Various Roadway Improvements as part of the 2025 Roadway Improvement Program including, but not limited to, Bentwood Drive, Yardley Road, Holyoke Road, Rutgers Drive, Penn Drive, Dartmouth Drive, Princeton Drive and Suburban Boulevard, together with the completion of all work necessary therefor or related thereto	\$450,000	\$22,500	\$427,500	10 years
B.	Erosion Mitigation and Associated Roadway Improvements for Haines Mill Road, together with the completion of all work necessary therefor or related thereto	75,000	3,750	71,250	10 years
	Total:	\$525,000	\$26,250	\$498,750	

Section 8. The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 10 years.

Section 9. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 10. The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is

increased by this Bond Ordinance by \$498,750 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 12. The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 13. The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

Section 14. The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 15. The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 16. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 17. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

Date of Introduction: **November 26, 2024**

Date of Final Adoption: _____, 2024

Notice of Pending Bond Ordinance and Summary.

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the Township Council of the Township of Delran, in the County of Burlington, State of New Jersey, on November 26, 2024. It will be further considered for final passage, after public hearing thereon, at a meeting of the Township Council of the Township of Delran to be held at the Delran Township Municipal Building, 900 Chester Avenue, Delran, New Jersey 08075, on _____, 2024 at _____ o'clock __M. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Township Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: **BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS ROADWAY AND EROSION MITIGATION IMPROVEMENTS IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$525,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$498,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Various Roadway Improvements as part of the 2025 Roadway Improvement Program including, but not limited to, Bentwood Drive, Yardley Road, Holyoke Road, Rutgers Drive, Penn Drive, Dartmouth Drive, Princeton Drive and Suburban Boulevard, together with the completion of all work necessary therefor or related thereto	\$450,000	\$22,500	\$427,500	10 years
B.	Erosion Mitigation and Associated Roadway Improvements for Haines Mill Road, together with the completion of all work necessary therefor or related thereto	75,000	3,750	71,250	10 years

Appropriation: \$525,000
 Bonds/Notes Authorized: \$498,750
 Grants: \$0
 Section 20 Costs: \$105,000
 Useful Life: 10 years

JAMEY EGGERS, Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17

Bond Ordinance Statements and Summary

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Township Council of the Township of Delran, in the County of Burlington, State of New Jersey on _____, 2024 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Township Clerk's office at in the Delran Township Municipal Building, 900 Chester Avenue, Delran, New Jersey 08075, for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title: **BOND ORDINANCE AUTHORIZING THE UNDERTAKING OF VARIOUS ROADWAY AND EROSION MITIGATION IMPROVEMENTS IN AND FOR THE TOWNSHIP OF DELRAN; APPROPRIATING THE SUM OF \$525,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$498,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Various Roadway Improvements as part of the 2025 Roadway Improvement Program including, but not limited to, Bentwood Drive, Yardley Road, Holyoke Road, Rutgers Drive, Penn Drive, Dartmouth Drive, Princeton Drive and Suburban Boulevard, together with the completion of all work necessary therefor or related thereto	\$450,000	\$22,500	\$427,500	10 years
B.	Erosion Mitigation and Associated Roadway Improvements for Haines Mill Road, together with the completion of all work necessary therefor or related thereto	75,000	3,750	71,250	10 years

Appropriation: \$525,000
 Bonds/Notes Authorized: \$498,750
 Grants: \$0
 Section 20 Costs: \$105,000
 Useful Life: 10 years

 JAMEY EGGERS, Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17

**TOWNSHIP OF DELRAN
ORDINANCE 2024-25**

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS EMPLOYEES WITHIN THE TOWNSHIP OF DELRAN, COUNTY OF BURLINGTON, STATE OF NEW JERSEY AND REGULATING THE MANNER OF PAYMENT OF SAME

BE IT ORDAINED by the Township Council of the Township of Delran in the County of Burlington and State of New Jersey that:

SECTION I. ANNUAL SALARIES

A. The base salaries of all employees listed below will be as follows per annum, per year indicated. These annual salaries are paid on a biweekly basis.

POSITIONS	2025
Business Administrator, Part-time	\$123,665.00
Personnel Assistant	\$49,425-\$54,368
PW Superintendent	\$112,599-\$123,859
Recycling Coordinator	\$2,716.00
Assistant PW Superintendent	\$87,321-\$96,054
Supervising Heavy Equipment Operator	\$83,561-\$91,916
Supervisor of Garage Services	\$83,561-\$91,916
Tax Collector	\$18,985.00
Assistant Tax Collector	\$63,318-\$69,651
Secretarial Assistant 1	\$60,473-\$66,522
Secretarial Assistant 2 (5 years)	\$66,163-\$72,780
Municipal Court Judge	\$35,470.00
Court Administrator	\$83,733-\$92,106
Municipal Clerk	\$116,620-\$128,282
Deputy Municipal Clerk	\$67,396-\$74,136
Registrar	\$5,647.00
Tax Assessor	\$31,190.00
Chief Financial Officer	\$90,903-\$99,993
Emergency Management	\$5,356.00
Zoning/Code Official	\$28.76-\$31.63
Construction Code Official	\$83,393-\$91,733
Sewer Executive Dir. Of Operations	\$108,776-\$119,654
Sewer Asst. Superintendent	\$87,187-\$95,906
Sewer Search Officer	\$694.00
Tax Search Officer	\$727.00
Fire Sub-Code Official	\$41.20-\$56.65
Electrical Sub-Code Official	\$41.20-\$56.65
Building/Plumbing Sub-Code Official	\$41.20-\$56.65
Building Sub-Code HHS Official	\$47.38-\$56.65

Fire Inspector	\$41.20-\$56.65
Plumbing Inspector	\$41.20-\$56.65
School Traffic Guard	\$38.50
Secretary of Recreation	\$1,233.00
Violation Clerk	\$5,647.00
Summer Help	\$13.39-\$25.75

Section II Repeal – All Ordinances or part of Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of their inconsistency.

Section III Adoption – This Ordinance shall take effect immediately upon its final adoption and publication according to law.

Vote taken on First Reading and Introduction:

Council Member	Aye	Nay	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Burrell					

Vote take on Second Reading, Public Hearing and Adoption:

Council Member	Aye	Nay	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Burrell					

Introduced:
 Adopted:
 Published:

SO ORDAINED.

Witnessed and attested by:

TOWNSHIP OF DELRAN

Jamey Eggers, Township Clerk
Township of Delran

Mayor Gary Catrambone

Date Signed: _____, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-187**

**A RESOLUTION APPROVING SALARIES FOR DELRAN TOWNSHIP
FIRE DISTRICT NO. 1 FOR THE PERIOD JANUARY 1, 2025
THROUGH DECEMBER 31, 2025**

WHEREAS, on October 8, 2024, the Board of Fire Commissioners of Delran Township Fire District No. 1 adopted Resolution 2023-15 setting salaries for various positions as attached hereto as Exhibit A; and

WHEREAS, the Township Council of the Township of Delran has reviewed the aforesaid Resolution adopted by the Delran Township Board of Fire Commissioners in accordance with N.J.S.A. 40A:14-88.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran in the County of Burlington that the Township Council hereby indicates its concurrence with the aforesaid Resolution.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: November 26, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: November 26, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-188**

**AUTHORIZING CHANGE ORDER NO. 2
BROWN STREET BALLFIELD IMPROVEMENTS**

WHEREAS, in a change order has been submitted for the Brown Street Ballfield Improvements; and

WHEREAS, the Change Order was developed to itemize and authorize those changes; and

WHEREAS, approval has been received by the Township Engineer in a letter dated November 5, 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that Change Order No. 2 is hereby authorized and approval is hereby granted to revise the contract amount from \$349,930.00 to \$346,410.00 (Decrease of \$3,520.00).

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: November 12, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: November 12, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-189**

**AUTHORIZING CHANGE ORDER NO. 1
ST. MIHIEL STORM SEWER OUTFALL REPLACEMENT**

WHEREAS, in a change order has been submitted for the St. Mihiel Sotrm Sewer Outfall Replacement project; and

WHEREAS, the Change Order was developed to itemize and authorize those changes; and

WHEREAS, approval has been received by the Township Engineer in a letter dated November 21, 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Delran that Change Order No. 2 is hereby authorized and approval is hereby granted to revise the contract amount from \$407,185.00 to \$407,106.65 (Decrease of \$78.35).

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: November 26, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: November 26, 2024

**TOWNSHIP OF DELRAN
RESOLUTION 2024-190**

**AUTHORIZING EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
LITIGATION - JODI KLEIN, ET AL VS. DELRAN TOWNSHIP**

WHEREAS, N.J.S.A. 10-4.6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

WHEREAS, it is necessary to close the work session meeting of November 26, 2024 for the following reasons:

1. Litigation – Jodi Klein et al vs. Delran Township

NOW THEREFORE BE IT RESOLVED that the meeting is closed for the reasons above in accordance with the Open Public Meeting Act.

Council Member	Yes	No	Abstain	Recuse	Absent
Apeadu					
Smith					
Jeney					
Lyon					
Council President Burrell					

Dated: November 26, 2024

Witnessed by:

**Jamey Eggers, Township Clerk
Township of Delran**

**SO RESOLVED.
TOWNSHIP OF DELRAN**

Council President Tyler Burrell

Date signed: November 26, 2024